

REGISTERED COMPANY NUMBER: 08619881 (England and Wales)
REGISTERED CHARITY NUMBER: 1154913

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2018
for
Home-Start Surrey

AJ Bennewith & Co
3 Wey Court
Mary Road
Guildford
Surrey
GU1 4QU

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for the Year Ended 31 March 2018

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Report of the Trustees
for the Year Ended 31 March 2018

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Promotion of the efficiency and effectiveness of Home-Start charities in Surrey, in particular but not exclusively by:

- (A) Helping with the effective attainment of recipient charities objects; and
- (B) Supporting the administration and infrastructure of the charities in particular by co-ordinating bids and grant applications.

ACHIEVEMENT AND PERFORMANCE

Home-Start Surrey, through the 8 local schemes across the county, delivers free, confidential and non-judgemental support to families with a child under five years of age. Under the umbrella of Home-Start Surrey, trained volunteers support families with a tailor made service in their own home, with Home-Start Surrey providing joint approaches and good practice to support these quality services.

Home-Start Surrey completed the installation of a new database and associated training of scheme staff, with the aid of a grant of £10,000 from the Community Foundation for Surrey. Home-Start Surrey funded lone worker safety training for staff of the eight schemes.

FINANCIAL REVIEW

Reserves policy

The charities primarily receives a bulk grant from Surrey CC which it pays over to Home-Start charities in Surrey less a 1% administrative fee. Therefore, it is not considered necessary for the charity to hold reserves.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charitable company is controlled by its governing document, Memorandum and Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

08619881 (England and Wales)

Registered Charity number

1154913

Registered office

Vernon House
28 West Street
Farnham
GU9 7DR

Trustees

H F Shanks
E Scott
R M McGibbon
J Bibby
A Thompson
D England - resigned 21.9.17
J Griffiths
L Kent
Mrs B Thomas - appointed 21.9.17

Report of the Trustees
for the Year Ended 31 March 2018

REFERENCE AND ADMINISTRATIVE DETAILS

Independent examiner

A J Bennewith FCA, FCPA, FFTA, FIPA, DChA, FRSA
Institute of Chartered Accountants of England and Wales
AJ Bennewith & Co
3 Wey Court
Mary Road
Guildford
Surrey
GU1 4QU

Approved by order of the board of trustees on 17 Sept 2018 and signed on its behalf by:


.....

L Kent - Trustee

**Independent Examiner's Report to the Trustees of
Home-Start Surrey**

Independent examiner's report to the trustees of Home-Start Surrey ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2018.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of Institute of Chartered Accountants of England and Wales which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

A J Bennewith FCA, FCPA, FFTA, FIPA, DChA, FRSA
Institute of Chartered Accountants of England and Wales
AJ Bennewith & Co
3 Wey Court
Mary Road
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Surrey
GU1 4QU



Date: 28 September 2018

**Statement of Financial Activities
for the Year Ended 31 March 2018**

	Notes	Unrestricted funds £	Restricted funds £	31.3.18 Total funds £	31.3.17 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	389,600	-	389,600	405,556
Total		389,600	-	389,600	405,556
EXPENDITURE ON					
Charitable activities					
Grants to schemes		390,762	1,834	392,596	411,874
NET INCOME/(EXPENDITURE)		(1,162)	(1,834)	(2,996)	(6,318)
Transfers between funds	8	961	(961)	-	-
Net movement in funds		(201)	(2,795)	(2,996)	(6,318)
RECONCILIATION OF FUNDS					
Total funds brought forward		9,671	2,795	12,466	18,784
TOTAL FUNDS CARRIED FORWARD		9,470	-	9,470	12,466

The notes form part of these financial statements

Home-Start Surrey

Balance Sheet
At 31 March 2018

	Notes	Unrestricted funds £	Restricted funds £	31.3.18 Total funds £	31.3.17 Total funds £
CURRENT ASSETS					
Debtors	6	32,467	-	32,467	-
Cash at bank		10,035	-	10,035	50,746
		<u>42,502</u>	<u>-</u>	<u>42,502</u>	<u>50,746</u>
CREDITORS					
Amounts falling due within one year	7	(33,032)	-	(33,032)	(38,280)
		<u>9,470</u>	<u>-</u>	<u>9,470</u>	<u>12,466</u>
NET CURRENT ASSETS					
		<u>9,470</u>	<u>-</u>	<u>9,470</u>	<u>12,466</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>9,470</u>	<u>-</u>	<u>9,470</u>	<u>12,466</u>
NET ASSETS		<u>9,470</u>	<u>-</u>	<u>9,470</u>	<u>12,466</u>
FUNDS	8				
Unrestricted funds				9,470	9,671
Restricted funds				-	2,795
TOTAL FUNDS				<u>9,470</u>	<u>12,466</u>

The notes form part of these financial statements

Balance Sheet - continued
At 31 March 2018

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2018.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2018 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 17 Sep 2018 and were signed on its behalf by:


.....
L Kent -Trustee

**Notes to the Financial Statements
for the Year Ended 31 March 2018**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

2. DONATIONS AND LEGACIES

	31.3.18	31.3.17
	£	£
Grants	389,600	405,556
	<u>389,600</u>	<u>405,556</u>

Grants received, included in the above, are as follows:

	31.3.18	31.3.17
	£	£
Surrey CC	389,600	389,600
Community Foundation	-	10,000
Other grants	-	5,956
	<u>389,600</u>	<u>405,556</u>

3. GRANTS PAYABLE

	31.3.18	31.3.17
	£	£
Grants to schemes	386,300	392,524
	<u>386,300</u>	<u>392,524</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2018

3. GRANTS PAYABLE - continued

The total grants paid to institutions during the year was as follows:

	31.3.18	31.3.17
	£	£
East Surrey	53,900	56,365
Elmbridge	51,300	50,365
Epsom, Ewell & Banstead	46,900	47,465
Guildford	56,300	56,365
Spelthorne	39,700	41,766
Surrey Heath	32,900	33,866
Waverley	46,900	47,866
Woking	58,400	58,466
	<u>386,300</u>	<u>392,524</u>

The charitable company provides grants on a monthly basis to each of the eight Home-Start organisations based in Surrey.

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2018 nor for the year ended 31 March 2017.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2018 nor for the year ended 31 March 2017.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	395,556	10,000	405,556
Total	<u>395,556</u>	<u>10,000</u>	<u>405,556</u>
EXPENDITURE ON			
Charitable activities			
Grants to schemes	394,669	17,205	411,874
Total	<u>394,669</u>	<u>17,205</u>	<u>411,874</u>
NET INCOME/(EXPENDITURE)	<u>887</u>	<u>(7,205)</u>	<u>(6,318)</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>8,784</u>	<u>10,000</u>	<u>18,784</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>9,671</u></u>	<u><u>2,795</u></u>	<u><u>12,466</u></u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2018

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.18	31.3.17
	£	£
HSS Debtors	32,467	-
	<u>32,467</u>	<u>-</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.18	31.3.17
	£	£
Scheme creditors	32,192	37,200
Accrued expenses	840	1,080
	<u>33,032</u>	<u>38,280</u>

8. MOVEMENT IN FUNDS

	At 1.4.17	Net movement in funds	Transfers between funds	At 31.3.18
	£	£	£	£
Unrestricted funds				
General fund	9,671	(1,162)	961	9,470
Restricted funds				
Big Lottery Fund	961	-	(961)	-
Community Foundation Fund	1,834	(1,834)	-	-
	<u>2,795</u>	<u>(1,834)</u>	<u>(961)</u>	<u>-</u>
TOTAL FUNDS	<u>12,466</u>	<u>(2,996)</u>	<u>-</u>	<u>9,470</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	389,600	(390,762)	(1,162)
Restricted funds			
Community Foundation Fund	-	(1,834)	(1,834)
	<u>389,600</u>	<u>(392,596)</u>	<u>(2,996)</u>
TOTAL FUNDS	<u>389,600</u>	<u>(392,596)</u>	<u>(2,996)</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2018

8. MOVEMENT IN FUNDS - continued**Comparatives for movement in funds**

	At 1.4.16 £	Net movement in funds £	At 31.3.17 £
Unrestricted Funds			
General fund	8,784	887	9,671
Restricted Funds			
Big Lottery Fund	10,000	(9,039)	961
Community Foundation Fund	-	1,834	1,834
	<u>10,000</u>	<u>(7,205)</u>	<u>2,795</u>
TOTAL FUNDS	<u>18,784</u>	<u>(6,318)</u>	<u>12,466</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	395,556	(394,669)	887
Restricted funds			
Big Lottery Fund	-	(9,039)	(9,039)
Community Foundation Fund	10,000	(8,166)	1,834
	<u>10,000</u>	<u>(17,205)</u>	<u>(7,205)</u>
TOTAL FUNDS	<u>405,556</u>	<u>(411,874)</u>	<u>(6,318)</u>

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2018 nor for the year ended 31 March 2017.

10. INDEPENDENT EXAMINER'S REMUNERATION

	2018 £	2017 £
Independent Examiner's remuneration	<u>840</u>	<u>£1,080</u>