



Trustees' Annual Report for the period

Period start date		Period end date	
From	3 April 2017	To	31 March 2018

Section A Reference and administration details

Charity name **Friends of Martello24**

Other names charity is known by

Registered charity number (if any) **1172376**

Charity's principal address **92 Merritt Road**
Greatstone
Kent
TN28 8SZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Blackwell	Chairman		
2	Peter Faulkner	Secretary		
3	Denise Meyers	Minutes Secretary		
4	Andrew Ashton			
5	Barry Tate			
6	Maureen Vogt			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by existing Trustees

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity's organisational structure and any wider network with which the charity works;• relationship with any related parties;• trustees' consideration of major risks and the system and procedures to manage them.	<p>The Friends of Martello24 work in partnership with English Heritage, who own Martello Tower No.24, to open Martello Tower No. 24 in Dymchurch to the public on a published regular basis.</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is to advance the education of the public in the history and heritage of Martello Tower No. 24 and other historic buildings in Dymchurch, Kent and the surrounding area in particular but not exclusively by arranging exhibitions, lectures, classes and similar educational activities.

Working in formal partnership with English Heritage, the Friends of Martell24 manage the openings to the public of Martello Tower No.24 in Dymchurch. In 2017/2018 this has been 2pm to 4pm every Saturday, Sunday and Bank Holiday 15 July 2017 until 29 October 2017. By appointment bespoke guided tours for organised groups were arranged throughout the year.

The Trustees are aware of the guidance issued by the Charity Commission on public benefit and have taken it into account when making a decision to which the guidance is relevant.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

1. Formal agreement reached with English Heritage to open Martello Tower No. 24 to the public on a published regular basis.
2. The commencement on 15 July 2017 of the regular openings of Martello Tower No.24 to the public. This was the first time for a number of years that this important heritage building had been so easily accessible to the public.
3. 4,137 members of the public visited the tower in 2017 and 154 visited in 2018, up to 31 March 2018, making a total of 4,291 for the financial year.
4. Participated in Visit Kent's Kent Big Weekend, Heritage Open days and Dymchurch's Day of Syn and Turn the Tide Festivals.
5. Our Visitors' Book had over 250 comments, with 99.9% positive.
6. Published and maintained a Martello24 website, Facebook and Twitter pages.

Section E Financial review

Brief statement of the charity's policy on reserves

At present, we do not have any Allocated Reserves. Our Unallocated Reserves are used for running costs, the main items being insurance and equipment for use in the Tower.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	P A Faulkner	
Full name(s)	Peter Alan Faulkner	
Position (eg Secretary, Chair, etc)	Secretary	
Date	20 November 2018	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Friends of Martello24	No (if any) 1172376
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Receipts and payments accounts

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For the period from	Period start date 28-Nov-16	To	Period end date 31-Mar-18
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	969	-	-	969	-
Grants	1,750	-	-	1,750	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	2,719	-	-	2,719	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,719	-	-	2,719	-
A3 Payments					
Insurance	331	-	-	331	-
Equipment	357	-	-	357	-
Retail (stock)	25	-	-	25	-
Publicity	194	-	-	194	-
Admin/Sundries	82	-	-	82	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	989	-	-	989	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	989	-	-	989	-
Net of receipts/(payments)	1,730	-	-	1,730	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	1,730	-	-	1,730	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Current Account	1,659	-	-
	Petty Cash	71	-	-
		-	-	-
	Total cash funds	1,730	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	P A Faulkner	Peter Faulkner	17-Nov-18	