

THE PARISH OF  
SAINT MARY MAGDALENE  
SUTTON IN ASHFIELD  
NOTTINGHAMSHIRE  
Registered Charity No. 1134798

Sharing the Good News of Jesus  
Christ in worship and action.

**ANNUAL REPORT  
AND FINANCIAL STATEMENTS  
OF THE PAROCHIAL CHURCH COUNCIL**

**For year ending 31<sup>st</sup> December 2017**



**Incumbent – (Vacant)  
Church Avenue  
Sutton in Ashfield  
Notts  
NG17 2EB**

**Bank  
Natwest Bank  
Portland Square  
Sutton in Ashfield  
Nottinghamshire**

**Independent  
Assessor  
Mr John W Hunter  
24 Grendon Way  
Sutton in Ashfield  
NG17 3EW**

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# Chapter 1

## Minutes from previous meetings

### 1.1 Minutes from the AVCM

**Held on Sunday 23rd April, 2017, in The Magdalene Centre.**

1. Meeting opened at 12 Noon. Liz Marshall (Vice Chair) Welcomed 32 members.
2. Karen Weldon was made clerk of the meeting.
3. Apologies were received from Gill Ceney, Nancy Meynell and Greg Vanner.
4. All Agreed minutes from last year's AVCM.
5. Liz Marshall and John Simpson were appointed as Church Wardens.
6. Tim Guy made a formal thank you to Liz and John on behalf of the PCC and Church, for all their hard work this past year, it was acknowledged that their job was difficult enough at the best of times but especially so during interregnum.
7. The meeting closed at 12.07pm

### 1.2 Minutes from APCM

**Held on Sunday 23rd April, 2017 in The Magdalene Centre.**

Meeting opened at 12.07pm, straight after the AVCM. Liz Marshall (Vice Chair) Welcomed 32 members.

8. Karen Weldon was still clerk of the meeting.
9. Apologies were received from Gill Ceney, Nancy Meynell and Greg Vanner.
10. All Agreed minutes from last year's APCM.
11. Liz Marshall, Melvin Morris and Pam Morris were elected as Deanery Synod representatives for 3 Years.

12. Vacancies for PCC were, 4 for 3years, 2 for 1 year. 4 Nominations were received from Samantha Baker, Liz Guy, Andrew Halfpenny and Karen Weldon. Due to Melvin and Pam being elected onto Deanery Synod, members automatically get a place on the PCC, the vacant positions are now:  
4 for 3 years  
3 for 1 Year  
1 for 2 Years  
Stephanie Carter and Anne Hensby were nominated.
13. Samantha Baker, Liz Guy, Andrew Halfpenny and Karen Weldon were elected in for 3 Years.  
Stephanie Carter for 2 Years and Anne Hensby for 1 Year.
14. All sides people remain the same and carry on in their role for this year. Liz Marshall gave special recognition and thanks to Ken Hensby who passed away earlier this year for his services to St Marys and the community over the years.
15. Electoral Roll. Carol Moore confirmed that there are 197 currently on roll, the same as December 2016. Liz thanked Carol on behalf of the PCC for her work in this role.
16. We are still interregnum, but the vibe is very positive from the visiting priests, The figures are stable, some key people have left but we still continue to grow.
17. Funeral numbers are down, but this is due to us only doing parish ones, or those with which we have a connection. We are very busy with this and with pastoral care.
18. Links with school since Rev. Mary left are still strong, Father Andy is going into school regularly.
19. Young people. (Denis left) it was agreed working with young people will be a priority and we will continue with the Listen Hear programme.
20. Liz and John thanked everyone for their contribution over the last year, cleaners, coffee serving teams, foodbank, sides people, absolutely everyone.
21. Andrew reported on the Voluntary Direct giving, if it hadn't been for the £15,000 bequest and £5,000 donations, we would have been at a loss. It was acknowledged that due to several deaths we had lost some of the biggest givers. It was agreed this would be looked at by PCC along with we had previously been encouraging donations into the fabric fund, but by restricting these funds it has created problems as we are unable to get grants because of this. Total income for last year was £122,600 which is down from the previous year £144,000, dropped by £22,000. This is due partly to less funerals due to being interregnum, and would have been much worse if it wasn't for the bequest and donations. It was acknowledged that further discussion needs to take place by the PCC and that we need to be very careful. Reserves warning was issued last year and reduced from 6 months to 3 months, but we still wouldn't have reached the 6 months anyway. All agreed.
22. Liz thanked Andrew for all his hard work over the last year, and Liz Guy and Helen Halfpenny for assisting.

23. Fabric. John reported that the grant for the roof repair had been unsuccessful and that only 4 churches within the deanery had received any money, they don't give a reason for turning down the application but it is presumed, as mentioned earlier this is due to restricted funds being in fabric and this needs looking at.
24. No other reports.
25. The meeting closed at 12.40pm.

## Chapter 2

# The Parochial Church Council Report

### 2.1 Introduction

The Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelical, social and ecumenical. It also has the responsibility for the maintenance of and responsibility for the Magdalene Centre, Church Avenue, Sutton-in-Ashfield. However, the management of the Magdalene Centre is delegated to a separate management committee. The PCC is a registered charity, number 1134798.

### 2.2 Membership of the Parochial Church Council

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules. The number of elected members is governed by the number of people on the Electoral Roll and is currently 12. Each year 4 members are elected for a term of 3 years. They may be re-elected for a further term of 3 years, after which they must stand down for at least 1 year. Where a member resigns, or otherwise fails to serve for their full term of office, the casual vacancy is filled for the remainder of the term of office. If the APCM is not due within the next 2 months following the occurrence of the vacancy, the vacancy is filled by election by the PCC.

Deanery Synod (DS) representatives are elected by the APCM every 3 years for a 3 year term and there is no restriction in the number of terms a person can be re-elected to DS. Any casual vacancy is filled in the same way as for a PCC vacancy. DS representatives and any Diocesan Synod representatives are automatically members of the PCC.

All members of the PCC are automatically trustees of the registered charity.

The following people served on the PCC for the year ended 31 December 2017. There were 2 unfilled vacancies for the year.

### 2.3 Members of the PCC for the calendar year ended 31 December 2017

		Year elected	Term expires/ expired/ left PCC	1st or 2nd term
Rev'd Andrew Nicolls	Interim Minister	Ex-officio	N/A	N/A
Mr Timothy Guy	Reader	Ex-officio	N/A	N/A
Mrs Sheila Oscroft	Reader/DS	Ex-officio/DS 2014	DS Expired 2017	N/A
Mrs Maureen Peat	Reader	Ex-officio	N/A	N/A
Mr Denis Tully	Evangelist	Ex-officio	Left January 2017	N/A
Mrs Elizabeth Marshall	Churchwarden /DS	Ex-officio/DS	Expires 2019 (maximum) DS Expires 2020	N/A
Mr John Simpson	Churchwarden	Ex officio	Expires 2020 (maximum)	N/A
Mrs Margaret Williamson	DS/Safeguarding Officer	DS 2015	DS Expired 2017	N/A
Mr Andrew Halfpenny	PCC Treasurer	2017	Expires 2020	2nd
Mrs Charlotte Kedzior		2014	Expired 2017	1st
Mrs Karen Weldon	PCC Secretary	2017	Expires 2020	2nd
Mrs Pamela Morris		DS 2017	Expires 2020	N/A
Mrs Madge Marshall		2015	Expires 2018	1st
Mrs Sarah Robinson		2015	Resigned March 2017	1st
Mr Greg Vanner		2016	Expires 2017	1st
Mr Mel Morris		DS 2017	Expires 2020	N/A
Mrs Carol Moore		2016	Expires 2019	1st
Mr Christopher Briggs		2016	Expires 2019	1st
Mr Jason Briggs		2016	Expires 2019	1st

	Year elected	Term expires/ expired/ left PCC	1st or 2nd term
Mrs Elizabeth Guy	2017	Expires 2020	1st
Mrs Samantha Baker	2017	Expires 2020	1st
Mrs Stephanie Carter	2017	Expires 2019	1st
Mrs Anne Hensby	2017	Expires 2018	1st

## 2.4 Annual Report of the Proceedings of the PCC and the Parish Church, and review of the activities of the social year.

Parishioners on the electoral roll 192

The full PCC met 11 times and the tasks groups met when business and planning were required.

### 2.4.1 Service and Ministry

Services during 2017 have continued on the regular monthly pattern.

Below are graphics of the data submitted in the diocesan annual data report with comparison to the previous 2 years.

		2017	2016	2015
Usual Sunday Attendance	Adults	91	124	123
	Children	25	25	35
Easter day	Attendance	181 (no 8:00am)	225	281
	Communicants	137	170	217
Advent	Congregation local community	463	432	415
	Civic/schools	712	1263	1489
Christmas eve/day	Attendance	332 (extra Sunday service )	235	306
	Communicants	162	92	123
Worshipping community	0-10	63	78	86
	11-17	4	4	5
	18-69	112	131	141
	70+	59	59	64
Electoral Roll		192	197	191
Joiners	18 +	10	18	29
	Under 18	8	14	21

		2017	2016	2015
Leavers	18 +	28	27	27
	Under 18	19	17	15

We have held 21 baptisms within the year and 5 were confirmed at St Andrew's parish Church Skegby on 11th June 2017.

Again there has been a high level of occasional offices, 50 funerals were conducted in church and 38 was conducted on behalf of this church at a crematorium. The numbers of funerals showed a slight increase by 9 to those in 2016, we are continuing to ensure that we only hold funerals for those living in the parish or with a qualifying connection.

We have continued to provide support to families attending for funerals through the commitment to funeral ministry by Reader Sheila Oscroft and Liz Guy who has coordinated the funerals

13 weddings were held through the year, this is the same number as the previous year again supported by coordinator Margaret Williamson and a team delivering wedding preparation.

We have also had a strong commitment by priests and readers across the deanery to officiate at funerals and weddings.

#### **2.4.2 Interregnum**

We have still been in an interregnum period throughout 2017. Following 2 unsuccessful recruitment processes in 2016 the PCC with support and guidance from Archdeacon David Picken agreed to have a period of time and space before re advertising in the autumn. We continued to pray and discern for the right person to be called to be our vicar. During this time we revised and updated the parish profile.

From January to March the diocese offered support for the parish to help provide a level of stability. Revd David McCoulough – Diocesan Director of Partnership and Mission provided cover 2 Sundays per month and support for the leadership team.

On the 1st April Father Andy Nicolls who had covered some Sunday Eucharist services over the past months became the Assistant Curate (known as Interim Minister) 0.5 stipendiary until the 30th September 2017. In September we were then able to announce as from the 1st October Father Andy Nicolls to continue to be Assistant Curate (known as Interim Minister) full time stipendiary until the January 31st 2018. This news was warmly received by the parish.

We also valued the support that Revd Adrian Butt, Revd Mary Essex, Area Dean Richard Kellett and Arch Deacon David Picken provided so that we were able to continue to maintain the level of worship each week.

### **2.4.3 Personnel**

After many years of being a member and Evangelist at St Mary's Denis Tully following a house move into Nottingham city sadly decided it was time to leave St Marys. In January we held a gathering to thank him for all his involvement and support he had given over the many years with us and wished him well as he moved on to spread the good news of the Gospel in pastures new.

We have held the vacancy of parish administrator until full consideration around funding and level of support required when a new vicar is in post. Support and tasks are still undertaken by volunteers within the parish.

### **2.4.4 St Mary's Primaryschool**

The school has been in the second year of the two year scheme of collaborations with All Saints Huthwaite and St Helen's Selston. Mrs Jo Redfern is Executive Head across all 3 schools and Laura Di Martino is Head of school at St Mary's

During the continued interregnum period we have maintained links with the school – Father Andy during the autumn term engaged and supported the school and volunteers have continued to offer support.

### **2.4.5 Growing Disciples – Wider, Younger and Deeper**

Last year as part of the diocesan vision of 'Growing Disciples Wider, Younger, Deeper'

In 2016 St Mary's PCC agreed the 3 key areas of focus to help develop and grow in our faith;

- *Alpha course - To hold a discussion group open to all too explore the bible and our faith in a wider and deeper way.*

The Alpha group was held in the spring and was a great success, around 14 people attended each meeting and spoke positively about the opportunity to reflect and deepen their faith by exploring topics through discussion and fellowship.

Leading on from this a study course Test of Faith Science and Christianity Unpacked was held in the autumn.

- *To help grow the younger people of our church by responding to the findings of our listening event and focus on the key points they raised that would help them grow in faith and have a feeling of being valued and belonging.*

The young people now have begun to attend the diocesan youth Generate meetings where they gather with other young people to worship and pray.

Laura Marshall and Rosie Knight have also started to arrange meetings with the young people, and are spending time working together to decide how they would like as a group, explore and deepen their faith together.

- *To develop a buddy scheme for new families who come to St Mary's for baptism of their children. To create a strong welcome and help the family become a member of the church community where they can all grow in faith*

A task group has now met, reflected on baptism through the teachings on baptism. The group are now in the process of developing a revised pathway for all requesting baptism which will bring a structure to explore and ensure a strong welcome into the church family.

**We again have been encouraged to identify three priorities for the coming year in seeking to grow disciples**

The PCC have agreed the following areas of growth to build on last year's priorities are:-

- To deepen our faith by delivering further study groups and alpha courses, one of which will be focused for the young people of the church
- To deepen the welcome for all who engage in worship and mission within the community of Sutton in Ashfield, by developing a befriending group, widening our hospitality and developing a programme of social events for families
- Through St Mary's membership of Maun Valley Citizens to become part of an Action learning community - the focus is for congregational development through community organising to benefit the church and wider community

#### **2.4.6 Thy Kingdom Come**

On Saturday 27th May as part of the Archbishop of Canterbury and York annual global ecumenical prayer movement we set up prayer stations and opened the church. Adults, children and families attended and joined together to pray for people across the world, community and individuals to come to know Jesus.

## **2.5 Church Wardens Report**

Again we have spent the last year in interregnum but we have continued to see the church continue to flourish and both traditional and Worship for All services have remained stable with the support of visiting priests and the support of a highly committed team of workers leading services and administration tasks. We also benefited greatly from Fr Andy Nicolls who supported the parish from April in his role as Assistant Curate (Interim Minister). This support offered stability and consistency that the church needed during the long interregnum period

As wardens we continue to recognise that as a parish we are very active and are involved in many initiatives both within the church but also within the community and charity work.

We would like to say a very special thank you to Father Andy, readers, Sheila, Tim and Maureen, visiting priests, treasurer and all volunteers. We recognise without all this support we would not have been able to maintain the church building and Magdalene centre to the high standard

we achieve or carry out the high level of administrative tasks, pastoral care, social events and charity work.

A very big thank you for the ongoing commitment, enthusiasm and support.

*Liz Marshall and John Simpson*

## **2.6 Safeguarding Report**

We have a sub-group of the Parochial Church Council who oversee the work of Safeguarding within the Church on behalf of the PCC. We must emphasise that Safeguarding is the responsibility of everyone within the Church. We must all be vigilant and aware of what is going on around us. There are notices on the notice boards giving details of who you can contact both within the Church and also the Diocese if you have a cause for concern.

The sub-group meets to update the Policies: Safeguarding Children and Young People; E-Safety Policy; Safeguarding Vulnerable Adults. They also meet to ensure that everyone who needs a DBS (Disclosure and Barring Service) check has one and that it is up to date. They also check that those who require Safer Recruitment Training and Safeguarding Training have attended the appropriate course and that their training is up to date.

At present the members of the Safeguarding Group are: John Bullock, Liz Guy, Anne Hensby, Margaret Williamson.

*Margaret Williamson*

## Chapter 3

# Newstead Deanery Synod Report

Pam and Mel Morris were elected to be parish representatives on Deanery synod alongside Liz Marshall who has continued in the role as lay chair. Revd. Fi Shouler became the Area Dean following Revd. Richard Kellett moving into his new role as Director of Discipleship and Ministry in the diocese.

Over the past year the synod met 4 times on the 11th May, 5th July, 19th October (with Treasurers) 21st November. Over the year there have been various presentations.

We had feedback from the Listen Hear event which took place on Saturday 24th September 2016 at St. Helen's Church, Selston. 14 Young people aged between 10 and 16 attended, working in 3 groups 10-12's, 13-14's, 15-16's and it was supported by Angela Braymer - Youth Minister Adviser. The young people shared valuable information that we can consider when planning worship and activities for children and youth to help them feel valued and a sense of belonging within our church communities.

Generate Julie Cotterill and David Brown shared information and details of the diocesan youth run sessions held at New Cross church.

Younger Leadership College - The Hub Revd Charlie Maiden shared information explaining that the college isn't a building, it moves around, working with a wide range of partners across churches, schools, universities and employers. the range of innovative programmes courses and network focus on four key areas Discipleship, Leadership, Character and Culture.

The synod also have spent time sharing and learning from each other on the initiatives and activities around Growing Disciples, Wider, Younger and Deeper.

Other discussions have been held around considering how we can be more environmentally conscious with in our churches, parish share and the associated challenges.

Each synod we are encouraged to share good news stories.

Time is spent at each synod praying within groups for each other.

*Liz Marshall, Pam and Mel Morris*

## Chapter 4

# Reports from Church Groups

### 4.1 Mary's Food Bank Sutton

The Food Bank was started in 2012 and at that time was called Ma's Kitchen.

It is managed by a Committee led by Eric Saxton. Lee Fletcher is the Coordinator and Mel Morris is deputy. Pam Morris is the liaison officer for the PCC.

The Food Bank has its own Constitution into which is incorporated the Aims and Objectives and Terms of Reference.

In the kitchen we have three teams working on a Rota who serve soup, tea, coffee along with sandwiches, biscuits and cakes when they are available. Sweets are also donated for the children.

In 2017 we reduced the number of cheese sandwiches made as Greggs began to supply filled baguettes, pasties and sausage rolls.

We get donations on a regular basis from Greggs, Tesco at Huthwaite and Sutton and Asda. We also receive support from Sutton and Skegby Methodist churches - both gift aid and food donations. We purchase the tinned foods etc from Morrison's Sutton.

Monetary grants got harder to obtain in 2017 and this has really affected our financial balance.

In 2017 we had donations of 10,451 items and purchased 29,596 items ie purchased 19,145 items more than we received. In percentage terms donations were down 21% and purchases up by 75%. Rounded up to whole numbers.

Spent £10,570.06 on shopping which was £1,580.91 more than in 2016.

Finance figures:

Balance as at 1/1/2017	£12,736.36
Receipts	£8,817.01
Payments	£13,000.00
Balance at 31/12/2017	£8,553.37

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We spend on average £1500 per month

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We also have a Survival kit fund to enable us to provide these for the homeless on a one off basis.

We are working now with roughly 6 months of funding left in the PCC account. As you can see from the figures it is essential that we receive significant donations as the account will be empty by October 2018.

## 4.2 Maun Valley Citizens

Following the successful win we had in 2016 at the pedestrian crossing used by children attending Ashfield School, and their safety.

2017 for Maun Valley Citizens was another successful year. We saw issues escalated with regard to the plight of homeless people in our area. We had engaged with and built up relationships with Framework, and it is hoped that in the future we can recruit volunteers from the Ashfield and Mansfield Area, who will be trained by Framework, and these volunteers will form a helpful tool in the prevention of homelessness. Working with Framework, we have realised that it is the prevention work that is one of the most important criteria. In 2016, because of severe budget cuts, Framework had to make the decision of either providing hostels or cancelling their prevention work. A hard decision to be made, and it was with regret that they cancelled their prevention work, but as Andrew Redfern CEO of Framework, explained to us the alternative would have been leaving lots of young people to sleep on the Streets.

We now realise that this did actually happen during the winter of 2017, because the demand for hostel accommodation far exceeded supply, this was also a result of the Prevention work not being carried out. In spite of protests to the Government, the County Council and local councils funding was not forthcoming.

Maun Valley Citizens also engaged in the Welcome strand of work. This was developed, because it was brought to our attention that Refugee families within the Maun Valley were being given a hard time, a repercussion left over from the National Referendum when the UK voted for Brexit.

The work of the Welcome group really came into its own, this was used in schools and in the workplace. Whole families, hoping to make the UK their home, were given help and assistance by peer groups at the schools the refugee children attended. Parents were introduced to and helped with learning the English language to aid their communication, as well as cope with official forms and legislation. There have been numerous success stories. During the latter part of 2017, Maun Valley Citizens helped the Civil Society Organisation by carrying out numerous in depth interviews with both refugee families and the volunteers who were helping to train them.

In September 2017, the Southwell and Nottingham Diocese agreed to continue funding Maun Valley Citizens. One of the new areas of work to be adopted by both Maun Valley and Nottingham Citizens, was to introduce to churches within our Diocese the model of organising churches in

order that they could prepare disciples younger, wider and deeper, to promote the mission of the church within their local community.

A training programme for this has been put together by Nottingham and Maun Valley Citizens, along similar line to the training which has been taking place, successfully, in many of the London branches of Citizens. Our own church of St Mary Magdalene was invited to be part of this pilot study, a challenge we have grasped because it gives this church such a wonderful opportunity. At present we have four members of our church taking part in this along with members from St John's Church, Mansfield, and three churches from Nottingham.

This approach to learning, communicating and listening is very powerful, and if you would wish to know more about this, please have a word with either Sue Simpson, Ellen Gent, Margaret Williamson or Sheila Oscroft, who are undertaking this training, and should finish towards the end of this year. Hopefully this training will continue, and it will be a wonderful opportunity for a further group of 6-8 people from St Mary's to take part in this. Please come and have a word with one of us, we are looking and hoping to hold 1-2-1 conversations with you.

Being a part of Maun Valley Citizens means that our whole congregation has access to really worthwhile training programmes, and these are provided to us, free of charge, as part of our membership of Maun Valley Citizens. To date, members from our church who have completed two day training are: Liz Marshall; Andrew Halfpenny, Stephanie Carter and Margaret Williamson. The six day training programme has been completed by Sheila Oscroft.

Hugh Murdoch our Community Organiser sadly left us in July 2017, he is now Community Organiser for the Campden Branch of Citizens UK. In September 2017 Bradley Myers our present Community Organiser joined us, after completing his degree training at Durham University.

We are looking for young people who have a desire to put something back into their community, and also ones who see opportunities of making a difference in their communities, to become part of the group of people from St Mary Magdalene, Sutton who engage with Maun Valley Citizens Alliance, who have many church groups, schools and community groups working together for the common good. It is when we work together and show strength that we become stronger and we also because of being stronger have a voice that is listened to by both those who live in our communities and those who have the power of authority over our communities.

Please speak to any of the people mentioned from our church, if you would wish to join with us, or even find out more information.

*Sheila Oscroft, St Mary Magdalene Representative, Maun Valley Citizens Leadership Group.*

### **4.3 St Marys Social Group**

After growing up whilst attending St Marys from the age of 9 I felt that something was lacking within the church community. One thing that I significantly remember from growing up in the church is the fellowship and a sense of friendship and community with each other through various social events that was held.

In view of this I spoke with a few members of the church and between myself, Liz and Laura we instigated the new St Marys Social Group.

The events done so far since starting this adventure is;

### **Carols and Cider**



Figure 4.1: Carols and Cider

This was our first social event held on the 1st of December where all members of the church were invited to sing carols, have a social drink and eat mince pie(s) whilst decorating the hall up with Christmas decorations

Our vision going forward is to continue inviting our church community to grow in friendship with each other by giving them time to get to know one another. We also plan to do a number of fundraising events throughout the coming year and are always looking for people that may want to help plan and organise these events. Whether it be to offer ideas, be the mechanics on making the night a success or by taking centre stage. . . . . whatever you can offer is appreciated and welcome so don't hesitate to speak with myself or Laura if you are able to offer your services.

*With love, Sam and Laura*

## 4.4 Young People Group

From October, the young people of the church have now begun to meet on the last Sunday evening of the month. Around 8 young people from the age of 11 attend.

In these initial meetings they have spent time getting to know each other, through discussion time, playing games and sharing food. Time has also been spent deciding what they would like to do together, suggestions have included, helping the younger children in the church, develop and lead in worship, fundraising and of course to meet socially together including fun activities such as ten pin bowling, camping to name a few.

The group have also attended the diocesan youth Generate meetings held at New Cross. This gives an opportunity to meet and worship together with young people from other churches and communities

The young people are very enthused and energised and the group looks like it will flourish over the next year where they become more involved in shaping worship and the church community.

There is still only a small group of people who provide support and help run the group, and a focus going forward will be to build up a core group of people to support

It is very early days for the group but already it has brought some young people back to church and the hope going forward is to help them feel valued and to grow in faith.

*Laura Marshall*

## 4.5 Friendship Group

We are now well into our sixth year since being formed and it is very encouraging to see that the membership of the group continues to steadily increase. The name of our group now seems to be widespread indeed, we have many enquiries from the surrounding districts of people that felt it would be right for them, and these have now become strong members of our group.

I feel we offer to many bereaved people what could be described as a 'life line'. Friendship is the key word for the members of the group, as I organise and get ready for whatever we are doing that day, I can hear our members give a warm welcome to others, and especially if they are new to the group, no one is left standing at the door, there is always a friendly face and a willing ear to hear the many stories that have been told on these Tuesday afternoons.

We meet on the second and fourth Tuesdays of each month at 1.30pm in the Magdalene Centre, this is as a general rule, there are some occasions when we have to 'swap' our meeting day, but we do try and let all of our members know the new date and time.

One of the interesting speakers who came to share with us this past year was from the Notts and Lincs Air Ambulance Service. It is when you hear it spelt out the costs of putting that helicopter into the sky for an emergency situation, you realise just what lifesavers they are. They land on motorways, on school playing fields, in fact anywhere near the emergency that is safe, and they

need our generosity to keep them active and available. It does make one wonder why on earth this service is reliant on charitable giving to keep it in existence,

We have an annual post-Christmas meal, held between late January or mid February, at the Caernarvon Arms at Teversal, this is a favourite with our members. Also in December we hold a Christmas Party, and during the year we arrange coach trips to venues of interest. Early summer we visited the Queen's private house and estate at Sandringham in Norfolk, in what turned out to be a very torrential downpour at the end. Also later summer we visited Harrogate on a very wet day, and late November went to the Christmas Market in Birmingham and the Bull Ring Shopping Centre.

I take this opportunity to especially give thanks to those members of the group who help at our Tuesday meetings, either making teas and coffees, getting the room ready, or at the end of the meeting putting it back in order and the ones who do the washing up and tidy the kitchen. Last but not least a huge thank you to the ones who bring donations towards the refreshments, and the ones who take the time to visit our members who are sick.

If you know of someone whom you feel could benefit by coming to this group, have a word with me and I will be most happy to contact them.

Not all of our members belong to St Mary's or any other church, in fact the majority of our present membership do not attend any Church... but we all share with each other the Christian values of love, care and concern and most importantly, friendship. For many bereaved, and now we are realising the scope of loneliness that exists in our communities, it is right that as Christians we should be the ones to offer them the hand of friendship and hope. We have the ability to offer a safe haven for them to meet up with others, who are equally as lonely as they are, I feel that for 2018 and into 2019 our aim should be to get to know, even to seek out those who are lonely and offer them opportunities to come together and meet people who are in a similar situation. A challenge for many of us in the future.

*Sheila Oscroft*

## 4.6 Mothers' Union

### January 2017 - December 2017

Receipts	£	Expenses	£
Current Account Bal B/Fd	£121.80		
Petty Cash B/Fd	£3.66		
Subs	£336.00	Subs Paid to Mansfield & Newstead Deanery	£315.00
Donations	-	Deanery IMPC (2016)	£5.00
Meeting Collections	£95.00		
Count Your Blessings	£46.00	Count Your Blessings	£46.00
		MUe cards	£ 23.00
		Magdalene Centre rent	£64.35

Receipts	£	Expenses	£
Fund Raising – Afternoon Tea	£488.10	Wheels Appeal (overseas)	£177.50
		Family Care	£177.50
Sale of cards	-	Make a Mothers’ Day	£40.00
		Summer Appeal	£75.00
		Miscellaneous Postage Australia	£4.50
		Current Account C/Fd	£154.30
		Petty Cash C/Fd	£8.41
	<b>£1090.56</b>		<b>£1090.56</b>

## Report of St Mary Magdalene Mothers’ Union Branch 2017

The Branch has 14 full members and 2 Honorary Life members.

During the year we have had a variety of meetings, we have welcomed speakers and interspersed this with a memorabilia afternoon, our Harvest and Advent Services and an afternoon tea outing in June. We joined with St Wilfrid’s MU in September for a Eucharist Service.

We again held an Afternoon Tea fundraiser, which exceeded the amount raised last year and supported Family Care, Wheels Appeal, Make a Mothers’ Day and the Summer Fundraiser for the Diocese.

The Wave of Prayer this year was on a Sunday so Members undertook to say the Wave of Prayer Service in their own homes

Our Harvest Festival service was once again prepared and led by Sheila Oscroft and our gifts of tinned food and dried goods was given to the Food Bank.

The Advent Service was also prepared and led by Sheila Oscroft and we were very pleased to welcome 4 members from St Modwen’s Ladies Guild. We enjoyed a faith tea following the service.

As well as our Branch meetings, members have also attended Archdeaconry Days and Services within the Diocese throughout the year.

*Margaret Williamson*

*Secretary*

## 4.7 The Children’s Society

Monies Raised	£
Easter Chicks	150.00
Raffles etc	100.00
Afternoon Tea	777.00
House Boxes	2724.34

Monies Raised	£
Christmas Fayre	1540.00
Sale of Christmas Cards	356.50
Christingle	473.00
	<b>£6120.84</b>

Grateful thanks, and for your loyalty, as always, to everyone who supported the Society in 2017

*Kathleen Roper*

## 4.8 Men's Group

This year has been a very quite year for the men's group, with little to report.

In February of 2017 a Yew Tree was planted in the church grounds to commemorate the 90th birthday of Her Majesty Queen Elizabeth II . In March the usual daffs were purchased for Mothering Sunday and later in April the Easter eggs for the children.

In May once again the Gardeners Market was a great success, and almost everything that was purchased from Shirley's Nurseries was sold with very little to return, this made the Men's Group a good profit, and we hope to experience the same success this year..

Regrettably this year we lost three dedicated members of our group Ken Hensby, Stuart Robertson and Geoff Ceney, our thoughts and prayers are with them, they are sadly missed.

### MENS GROUP ACCOUNTS 2017

Date	Item	Deposit	Expenses	Balance
1/1/16	Opening Balance			£1,312.29
16/2/17	NGladwin (Yew Tree)		£120.00	£1,192.29
25/3/17	Flowers/easter eggs		£44.84	£1,151.45
23/5/17	Plant Sale	£1,445.44		£2,596.89
25/5/17	Shirleys Nursery		786-95	£1,809.94
29/8/17	Skanta Memorials		268-40	£1,541.54
27/9/17	Gardening Tools (Church)		186-74	£1,354.80
27/9/17	Time Travel		41-00	£1,313.80
	<b>Closing balance on 31st December 2017</b>			<b>£1,313.80</b>

## 4.9 Church Cleaning Group

It seems to be an on-going job appealing for people to help clean the church. Following illness and sadly death, we re-organised our cleaning groups for September. We have managed to retain

six groups but of those 6 groups one of them only has 4 people to help clean, and two others have 5 people each. To maintain these numbers I now clean on two groups.

The Group who would welcome another person to clean, as they only have 4 people is Group 4 which meets to clean on Friday at 1.30pm (every 6 weeks – not every Friday!). If anyone can help at all we would be very grateful.

We have had 4 people who have kindly offered to help during 2017 and we are very grateful to them, they are working well within the groups whose time best suits them.

Of the six groups which we have, 5 clean on a Friday at various times: 9.00am;12.30pm; 1.30pm; 3.00pm and 4.00pm. The other group cleans on a Wednesday at 1.30pm.

Having said all that, we aim to keep the church clean and tidy, and in the main I think we achieve this. The top beams on the north and south aisles have not been cleaned down for two years now, but we are waiting for the church to be re-decorated and hopefully we will be able to redress this when we have a date.

Very many thanks to all those in our teams who come faithfully to clean once every six weeks, it is very much appreciated, and very often when we have visitors for weddings or funerals we receive comments on how well the church is cared for and cleaned. Your efforts do not go unnoticed!

Any volunteers who wish to join our band of cleaners, please have a word with either Liz Guy or me. It is for one hour every 6 weeks which is roughly 8 hours per year.

*Margaret Williamson*

## Chapter 5

# Annual Accounts

**The Parochial Church Council of the  
Ecclesiastical Parish of St. Mary Magdalene,  
Sutton in Ashfield**

Registered Charity Number 1134798

Accounts for Year Ending December 31st 2017

St. Mary Magdalene Parochial Church Council  
Income and Expenditure for the year ended 31st December 2017

INCOME	Unrestricted £	Restricted £	2017 £	2016 £
<b>VOLUNTARY DIRECT GIVING</b>				
Gift Aid	31,989.53		<b>31,989.53</b>	<b>34,462.34</b>
Tax Recovered	9,985.89	0.00	<b>9,985.89</b>	<b>10,158.75</b>
Pledges	8,711.05		<b>8,711.05</b>	<b>8,083.90</b>
Collections	3,651.41		<b>3,651.41</b>	<b>4,517.75</b>
Donations	3,555.39	0.00	<b>3,555.39</b>	<b>5,178.34</b>
Bequests	0.00	0.00	<b>0.00</b>	<b>15,000.00</b>
Grants	0.00		<b>0.00</b>	<b>0.00</b>
	<b>57,893.27</b>	<b>0.00</b>	<b>57,893.27</b>	<b>77,401.08</b>
<b>EVENTS AND ACTIVITIES</b>				
Fundraising Events	529.19		<b>529.19</b>	<b>964.00</b>
For Fabric Appeal (inc. GiftAid)		671.50	<b>671.50</b>	<b>1,581.25</b>
For Charities and Missions		1,001.39	<b>1,001.39</b>	<b>803.85</b>
Insurance Claims	0.00		<b>0.00</b>	<b>522.00</b>
Foodbank (inc. GiftAid)		8,817.01	<b>8,817.01</b>	<b>6,033.51</b>
	<b>529.19</b>	<b>10,489.90</b>	<b>11,019.09</b>	<b>9,904.61</b>
<b>FEES</b>				
Weddings and Funerals	10,456.00		<b>10,456.00</b>	<b>13,907.00</b>
Bell Fund		262.00	<b>262.00</b>	<b>1,803.42</b>
Choir Fund		191.52	<b>191.52</b>	<b>354.51</b>
Organ Fund		0.00	<b>0.00</b>	<b>62.00</b>
Fees SDBF/Organist/Vergers/etc.*	27,461.13		<b>27,461.13</b>	<b>16,597.10</b>
	<b>37,917.13</b>	<b>453.52</b>	<b>38,370.65</b>	<b>32,724.03</b>
<b>TRADING</b>				
Books and Candle Sales	508.52		<b>508.52</b>	<b>1,114.13</b>
Parish Office	218.00		<b>218.00</b>	<b>988.97</b>
	<b>726.52</b>	<b>0.00</b>	<b>726.52</b>	<b>2,103.10</b>
<b>INCOME FROM INVESTMENTS</b>				
Trust income	270.23	13.30	<b>283.53</b>	<b>182.39</b>
Interest	95.20		<b>95.20</b>	<b>352.40</b>
	<b>365.43</b>	<b>13.30</b>	<b>378.73</b>	<b>534.79</b>
<b>TOTAL INCOME FOR THE YEAR</b>	<b>97,431.54</b>	<b>10,956.72</b>	<b>108,388.26</b>	<b>122,667.61</b>

\*TOTAL INCOME NET OF STATUTORY FEES PAYABLE TO DIOCESAN BOARD OF FINANCE

Statutory fees paid directly to DBF	<b>-5,910.00</b>			
<b>TOTAL INCOME NET OF FEES</b>	<b>91,521.54</b>	<b>10,956.72</b>	<b>102,478.26</b>	

*\*Note: it is permissible to 'net off' the statutory fees paid directly to the Diocesan Board of Finance (SDBF), however, this is not done as part of our current accounting procedure. An extra statement has therefore been included in these accounts to represent the net income to the PCC. This figure represents the true income to the PCC in accordance with SORP recommended practice 2005.*

St. Mary Magdalene Parochial Church Council  
Income and Expenditure for the year ended 31st December 2017

EXPENDITURE	Unrestricted £	Restricted £	2017 £	2016 £
<b>GRANTS AND CHARITABLE GIVING</b>				
Church Overseas Missions	0.00	0.00	0.00	0.00
Overseas Relief Agencies	0.00	0.00	0.00	0.00
Home Missions	0.00	757.95	757.95	2,504.85
Secular Charities	754.96	0.00	754.96	595.00
	<b>754.96</b>	<b>757.95</b>	<b>1,512.91</b>	<b>3,099.85</b>
<b>SUPPORT COSTS</b>				
Adult Training Courses	44.10		44.10	11.58
Children's Work	66.43		66.43	98.74
	<b>110.53</b>	<b>0.00</b>	<b>110.53</b>	<b>110.32</b>
<b>MINISTRY</b>				
Parish Share	68,052.00		68,052.00	71,089.00
Clergy Working Expenses	0.00		0.00	2,804.74
Lay Working Expenses	17.00		17.00	0.00
	<b>68,069.00</b>	<b>0.00</b>	<b>68,069.00</b>	<b>73,893.74</b>
<b>CHURCH</b>				
Utilities	4,683.90		4,683.90	1,334.48
Insurance	3,092.09		3,092.09	3,057.09
Minor Repairs & Maintenance	100.00	4,385.76	4,485.76	9,770.53
Churchyard Maintenance		0.00	0.00	0.00
Upkeep of Services	1,246.71		1,246.71	1,232.68
Choir & R.S.C.M.		101.00	101.00	99.00
Organist (donated to Unrestricted Fund)	2,300.00		2,300.00	2,330.00
Organ Maintenance/relief organist		1,675.20	1,675.20	139.20
Bells		0.00	0.00	442.00
Event Expenses	0.00		0.00	64.38
Magdalene Centre	0.00		0.00	0.00
Major Repairs & Maintenance	0.00	0.00	0.00	0.00
Fees to SDBF/Organist/Vergers/etc.	27,062.41		27,062.41	18,318.16
	<b>38,485.11</b>	<b>6,161.96</b>	<b>44,647.07</b>	<b>36,787.52</b>
<b>CHURCH MANAGEMENT AND ADMINISTRATION</b>				
Parish Office Salaries	0.00		0.00	0.00
Printing Stationary & Postage	519.22		519.22	344.90
Licences	428.26		428.26	402.30
Bank Charges	305.00		305.00	305.00
Trading Expenses C Magazine, etc	0.00		0.00	292.76
Gifts	18.19		18.19	378.00
Phone	901.20		901.20	1,036.31
Office Equipment	1,621.94		1,621.94	1,061.02
Foodbank		13,000.00	13,000.00	9,400.00
	<b>3,793.81</b>	<b>13,000.00</b>	<b>16,793.81</b>	<b>13,220.29</b>
<b>TOTAL EXPENDITURE FOR THE YEAR</b>	<b>111,213.41</b>	<b>19,919.91</b>	<b>131,133.32</b>	<b>127,111.72</b>
<b>TOTAL INCOME FOR THE YEAR</b>	<b>97,431.54</b>	<b>10,956.72</b>	<b>108,388.26</b>	<b>122,667.61</b>
<b>EXCESS EXPENDITURE OVER INCOME</b>	<b>13,781.87</b>	<b>8,963.19</b>	<b>22,745.06</b>	<b>4,444.11</b>
<b>EXCESS INCOME OVER EXPENDITURE</b>				

<b>RESTRICTED FUNDS</b>	Income	Expenditure	
	£	£	£
<b>CHURCHYARD FUND</b>			
Balance at 1st January2017	78.40		
Donations and	13.30		
Trust Income-Radford Trust			
Expenditure		0.00	
Balance at 31st December2017			<u>91.70</u>
<b>BELL FUND</b>			
Balance at 1st January2017	6,087.07		
Donations			
Fees	262.00		
Expenditure		0.00	
Balance at 31st December2017			<u>6,349.07</u>
<b>CHOIR FUND</b>			
Balance at 1st January2017	4,784.81		
Donations, fees and			
Trust income	191.52		
Expenditure		101.00	
Balance at 31st December2017			<u>4,875.33</u>
<b>ORGAN FUND</b>			
Balance at 1st January2017	43,641.21		
Donations and	0.00		
Fees			
Expenditure		1,675.20	
Balance at 31st December2017			<u>41,966.01</u>
<b>FABRIC APPEAL</b>			
Balance at 1st January2017	41,982.35		
Receipts	671.50		
GA Tax Recovered	0.00		
Rapairs		0.00	
Balance at 31st December2017			<u>42,653.85</u>
<b>ST. LUKE'S</b>			
Balance at 1st January2017	46.21		
Receipts	0.00		
Payments		0.00	
Balance at 31st December2017			<u>46.21</u>
<b>GROSVENOR HOUSE FUND</b>			
Balance at 1st January2017	31,444.09		
Payments		4,385.76	
Balance at 31st December2017			<u>27,058.33</u>
<b>FOODBANK</b>			
Balance at 1st January2017	12,736.36		
Receipts	8,817.01		
Payments		13,000.00	
Balance at 31st December2017			<u>8,553.37</u>
<b>CHARITIES and MISSIONS</b>			
Balance at 1st January2017	0.00		
Receipts	1,001.39		
Payments		757.95	
31st December 2017			<u>243.44</u>

*Cheque  
submitted to  
CitizensUK in  
2018*

St. Mary Magdalene Parochial Church Council  
Income and Expenditure for the year ended 31st December 2017

<b>ACCUMULATED FUNDS</b>	<b>2017</b>		<b>2016</b>	
	£	£	£	£
Unrestricted		£71,119.76		84,901.63
Restricted:				
Churchyard		91.70		78.40
Bells		6,349.07		6,087.07
Choir		4,875.33		4,784.81
Organ		41,966.01		43,641.21
Fabric Appeal		42,653.85		41,982.35
St. Lukes		46.21		46.21
Grosvenor		27,058.33		31,444.09
Foodbank		8,553.37		12,736.36
Charities & mission		243.44		0.00
		131,837.31		140,800.50
<b>Total Funds as at 31st December 2017</b>		<b><u>202,957.07</u></b>		<b><u>225,702.13</u></b>

<b>CURRENT ASSETS</b>	£	£	£	£
Cash at Bank:				
Natwest:-				
Current Account		183,223.70		203,070.53
National Savings Investment Account		20,297.34		20,202.14
Cafcash Account		0.00		0.00
Plus unreconciled income		1,953.27		3,005.21
Less unrepresented Cheques		-2,517.24		-575.75
<b>NET CURRENT ASSETS</b>		<b><u>202,957.07</u></b>		<b><u>225,702.13</u></b>

**LIABILITIES**

SUMMARY OF FUNDS AS AT 31st DECEMBER 2017

Balance 1st January 2017		225,702.13
Excess Expenditure/Income	-22,745.06	
Excess Income/Expenditure		
<b>Balance 31st December 2017</b>	<b><u>202,957.07</u></b>	

## ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the SORP Charities Act 1993 together with applicable accounting standards and the "Charities Statement of Recommended Practice" (SORP) 2005.

### Funds:

*General funds* represent funds of the PCC, which are not subject to any restrictions regarding their use, and are available for application to the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

*Restricted funds* are those donated to the PCC where the donor specifies the use to which the donation must be applied. The use of these funds for other purposes can only be changed by the courts or the Charities Commission.

*The accounts* include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include accounts for church groups, which owe their affiliation to another body or those which are informal groupings of church members. Neither do they include the accounts of the Magdalene Centre which is an independent activity operated by a management committee publishing its own accounts.

### Income (Incoming Resources):

Collections, gift aid payments and tax recovered under gift aid is recognised only when the income is received. Interest on investments is received gross. Funds raised by individual church members for specific charities are not included unless passed through PCC accounts with the exception of the Children's Society.

### Expenditure (Resources Used):

Donations to Missions and Charities.

Church Overseas Missions	£0.00
Overseas relief charities	£0.00
Home Missions and Charities	£757.95
Children's Society	£6,120.84
Secular Charities	£754.96

## ASSETS

Consecrated and benefice property is excluded from the accounts by section 96(2)(a) of the Charities act 1993. No value is placed on moveable church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property.

### Fixed Assets:

Magdalene Centre – former Church hall – refurbished 2007 – Cost £128,000

### Trust Income:

Under the Charities act 1993 the PCC must disclose all Trusts held on its behalf.

All investments held by Southwell Diocesan Board of Finance for St. Mary's are endowments. The interest or dividends only is available for PCC use, which is shown as Trust Income in the accounts.

St. Mary Magdalene Parochial Church Council  
Notes to the Financial Statement year ended 31<sup>st</sup> December 2017

There are six Trusts, two of which are restricted. These are the Wright Legacy, which is for the benefit of the Church Choir, and the Radford Trust, which is for the upkeep of the Churchyard and the family graves.

Trust Statement as at 31 <sup>st</sup> December 2016		Shares	Original Investment	Value Dec 2017	Value Dec 2016
Wright (1959)	Restricted	360	£250.00	£5,901.98	£5,413.32
Radford (1944)	Restricted	25	£25.00	£409.86	£375.93
Beecroft	Unrestricted	314	£223.18	£5,147.84	£4,721.62
North	Unrestricted	191	£1000.00	£3,131.33	£2,872.07
Total in CBF Investment Beeley/Hibbert (1969)	Unrestricted		£500.00	£500.00	£500.00
In CBF Deposit Account Simpson	Unrestricted	24	£153.90	£535.02	£475.02
<b>Total Investments held by the Southwell Diocesan Board of Finance</b>					
<b>On behalf of St. Mary's PCC</b>				<b>£15,626.03</b>	<b>£14,357.96</b>

**Payments to trustees or persons connected with trustees:**

Under a power available to charities under the Charities Act 2006, the PCC made payments to one trustee for occasional services rendered at weddings etc. either as Minister, verger, bell ringer or chorister. The total paid to this individual in the year ended 31<sup>st</sup> December 2017 was £4,817.00.

**Reserves policy:**

The PCC resolved to reserve out of unrestricted funds 3 months running costs (£30,000) and £25,000 for anticipated expenditure on the Magdalene Centre (principally to replace the flat roof and maintain the kitchen to a high standard). The remaining unrestricted funds will be spent on meeting the charitable objects of the PCC, these being:

1. Regular public worship for all
2. Teaching of Christianity through sermons, courses, etc.
3. Religious assemblies and activities with schools
4. Promoting the mission of the church through activities for all ages and needs
5. Supporting other charities in the UK and overseas
6. Providing pastoral care through the foodbank to help alleviate poverty mainly, but not exclusively to the Sutton in Ashfield area.

St. Mary Magdalene Parochial Church Council  
Notes to the Financial Statement year ended 31<sup>st</sup> December 2017

Independent Assessor's Statement

I have examined the books, records and vouchers relating to the Parish of St. Mary Magdalene, Sutton in Ashfield, for the year ended 31<sup>st</sup> December 2017 and I certify that the accounts give a true and fair view of these records.

Signed:

*For signature, see attached report  
from independent examiner*

Mr. John Hunter  
24 Grendon Way  
Sutton in Ashfield  
NG17 3EW

Dated:

Approved by St. Mary Magdalene Parochial Church Council on  
and signed on its behalf by:

2017

Chairman:

Member:

**Independent Examiner's Report to the members/trustees of St Mary Magdalene, Sutton in Ashfield, Parochial Church Council.**

I report on the accounts for the year ended 31st December 2017 which are set out on pages 1 to 8.

**Respective responsibilities of the Trustees and Independent Examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

**Independent Examiner's Statement** In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



John Hunter Cert.CIB, AIFS

20/4/2018