

Trauma Foundation South West

Charity No. 1146885

Company No. 07956417

Trustees' Report and Unaudited  
Accounts

28 February 2018

TRAUMA FOUNDATION SOUTH WEST  
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TRAUMA FOUNDATION SOUTH WEST  
TRUSTEES ANNUAL REPORT

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 28 February 2018.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. 07956417

Charity No. 1146885

Registered Office

Barrow Castle  
Rush Hill  
Bath  
Avon  
BA2 2QR

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.  
The following Directors and Trustees served during the year:

Giles Anthony Chitty  
Indrani Curry  
John Witt  
John Howard Eames  
Miriam Nye  
Polly Wood  
Sarah Fairbarns

Accountants

Bunker & Co  
66 Gloucester Road  
Bristol  
BS7 8BH

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Signed on behalf of the board



Polly Wood  
Trustee  
27 November 2018

TRAUMA FOUNDATION SOUTH WEST  
INDEPENDENT EXAMINERS REPORT

Independent Examiner's Report to the trustees of Trauma Foundation South West

I report on the accounts of Trauma Foundation South West for the year ended 28 February 2018 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes.

Respective responsibilities of trustees and examiner

The trustees (who are also directors of the charitable company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under the Charities Act 2011, s.144(2) (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under s.145 of the 2011 Act;
- to follow procedures laid down in the general Directions given by the Charity Commission under s.145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with the Companies Act 2006, s.386 and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice: Accounting and Reporting by Charities,

have not been met: or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

David Bunker FCA  
ICAEW  
Bunker & Co  
66 Gloucester Road  
Bristol  
BS7 8BH

27 November 2018

TRAUMA FOUNDATION SOUTH WEST  
STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 28 February 2018

	Notes	Unrestricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Income and endowments from:				
Donations and legacies	3	52,048	52,048	60,848
Charitable activities	4	34,572	34,572	6,532
Total		86,620	86,620	67,380
Expenditure on:				
Raising funds	5	12,510	12,510	10,052
Charitable activities	6	69,738	69,738	67,500
Other	7	9,260	9,260	7,765
Total		91,508	91,508	85,317
Net gains on investments		-	-	-
Net expenditure		(4,888)	(4,888)	(17,937)
Net expenditure before other gains/(losses)		(4,888)	(4,888)	(17,937)
Other gains and losses:				
Net movement in funds		(4,888)	(4,888)	(17,937)
Reconciliation of funds:				
Total funds brought forward		5,744	5,744	23,681
Total funds carried forward		856	856	5,744

TRAUMA FOUNDATION SOUTH WEST  
SUMMARY INCOME AND EXPENDITURE ACCOUNT

for the year ended 28 February 2018

	2018 £	2017 £
Income	86,620	67,380
Gross income for the year	<u>86,620</u>	<u>67,380</u>
Expenditure	91,508	85,767
Total expenditure for the year	<u>91,508</u>	<u>85,767</u>
Net expenditure before tax for the year	(4,888)	(18,387)
Net expenditure for the year	<u>(4,888)</u>	<u>(18,387)</u>

TRAUMA FOUNDATION SOUTH WEST  
BALANCE SHEET

at 28 February 2018

Company No. 07956417	Notes	2018 £	2017 £
Current assets			
Debtors	9	6,433	6,225
Cash at bank and in hand		8,811	12,424
		<u>15,244</u>	<u>18,649</u>
Creditors: Amount falling due within one year	10	(14,388)	(12,905)
Net current assets		856	5,744
Total assets less current liabilities		856	5,744
Net assets excluding pension asset or liability		856	5,744
Total net assets		<u>856</u>	<u>5,744</u>
The funds of the charity			
Restricted funds	11		
Unrestricted funds	11		
General funds		856	5,744
		<u>856</u>	<u>5,744</u>
Reserves	11		
Total funds		<u>856</u>	<u>5,744</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 28 February 2018 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by the board on 27 November 2018

And signed on its behalf by:



Polly Wood  
Trustee

27 November 2018

TRAUMA FOUNDATION SOUTH WEST  
NOTES TO THE ACCOUNTS

for the year ended 28 February 2018

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) - Charities SORP (FRS 102) (effective 1 January 2015) - the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Income

Recognition of income      Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.

Income with related expenditure      Where income has related expenditure the income and related expenditure is reported gross in the SoFA.

Donations and legacies      Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.

Tax reclaims on donations and gifts      Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.

Donated services and facilities      These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.

Volunteer help      The value of any volunteer help received is not included in the accounts.

Investment income      This is included in the accounts when receivable.

Gains/(losses) on revaluation of fixed assets      This includes any gain or loss resulting from revaluing investments to market value at the end of the year.

Gains/(losses) on investment assets      This includes any gain or loss on the sale of investments.



TRAUMA FOUNDATION SOUTH WEST  
NOTES TO THE ACCOUNTS

Expenditure	
Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Trade and other debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2 Company status

The company is a private company limited by guarantee and consequently does not have share capital.

3 Income from donations and legacies

	Unrestricted	Total 2018	Total 2017
	£	£	£
Donations	12,048	12,048	20,848
Grants	40,000	40,000	40,000
	<u>52,048</u>	<u>52,048</u>	<u>60,848</u>

TRAUMA FOUNDATION SOUTH WEST  
NOTES TO THE ACCOUNTS

4 Income from charitable activities

	Unrestricted	Total 2018	Total 2017
	£	£	£
Fundraising events	22,554	22,554	6,532
Provision of services	12,018	12,018	-
	<u>34,572</u>	<u>34,572</u>	<u>6,532</u>

5 Expenditure on raising funds

	Unrestricted	Total 2018	Total 2017
	£	£	£
Fundraising trading costs	4,335	4,335	7,652
	8,175	8,175	2,400
	<u>12,510</u>	<u>12,510</u>	<u>10,052</u>

6 Expenditure on charitable activities

	Unrestricted	Total 2018	Total 2017
	£	£	£
<i>Expenditure on charitable activities</i>			
Therapists	44,755	44,755	35,629
Interpreters	22,253	22,253	22,621
<i>Governance costs</i>			
Supervision	1,365	1,365	5,940
Assessment	1,365	1,365	1,870
	-	-	1,440
	<u>69,738</u>	<u>69,738</u>	<u>67,500</u>

7 Other expenditure

	Unrestricted	Total 2018	Total 2017
	£	£	£
	-	-	87
Employee costs	720	720	-
Premises costs	6,254	6,254	5,352
General administrative costs	1,166	1,166	1,526
Legal and professional costs	1,120	1,120	800
	<u>9,260</u>	<u>9,260</u>	<u>7,765</u>

TRAUMA FOUNDATION SOUTH WEST  
NOTES TO THE ACCOUNTS

8 Staff costs  
No employee received emoluments in excess of £60,000.

9 Debtors

	2018	2017
	£	£
Trade debtors	6,433	6,225
	<u>6,433</u>	<u>6,225</u>

10 Creditors:  
amounts falling due within one year

	2018	2017
	£	£
Trade creditors	13,428	12,105
Accruals and deferred income	960	800
	<u>14,388</u>	<u>12,905</u>

11 Movement in funds

	At 1 March 2017	Incoming resources (including other gains/losses )	Resources expended	At 28 February 2018
	£	£	£	£
Restricted funds:				
Unrestricted funds:				
General funds	5,744	86,620	(91,508)	856
Revaluation Reserves:				
Total funds	<u>5,744</u>	<u>86,620</u>	<u>(91,508)</u>	<u>856</u>

12 Analysis of net assets between funds

	Unrestricte d funds	Total
	£	£
Net current assets	856	856
	<u>856</u>	<u>856</u>

13 Related party disclosures  
Controlling party

The company is limited by guarantee and has no share capital; thus no single party controls the company.

TRAUMA FOUNDATION SOUTH WEST  
DETAILED STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 28 February 2018

	Unrestricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Income and endowments from:			
Donations and legacies			
Donations	12,048	12,048	20,848
Grants	40,000	40,000	40,000
	<u>52,048</u>	<u>52,048</u>	<u>60,848</u>
Charitable activities			
Fundraising events	22,554	22,554	6,532
Provision of services	12,018	12,018	-
	<u>34,572</u>	<u>34,572</u>	<u>6,532</u>
Total income and endowments	86,620	86,620	67,380
Expenditure on:			
Costs of other trading activities			
	4,335	4,335	7,652
	8,175	8,175	2,400
	<u>12,510</u>	<u>12,510</u>	<u>10,052</u>
	12,510	12,510	10,052
Total of expenditure on raising funds			
Charitable activities			
Therapists	44,755	44,755	35,629
Interpreters	22,253	22,253	22,621
	<u>67,008</u>	<u>67,008</u>	<u>58,250</u>
Governance costs			
Supervision	1,365	1,365	5,940
Assessment	1,365	1,365	1,870
	-	-	1,440
	<u>2,730</u>	<u>2,730</u>	<u>9,250</u>
Total of expenditure on charitable activities	69,738	69,738	67,500
Other expenditure			
	-	-	87
	-	-	87
Employee costs			
Staff training	720	720	-
	<u>720</u>	<u>720</u>	<u>-</u>
Premises costs			
Rent	5,968	5,968	5,352
Premises insurances	286	286	-
	<u>6,254</u>	<u>6,254</u>	<u>5,352</u>
General administrative costs			

TRAUMA FOUNDATION SOUTH WEST  
 DETAILED STATEMENT OF FINANCIAL ACTIVITIES

Equipment repairs and maintenance	-	-	100
General insurances	601	601	622
Software, IT support and related costs	50	50	-
Stationery and printing	515	515	-
Sundry expenses	-	-	804
	<u>1,166</u>	<u>1,166</u>	<u>1,526</u>
Legal and professional costs			
Accountancy and bookkeeping	1,120	1,120	800
	<u>1,120</u>	<u>1,120</u>	<u>800</u>
Total of expenditure of other costs	<u>9,260</u>	<u>9,260</u>	<u>7,765</u>
Total expenditure	91,508	91,508	85,317
Net gains on investments	-	-	-
	<u>(4,888)</u>	<u>(4,888)</u>	<u>(17,937)</u>
Net expenditure			
Net expenditure before other gains/(losses)	<u>(4,888)</u>	<u>(4,888)</u>	<u>(17,937)</u>
Other Gains	-	-	-
Net movement in funds	<u>(4,888)</u>	<u>(4,888)</u>	<u>(17,937)</u>