

5 Beveridge Close
Manor Park
Fishburn
TS21 4HA
01740 623712
30th October 2018

Report of Audit for Fishburn Youth and Community Centre
Year ending 31st December 2017

I was requested to audit the accounts for the above organisation. I was previously Parish Clerk for Fishburn Parish Council for 13 years and as such was responsible for preparing accounts and preparing for audit, both internal and external.

The accounts were presented in an organised and clear fashion, with receipts for payments clearly and logically ordered. Bank statements were provided showing the start and end balances for the year, which corresponded with the accounts presented.

After sampling two separate months of the accounts and checking all payments against invoices, I am satisfied that the accounts presented accurately represent the current financial position of the organisation. I met with the Chair of the Centre and suggested some changes that could be made to the way the income is itemised to aid any future audit.

All questions I had regarding the accounts were answered properly and I am willing to certify that the audit is completed satisfactorily.

John F. Irvine

Fishburn Youth & Community Centre Balance Sheet 01/01/17 - 31/12/17

INCOME

Admin	1,052.00
Affiliation	20.00
Bar Income	24,544.26
Donations	1,352.50
Food Income	499.00
Funding	53133.54
Fundraising	842.30
Ladies Club	100.00
Play and Stay	56.00
Rental	819.00
Room Hire	22,797.25
Youth Club	2,521.00
Youth Club Funding	7,377.62
Interest	3.51

Balance as at 1st Jan 2017	49444.65
Balance as at 1st Jan 2017	20046.26
Cash in hand 1st Jan 2017	4290.15

TOTAL INCOME:	£115,117.98
TOTAL EXPENDITURE:	£122,758.55
NET:	-£7,640.57

EXPENDITURE

Accountancy	212.40
Advertising/Promotional	708.49
Bar Stock	12,342.01
Bingo	57.20
Broadband	660.00
Business Licenses and Permits	879.00
Catering Events	280.78
Cleaning	749.62
Compliance Checks	129.90
Coop Funding	5,884.68
Equipment	12,414.04
Events Expense	153.84
Funding Toilet Programme	33,799.58
Hungry Holidays Funding	2,659.94
Insurances	1,716.63
Janitorial Expense	1,062.00
Ladies Group	1,914.62
Laundry for bar	176.88
Lunch Club	98.43
Office/General Administrative Expenses	18.00
Other Professional Services	100.00
Parish Council Summer Activities 2016	3,258.45
Payroll Expenses 2017	14,249.66
Phone Costs	180.83
Photocopier	465.63
Printing, Postage and Stationery	9.98
Repair and maintenance	9,952.26
Room Deposit	50.00
Tax and National Insurance 2017	1,530.34
Telephone Expense	1,387.43
Till System	2,304.96
Toilet Works	150.00
Trustee Travel Expenses	42.66
Utilities	8,903.15
website	55.88
Windfarm Funding 2016 Chairs	4,199.28
Balance as at 31st Dec 2017	41519.32
Balance as at 31st Dec 2017	20049.77
Cash in hand 31st Dec 2017	4571.40

188899.04



Fishburn
Youth & Community Centre

Annual Report

Fishburn Youth & Community Centre Butterwick Road, Fishburn, TS21 4EE
Registered Charity Number: 1165240

Trustees

Chairman: Michael Parkin
Vice-Chair: Pamela Herron
Secretary: Jade Kemp
Treasurer: Scott Waller
Liam Mullinger
Nicola Dodsworth

Structure

The site comprises of two buildings, a Community Centre and purpose built Youth Club. The Youth service we provide operates three evenings per week, Monday, Wednesday and Friday. FYCC were due to complete an asset transfer on the Youth Club building this year, however this has been further delayed until 2019.

The Community Centre building is owed by CISWO (formally NCB – Miners Welfare Hall), DCC hold the building in trust and FYCC lease the building from them. Whilst the Community Centre and Youth Centre are overseen by the Management Committee the day to day running, development and fundraising is carried out by the Centre Manager.

Activities and Objectives

The Centre boasts a variety of activities including: Art Group, Art Class, Ladies Club, Junior Dance & Drama, Taekwondo, Clubbercise, Kurling, Carpet Bowls, Dog Training, Bingo and Citizens Advice. FYCC is also available to hire for private functions such as Christenings, Weddings and Birthday Parties. Following an extensive refurbishment we are now able to offer the Centre as a venue for meetings, training and conference. Of course FYCC also operates a very successful Youth Service with around 40-70 young people attending the centre three evenings per week.

The main objective of FYCC remains to address the issues of social isolation and financial deprivation within this rural community by providing a range of affordable and diverse activities, projects and social opportunities aimed at removing the perceived barriers to participation.

Achievements and Performance

A full re-decoration programme and new toilet facilities have helped us to attract new service users and an increase in bookings, the Centre has a growing reputation of being a well-managed, attractive and affordable venue.

As in previous years we have hosted a number of social and fundraising events, each well attended and supported by the local community. After a very successful year we have plans to replace the Community Centre kitchen next year ready to open a weekly Luncheon Club

Financial Information

FYCC operates a reserves policy to ensure running and maintenance costs are met, this also safeguards the salary of the Centre Manager for a further year.

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature		
Full Name		
Position		
Date		