

The Screen Film Community

Registered charity no. 1161792
Company no. 08109946

Annual Report and Accounts for the year ended 30 June 2018

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Reference and Administrative Information

Registered company no.: 08109946 (England and Wales)

Registered charity no.: 1161792

Registered office: 125 Lauderdale Mansions
Lauderdale Road
London W9 1LY

Trustees/Directors: Paul Brewster
Mary Patricia Herron
Suzanne Michaelides

General Manager: Kate Herron

Independent Examiner : Mary Ryan FCCA DChA
Ark Accountancy
31 Cheam Road, Ewell
Epsom, Surrey
KT17 1QX

Bank: Lloyds Bank plc
East Ham (309293) Branch
P.O. Box 1000
BX1 1LT

Trustees' Annual Report

The Trustees, who are also directors for the purposes of the Companies Act 2006, present their report and financial statements for the year ended 30 June 2017.

The reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities (issued in March 2015).

Structure, Governance and Management

The Screen Film Community is a company limited by guarantee, as defined by the Companies Act 2006. It was incorporated on 18 June 2012 and registered as a charity on 21 May 2015. It is governed by a Memorandum and Articles of Association dated 18 June 2012 as amended by certificate of incorporation on change of name dated 25 March 2014 as amended by special resolution registered at Companies House on 12 March 2015. It was registered as a charity 21 May 2015. As a charity, in the opinion of the Trustees, it complies with the provisions of Section 60 of the Companies Act 2006, which exempts it from the requirement to end its name with "limited". Throughout this report it will be referred to as "the charity".

Responsibility for the governance of the charity resides with the trustees. Day to day operations are managed by the General Manager. Trustees who served during the year under review and to date are listed on page 1.

The board believe that the best interests of the charity will be served by having an appropriate number of trustees who collectively have a range of skills and experience suitable to the running of the charity. In addition to general advertising the current trustees will use their personal knowledge and contacts to seek appropriate candidates for appointment as trustee. Newly appointed trustees will be provided with the necessary information and documents to enable them to understand the charity and their role as a trustee.

Aims and Objectives

The purpose of the charity is to advance in life and help young people, particularly in socially and economically deprived neighbourhoods in London through:

- the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their condition in life
- providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals, in particular by the provision of film and television training and career advice.

The objectives of The Film Screen Community are:

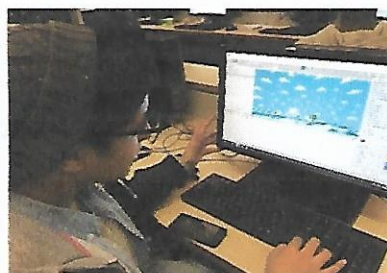
- to increase its contact with those young people who are hard to reach, such as those who are at risk of homelessness and those who are in care
- to increase the charity's networks with employers and further education bodies. The charity has recently developed a relationship with Westminster Diversity Working Group which will over time develop work opportunities for those hard to reach in the Westminster borough.

The charity pursues its objects by providing workshops in film production and in video games design and other related activities

Achievements and Performance

3D Games Design Workshop – Nov 2017 – Jan 2018

The Screen Film Community produced a 3D Games Design workshop to engage young people during the winter months. This engaged with 20 young people and had attendees from Centrepont, Princes Trust, Virtual Schools and also local schools. These young people spanned in age from 14-25. It was taught by the self-taught Games Designer, Mehmet Erk. As well as being a Games Designer, Mehmet also studied design at St Martins School of Art, so he comes with a varied skillset which is inspiring to our young games designers. He has also played every game that ever existed so they all have a lot to talk about. Three of these attendees then took part in our next activity.



Film Production Training Workshop Jan – Apr 2018 – “Wake Up”

This engaged 20 young people. These young people spanned in age from 16-26, were from diverse backgrounds and diverse ages, and came from local areas, local schools and also organisations such as Princes Trust. Some of the attendees had had very challenging backgrounds, but all were looking for a future in the media. The story they chose to write was very challenging and required filming locations such as a swimming pool, building site and hospital. The shoot day was incredibly hectic, but nevertheless they all arrived at 6am at the swimming pool and managed to keep going till 7pm that evening. All were incredibly tired. The film produced was called “Wake Up” and can be seen here : <https://www.youtube.com/watch?v=QAEMklpvZKs>

We have had a number of successes from this course in that one of the attendees, Aiden, who was living at a Centrepont hostel in Covent Garden, used her experience on our workshop to gain a place at Mama Youth (another organisation which teaches diverse young people TV skills), and her star is on the rise. Another attendee also from Centrepont, Sara, used this experience to push her career in music and subsequently signed a recording contract. Another attendee, Noussayba, also used this portfolio to gain a university place studying animation.

Documentary Production Workshop Mar – Jun 2018 – “My Westminster”

We ran an additional Production Workshop from May to July 2018; this time it was a Documentary production. The theme was “MyWestminster”. We brainstormed with the group on what they felt the meaning of “MyWestminster” was, and most of the attendees felt Westminster was a great place to live except they felt there was a difference between the very rich and the very poor which was quite startling. They split into three groups to explore this theme. One group filmed a boxing club in Pimlico which works with youngsters on the local estates to help them stay safe and away from a life of crime. Another group looked at Dream Arts that provides theatre and performance opportunities for young disadvantaged people, and the third group looked at the topic of homelessness. All three stories were incredibly moving.

The documentary can be seen here: <https://www.youtube.com/watch?v=ojRuucvkT6w>

Qualification

This year we have had Arts Award – Silver and Bronze training so we can now award this accreditation to our attendees aged up to 25. In this way they can complete the course with a certificate to show universities and employers.

Young Attendees Advancement

We have had a number of successes from this course in that one of the attendees, Aiden, who was living at a Centrepont hostel in Covent Garden, used her experience on our workshop to gain a place at Mama Youth (another organisation which teaches diverse young people tv skills). Another attendee also from Centrepont, Sara, used this experience to push her career in music and subsequently signed a recording contract. Also, another attendee, Noussayba, used this portfolio to gain a university place studying animation.

Plans for the Future

The development of the charity so far has been possible as a result of the generous funding by the John Lyons Foundation. The final tranche of that funding was received in June and will enable the charity to continue its activities through 2018/19. Given the solid achievements made with the John Lyons funding we are hopeful that they will be able to continue with this funding for an additional year. Furthermore, we were fortunate to receive Comic Relief funding for further development of our small charity. This funding will enable us to carry out more fundraising, engagement and future pathway activities with more hard to reach young people, thus providing them with more routes to further education and employment opportunities. It is also intended to seek new projects similar to the documentary project funded by Westminster City Council which was started in the last quarter of the year and will be completed early in 2018/19.

Financial Review

Total income in the year was £41,963 (previous year £22,700). That includes £19,500 of unrestricted funds which is the third tranche of the agreed funding by the John Lyons Foundation. Received late in June 2018 those funds are mostly intended to cover general expenses in 2018/19 and were unspent at year end. Also received late in the year were restricted funds from Westminster City Council and Comic relief. Those funds are only partly spent at year end (see note 6 to the accounts).

Expenditure on Games and Film activities, a total of £15,804, were down on the previous year (£19,511) but a new activity, a documentary project funded by the City of Westminster, incurred expenses of £5,978 to bring total expenditure for the year to £22,080 (previous year £20,521).

The net result of the above was a surplus of £19,883 (previous year surplus of £2,179), bringing total funds to £37,823, of which £13,167 were restricted funds.

Reserves Policy

The trustees are mindful of the need to ensure the sustainability of the charity and the continuance of its work.

At present, the current level of funds and projected future funding are sufficient to continue activities in the short term. However, the trustees will continually assess the need for general reserves and seek appropriate funding as necessary.


Public Benefit

The charity meets the definition of a public benefit entity under FRS 102 and the trustees have complied with the duty in section 4 of the 2006 Act to have due regard to guidance on public benefit published by the Charity Commission.

Approved by the trustees on
and signed on their behalf by

S. Michaelides
SUZANNE MICHAELIDES.
21.11.18

Trustee


Paul R. Browder
21-11-18

Independent Examiners' Report to the Trustees of The Screen Film Community

I report on the accounts for the year ended 30 June 2018 set out on pages two to four.

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of Independent Examiners' Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiners' statement in connection with my examination

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Mary Ryan

Mary Ryan, FCCA, DChA
Ark Accountancy
31 Cheam Road
Ewell
Epsom
Surrey KT17 1QX

Date: 3.12.18

Statement of Financial Activity

For the year ended 30 June 2018

		2018			2017		
	Notes	Unrestricted £	Restricted £	Total £	Unrestricted £	Restricted £	Total £
Income from:							
Donations and legacies		3,318	-	3,318			
Charitable activities:	2	19,500	19,145	38,645	22,700	-	22,700
Other income		-	-	-	-	-	-
Total Income		22,818	19,145	41,963	22,700	-	22,700
Expenditure on:							
Raising funds		298	-	298	1,010	-	1,010
Charitable Activities:							
Games workshops		4,966	-	4,966	6,648	-	6,648
Film making		10,838	-	10,838	12,863	-	12,863
Documentary		-	5,978	5,978	-	-	-
Total Expenditure	3	16,102	5,978	22,080	20,521	-	20,521
Net operating income/(expenditure)		6,716	13,167	19,883	2,179	-	2,179
Net gains/(losses) on investments		-	-	-	-	-	-
Net income/(expenditure)		6,716	13,167	19,883	2,179	-	2,179
Transfer between funds		-	-	-	18,403	(18,403)	-
Net movement in funds		6,716	13,167	19,883	20,582	(18,403)	2,179
Total funds brought forward		17,940)	-	17,940	(2,642)	18,403	15,761
Total funds carried forward	5	24,656	13,167	37,823	17,940	-	17,940

The notes on the following pages form part of these accounts.

The above results derive from continuing activities. There were no other recognised gains or losses other than those stated above.

Balance Sheet

As at 30 June

	Notes	2018		2017	
		£	£	£	£
Current Assets					
Debtors	8	9,920		22,200	
Cash		40,657		7,709	
			50,577		29,909
Current Liabilities					
Creditors	9		12,754		11,969
Net Current Assets			37,823		17,940
Total Assets			<u>37,823</u>		<u>17,940</u>
Funds					
Unrestricted Funds		24,656		17,940	
Restricted funds		13,167		-	
Total Funds	6		<u>37,823</u>		<u>17,940</u>

The notes on the following pages form part of these accounts.

For the year ending 30 June 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The Directors have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the companies Act 2006.

The Directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

Approved by the Trustees on

and signed on their behalf by

S Michaelides
 SUZANNE MICHAELIDES
 21.11.18

Paul R. Braxton
 Paul R. Braxton
 21.11.18

Trustee

Notes to the accounts

1. ACCOUNTING POLICIES

a) The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) under Accounting and Reporting by Charities; Statement of Recommended Practice (Charities SORP 2015) and the Companies Act 2006. Assets and liabilities are initially recognised at historic cost or transaction value unless otherwise stated in the relevant accounting policy or note.

b) Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and the amount can be measured reliably. Income is deferred as necessary when the donor specifies that the income must only be used in future accounting periods or when any performance conditions have not been fully met.

c) The charity operates fund accounting:

- Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund
- Unrestricted funds are donations and other income received or generated for the charitable purposes
- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes

d) Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following headings:

- Costs of raising funds relate to the costs incurred by the charity in inducing third parties to make voluntary contributions to it as well as the cost of any activities with a fundraising purpose
- Expenditure on charitable activities includes the cost of delivering services and conducting research undertaken to further the purposes of the charity, together with their associated support costs
- Other expenditure represents those items not falling into any other heading

The charity is not registered for VAT, which is charged as a cost against the activity for which the expenditure was incurred.

Expenditure is allocated to the particular activity for which it was incurred. The cost of overall direction and administration, comprising the salary and overhead costs of the central function, together with governance costs, is apportioned to each charitable activity on the basis of direct costs attributable to that activity.

e) Items of equipment and other tangible assets will be capitalised where the purchase price exceeds £1000. Those items will be depreciated on a straight line basis over three years.

f) The Trustees are of the opinion that the charity is exempt from Corporation Tax on its charitable activities.

g) The charity has no employee and therefore does not currently run a pension scheme.

2. INCOMING RESOURCES FROM DONATIONS AND LEGACIES

	2018		2017	
	£	£	£	£
Donations				
The Screen Film Community CIC (dissolved)	3,318		-	
		<u>3,318</u>		<u>-</u>

3. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	2018		2017	
	£	£	£	£
Grants:				
John Lyons Foundation	19,500		19,500	
Westminster City Council	9,920		-	
Comic Relief	9,225		-	
		38,645		19,500
Contract – Be Totally You		-		3,200
		<u>38,645</u>		<u>22,700</u>

4. ANALYSIS OF EXPENDITURE

	Games	Film	Documen tary	Fundraising	Support and Governance	Total 2018	Total 2017
	£	£	£	£	£	£	£
Engagement fees	1,000	1,100	1,000			3,100	
Materials		93				93	
Premises	1,200	1,720	800			3,720	
Project management	1,500	2,500	2,000			6,000	
Teachers and assistants	720	3,628	1,521	170		6,039	
Other direct costs		390				390	
Professional and legal fees				95	1,123	1,218	
Bank charges						-	
Insurance					368	368	
IT and telephone costs					641	641	
Meetings and travel		175			258	433	
Stationery and postage		41			37	78	
	4,420	9,647	5,321	265	2,427	22,080	20,521
Support and governance	546	1,191	657	33	(2,427)	-	
Total expenditure 2018	4,966	10,837	5,978	298	-	20,521	
Total expenditure 2017	6,648	12,863	-	1,010			20,521

5. GOVERNANCE COSTS

	2018	2017
	£	£
Administrative costs	23	68
Independent Examination Fee	500	-
Total	<u>523</u>	<u>68</u>

6. MOVEMENT IN FUNDS

	Funds b/f	Incoming Resources	Outgoing Resources	Transfers between funds	Funds c/f
	£	£	£	£	£
Unrestricted funds					
General funds	17,940	22,818	(16,102)	-	24,656
Restricted Funds:					
Fundraising - Comic Relief		4,225			4,225
Games – Comic Relief		2,500			2,500
Film – Comic Relief		2,500			2,500
Documentary – Westminster CC	-	9,920	(5,978)	-	3,942
Total Funds	17,940	41,963	(22,080)	-	37,823

7. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted	2018 Restricted	Total
	£	£	£
Current Assets			
Debtors	-	9,920	9,920
Cash	37,410	3,247	40,657
Current Liabilities			
Creditors	(12,754)	-	(12,754)
Net Current Assets	24,656	13,167	37,823
Total Assets	24,656	13,167	37,823

8. STAFF COSTS

The charity had no employees during the period under review. The General Manager, teachers and assistants all acted on a freelance basis.

9. DEBTORS

	2018 £	2017 £
Trade debtors	9,920	-
Accrued income	-	22,200
Total	9,920	22,200

10. CREDITORS: Amounts falling due within one year

	2018 £	2017 £
Trade creditors	9,608	330
Deferred income	-	3,318
Other creditors	-	-
Accrued expenses	3,146	8,321
Total	12,754	11,969

11. DEFERRED INCOME

2017 2017

	£	£
Deferred income brought forward	3,318	3,318
Released in year	(3,318)	-
Arising in year	-	-
Deferred income carried forward	<u>-</u>	<u>3,318</u>

12. RELATED PARTIES

The General Manager, Kate Herron, is the daughter of Mary Patricia Herron, a trustee. Fees for Kate Herron of £2,046 accrued in 2015/16 and £9,278 incurred in 2017/18 have not yet been paid. Fees of £6,275 for Kate Herron were accrued in 2016/17 and paid in 2017/18.

13. TRUSTEES

The Trustees who served throughout the year are listed on page 1. There was no Trustee remuneration, other benefits or expenses paid during the year.