# REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018 FOR PAROLE DE FOI

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# REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2018

The trustees present their report with the financial statements of the charity for the year ended 31 March 2018. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

## REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1079424

#### Principal address

12 Broomfield House Massinger Street Walworth London SE17 1SY

#### **Trustees**

Pastor M K Doue S R Akichi M M Degny B P Pochal

#### Independent examiner

Appiatse & Associates Chartered Certified Accountants 191 Waltham Way Chingford London E4 8AG

## STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

#### Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on 6 June 2018 and signed on its behalf by:

Pastor M K Doue -/Trustee

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF PAROLE DE FOI

I report on the accounts for the year ended 31 March 2018, which are set out on pages three to eight.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1. that accounting records were not kept as required by section 130 of the Act; or
- 2. that the accounts do not accord with those records; or
- 3. that the accounts do not comply with the accounting requirements of the Act; or
- 4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

Ekow Appiatse
Appiatse & Associates
Chartered Certified Accountants
191 Waltham Way
Chingford
London
E4 8AG

Date: 05/06/2018

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2018

	Notes	31.3.18 Unrestricted fund £	31.3.17 Total funds £
INCOMING RESOURCES Incoming resources from generated funds			
Voluntary income		161,644	162,142
Investment income	2	-	2
Total incoming resources		161,644	162,144
RESOURCES EXPENDED			
Costs of generating funds Costs of generating voluntary income		84,053	72,190
Charitable activities		,	r
Charitable services		3,255	2,257
Governance costs		1,800	1,800
Other resources expended		69,851	74,309
Total resources expended		158,959	150,556
NET INCOMING RESOURCES		2,685	11,588
RECONCILIATION OF FUNDS			
Total funds brought forward		82,284	70,696
TOTAL FUNDS CARRIED FORWARD		84,969	82,284

The notes form part of these financial statements

## BALANCE SHEET AT 31 MARCH 2018

		31.3.18	31.3.17 Total
		Unrestricted	
		fund	funds
	Notes	£	£
FIXED ASSETS			
Tangible assets	5	3,129	3,728
Investments	6	7,011 ————	7,011
		10,140	10,739
CURRENT ASSETS			
Debtors	7	51,130	46,967
Prepayments and accrued income		15,650	15,650
Cash at bank		9,849	10,728
		76,629	73,345
CREDITORS Amounts falling due within one year	8	(1,800)	(1,800)
NET CURRENT ASSETS		74,829	71,545
TOTAL ASSETS LESS CURRENT LIABILITIES		<del></del> 84,969	82,284
Diabilities		<del></del>	
NET ASSETS		84,969	82,284
FUNDS	9		
Unrestricted funds		<u>84,969</u>	82,284
TOTAL FUNDS		84,969	82,284

The financial statements were approved by the Board of Trustees on 6 June 2018 and were signed on its behalf by:

Pastor M K Doue -Trustee

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

#### 1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 20% on cost Fixtures and fittings - 20% on cost Motor vehicles - 20% on cost

#### Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

#### 2. INVESTMENT INCOME

	31.3.18	31.3.17
	£	£
Deposit account interest	-	2
1		

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2018

## 3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2018 nor for the year ended 31 March 2017.

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2018 nor for the year ended 31 March 2017.

## 4. STAFF COSTS

5.

Wages and salaries Other pension costs			31.3.18 £ 32,441 1,212 33,653	31.3.17 £ 27,756 1,212 28,968
The average monthly number of employees du	rring the year was	as follows:		
Pastors			31.3.18	31.3.17
No employees received emoluments in excess	of £60,000.			
TANGIBLE FIXED ASSETS	Plant and machinery £	Fixtures and fittings	Motor vehicles £	Totals £
COST At 1 April 2017 and 31 March 2018	10,987	20,568	9,000	40,555
DEPRECIATION At 1 April 2017 Charge for year At 31 March 2018	8,371 377 	19,456 222 19,678	9,000	36,827 599 37,426
NET BOOK VALUE At 31 March 2018 At 31 March 2017	2,239 ————————————————————————————————————	890 1,112	<u>-</u>	3,129 3,728

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2018

6.	FIXED ASSET INVESTMENTS			
				Unlisted investments £
	MARKET VALUE At 1 April 2017 and 31 March 2018			7,011
	NET BOOK VALUE At 31 March 2018			7,011
	At 31 March 2017			<del>7,011</del>
	There were no investment assets outside the UK.			
7.	DEBTORS: AMOUNTS FALLING DUE WITHIN ONE Y	EAR		
			31.3.18 £	31.3.17 £
	Other debtors		<u>51,130</u>	46,967
8.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE	YEAR		
	Other creditors		31.3.18 £ 1,800 ——	31.3.17 £ 1,800
9.	MOVEMENT IN FUNDS			
			Net	
		At 1.4.17	movement in funds £	At 31.3.18 £
	Unrestricted funds General fund	82,284	2,685	84,969
	TOTAL FUNDS	82,284	2,685	84,969 ———
	Net movement in funds, included in the above are as follows:			
		Incoming resources	Resources expended £	Movement in funds
	Unrestricted funds General fund	161,644	(158,959)	2,685
	TOTAL FUNDS	161,644 ———	(158,959) ===================================	2,685

## NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2018

## 9. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds	At 1.4.16 £	Net movement in funds £	At 31.3.17 £
Unrestricted Funds General fund	70,696	11,588	82,284
TOTAL FUNDS	70,696	11,588	82,284
Comparative net movement in funds, included in the above	are as follows:		
	Incoming resources	Resources expended £	Movement in funds
Unrestricted funds General fund	162,144	(150,556)	11,588
TOTAL FUNDS	162,144	(150,556)	11,588

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2018

	31.3.18 £	31.3.17 £
INCOMING RESOURCES		
Voluntary income	123,561	122,705
Offerings & Donations Gift aid	38,083	39,437
	161,644	162,142
Investment income		2
Deposit account interest		
Total incoming resources	161,644	162,144
RESOURCES EXPENDED		
Costs of generating voluntary income	32,441	27,756
Ministers' salaries Pensions	1,212	1,212
Youth Projects	450	2,235
Outreach ministry	21,747	7,527
Honorarium	1,490	4,898
Conference expenses	13,183	17,212
Musicians	13,530	11,350
	84,053	72,190
Charitable activities	2.255	1,933
Bereavement / Welfare care	3,255	1,733
Governance costs	1.000	1 000
Accountancy	1,800	1,800
Other resources expended Rent	60,635	63,690
Rates and water	700	709
Light and heat	580	879
Telephone	934	420
Postage and stationery	621	846
Repairs	2,273	200
Sundry expenses	1,030	2,815
Transportation	339	850
Insurance	550 1 357	2 222
Consultancy fees	1,357	2,237 131
Cleaning	377	377
Plant and machinery	222	1,155
Fixtures and fittings		-
	69,618	74,309

Support costs

This page does not form part of the statutory financial statements

# <u>DETAILED STATEMENT OF FINANCIAL ACTIVITIES</u> <u>FOR THE YEAR ENDED 31 MARCH 2018</u>

	31.3.18 £	31.3.17 £
Finance Bank charges	233	324
Total resources expended	158,959	150,556
Net income	2,685	11,588

This page does not form part of the statutory financial statements