

Rotherham Samaritans

**22 Percy Street
Rotherham
South Yorkshire
S65 1ED**

**Charity Registration Number
117 3826**

**Financial Statements
for the 12 Months Ended
31 March 2018**

Rotherham Samaritans

Financial Statements for the 12 month period ended 31 March 2018

Contents

	Page
Trustees' Report	1 and 2
Statement of Officers' Responsibilities	3
Independent Examiner's Report	4
Receipts and Payments Accounts	5
Statement of Assets and Liabilities	6
Notes to Accounts	7 to 10

Rotherham Samaritans

Trustees' Report

for the period ended 31 March 2018

The officers present their report and the financial statements for the period ended 31 March 2018

Governance

For the first six months of the financial year the unincorporated charity, the Samaritans of Rotherham, operated with its own constitution dated 17 May 1995 as amended 22 May 2003. It was an independent full branch of the Samaritans which is a legally constituted company limited by guarantee, not having a share capital and whose registered office is situated at The Upper Mill, Kingston Road, Ewell, Surrey, KT17 2AF. The Samaritans of Rotherham was a registered charity, number 105 7161.

From 1st October 2017 the Samaritans of Rotherham changed to a charitable incorporated charity which was renamed Rotherham Samaritans with a new charity registration number 117 3826. The new charity is affiliated to the Samaritans, details above but has its own constitution dated 1st October 2017.

The administration, control and management of the Rotherham Samaritans are vested in a local director together with a number of trustees, no less than three and not more than thirteen.

Principal Objective

Rotherham Samaritans was formed for the purpose of working for the assistance of persons who are suicidal, despairing or in distress in and around Rotherham.

Investment Powers

Under its constitution the charity has the power to make any investment which the trustees see fit.

Reserves

The reserves policy is to maintain sufficient unrestricted cash reserves to continue operating for at least one year in the unlikely event of our receiving no income from any source.

The funds are held as short term investments as shown in the statement of Assets and Liabilities on page 8.

Trustees

Trustees during the year were:

Chair	Mr John Charles	Elected May 2015
Director	Mrs Christine Edwards	Elected May 2015
Deputy Director	Ms Lindsay Debenham	Appointed January 2016
Secretary	Mrs Helen Mortimer	Re-elected May 2017
Treasurer	Mr John Sparrow	Re-elected May 2017
Publicity Officer	Mr Tom Gray	Appointed May 2015
Elected Member	Mrs May Johnson	Elected May 2014
Elected Member	Mrs Rose McNeely	Elected May 2016
Elected Member	Ms Kate Parkin	Elected May 2014
Elected Member	Mr David Pinder	Elected May 2015

The trustees are recruited from the charity's membership, they must be volunteers who have undertaken a course of preparation and had sufficient experience of the charity to be considered worthy of being a Samaritan. Trustees are given a copy of the Charity Commission guidelines for trustees and on-line training is available via the Samaritan General Office.

Rotherham Samaritans

Trustees' Report (Continued)

for the period ended 31 March 2017

DIRECTOR'S REPORT

During the past year in addition to our partnership with South Yorkshire Police to support people who have been bereaved by suicide, we also now have a partnership with Rotherham, Doncaster & South Humber Mental Health Trust in order to offer complimentary support to people when they are discharged from the MH ward or the A & E department of Rotherham District General Hospital. Both of these partnerships have arisen as a result of our involvement with the National Suicide Prevention Alliance.

Eighteen new volunteers have been through Samaritans Initial Training during this past 12 months. Our total for Listening volunteers is currently 45. In addition to these Listening Volunteers we also have 6 support volunteers who do essential work to ensure a safe and comfortable place to work as well as the financial work so vital to a successful branch.

Outreach work is done by our Listening volunteers. This work is in addition to their usual four duties per month. It involves our partnership with Network Rail; training Listeners within 2 local prisons; visiting schools to promote emotional well being of children and young adults; and our 'talks team' who will go out and talk about Samaritans and what we do to anyone who asks us.

We support our callers in different ways. Telephone; email; SMS text; and face to face. During the past year our volunteers have had 11,138 meaningful contacts with our callers. I would like to thank the individuals and organisations that have very kindly supported us during the past year. It is this help together with the dedication of our wonderful volunteers that has enabled us to continue with our work to support vulnerable, distressed and sometimes suicidal callers.

By order of the Trustees

Christine Edwards

Director

Rotherham Samaritans

Statement of Officers' Responsibilities

for the period ended 31 March 2018

Law applicable to charities in England and Wales requires the officers to prepare financial statements for each financial period which give a true and fair view of the charity's financial activities during the period and of its financial position at the end of the period. In preparing financial statements giving a true and fair view, the treasurer must follow best practice and:

- (a) select suitable accounting policies and apply them consistently;
- (b) make reasonable and prudent judgements and estimates;
- (c) state whether applicable Accounting Standards of Recommended Practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- (d) prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in business.

The officers are responsible for keeping proper accounting records which disclose, with reasonable accuracy, the financial position of the charity, and which enable them to both ascertain the financial position of the charity and ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit and consider that the charity comfortably meets the published criteria.

The following financial report includes a consolidated set of accounts for the charity which operated under the name of the Samaritans of Rotherham (105 7161) for the first six months the Rotherham Samaritans (117 3826) for the second six months.

By order of the Trustees

Bankers

NatWest Bank, 27 Effingham Street, Rotherham S65 1AU

Independent Examiner

Parkins Accountants Ltd
T/A Parkins Chartered Accountants
Moor Park House
Clifford Lister Business Centre
Bawtry Road
Wickersley
Rotherham
S66 2BL

Rotherham Samaritans

Examiners Report

Independent Examiners Report to the Trustees of Rotherham Samaritans

Charity Registered Number 117 3826

I report on the accounts of the Trust for the period from 1 March 2017 to 31 March 2018, which are set out on pages 7 to 12.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the 2011 Act,

follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and

state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity, consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements: to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Robert D Parkin ACA
Parkins Accountants Ltd
T/A Parkins Chartered Accountants
Moor Park House
Clifford Lister Business Centre
Bawtry Road
Wickersley
Rotherham, S66 2BL


on behalf of Parkins Accountants Ltd.

Date: 17th May 2018

Rotherham Samaritans

Receipts and Payments Account: 2017-18

	Notes	Total 2017-18		Total 2016-17	
		Ordinary £	Restricted £	Total £	£
Receipts					
Donations, Legacies and Similar Resources	2	5,583	0	5,583	6,753
Grants	3	6,134	6,638	12,772	24,006
Fund-raising Activities	4	4,669	0	4,669	3,622
Bank Interest		174	0	174	165
Total Receipts		16,559	6,638	23,198	34,546
Payments					
Costs of Charitable Activities	5	10,875	4,094	14,969	18,320
Centre Refurbishment	6	2,802	1,850	4,652	5,925
Fund-raising Costs	7	546	0	546	1,205
Governance Costs	8	2,696	0	2,696	2,434
Total Payments		16,918	5,944	22,863	27,884
Net Income (Expenditure) for Year before transfers		-359	694	335	6,662
Net Movement of Funds	9	0	0	0	0
Net Movement of Funds in the Year		-359	694	335	6,662
Cash balances brought forward 1st March 2017		36,327	790	37,117	29,208
Cash balances carried forward	10	35,968	1,484	37,452	35,870

Rotherham Samaritans

Statement of Assets and Liabilities for the year ending 31 March 2018

	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total Funds 2018 £	Total Funds 2017 £
Assets				
Cash Funds				
Bank Balances				
NatWest Current Account	2,780		2,780	3,493
Old charity account	100		100	
NatWest Savings Account	0		0	100
Virgin Charity Account	33,016	1,484	34,500	33,500
Petty Cash	72		72	24
Total Cash Funds	35,968	1,484	37,452	37,117

Other Monetary Assets

Tax reclaim due	1,476	0	1,476	1,428
Recoverable grants	0	1,003	1,003	2,249
	37,444	2,486	39,930	40,794

Assets Retained for the Charity's Own Use

Fixed Assets

	Unrestricted Fund Book Value 2018 £	Restricted Fund Book Value 2018 £	Unrestricted Fund Current Value 2018 £	Restricted Fund Current Value 2018 £
Freehold Property				
Cost Brought Forward		19,348		
Total Freehold Property				75,000
Fixtures & Fittings				
Value Brought Forward	5,173			
less depreciation	-4,138			
Total Fixtures & Fittings			1,035	
Total Fixed Assets	1,035	19,348	1,035	75,000

Liabilities

The General Office contribution based on income during 2017-18 is estimated to be £721
This becomes due before the end of 2018

Approved by the Trustees on and signed on its behalf by :

Director

Chairperson

Rotherham Samaritans

Notes on the Financial Statements
for the period ended 31 March 2018

1. Accounting Policies

The financial statements have been prepared under the historical cost convention. Because of the size of the charity and its annual turnover these accounts have been prepared on a Receipts and Payments basis.

All grants and voluntary income are accounted for gross when received. All expenditure is accounted for when paid.

Direct charitable expenditure includes the direct cost of activities. Where cash costs relate to more than one functional category, they have been split either on estimated time or floor space basis, as appropriate.

Fixed assets are valuations at book value and their true values are estimated by the Trustees.

2. Donations

	2017/18			Total 2016-17
	Ordinary	Restricted	Total	
Anonymous and under £50	7		7	20
Deposit on Fobs	160		160	70
Donations Gift Aided	5,103		5,103	5,711
Individuals	132		132	635
Organisations	180		180	317
Photocopying	1		1	0
	5,583	0	5,583	6,753

3. Grants & Funding Received

	2017/18			Total 2016-17
	Ordinary	Restricted	Total	
Building Renovation		1,850	1,850	0
Charitable Activities	5,000	1,783	6,783	1,985
NHS/VAR Grant	0		0	18,400
Prison Visiting	1,134	3,006	4,140	3,621
	6,134	6,638	12,772	24,006

4. Income from Fund Raising Activities

	2017/18			Total 2016-17
	Ordinary	Restricted	Total	
Brinsworth Gala	66		66	0
Christmas Cards	127		127	110
Christmas Raffle	176		176	125
Copper Jar	0		0	17
Public Collections	399		399	1,016
Events	624		624	0
Events - Gift Aided	210		210	0
Rotherham Show	459		459	664
Sale of Goods	43		43	243
Sams Collection Houses	95		95	22
Tax Reclaimed (Gift Aided Donations)	2,464		2,464	1,425
Tea & Coffee	5		5	0
	4,669	0	4,669	3,512

Rotherham Samaritans

Notes on the Financial Statements
for the period ended 31 March 2017

5. Direct Charitable Activity

		2017/18			Total 2016- 17
		Ordinary	Restricted	Total	
Centre - Building	5.1	3,300		3,300	4,328
Centre Operation	5.2	6,256	2,823	9,080	12,599
Centre - Telecommunications	5.3	1,318	1,271	2,589	1,394
		10,875	4,094	14,969	18,320

5.1 Centre - Building

		2017/18			Total 2016- 17
		Ordinary	Restricted	Total	
Cleaning - Centre		820		820	908
Cleaning - Windows		72		72	60
Council Tax		0		0	974
Furniture & Fittings		307		307	270
Insurance		312		312	297
Maintenance		383		383	439
Security		84		84	0
Utilities - Electricity		745		745	715
Utilities - Gas		410		410	327
Utilities - Water		167		167	169
Waste Disposal				0	169
		3,300	0	3,300	4,328

5.2 Centre - Operation

		2017/18			Total 2016- 17
		Ordinary	Restricted	Total	
Advertising & Recruitment		510		510	2,816
Computer Consumables		77		77	328
Courses Conferences & Training		0		0	189
Computing Equipment		60	475	535	0
Printing Stationery & Postage		489	417	906	501
Refreshments - Visitors		0		0	12
Refreshments - Volunteers		177	58	235	421
Support Material		802	52	854	270
Taxis		885		885	1,295
Volunteers Mileage Expenses		3,257	1,822	5,078	6,767
		6,256	2,823	9,080	12,599

5.3 Centre - Telecommunications

		2017/18			Total 2016- 17
		Ordinary	Restricted	Total	
Broadband		228		228	228
CONNECT Computer		303		303	264
Equipment		81	1,150	1,231	177
Phone Bills		534	121	655	575
Phone - Director		173		173	150
		1,318	1,271	2,589	1,394

Rotherham Samaritans

Notes on the Financial Statements
for the period ended 31 March 2017

6 Centre - Refurbishment

	2017/18			Total
	Ordinary	Restricted	Total	2016-17
Bathroom Renovation	1195		1,195	0
Decorating Work	1,009		1,009	13
Fire Alarm System	228		228	1,512
Gas Boiler Replacement	0		0	1,550
Kitchen Renovation	0		0	2,850
Stair lift	370	1,850	2,220	0
	2,802	1,850	4,652	5,925

7 Cost of Fund Raising

	2017/18			Total
	Ordinary	Restricted	Total	2016-17
Gambling Licence	20		20	20
General Expenses	526		526	131
Postage & Stationery	0		0	76
Sams Collection Houses	0		0	978
	546	0	546	1,205

8 Governance Costs

	2017/18			Total
	Ordinary	Restricted	Total	2016-17
Administration	35		35	35
AGM Costs	160		160	134
General Office Contribution	1,189		1,189	2,265
Transition Expenses	1,312		1,312	0
	2,696	0	2,696	2,434

9 Net Movement of Funds

Transfers made to ensure that there is no deficit in Restricted funds for the year.

10 Funds Carried Forward

The £1,483 of Restricted funds carried forward into 2018-19 is unspent HMPPS grant.

Rotherham Samaritans

Notes on the Financial Statements
for the period ended 31 March 2018

Notes on Direct Charitable Expenditure

None of the officers or volunteers of the charity received any remuneration during the period except for one who was paid a total of £879 for housekeeping duties. This volunteer was paid for three hours per week to clean the branch at the living wage rate for this area on a self employed basis.

Apart from travelling allowances totalling £6,766 for eight volunteers and £150 paid to the Director for telephone expenses, none of the other Trustees received any expenses during the period. However, several were reimbursed for expenditure incurred as agents of the charity.

Notes on Restricted Assets and Funds

Resulting from the change in status to a constituted charity freehold property known as 22 Percy Street acquired by the branch, absolute title is now vested in Rotherham Samaritans. The right by the branch to use the property is determined by a deed of trust dated 10 January 1986 between The Samaritans and the committee of the Rotherham Branch. The deed also provides that, in the event of the sale of the property, the sale proceeds may only be re-invested in property or equipment for the branch or in authorised investments as provided by the Trustee Act of 2000. The deed of trust further provides that, in the event of the dissolution of the branch or the withdrawal of recognition of the branch by The Samaritans, then the property together with any capital or income receipts arising there from will be applied by The Samaritans to promote the objectives of the National Charity.

The Trustees have estimated that the freehold property has a market value of £75,000 being some £55,000 higher than its carrying value in these accounts.

The Restricted Funds surplus to be carried forward in the statement of Receipts and Payments is £1,483.

Notes on Fixed Asset Depreciation

The policy of the Trustees is to depreciate the value of fixtures & fittings on a 20% reducing balance basis. Computers and furniture are written off in the financial period of acquisition. The value of the building is not depreciated.