

**THE COUNCIL FOR VOLUNTARY SERVICE
UTTLESFORD**

Registered Charity Number 1098627

Company Number 04709512

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**



*Community
Accounts Service*

THE COUNCIL FOR VOLUNTARY SERVICE UTTLESFORD

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Council for Voluntary Service Uttlesford

Report of the Trustees for the year ending 31 March 2018.

The Trustees who are also directors for the purposes of company law are pleased to present their report together with the financial statements of the charity for the year ending 31 March 2017.

Reference and Administrative Information

Charity Name: Council for Voluntary Services Uttlesford
Charity Registration Number: 1098627
Company Registration Number: 4709512
Registered Office and
Operational address: Uttlesford Community Hub, 45 Stortford Rd,
Great Dunmow, Essex. CM6 1DQ

Management Committee

Mr Chris Barrett Chair & Director with Financial Responsibility
Mr Doug Mason
Mr Eric Hicks
Mrs Pamela Sharp
Mrs Cathy Gooding
Mr James Taylor
MRs Gill Butterworth

Secretary

Mrs Jacqueline Davies

Senior Management Team

Mr Clive Emmett Chief Officer
Mrs Jacqueline Davies Funding & Information Manager
Mr Richard Corby Business Manager

Auditors

Colchester Community Accounts Service, Winsley's House, High St, Colchester,
CO1 1UG

Bank

CAF Bank. 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ

Structure, Governance and Management

Governing Document

Council for Voluntary Service Uttlesford is a charitable company limited by guarantee, registered as a charity on 30 November 1992 and incorporated on 25 March 2003. The company is governed by its Memorandum and Articles of Association which were last amended in August 2014.

Appointment of Trustees

The trustees who have served during the year and since the year end are listed on page 1. New trustees are elected annually by members of the charity and serve for an initial period of 3 years. A further 3 year term may be served. Trustees must be nominated by two members. The Board may appoint up to 3 trustees a year to ensure it has an appropriate range of skills and experience on its Board. The Chair and Director with Financial Responsibility are elected from within the board.

All trustees give their time freely and no trustee was paid during the year. Trustees are required to disclose all relevant interests and, in accordance with the organisation's Memorandum and Articles, withdraw from decisions where a conflict of interest arises.

Internal Control and Risk Management

The trustees examine the major risks which the charity faces in relation to external factors and relationships, its governance and management, its internal operations and its activities. The management of risk is reviewed by the senior management team and by the trustee board.

The trustees continue to keep under review the systems of internal financial control. The systems have been designed to provide reasonable, but not absolute, assurance against mis-statement of loss. They include;

- a strategic plan and annual budget approved by trustees
- regular consideration by the trustees of financial results, variance from budgets and performance against the non-financial annual plan
- delegation of authority and separation of duties

The internal financial controls conform to guidelines issued by the Charity Commission.

Trustee Induction and Training

All potential trustees are invited to complete an application form to apply for membership of the CVSU board. Applicants then meet with the Chair of the charity to discuss the role of a CVSU trustee and to make sure the applicant understands the role and responsibilities. The potential new trustee is then invited to meet the full board. Once appointed new trustees meet the staff to be given a thorough understanding of the work of the organisation. In addition all trustees are supplied with written materials outlining their role and responsibilities. Finally, training on the principles of good governance and the role of a trustee is a mandatory part of the Trustee induction.

Our Aims and Objectives

Introduction

The Council for Voluntary Service Uttlesford (CVSU) is a local infrastructure charity. The charity's purpose as set out in the objects contained in the companies Memorandum of Association are,

To promote, develop and facilitate a thriving, effective, sustainable and influential voluntary and community sector in Uttlesford, for the ongoing benefit of the community, thus promoting social action and assisting in the development of social capital.

CVSU is a member of the NAVCA, the national membership charity for infrastructure organisations and adheres to the core principles of NAVCA, which aims to strengthen and champion social action through local infrastructure.

CVSU helps people and communities come together to form voluntary organisations and successfully run existing organisations. Cuts in public spending are increasing the need for local voluntary sector infrastructure to help communities fill gaps left by public services.

CVSU is a membership organisation but we provide services to any charity or community group within our district, including social enterprises. We provide a range of services which aim to help people to improve their local area, communities, pursue shared interests, support each other or campaign for change and make greater use of locally based assets.

We review our aims, objectives and activities each year.

Activities

Core Services

CVSU's primary purpose is to support the voluntary sector in Uttlesford. We do this by providing a range of professional specialist services and advising on a range of issues including funding, governance and set up. We also have an important role in disseminating information throughout the sector. In summary CVSU can;

- provide specialist information and support to enable local people to develop the skills needed to run successful voluntary groups.
- Spread good practice, encourage joint working, and identify duplication of effort
- Work with groups to identify funding streams and give support through the whole application process
- encourage partnership working to develop new and maintain existing local projects to help strengthen communities
- monitor existing services and engage with local people to identify unmet need and work with a range of agencies to find a way to address this need, especially in relation to the Public Health agenda.
- promote equality and diversity by understanding of the needs of disadvantaged and minority groups.
- help public bodies to engage effectively with local voluntary organisations and community groups and ensure policy makers understand the needs of local voluntary organisations and community groups.

Project work

CVSU is now involved in a number of projects, both as a way of diversifying our income streams and in order to fulfil unmet need in the District.

West Essex Community Sheds

CVSU supports 5 sheds in West Essex. The purpose of the shed is to create a comfortable environment where people can meet and find peer support, networking opportunities and participate in individual or group projects. Sheds are particularly aimed at some sections of the male population who may feel socially isolated.

Frontline

CVSU provides administrative support and training for the Frontline referral system in collaboration with the lead organisation Uttlesford Citizens Advice Bureau. Frontline is a web based system which allows organisations and individuals to see what services are available in the area and if appropriate to make a referral. Frontline has expanded its coverage to Harlow and Epping Forest districts.

Community Builder Project

CVSU has been piloting a community builder project, to create or strengthen connectedness in our communities. Our community builder engages with local people to identify key people and opportunities, to enable community led activities. Older people who may lack social contact are also helped to become more engaged in their communities.

Green Matters Gardening Project

CVSU launched a free gardening project aimed at vulnerable, elderly and disabled residents in Uttlesford, who have lost control of their gardens. A project manager with a team of volunteers will reclaim gardens, making them safe to use again.

Dragons Apprentice Challenge

The Dragons Apprentice Challenge is a community initiative linking students from local schools with local businesses and charities. Teams are given £100 and they have 4 months to develop a business plan and use the money to raise more money for a chosen charity.

Uttlesford Community Hub.

CVSU manages this Hub which provides accommodation for several charities. The Hub is in constant use and has a café area and meeting rooms which the community can access. Local organisations use the centre regularly to host drop in sessions. CVSU receives a management fee for this role.

Uttlesford Food Bank

The Food Bank is designed to help individuals and families in crisis by providing free emergency food until the appropriate agencies are in a position to assist. CVSU manages a collection point for the Food Bank in the Community Hub.

Future Financial Plans

As part of our 3 year Strategic Plan we are including and have considered carefully our future financial plans that will support growth and sustainable income. We see them in the following terms based upon the information we have been provided with by our primary funders/partners and our ongoing dialogue with them as well as other funded income opportunities.

The two main core funding grants we receive from ECC and Uttlesford District Council continue to be in place. We have now re-established a new two year contract with ECC for 18/19 and 19/20 with a slight increase of 6% on the previous year, which is extendable by one further year if set targets are achieved. We have recently received further confirmation from UDC that funding for 19/20 is in place and will be supported at the existing levels.

We have been successful in acquiring new project specific funding to support the range of projects mentioned earlier. We have also been successful in being awarded Big Lottery funding for three years to support the Community Men's Sheds project. We have also applied to the DCMS Digital Innovation Fund for a one year pilot and the Connected Communities fund for a further one year pilot. All of these funding opportunities relate to our work in the Loneliness & Isolation agenda as well as the use of Digital technology to support our community's needs. We continue to explore other funding options that meet our core business activities.

We have now established the socially driven trading company WECAN (West Essex Community Action Network) across the West Essex districts in partnership with CVS Epping and Rainbow Services Harlow. The aim being to acquire new business that can be delivered across the whole of West Essex for the benefit of the local communities and again will support our growth.

We are confident about our future funding strategies, and proposals and their ability to support our medium to long term aims to increase our overall income streams and accomplish financial stability that will underpin our medium to longer term growth as an organisation.

Public Benefit

Our aims and charitable activities are provided to benefit the people of Uttlesford. At present all our services are free of charge, to our clients.

On occasion we may deliver services to people outside Uttlesford district. This is particularly the case with delivery of the Frontline project.

Equal access to our services is an important issue to us and in accordance with our Equalities Policy we do not discriminate on the basis of race, nationality, colour, creed, gender, disability, marital status, sexuality, religion, language, culture, age or class.

Policies

Reserves Policy

CVSU is committed to responsible and efficient management of all funds which are the responsibility of the organisation.

The Management Committee of CVS Uttlesford has considered the need for the

organisation to maintain reserves in order to meet future financial obligations and has taken into account the following factors:

- CVSU currently employs 3 full-time and 3 part-time staff, all of whom have contracts which may result in a potential liability for redundancy payments.
- CVSU may enter into contracts with suppliers which contain potential penalty clauses for early termination.
- CVSU is heavily dependent on 2 core funders - Uttlesford District Council and Essex County Council and would have immediate financial difficulties if either withdrew or reduced their level of funding.

In order to provide for any of these obligations arising, the Committee considers it necessary to establish as a maximum financial reserves sufficient to cover 6 months of the previous year's salary costs plus 6 months premises costs and as a minimum 3 months' salary and premises costs.

Financial Review

Financially 2016/17 was another year of consolidation for CVSU our unrestricted income, which comes mainly from the ECC and UDC grants, increased from £74,308 to £75,770 as a result of a modest increase in the funding we receive from Uttlesford District Council. At the same time our restricted income, which is mainly generated through the named projects, increased from £46,158 to £66,988

Despite continuing close management of our costs, expenditure in 2017/18 grew faster than revenue, from £76,863 to £88,026. As a result our unrestricted funds at year-end reduced from £47,180 to £34,924. This last figure is equivalent to 4 months of core expenditure, which is in line with our agreed Reserves Policy.

Investment Policy

Under its Memorandum and Articles of Association the charity has the power to make any investments the trustees see fit. CVSU moves funds between a CAF current account and a COIF Charities Deposit Fund, to maximise interest earned. The CAF account is our main operating account.

Bank interest for the year amounted to £102

Risk Management

The board regularly reviews the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate these risks. Significant external risks to funding have led to the development of a strategic plan which will allow for the diversification of funding and activities.

Internal control risks are minimised by the implementation of procedures for authorisation of all transactions and projects. Procedures are in place to ensure compliance with health and safety of staff, volunteers, clients and visitors.

These procedures are periodically reviewed to ensure they continue to meet the needs of the charity.

Senior Staff Pay Policy

Annual performance appraisals are undertaken for all our staff. The senior officers have performed well against a balanced set of objectives. We also monitor salary trends in other voluntary sector organisations locally, to ensure that the salaries we offer remain in line with the broader sector. After taking both these factors into consideration, modest salary increases were awarded this year.

Trustees' responsibilities in relation to the financial statements

The trustees (who are also directors of the Council for Voluntary Service Uttlesford for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to;

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and

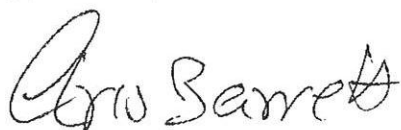
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Auditors

Colchester Community Accounts Service were re-appointed as the charitable company's auditors during the year and have expressed their willingness to continue in that capacity.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Board on the 13th of December 2018 and signed on its behalf by:



Chris Barrett (Chairman)

THE COUNCIL FOR VOLUNTARY SERVICE UTTLESFORD

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2018

I report on the accounts of The Council for Voluntary Service Uttlesford for the year ended 31 March 2018 which are set out on pages 11 to 19.

Respective responsibilities of trustees and examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

Basis of independent examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

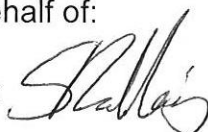
In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Shelley-Marie Rudling FMAAT MIP for and on behalf of:
Community360

Winsley's House, High Street, Colchester, Essex



Date 13th December
2018

THE COUNCIL FOR VOLUNTARY SERVICE UTTLESFORD

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2018

	Note	Unrestricted Total £	Restricted Total £	2018 Total £	2017 Total £
Income and endowments from:					
Donations and legacies	2	-	-	-	52
Income from investments	3	102	-	102	106
Income from Charitable activities	4	76,862	66,135	142,997	120,809
Total income		76,964	66,135	143,099	120,967
Expenditure on					
Expenditure on charitable activities	5	94,566	50,263	144,829	114,778
Total resources expended		94,566	50,263	144,829	114,778
Net incoming resources		(17,602)	15,872	(1,730)	6,189
Buildings account	13	-	-	-	-
Net incoming resources before transfers		(17,602)	15,872	(1,730)	6,189
Transfer between funds	10	2,878	(2,878)	-	-
Net income for the period		(14,724)	12,994	(1,730)	6,189
Funds at 1 April 2017	10	47,180	20,916	68,096	61,907
Funds at 31 March 2018	11	32,456	33,910	66,366	68,096

Notes on pages 11 to 19 form part of these financial statements

THE COUNCIL FOR VOLUNTARY SERVICE UTTLESFORD

BALANCE SHEET AS AT 31 MARCH 2018

	Note	2018 Total £	2017 Total £
Fixed Assets			
Tangible assets	7	1,008	-
Current Assets			
Debtors	8	23,732	3,683
Cash at bank and in hand		61,648	64,931
		<u>85,380</u>	<u>68,614</u>
Current Liabilities			
Creditors, amounts falling due within one year	9	20,022	518
Net current assets		65,358	68,096
Totals assets less current liabilities		<u><u>66,366</u></u>	<u><u>68,096</u></u>
Funds			
Unrestricted funds	10	32,456	47,180
Restricted funds	10	33,910	20,916
		<u><u>66,366</u></u>	<u><u>68,096</u></u>

For the year ended 31 March 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

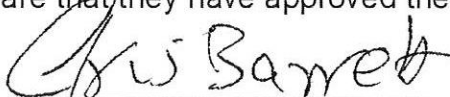
The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies regime.

The directors declare that they have approved the accounts above.

Signed


Chris Barrett (Chairman)

Date

13/12/2018

THE COUNCIL FOR VOLUNTARY SERVICE UTTLESFORD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

1. Accounting Policies

Basis of the preparation of the accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement on Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)-(Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Cash flow statement

The directors have taken advantage of the exemption in Financial Reporting Standard 1 (revised) from including a cash flow statement in the financial statements on the grounds that the company is small.

Donations and grants

Income from donations and grants, including capital grants, is included in incoming resources when these are receivable, except as follows:

When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.

When donors impose conditions, which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions have been met.

When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in the incoming resources of restricted funds when receivable.

Expenditure

Expenditure on projects is treated as direct charitable expenditure.

Depreciation

Major expenditure on tangible fixed assets is capitalised. The cost of other items is written off as incurred.

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Furniture and equipment: 20.00% straight line

Operating lease agreements

Rentals applicable to operating leases where substantially all of the benefits and risk of ownership remain with the lessor are charged against profits on a straight line basis over the period of the lease.

THE COUNCIL FOR VOLUNTARY SERVICE UTTLESFORD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

2. Donations and legacies	Unrestricted	Restricted	2018	2017
	£	£	£	£
Donations	-	-	-	52
	<u>-</u>	<u>-</u>	<u>-</u>	<u>52</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>52</u>
3. Income from investments	Unrestricted	Restricted	2018	2017
	£	£	£	£
Bank interest receivable	102	-	102	106
	<u>102</u>	<u>-</u>	<u>102</u>	<u>106</u>
	<u>102</u>	<u>-</u>	<u>102</u>	<u>106</u>
4. Income from Charitable activities	Unrestricted	Restricted	2018	2017
	£	£	£	£
Essex County Council	32,900	252	33,152	32,900
Essex County Council	-	3,921	3,921	3,921
Essex County Council	-	14,982	14,982	24,294
Uttlesford District Council	34,000	12,900	46,900	36,285
Building Management Fee	8,500	-	8,500	8,500
Essex Association of Local councils	-	10,000	10,000	-
Volunteer Uttlesford	-	2,880	2,880	-
Great Dunmow Town Council	255	-	255	5,000
Frontline Management Fee	-	9,025	9,025	9,000
West Essex CCG - Community Builders	-	11,125	11,125	-
Community Sheds	1,194	309	1,503	-
Other Income	13	741	754	409
High Sherif	-	-	-	500
	<u>76,862</u>	<u>66,135</u>	<u>142,997</u>	<u>120,809</u>
	<u>76,862</u>	<u>66,135</u>	<u>142,997</u>	<u>120,809</u>

THE COUNCIL FOR VOLUNTARY SERVICE UTTLESFORD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

5. Expenditure on charitable activities	Unrestricted	Restricted	2018	2017
	£	£	£	£
Salaries	71,350	25,353	96,703	81,974
Expenses (travel and subsistence)	1,675	912	2,587	1,259
Conferences, meetings, training	779	146	925	1,030
Accommodation costs	5,861	-	5,861	6,843
Insurance	2,077	1,134	3,211	983
Postage and telephone	1,257	125	1,382	1,102
Printing, stationery and publications	1,348	473	1,821	1,853
Vehicle expenses		1,987	1,987	-
General expenses	3,074	335	3,409	1,408
IT expenses	1,757	673	2,430	1,591
Subscriptions	2,301	74	2,375	1,120
Media and marketing	1,044	1,878	2,922	-
Delivery of Warm Homes	-	3,528	3,528	3,528
Delivery of Community Sheds	-	1,711	1,711	9,379
Grants payable	-	10,938	10,938	-
Trustees expenses	92	-	92	-
Depreciation	-	252	252	228
Volunteer expenses	298	28	326	1,167
Frontline project expenses	-	560	560	-
Accountancy costs	1,653	156	1,809	1,313
	94,566	50,263	144,829	114,778

6. Staff costs and emoluments	2018	2017
Total staff costs were as follows:	£	£
Wages & salaries	91,038	76,309
Social security costs	2,617	2,617
Pension	3,048	3,048
	96,703	81,974

Particulars of employees:

The average number of employees during the period, calculated on the basis of full time equivalents, was as follows:

	2018	2017
Project co-ordination staff	1.21	1.21
Management staff	2.32	2.32
	3.53	3.53

No employee received emoluments of more than £60,000 during the year.

THE COUNCIL FOR VOLUNTARY SERVICE UTTLESFORD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

7. Tangible fixed assets

	Furniture & equip £	Total £
Cost		
As at 1 April 2017	5,175	5,175
Additions	1,260	1,260
As at 31 March 2018	<u>6,435</u>	<u>6,435</u>
Depreciation		
As at 1 April 2017	5,175	5,175
Charge for the year	252	252
As at 31 March 2018	<u>5,427</u>	<u>5,427</u>
Net Book Value		
As at 31 March 2018	<u>1,008</u>	<u>1,008</u>
As at 31 March 2017	<u>-</u>	<u>-</u>

8. Debtors

	2018 £	2017 £
Debtors	19,336	-
Other debtors & prepayments	4,396	3,683
	<u>23,732</u>	<u>3,683</u>

9. Creditors; amounts falling due within one year

	2018 £	2017 £
Creditors	3,700	-
Social security and taxes	4,466	-
Deffered income	6,995	
Third Party Funds	4,441	
Other creditors and accruals	420	518
	<u>20,022</u>	<u>518</u>

THE COUNCIL FOR VOLUNTARY SERVICE UTTLESFORD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

10. Funds	01/04/17 £	Income £	Expenses £	Transfer £	31/03/18 £
Unrestricted funds					
General fund	47,180	76,964	(94,566)	2,878	32,456
Restricted funds					
Older peoples	2,263	-	(2,133)	-	130
ECC - Winter Warmth	-	3,921	(3,528)	(393)	-
Dragon Apprentice Challenge	-	500	(765)	-	(265)
High Sheriff	500	-	-	-	500
Business Exchange Project	(7)	-	-	7	-
Youth Club	4,902	400	(5,302)	-	-
UBEX	-	130	(410)	-	(280)
We Can	-	211	(411)	-	(200)
Green Matters	2,500	25,232	(3,052)	-	24,680
RCCE	6,291	-	(6,203)	(88)	-
Community Builders	-	11,425	(4,288)	-	7,137
Timebank	(2,148)	-	-	-	(2,148)
Frontline	(247)	9,025	(7,644)	(1,500)	(366)
Community Sheds	6,156	15,291	(15,821)	(904)	4,722
Capacity building grant	706	-	(706)	-	-
Total Restricted	20,916	66,135	(50,263)	(2,878)	33,910
Total	68,096	143,099	(144,829)	-	66,366

The above transfers relate to admin and management charges relating to project work.

11. Analysis of net assets between funds	Unrestricted £	Restricted £	2018 £	2017 £
Tangible Fixed Assests	1,008	-	1,008	-
Current assets (excluding cash)	23,732	-	23,732	3,683
Current assets - cash at bank	27,738	33,910	61,648	64,931
Current liabilities	(20,022)	-	(20,022)	(518)
	32,456	33,910	66,366	68,096

12. Company limited by guarantee

Every member of the company undertakes to contribute to the assets of the company in the event of the same being wound up during the time he/she is a member, or within one year afterwards, for the payments of the debts and liabilities of the company contracted before the time at which he/she ceases to be a member and of the costs, charges and expenses of winding up the same, and for the adjustments of rights of the contributors among themselves, such amount as may be required not exceeding one pound.

THE COUNCIL FOR VOLUNTARY SERVICE UTTLESFORD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

13. Key Management Personnel

During the year total remuneration of £37,534 was paid to key management personnel. The remuneration of key management personnel is decided upon and authorised by the trustees.

14. Related Parties

There were no related parties within the year.

15. Going Concern

The charity is operating on a going concern basis.

THE COUNCIL FOR VOLUNTARY SERVICE UTTLESFORD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

14. Statements of financial activity for year ended 2017 comparative note.

	Note	Unrestricted Total £	Restricted Total £	2017 Total £
Income and endowments from:				
Donations and legacies	2	52	-	52
Income from investments	3	106	-	106
Income from Charitable activities	4	74,150	46,659	120,809
Total income		74,308	46,659	120,967
Expenditure on				
Expenditure on charitable activities	5	76,863	37,915	114,778
Total resources expended		76,863	37,915	114,778
Net incoming resources before transfers		(2,555)	8,744	6,189
Transfer between funds	11	5,241	(5,241)	-
Net income for the period		2,686	3,503	6,189
Funds at 1 April 2016	11	44,494	17,413	61,907
Funds at 31 March 2017	11	47,180	20,916	68,096