

Trustee Report for the Year ended 30 November 2017

Registered Charity Number: 1120160

Somali Cultural Resource Centre Coventry

**Trustee's Report and financial statements for the year ended
30 November 2017**

Somali Cultural Resource Centre Coventry
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For the year ended 30 November 2017

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Trustee Report for the Year ended 30 November 2017

Charity information

Charity name: SOMALI CULTURAL RESOURCE CENTRE COVENTRY

Charity registration number: 1120160

Registered office and
Operation address: 29 Walsgrave Road
CV2 4HE, COVENTRY

Organising committee:

The organising committee who served during the year were as follows:

Trustees:	H K FIDOW	(CHAIR MAN)
	M H ALI	(SECRETARY)
	M A MAHAMAD	(TREASURER)
	S ALI	(BOARD MEMBER)
	M ABTIDON	(BOARD MEMBER)

Bank: Barclays bank PLC
Foleshill Branch
P O Box No 2, 25 High Street
Coventry CV1 5QZ

Auditors: Mahadise
20 Binley Road
CV3 1JA Coventry

Trustee Report for the Year ended 30 November 2017

Structure, Governance and Management

Governing Document

The organisation is established in June 2004 and registered as a charity on 20 July 2007. The organisation was established under a constitution of association which established the objects and powers of the charity and is governed under its articles of association.

Recruitments, appointment induction and training of new trustees

The member who is present at an AGM meeting agrees with the current trustee to be continues until next year, and not appointed any new trustees during these financial years. Induction and training of trustees is carried out in house in accordance with charity commission guidelines.

Organisational structure

Somali Cultural Resource Centre Coventry has an organisational committee who meet every two months and are responsible of a strategic decisions and policy of the charity. At present the committee has 5 members from a variety of professional backgrounds relevant to the work of the charity. Various volunteers continuously support and work within the organisation.

Risk management

Risk assessments are carried out by a health and safety representative. Financial and related risks are also being assessed, and are reviewed annually.

Objectives and activities

- To advance the education and training of the Somali community within Coventry and their dependants in need thereof, so as to advance them in life and assist them to adapt within a new community.
- The relief of unemployment of the members of the Somali Community in Coventry, by the provision of vocational and skills training, advice and support.
- To promote the benefit of the inhabitants of Somalia without any distinction, to provide facilities and equipment in the interest of social welfare, recreation to improve educational opportunities and better health facilities, and to improve the conditions of life for the said inhabitants.
- To be financially stable, achieving sustained and varied funding streams for future growth.

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- The number of the volunteers is still growing. Last year we had 7 volunteers an increase and now during this year we now have 10 volunteers contributing their time to the work of the charity.

Significant activities

- The board have agreed that an induction to board training should be done, this was done successfully with support from Trainee.
- Our main project to date is the supplementary school that we run, our organisation is particularly proud of this project as it is the project we have seen the most progress in. We have a special affinity towards children and young people, and endeavour to enhance their chances of getting the appropriate support to achieve educational attainment and ensure they become responsible and good citizens, as we have experience of them getting wrongly influenced by external and peer pressures leading to anti-social behaviour. Therefore, we currently run a supplementary school every Saturday, attended by 92 children aged between 6 – 16 years, run with qualified tutors and volunteers, to raise attainment levels in mainstream schools, and also to educate the parents in the curriculum and help to support their children and understand the importance of education. We exercise a system to bring the children's confidence up and allow them to be the best they can be in what they choose. We believe this brings out more success. Since they attended our second achievement awards ceremony that we held for the students and their parents this year in October 2017, the children have excelled in the mainstream school and it's no surprise our organisation is bringing a difference, whether it is community language or mainstream academic subjects. We also provide A-level Mathematics tuition in SCRCC Centre for Sunday afternoons between 4 pm to 6 pm.

Achievements and performance

This year has been a predominantly successful year it has helped us ensure high level of professional support and we have pushed our abilities to our utmost strength to help our community stand up and become a useful source in the environment. Through our monitoring system we have been able to identify that our service users have gained a substantial amount of progress.

The organisation committee have been able to make use of the financial help we received from various parties and hope in the next coming years we can build up on the progress. This year it was essential for us to succeed in a time that significant numbers of people were seeking advice regarding Benefit Gap; training etc and we found ourselves having to push that extra mile to give the best possible support.

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The Coventry City Council' department of community development have kindly donated 3 computers that we use for our own community office and many of the young people use the computers.

With the help from West Midlands Policing had trained 17 youth members about how to stay safe from drugs and anti- social behaviour and build a better future.

Project was successful in achieving the proposed activities and gained the information sought by carrying out this research. Interviews were carried out in pairs of one younger and one older teenager from the Somali community, and conducted in informal settings to enable individuals to feel comfortable and at ease. A crib sheet was prepared to guide the conversation and questions to extrapolate the relevant information, which was recorded and collated to finalise the responses. The researchers found they gained a lot of information and insight into the Somali youth in Coventry, and surprised to learn the extent of the problems and issues they are facing. They also learnt how to behave in a professional manner and how they can engage with the youth without any hostility, and were able to converse with them, gaining their trust and able to extract the relevant information. They felt the training was very useful and taught them a great deal. They felt they also earned respect from the community from their conduct, mannerisms and attitudes which they learnt during the training.

Other achievements and performance was training single mum to search for jobs this was supported by the grant from Awards for All. Our local schools donated to us books and whiteboards which we sent to Somalia.

The organising committee remain optimistic that adequate resources can be identified to enable SCRCC to move forward. The varied member of the Somali community like young people, refugees, asylum seekers and immigrants have free access to use our office and ICT facilities to search for job, The weekend supplementary schools, Interpretation and Translation ,Advice and Information, Education, Health, Welfare benefits, General Signposting and any other information that they need.

Financial review

The board regularly reviews the amounts of funds that the charity requires, to ensure that the funds are in place to fulfil its obligations.

Principal funding sources

This year the situation was more difficult than last year and it was very hard to get funding the. We have no choice and we are looking for where funding is available. During this year SCRCC submitted 4 applications for funding, 3 were approved and 1 were rejected. The following organisations provided grants; financial support to projects and activities:

BBC Children in Need, Awards for All, West Midlands Policing and our members donation.

Objectives for each individual fund are monitored in line with audit and evaluation processes.

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It goes without saying that the work would not happen if it were not for our funders and a special word of thanks goes to them. We would not be in existence if it were not for the support we get from statutory and voluntary organisations with whom we work in partnership; many thanks go to them also. In particular, we would like to thank BBC Children In Need who has supported us in our efforts to improve the standards of education and living prospects of the community. Ultimately we aim to support the upbringing of the young folks in our community as they are the future.

Future plans

- The aim is to sustain existing programmes within SCRCC and build services in line with the ever changing needs of the Somali community.
- To ensure that SCRCC trustee are informed of their rules and responsibilities, better understanding how SCRCC is working and how it supports the trustee.
- To ensure that SCRCC serves everyone's needs (staff, volunteers, members, trustees, funders) better.
- To ensure long term success of SCRCC.
- To help grow the roots of a healthy foundation, we establish a fund raising co-ordinator within SCRCC. The key task would be to ensure that SCRCC is better placed to submit applications to grant making bodies being successful with large grants for long periods of time and to help the growth of SCRCCs consultancy practice.

Responsibilities of the management committee

- Select suitable accounting policies and apply them consistently;
- Make judgements estimates that are reasonable and prudent; and
- Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the organisation will continue on that basis.

The organising committee is responsible for maintaining proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity and to enable them to ensure that the financial statements comply with the companies' act 2006. The organising committee is also responsible for safeguarding the assets of the charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Member of the Management committee

Members of the organisation committee who are trustees for the propose of the charity law and who served during the year are set out on page 3.

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Statement as to disclosure of information to auditors

So far as the trustees are aware, there is no relevant information of which the charities are unaware, and each trustee has taken all steps that they ought to have taken as trustee in order to make them aware of any audit information and to establish that the charity's auditors are aware of that information.

Auditors

Mahad Ise was appointed as the charitable auditors at the AGM in November 2017.

Approval

This report was approved by the organising committee on 15th June 2018 and signed on its behalf by:

Hassan Fidow (Chair)

Trustee Report for the Year ended 30 November2017

Independent Auditors Report to the member of Somali Cultural Resource Centre

Opinion on Financial Statement

Basis of audit opinion

In my opinion:

- In the course of my examination, no matter has come to my attention regarding any problems.
- The financial statements a true and fair.
- The financial statements have been properly prepared.
- The information given in the trustee' annual report is consistent with the financial statements.

Auditors:

Mahad Ise
20 Binley Road,
CV3 1JA
Coventry

Somali Cultural Resource Centre Coventry **Charity NO: 1120160**
Income and expenditure account for the year ended 30 November 2017

Incoming Resources		From 01/12/2016 TO 30/11/2017			
	Unrestricted funds	Restricted funds	TOTAL 2017		TOTAL 2016
BBC Childrens In Need	-	£23,966.45	£23,966.45		£21,295.00
Awards for All	-	£8,990.00	£8,990.00		£0.00
Coventry City Council	-	£0.00	£0.00		£0.00
Westmidland Polisen	-	£1,000.00	£1,000.00		£0.00
Community Development Fundation	-	£0.00	£0.00		£0.00
Members Donation	£1,295.00	£0.00	£1,295.00		£1,455.00
Rent for meeting Room	£533.00	£0.00	£533.00		£559.00
Voluntry Action Coventry	-	£0.00	£0.00		£0.00
Total incoming For this year	£1,828.00	£33,956.45	£35,784.45		£23,309.00
Brought forward from previous year			£952.09		£2,683.73
Total incoming Resources			£36,736.54		£25,992.73
Administrative expenditure					
Rent & Running cost	£448.84	£550.00	£998.84		£1,544.30
Telephone, fax, internet and postage	-	£503.17	503.17		£509.53
Cleaner	-	£240.00	£240.00		£240.00
Insurance	-	£754.32	£754.32		£1,339.55
Stationery	-	£664.02	£664.02		£596.00
Office equipment Purch	-	£145.00	£145.00		£40.00
IT Maintenance	£78.00	£0.00	£78.00		
Bank Charges	-	£0.00	£0.00		£0.00
Total administrative expenditure	£526.84	£2,856.51	£3,383.35		£4,269.38
Direct charitable expenditure					
salaries(wages),Pension&NIC	-	£12,546.51	£12,546.51		£11,094.03
Professional fees/Supervision	-	£1,345.00	£1,345.00		£200.00
Volunteer Travel & Expenses	-	£468.00	£468.00		£455.00
Hire Equipment	-	£0.00	£0.00		£0.00
Beneficiary Refreshments	-	£360.00	£360.00		£351.00
printing and photocopy	-	£435.60	£435.60		£339.82
Achievement awards	-	£400.00	£400.00		£380.00
Publicity/Design & Print	-	£135.00	£135.00		£130.00
Premises hire	-	£2,170.80	£2,170.80		£1,470.25
Events	-	£1,428.00	£1,428.00		£55.00
Tuition fees	-	£5,007.00	£5,007.00		£5,050.00
Training Staff/Volunteer	-	£420.00	£420.00		£300.00
Care/Miantanance Central Heating	-	£280.51	£280.51		£203.50
Utility bill/gas,electricity	-	£675.68	£675.68		£742.66
Building Libarary / Somalia	-	£0.00	£0.00		£0.00
Staff refreshments	-	£0.00	£0.00		£0.00
Total direct charitable expenditure	£0.00	£25,672.10	£25,672.10		£20,771.26
Total of expenditure	£526.84	£28,528.61	£29,055.45		£25,040.64
Balance to carry forward next year			£7,681.09		£952.09

Agreed by the Trustees at a meeting on Date: 30/03/2018

Treasurer: M Ahmad

Chairperson : Hassan Fidow

Signed: mahamad

Signed: Fidow



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Somali Cultural Resource Centre

On accounts for the year
ended

30 November 2017

Charity no
(if any)

1120160

Set out on pages

1

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Mahad

Date:

30 March 2018

Name:

Mahad Ise

Relevant professional

UPS Driver

**qualification(s) or body
(if any):**

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Address:

20 Binley CV3 1JA

Coventry

West midlands

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.