

Charity registration number: 520617  
Scouting Association registration number: 11200

# Cumbria County Scout Council

Annual Report and Financial Statements

for the Year Ended 31 March 2018

Stables Thompson & Briscoe  
Chartered Accountants and Statutory Auditors  
Lowther House  
Lowther Street  
Kendal  
Cumbria  
LA9 4DX

## **Cumbria County Scout Council**

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## Cumbria County Scout Council

### Trustees' Annual Report – 2017/18

For the period	From (start date)	0	1	0	4	1	7	To (end date)	3	1	0	3	1	8
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Section A	Reference and administration details
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Charity name:	Cumbria County Scout Council
Scout Association registration number	00112
Charity Number	520617
Charity's principal address	Stricklandgate House 92 Stricklandgate KENDAL LA9 4PU
Charity's operating venue	Throughout Cumbria

#### Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for the whole term	
			From	To
1	Chris Sanderson OBE JP	Chairman		
2	Alan Harryman	Secretary		
	John Over	Treasurer		21.09.17
3	Alan Clark	Treasurer	22.09.17	
4	Eddie Ward	County Commissioner		
5	Bill Arnott	Nominated Member Chair of Facilities		
6	Colin Partington MBE	Nominated Member		
7	Tim Leader	Nominated Member		
8	Daniel Nixon	Elected Member Under 25	22.09.17	
9	David Hughes	Elected Member		
10	Tim Keegan	Elected Member		
11	Gareth Hodgson	County Youth Commissioner		

## **Cumbria County Scout Council**

### **Trustees' Report**

#### **Names and addresses of advisers:**

**Bankers:** HSBC Bank plc,  
64 Highgate, KENDAL, Cumbria. LA9 4TQ

**Solicitors:** Burnetts,  
6 Victoria Place, CARLISLE, Cumbria. CA1 1ES

**Independent Examiner:** Helen Holmes FCA, Stables, Thompson and Briscoe,  
Lowther House, 34 Lowther Street, KENDAL, Cumbria. LA9 4DX

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2018.

<b>Section B</b>	<b>Objectives and activities</b>
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#### **Objects and aims**

The objectives of the County are as a unit of the Scout Association.

#### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

#### **The Values of Scouting**

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.
- Co-operation - We make a positive difference; we co-operate with others and make friends.

#### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors
- Learn by doing
- Share in spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their Promise.

#### **Summary of the Main Activities in relation to those Objectives which provide Public Benefit**

The main activities of the Scout County are:

Developing Scouting in the County

Supporting Districts

Providing events to support the youth programme

Providing Adult Training and Activity Training

Operating a County Scout Centre at Ennerdale

## **Cumbria County Scout Council**

### **Trustees' Report (continued)**

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

<b>Section C</b>	<b>Achievements and performance</b>	<b>1</b>
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#### **Summary of the Main Achievements of the Charity during the Year**

##### **Scouting**

Over the reporting year, Scouting in Cumbria has grown by 2%, taking the County membership to 4,503. Whilst there has been a large increase in adult support, there remain 309 young people on waiting lists, and localised shortage of adult leaders remains an issue.

Our new County Commissioner has been working over the last year to create a structure and build a team to best support Scouting in the County. Eddie Ward is supported by four Deputy County Commissioners: David Hodgkiss, DCC(Programme), Peter Nicol, DCC(Adult Support), Neil Davis DCC(Adventure) and Lesley McCartney DCC(Development); and Gareth Hodgson, County Youth Commissioner.

A major success during the year has been the Challenge Cumbria initiative, whereby sections around the County have submitted challenges for others to tackle, ultimately sharing ideas, making links across the County, and sharing what they have been doing on social media. Over 3,000 members are taking part.

11 Scouts attained Duke of Edinburgh's Awards, including three Gold, one Silver and seven Bronze awards. Two Scouts attained the Queen's Scout Award.

##### **Development**

Discussions have taken place with the Regional Support Team who are keen to provide workshops in the County to aid development, successful bids have been made by Eden and Reivers Districts.

Within the County the priority has been to promote quality programme and share opportunities. The Programme Team will be building on this in the year ahead.

The County Activities Team has had its aspirations delayed by volunteers moving out of the County, but plans are in place to build on what has been achieved to date and start to deliver in a phased manner.

The County Training Team have worked hard to deliver the new Manager Training as part of a Regional delivery. Unfortunately, the County Training Manager, Ian Harrop, has given notice of his intention to stand down due to work pressures and a successor is currently being sought. We are indebted to Ian for his hard work and commitment.

##### **Facilities**

Ennerdale Scout Centre has continued to be developed, benefitting from significant support from United Utilities and their contractors. Of particular importance is improvement of access for all those of all abilities throughout the site.

##### **Governance**

We provided appropriate training for County Trustees and Chairmen of District Trustees.

## **Cumbria County Scout Council**

### **Trustees' Report (continued)**

<b>Section D</b>	<b>Other optional information</b>
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#### **Plans for the future**

The National 2018 Vision came to a close in the year with the new 2023 Strategy launched in May 2018. By 2023 we will have prepared more young people with skills for life, supported by amazing leaders delivering an inspiring programme. Our plan is to build on the success of the previous plan: to continue to grow, become more inclusive, to be shaped by young people and to make a bigger impact in our communities.

The Goals will continue to be focused on Growth, Inclusivity, Youth Shaped, and Community Impact, but will be delivered under the three strategic pillars of People, Programme and Perception.

#### **People**

More, well trained, better supported and motivated adult volunteers and young people, from diverse backgrounds.

#### **Programme**

A fun, enjoyable, high quality programme consistently delivered and supported by simple (digital) tools.

#### **Perception**

Scouting is clearly understood, more visible, trusted, respected and widely seen as playing a key role in today's society.

As a County, we will be developing our own Strategic Plan to 2023 in line with the national strategy. A County Champions' Day is being planned for June to consult with members across the County to shape our plans.

The key message of the new strategy will be Skills for Life.

<b>Section E</b>	<b>Financial review</b>
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#### **Reserves Policy**

The County's policy on Reserves is to hold sufficient resources to continue the charitable activities of the County should income and fundraising activities fall short. The County Executive Committee considers that the County should hold an Operating Cost Reserve equivalent to approximately 12 months normal running costs, determined to be £50,000.

In addition to the Operating Cost Reserve, at year end the County held an accumulated reserve of unrestricted general funds of over £50,000, together with monies reserved for: improvement of the facilities at Ennerdale, development initiatives and financial support for international activities.

#### **Principal funding sources**

The principal sources of funding for the County are:

Annual Levy on all Young People

Grants

Income from investments

Gifts, donations and Legacies

#### **Investment policy and objectives**

The County maintains a low risk strategy for the investment of its funds. All funds are held in cash or short term bonds (maximum duration 2 years) with mainstream banks or building societies and the level of holdings reflects the limits of the Financial Services Compensation Scheme.

## **Cumbria County Scout Council**

### **Trustees' Report (continued)**

The County Executive regularly monitors the levels of bank balances and the interest rates received to ensure the County obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn; before doing so the County Executive considers cash flow requirements.

<b>Section F</b>	<b>Structure, governance and management</b>
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#### **Description of the Charity's Trusts**

The County's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye-laws of the Association and the Policy, Organisation and Rules (POR) of The Scout Association.

The County is a trust established under its rules which are common to all Scouts. The Trustees are appointed in accordance with the POR of The Scout Association.

#### **Organisational structure**

The County is managed by the County Executive Committee, the members of which are the 'Charity Trustees' of the County Scout Council which is an educational charity. As charity trustees they are responsible for complying with the legislation applicable to charities. This includes registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives - the Chairman, Secretary and Treasurer -together with the County Commissioner, County Youth Commissioner, members nominated by the County Commissioner in consultation with the County Chairman, and members elected by the County Scout Council. The Committee meets at least 4 times each year.

This County Executive Committee exists to support the County Commissioner in meeting the responsibilities of the appointment. Its duties are laid out in detail in the Scout Association's POR 5.16. Its principal responsibilities are:

- Compliance with POR
- Protecting and maintaining property and equipment
- Managing County finances
- Providing insurance for people, property and equipment
- Providing sufficient resources for Scouting to operate
- Promoting and supporting the development of Scouting
- Managing and implementing a safety policy
- Ensuring a positive image of Scouting locally
- Appointing and managing sub-committees
- Ensuring that Young People are meaningfully involved in decision making at all levels
- Opening, closing and amalgamating Districts, County Scout Network and Scout Active Support units
- Appointing and managing an Appointments Advisory Committee

It must also: appoint administrators, advisors, and co-opted members; approve the Annual Report and annual Accounts after their examination by an appropriate auditor, independent examiner or scrutineer; present the Annual Report and Annual Accounts to the Scout Council at the AGM and submit them to the appropriate charity regulator; maintain any necessary confidentiality on Executive Committee business; act as a responsible employer in line with Scouting values and relevant legislation; ensure line management responsibilities for staff are clearly established and communicated.

## **Cumbria County Scout Council**

### **Trustees' Report (continued)**

#### **Risk and Internal Control**

The County Executive Committee has identified the major risks to which they believe the County is exposed. These have been reviewed and systems have been established to mitigate them. The main areas of concern that have been identified are:

- **Failure to follow Safeguarding Procedures.** All adults are trained in Safeguarding procedures and carry a reminder card. The Scout Association maintains a dedicated team to deal with any issues as a matter of urgency.
- **Damage to the building, property and equipment.** The County has sufficient buildings and contents insurance in place to mitigate against permanent loss.
- **Injury to leaders, helpers, supporters and members.** The County through capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.
- **Reduced income.** The County is primarily reliant upon income from subscriptions and grants. The County holds a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the County, either temporarily or permanently, if necessary.
- **Unauthorised expenditure.** Limits on spending commitments by Commissioners and other spending officers responsible for the specific activities, are set in an annual budget agreed by the Executive Committee. Other spending is specifically authorised by the Treasurer, the Finance & General Purposes Sub-Committee or the Executive Committee depending on the amount concerned. All cheques require two signatories and cheque signing limits are in place.

#### **Financial instruments**

##### **Objectives and policies**

The Charity's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk. The charity does not use derivative financial instruments.

##### **Cash flow risk**

The Charity's activities expose it primarily to the financial risks of changes in scout numbers and interest rates. The Charity uses short term bonds to minimise exposure to interest rate fluctuations.

##### **Credit risk**

The Charity's principal financial assets are bank balances and cash, trade and other receivables, and investments.

The Charity's credit risk is primarily attributable to its trade receivables. The amounts presented in the balance sheet are net of allowances for doubtful receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience, is evidence of a reduction in the recoverability of the cash flows.

The credit risk on liquid funds is limited because the counterparties are banks with high credit-ratings assigned by international credit-rating agencies.

The Charity has no significant concentration of credit risk, with exposure spread over a large number of counterparties and customers.



## Cumbria County Scout Council

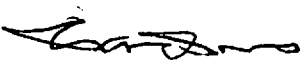

### Trustees' Report (continued)

#### Liquidity risk

In order to maintain liquidity to ensure that sufficient funds are available for ongoing operations and future developments, the Charity uses a mixture of long-term and short-term debt finance. The charity is funding the Jamboree costs while the scouts and their families are raising funds. Although this should be covered by fundraising, the time delay may cause liquidity issues for the charity, as would any shortfall. The trustees are aware of this and are involved in encouraging the relevant scout leaders and their scouts to reach their targets within the necessary timeframes.

Section G	Declaration
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The annual report was approved by the trustees of the Charity on 21 August 2018 and signed on its behalf by:

Signature(s)		
Full name(s) and position(s)	Chris Sanderson OBE JP County Chairman Trustee	Eddie Ward County Commissioner Trustee

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Date	21.08.2018
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## **Cumbria County Scout Council**

### **Statement of Trustees' Responsibilities**

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 21 August 2018 and signed on its behalf by:



.....  
Chris Sanderson OBE JP  
Trustee

## Cumbria County Scout Council

### Independent Examiner's Report to the trustees of Cumbria County Scout Council

I report on the accounts of the charity for the year ended 31 March 2018 which are set out on pages 10 to 24.

#### Responsibilities and basis of report

As the trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

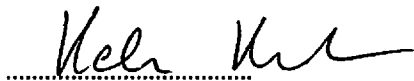
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records; or
- (3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
Helen Holmes FCA BSc  
Chartered Accountants and Statutory Auditors  
ICAEW

Lowther House  
Lowther Street  
Kendal  
Cumbria  
LA9 4DX

Date: 30/8/18.....

# Cumbria County Scout Council

## Statement of Financial Activities for the Year Ended 31 March 2018

	Note	Unrestricted funds £	Restricted funds £	Total 2018 £
<b>Income and Endowments from:</b>				
Donations and legacies		33,599	-	33,599
Charitable activities		58,277	-	58,277
Investment income	4	1,226	-	1,226
<b>Total Income</b>		<b>93,102</b>	<b>-</b>	<b>93,102</b>
<b>Expenditure on:</b>				
Charitable activities		(95,112)	-	(95,112)
<b>Total Expenditure</b>		<b>(95,112)</b>	<b>-</b>	<b>(95,112)</b>
<b>Net movement in funds</b>		<b>(2,010)</b>	<b>-</b>	<b>(2,010)</b>
<b>Reconciliation of funds</b>				
Total funds brought forward		356,009	343,450	699,459
Total funds carried forward	18	353,999	343,450	697,449

	Note	Unrestricted funds £	Restricted funds £	Total 2017 £
<b>Income and Endowments from:</b>				
Donations and legacies		32,474	700	33,174
Charitable activities		45,857	-	45,857
Investment income	4	2,184	-	2,184
<b>Total Income</b>		<b>80,515</b>	<b>700</b>	<b>81,215</b>
<b>Expenditure on:</b>				
Charitable activities		(57,787)	(790)	(58,577)
<b>Total Expenditure</b>		<b>(57,787)</b>	<b>(790)</b>	<b>(58,577)</b>
<b>Net income/(expenditure)</b>		<b>22,728</b>	<b>(90)</b>	<b>22,638</b>
Gross transfers between funds		(64)	64	-
<b>Net movement in funds</b>		<b>22,664</b>	<b>(26)</b>	<b>22,638</b>
<b>Reconciliation of funds</b>				
Total funds brought forward		333,345	343,476	676,821
Total funds carried forward	18	356,009	343,450	699,459

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2017 is shown in note 18.

**Cumbria County Scout Council**  
**(Registration number: 520617)**  
**Balance Sheet as at 31 March 2018**

	Note	2018 £	2017 £
<b>Fixed assets</b>			
Tangible assets	12	462,867	465,353
Investments	13	134,091	133,049
		<u>596,958</u>	<u>598,402</u>
<b>Current assets</b>			
Stocks	14	152	332
Debtors	15	6,769	6,667
Investments	16	58,710	58,713
Cash at bank and in hand		133,209	135,827
		<u>198,840</u>	<u>201,539</u>
<b>Creditors: Amounts falling due within one year</b>	17	<u>(98,349)</u>	<u>(100,482)</u>
<b>Net current assets</b>		<u>100,491</u>	<u>101,057</u>
<b>Net assets</b>		<u>697,449</u>	<u>699,459</u>
<b>Funds of the charity:</b>			
<b>Restricted funds</b>		343,450	343,450
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>353,999</u>	<u>356,009</u>
<b>Total funds</b>	18	<u>697,449</u>	<u>699,459</u>

The financial statements on pages 10 to 24 were approved by the trustees, and authorised for issue on 21 August 2018 and signed on their behalf by:



Chris Sanderson OBE JP  
Trustee

## **Cumbria County Scout Council**

### **Notes to the Financial Statements for the Year Ended 31 March 2018**

#### **1 Accounting policies**

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### **Basis of preparation**

Cumbria County Scout Council meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are prepared in sterling which is the functional currency of the charity and rounded to the nearest £.

##### **Exemption from preparing a cash flow statement**

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### ***Donations and legacies***

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

##### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

##### ***Investment income***

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

## **Cumbria County Scout Council**

### **Notes to the Financial Statements for the Year Ended 31 March 2018 (continued)**

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### **Charitable activities**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Governance costs**

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees's meetings and reimbursed expenses.

#### **Government grants**

Government grants are recognised based on the accrual model and are measured at the fair value of the asset received or receivable. Grants are classified as relating either to revenue or to assets. Grants relating to revenue are recognised in income over the period in which the related costs are recognised. Grants relating to assets are recognised over the expected useful life of the asset. Where part of a grant relating to an asset is deferred, it is recognised as deferred income.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Tangible fixed assets**

Individual fixed assets costing £200.00 or more are initially recorded at cost.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Land and buildings	Not depreciated as residual value is more than cost
Office equipment	25% reducing balance
Boats and camping equipment	25% reducing balance (boats 10-20% straight line)

## **Cumbria County Scout Council**

### **Notes to the Financial Statements for the Year Ended 31 March 2018 (continued)**

#### **Fixed asset investments**

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

#### **Current asset investments**

Current asset investments are included at the lower of cost and net realisable value / market value.

#### **Trade debtors**

Are amounts due from customers for merchandise sold or services performed in the ordinary course of business and are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of is established when there is objective evidence that the will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Borrowings**

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### **Pensions and other post retirement obligations**

The pension costs charged in the financial statements represent the contribution payable by the charity during the year.



## **Cumbria County Scout Council**

### **Notes to the Financial Statements for the Year Ended 31 March 2018 (continued)**

#### **Financial instruments**

##### ***Classification***

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

##### ***Recognition and measurement***

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

##### ***Investments***

Investments in non-convertible preference shares and non-puttable ordinary or preference shares (where shares are publicly traded or their fair value is reliably measurable) are measured at fair value through profit or loss. Where fair value cannot be measured reliably, investments are measured at cost less impairment.

Investments in subsidiaries and associates are measured at cost less impairment. For investments in subsidiaries acquired for consideration including the issue of shares qualifying for merger relief, cost is measured by reference to the nominal value of the shares issued plus fair value of other consideration. Any premium is ignored.

##### ***Fair value measurement***

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2018 (continued)

#### 2 Income from donations and legacies

	Unrestricted funds		
	General	Total	Total
	£	2018 £	2017 £
Donations and legacies;			
Donations from individuals	3,073	3,073	1,240
Grants, including capital grants;			
Cumbria County Council grant	20,000	20,000	20,000
Grants from other charities	-	-	700
County Levy	10,526	10,526	11,234
	<u>33,599</u>	<u>33,599</u>	<u>33,174</u>

#### 3 Income from charitable activities

	Unrestricted funds		
	General	Total	Total
	£	2018 £	2017 £
Badge sales/Camping Booklet sales	477	477	347
Facilities income: Ennerdale	39,989	39,989	41,699
Jamborees/International	10,106	10,106	719
Section activities	7,705	7,705	3,092
	<u>58,277</u>	<u>58,277</u>	<u>45,857</u>

#### 4 Investment income

	Unrestricted funds		
	General	Total	Total
	£	2018 £	2017 £
Interest receivable and similar income;			
Interest receivable on bank deposits	1,226	1,226	2,184

# Cumbria County Scout Council

## Notes to the Financial Statements for the Year Ended 31 March 2018 (continued)

### 5 Expenditure on charitable activities

	Unrestricted funds		Total 2018	Total 2017
	General			
	£		£	£
Badge sales/Camping Booklet sales	474		474	169
Facilities	28,305		28,305	28,281
Depreciation of boats and camping equipment	2,175		2,175	-
Jamborees/International	30,996		30,996	-
Training and Section activities	8,330		8,330	12,930
Leader training	5,403		5,403	-
County initiatives	1,355		1,355	545
Development	623		623	790
Administration	10,555		10,555	10,576
	<b>88,216</b>		<b>88,216</b>	<b>53,291</b>

	Activity undertaken directly	Activity support costs	Total 2018	Total 2017
	£	£	£	£
Badge sales/Camping Booklet sales	474	-	474	169
Facilities	28,305	-	28,305	28,281
Jamborees/International	30,996	-	30,996	-
Section activities	8,330	-	8,330	4,737
Leader training	5,403	-	5,403	5,861
Depreciation of boats and camping equipment	2,175	-	2,175	2,332
County initiatives	1,355	-	1,355	545
Development	623	-	623	790
Administration	-	10,555	10,555	10,576
	<b>77,661</b>	<b>10,555</b>	<b>88,216</b>	<b>53,291</b>

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2018 (continued)

£88,216 (2017 - £52,501) of the above expenditure was attributable to unrestricted funds and £Nil (2017 - £790) to restricted funds.

In addition to the expenditure analysed above, there are also governance costs of £6,896 (2017 - £5,286) which relate directly to charitable activities. See note 6 for further details.

#### 6 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds		
	General £	Total 2018 £	Total 2017 £
Independent Examiner's remuneration	2,256	2,256	2,340
AGM expenses	815	815	783
Travel and subsistence	3,825	3,825	2,163
	6,896	6,896	5,286

##### Support costs:

	2017 £	2016 £
Staff Costs	6,936	6,762
Insurance	496	544
County Office costs	1,759	1,983
Cost of meetings	31	354
County membership fees	-	-
Printing, postage, stationery and telephone	650	394
Bank charges	-	21
Other miscellaneous expenses	373	104
Depreciation of office equipment	311	414
	10,555	10,576

#### 7 Net incoming/outgoing resources

Net (outgoing)/incoming resources for the year include:

	2018 £	2017 £
Depreciation of fixed assets	2,486	2,746

## Cumbria County Scout Council

### Notes to the Financial Statements for the Year Ended 31 March 2018 (continued)

#### 8 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

**Chris Sanderson OBE JP**

£267 (2017: £153) of expenses were reimbursed to Chris Sanderson OBE JP during the year.

**Alan Harryman**

£207 (2017: £81) of expenses were reimbursed to Alan Harryman during the year.

**Eddie Ward**

£2,330 (2017: £1,017) of expenses were reimbursed to Eddie Ward during the year.

**Gareth Hodgson**

£360 (2017: £Nil) of expenses were reimbursed to Gareth Hodgson during the year.

**Tim Leader**

£450 (2017: £466) of expenses were reimbursed to Tim Leader during the year.

**Bill Arnott**

£Nil (2017: £40) of expenses were reimbursed to Bill Arnott during the year.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

#### 9 Staff costs

The aggregate payroll costs were as follows:

	2018 £	2017 £
<b>Staff costs during the year were:</b>		
Wages and salaries	6,606	6,440
Pension costs	330	322
	<u>6,936</u>	<u>6,762</u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2018 No	2017 No
Administrator	<u>1</u>	<u>1</u>

1 (2017 - 1) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £330 (2017 - £322).

No employee received emoluments of more than £60,000 during the year

# Cumbria County Scout Council

## Notes to the Financial Statements for the Year Ended 31 March 2018 (continued)

### 10 Independent examiner's remuneration

	2018 £	2017 £
<b>Other fees to examiners</b>		
Examination-related assurance services	2,256	2,340

### 11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

### 12 Tangible fixed assets

	Land and buildings £	Office equipment £	Boats and camping equipment £	Total £
<b>Cost</b>				
At 1 April 2017	455,518	5,695	28,844	490,057
At 31 March 2018	455,518	5,695	28,844	490,057
<b>Depreciation</b>				
At 1 April 2017	-	4,455	20,249	24,704
Charge for the year	-	311	2,175	2,486
At 31 March 2018	-	4,766	22,424	27,190
<b>Net book value</b>				
At 31 March 2018	455,518	929	6,420	462,867
At 31 March 2017	455,518	1,240	8,595	465,353

### 13 Fixed asset investments

	2018 £	2017 £
Other investments	134,091	133,049

# Cumbria County Scout Council

## Notes to the Financial Statements for the Year Ended 31 March 2018 (continued)

### Other investments

	Cash held in bonds £	Total £
<b>Cost or Valuation</b>		
At 1 April 2017	133,049	133,049
Additions	1,042	1,042
At 31 March 2018	134,091	134,091
<b>Net book value</b>		
At 31 March 2018	134,091	134,091
At 31 March 2017	133,049	133,049

### 14 Stock

	2018 £	2017 £
Finished goods	152	332

### 15 Debtors

	2018 £	2017 £
Prepayments and accrued income	1,264	1,335
Other debtors	5,505	5,332
	6,769	6,667

### 16 Current asset investments

	2018 £	2017 £
Instant access bonds/Scout Association Investment Service	58,710	58,713

### 17 Creditors: amounts falling due within one year

	2018 £	2017 £
Payments on account	9,824	10,306
Other creditors	86,125	87,776
Accruals	2,400	2,400
	98,349	100,482

Membership subscriptions are collected from Scout Units on behalf of the Scout Association and paid over after the year end.

# Cumbria County Scout Council

## Notes to the Financial Statements for the Year Ended 31 March 2018 (continued)

### 18 Funds

	Balance at 1 April 2017 £	Incoming resources £	Resources expended £	Balance at 31 March 2018 £
<b>Unrestricted funds</b>				
<i><b>Unrestricted general funds</b></i>				
Accumulated reserve	50,380	43,007	(33,325)	60,062
<i><b>Unrestricted designated funds</b></i>				
Ennerdale Camp Site Fund	112,068	-	-	112,068
Boats	6,700	-	(1,700)	5,000
Other tangible fixed assets	3,135	-	(786)	2,349
Facilities Improvements	48,726	39,989	(28,305)	60,410
Operating cost reserve	50,000	-	-	50,000
International	60,000	10,106	(30,996)	39,110
Development Initiatives	25,000	-	-	25,000
	<u>305,629</u>	<u>50,095</u>	<u>(61,787)</u>	<u>293,937</u>
<b>Total unrestricted funds</b>	<b>356,009</b>	<b>93,102</b>	<b>(95,112)</b>	<b>353,999</b>
<b>Restricted funds</b>				
Ennerdale Project	<u>343,450</u>	<u>-</u>	<u>-</u>	<u>343,450</u>
<b>Total funds</b>	<b><u>699,459</u></b>	<b><u>93,102</u></b>	<b><u>(95,112)</u></b>	<b><u>697,449</u></b>



# Cumbria County Scout Council

## Notes to the Financial Statements for the Year Ended 31 March 2018 (continued)

	Balance at 1 April 2016 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2017 £
<b>Unrestricted funds</b>					
<i><b>Unrestricted general funds</b></i>					
Accumulated reserve	76,817	38,097	(26,760)	(37,774)	50,380
<i><b>Unrestricted designated funds</b></i>					
Ennerdale Camp Site Fund	112,068	-	-	-	112,068
Boats	8,400	-	(1,700)	-	6,700
Other tangible fixed assets	4,181	-	(1,046)	-	3,135
Facilities Improvements	35,308	41,699	(28,281)	-	48,726
Operating cost reserve	40,000	-	-	10,000	50,000
International	41,571	719	-	17,710	60,000
Development Initiatives	15,000	-	-	10,000	25,000
	<u>256,528</u>	<u>42,418</u>	<u>(31,027)</u>	<u>37,710</u>	<u>305,629</u>
<b>Total unrestricted funds</b>	<u>333,345</u>	<u>80,515</u>	<u>(57,787)</u>	<u>(64)</u>	<u>356,009</u>
<b>Restricted funds</b>					
Ennerdale Project	343,450	-	-	-	343,450
South Development Project	26	700	(790)	64	-
<b>Total restricted funds</b>	<u>343,476</u>	<u>700</u>	<u>(790)</u>	<u>64</u>	<u>343,450</u>
<b>Total funds</b>	<u>676,821</u>	<u>81,215</u>	<u>(58,577)</u>	<u>-</u>	<u>699,459</u>

## **Cumbria County Scout Council**

### **Notes to the Financial Statements for the Year Ended 31 March 2018 (continued)**

The specific purposes for which the funds are to be applied are as follows:

The Ennerdale Camp Site Fund represents the unrestricted funds invested in the land and buildings at Ennerdale not included in restricted funds.

The Boat fund represents boats purchased with capital grants.

Scouting Development Projects is money set aside for planned development projects.

Facilities improvements - for planned improvements to facilities at County sites.

Development initiatives are for County wide initiatives to develop scouting.

Operating cost reserve is money set aside to cover uncertainties relating to future grant income.

International is primarily to assist with cashflow arrangements for Scouts attending international events.

The accumulated reserve represents the remaining undesignated unrestricted funds.

#### **19 Analysis of net assets between funds**

	<b>Unrestricted funds</b>	
	<b>General</b>	<b>Total funds</b>
	<b>£</b>	<b>£</b>
Tangible fixed assets	462,867	462,867
Fixed asset investments	134,091	134,091
Current assets	198,840	198,840
Current liabilities	(98,349)	(98,349)
Total net assets	697,449	697,449

#### **20 Related party transactions**

There were no related party transactions in the year.