

Charity number: 1063967

Company number: 03303830

(England and Wales)

Faces In Focus

Report of the Trustees and Unaudited Financial Statements

For the year ended 31 March 2018

**Faces In Focus
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For the year ended 31 March 2018**

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Faces In Focus
Report of the Trustees
For the year ended 31 March 2018

The Trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the financial statements for the charitable company for the year ended 31 March 2018. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Our charity's purposes as set out in the objects contained in the company's Memorandum of Association are to:

Promote the moral and social welfare and preservation of the health of young persons aged between 11 and 25 years old living or working in Greater London in particular in the London Boroughs of Southwark, Lambeth and Lewisham by any charitable means.

Ensuring our work delivers our aims

Faces In Focus provides an integrated service, with counselling, information, advice and guidance (IAG) and careers advice all under one roof. Of these services, counselling and the IAG service are provided directly by Faces In Focus; other services are provided by London Borough of Southwark, Connexions service.

This integrated service ensures the organisation delivers its stated aim of providing a comprehensive information, advice, counselling and volunteering organisation.

Comprehensive client records are kept for each service, whether they come to the organisation via referral or drop in, using a case management system, in line with the Data Protection Act.

Evaluation of services is undertaken regularly. The counselling service adheres to NHS and BCAP guidelines.

The focus of our work

The focus of the organisation's work is young people 11-25, living in the London Boroughs of Southwark and Lambeth. However, diversification of our funding for both IAG and Counselling now means we can see more clients from Lewisham and other London boroughs.

How our activities deliver public benefit

Our main activities and who we assist are described below. All charitable activities focus on providing a comprehensive service of information, advice, counselling, volunteering opportunities and resources for young people aged between 11-25 years.

Objectives and aims

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

ACHIEVEMENTS AND PERFORMANCE

Currently the organisation provides one main area of service provision:

Counselling Project

The counselling service has seen an increase in the referral of young people with complex needs, especially those with eating disorders, self-harming and historic sexual abuse. We have continued to expand our partnership working and have delivered outreach sessions at Blackfriars Settlement and the Salmon Centre. Our referral base has also increased and we receive referrals from a range of statutory and voluntary agencies. We continue to provide a confidential, listening space allowing for reflection during a very traumatic time in the individual's life. We have continued to work with young women who are themselves, victims of this gun and knife culture, as they may be having relationships with the young men who are either victims or perpetrators

Faces In Focus
Report of the Trustees Continued
For the year ended 31 March 2018

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The organisation's original name was Teenage Information Network established by a Trust Deed dated 26th March 1981. The organisation became a charitable company limited by guarantee, incorporated on 17th January 1997. In 1997 the organisation changed its name to Faces in Focus and re-registered the charity in the new name as from 14th August 1997. The company was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed by its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

RISK MANAGEMENT

The directors/trustees actively review the risk, which the charitable company faces on a regular basis and will endeavour to maintain the reserve levels around its current figure. The review of the controls of the financial systems will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks faced by the charitable company and confirm that the trustees have established systems to mitigate the significant risks.

Recruitment and appointment of trustees

The Company shall have a Management Committee comprising not less than three and not more than fifteen persons as follows:

- (a) Not more than ten persons elected by and from the membership at the Annual General Meeting; and
- (b) In addition, the Management Committee shall have the power to co-opt up to two persons who are not members of the Company for their specialist skills and or knowledge to the Management Committee.

Trustees are recruited through advertising in the community and voluntary sector resources such as the Southwark Volunteer Centre and Do-it-All websites, the NCVO Trustee Bank, service users and networks. The Management Committee has eight trustees with a diverse range of backgrounds including finance, business sector and human resources.

New trustees are required to fill in an application form, visit the organisation and meet the Operations Coordinator to discuss the services and operations of the charity and are invited to observe a Management Committee meeting before their application is accepted and confirmed. There is no entitlement for any other external person or organisation to appoint trustees.

Trustee Induction and Training

The new trustees/directors are provided with a Management Committee induction pack which includes the following:

The main document which set out the operational framework for the charity including the Memorandum and Articles of Association.

The job description of the roles and responsibilities of being a director and trustee.

Resourcing and the current financial position as set out in the latest published accounts.

REFERENCE AND ADMINISTRATIVE INFORMATION

Name of Charity	Faces In Focus
Charity registration number	1063967
Company registration number	03303830
Principal address	102 Harper Road London SE1 6AQ

Faces In Focus
Report of the Trustees Continued
For the year ended 31 March 2018

Trustees

The trustees and officers serving during the year and since the year end were as follows:

Ms Annie-Mae Shaw
Ms Nevia Johnson
Ms Gillian Suzanne Pelage

Independent examiners

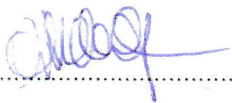
Marc Three Ltd
Chartered Certified Accountant
25 Rowallan Court
Cumberland Place
London
SE6 1LB

Bankers

The Cooperative Bank
Olympic House
6 Olympic Court
Montford Street
Salford
M5 2QP

Approved by the Board of Trustees and signed on its behalf by

Ms Gillian Suzanne Pelage



12 December 2018

Faces In Focus
Independent Examiners Report to the Trustees
For the year ended 31 March 2018

I report to the trustees on my examination of the accounts of the charitable company for the year ended 31 March 2018.

Responsibilities and basis of report

As the charity Trustees, who are also directors for the purposes of company law, are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

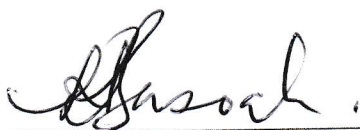
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Marc Three Ltd
Chartered Certified Accountant
25 Rowallan Court
Cumberland Place
London
SE6 1LB

11 December 2018

Faces In Focus
Statement of Financial Activities (including Income and Expenditure Account)
For the year ended 31 March 2018

	Notes	Unrestricted funds £	2017 £
Income and endowments from:			
Donations and legacies	2	30,550	1,840
Charitable activities	3	7,024	5,975
Other trading activities	4	-	9,454
Investments	5	-	2,124
Total		37,574	19,393
Expenditure on:			
Raising funds	6/7	(17,523)	(14,858)
Charitable activities	8/9	(11,896)	8,881
Total		(29,419)	(5,977)
Net income		8,155	13,416
Reconciliation of funds			
Total funds brought forward		5,157	(8,259)
Total funds carried forward		13,312	5,157

Faces In Focus
Statement of Financial Position
As at 31 March 2018

	Notes	2018 £	2017 £
Current assets			
Debtors	13	-	1,014
Cash at bank and in hand		18,052	1,108
		18,052	2,122
Creditors: amounts falling due within one year	14	(3,886)	5,434
Net current assets		14,166	7,556
Total assets less current liabilities		14,166	7,556
Creditors: amounts falling due after more than one year	15	(850)	(2,400)
Net assets		13,316	5,156
The funds of the charity			
Unrestricted income funds	16	13,312	5,157
Total funds		13,312	5,157

For the year ended 31 March 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statement were approved and authorised for issue by the Board and signed on its behalf by:



Ms Nevia Johnson
Trustee
12 December 2018

Faces In Focus
Notes to the Financial Statements
For the year ended 31 March 2018

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Companies Act 2006.

Faces In Focus meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Going concern

2. Income from donations and legacies

	2018 £	2017 £
Unrestricted funds		
Donations received	550	1,840
Grants received	30,000	-
	30,550	1,840

3. Income from charitable activities

	2018 £	2017 £
Unrestricted funds		
<i>Activities Cost</i>		
Income from charitable activities	7,024	5,975

4. Income earned from other activities

	2018 £	2017 £
Fund raising events	-	9,454
	-	9,454

Faces In Focus
Notes to the Financial Statements Continued
For the year ended 31 March 2018

5. Investment income

	2018 £	2017 £
Income from investment properties	-	2,124
	<u>-</u>	<u>2,124</u>

6. Expenditure on generating donations and legacies

	2018 £	2017 £
Unrestricted funds		
Subscriptions	96	-
Support costs	17,077	14,786
	<u>17,173</u>	<u>14,786</u>

7. Expenditure on other trading activities

	2018 £	2017 £
Unrestricted funds		
Fund raising events	350	72
	<u>350</u>	<u>72</u>

8. Costs of charitable activities by fund type

	2018 £	2017 £
Unrestricted funds		
Pest Control	-	179
Rents, Rate & Refuse Collection	2,868	3,019
Support costs	9,028	(12,079)
	<u>11,896</u>	<u>(8,881)</u>

Faces In Focus
Notes to the Financial Statements Continued
For the year ended 31 March 2018

9. Costs of charitable activities by activity type

	Activities undertaken directly	Support costs	2018	2017
	£	£	£	£
Support costs				
Activities Cost	-	7,572	7,572	(12,079)
Clinical Supervision	-	1,456	1,456	-
Pest Control	-	-	-	179
Rents, Rate & Refuse Collection	2,868	-	2,868	3,019
	2,868	9,028	11,896	(8,881)

10. Analysis of support costs

	Raising funds	Clinical Supervision	2018	2017
	£	£	£	£
Management	5,922	1,456	7,378	6,119
IT	-	-	-	30
Clinical Supervision	328	-	328	400
Postage & Office Stationery	181	-	181	124
Rent & Rate	-	-	-	(12,079)
Bank Charges	35	-	35	213
Governance costs	10,611	-	18,183	7,900
	17,077	1,456	26,105	2,707

11. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2018	2017
	£	£
Accountancy fees	1,985	554

Faces In Focus
Notes to the Financial Statements Continued
For the year ended 31 March 2018

12. Staff costs

Total staff costs for the year ended 31 March 2018 were:

	2018	2017
	£	£
Salaries and wages	5,922	-
Social security costs	5,587	-
	<u>11,509</u>	<u>-</u>

13. Comparative for the Statement of Financial Activities

The comparative year values on the Statement of Financial Activities are for unrestricted funds.

14. Debtors

	2018	2017
	£	£
Amounts due after more than one year:		
Other debtors	-	1,014
	<u>-</u>	<u>1,014</u>

15. Creditors: amounts falling due within one year

	2018	2017
	£	£
Trade creditors	(2)	(11,753)
Other creditors	3,888	6,319
	<u>3,886</u>	<u>(5,434)</u>

16. Creditors: amounts falling due after more than one year

	2018	2017
	£	£
Other creditors	850	2,400
	<u>850</u>	<u>2,400</u>

Faces In Focus
Notes to the Financial Statements Continued
For the year ended 31 March 2018

17. Movement in funds

Unrestricted Funds

	Balance at 01/04/2017 £	Incoming resources £	Outgoing resources £	Balance at 31/03/2018 £
<i>General</i>				
General	5,157	37,574	(29,419)	13,312
	5,157	37,574	(29,419)	13,312

Unrestricted Funds - Previous year

	Balance at 01/04/2016 £	Incoming resources £	Outgoing resources £	Balance at 31/03/2017 £
<i>General</i>				
General	(8,259)	19,393	(5,977)	5,157
	(8,259)	19,393	(5,977)	5,157

Purpose of unrestricted Funds

General

Unrestricted funds can be used in accordance with the charity objectives at the discretion of the trustees.

Purpose of restricted funds

General

Restricted funds can only be used for particularly restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particularly restricted purposes

18. Analysis of net assets between funds

	Net current assets / (liabilities) £	Creditors > one year £	Net Assets £
Unrestricted funds			
<i>General</i>			
General	14,166	(850)	13,316
	14,166	(850)	13,316

Faces In Focus
Notes to the Financial Statements Continued
For the year ended 31 March 2018

Previous year

	Net current assets / (liabilities) £	Creditors > one year £	Net Assets £
Unrestricted funds			
<i>General</i>			
General	7,556	(2,400)	5,156
	7,556	(2,400)	5,156

Faces In Focus
Detailed Statement of Financial Activities
For the year ended 31 March 2018

	2018 £	2017 £
INCOME AND ENDOWMENT		
Donations and legacies		
Donations	550	1,840
Grants receivable	30,000	-
	30,550	1,840
Charitable activities		
Income from charitable activities (Activities Cost)	7,024	5,975
	7,024	5,975
Other trading activities		
Fund raising events	-	9,454
	-	9,454
Investments		
Income from investment properties	-	2,124
	-	2,124
Total incoming resources	37,574	19,393
EXPENDITURE		
Raising donations and legacies		
Subscriptions	(96)	-
	(96)	-
Other trading activities		
Fund raising events	(350)	(72)
	(350)	(72)
Charitable activities		
Cost of direct charitable activity (Pest Control)	-	(179)
Cost of direct charitable activity (Rents, Rate & Refuse Collection)	(2,868)	(3,019)
	(2,868)	(3,198)
SUPPORT COSTS		
Management		
Management	(5,922)	(6,119)
Management (Clinical Supervision)	(1,456)	-
	(7,378)	(6,119)
IT		
IT	-	(30)
	-	(30)
Clinical Supervision		
Clinical Supervision	(328)	(400)
	(328)	(400)
Postage & Office Stationery		

Faces In Focus
Detailed Statement of Financial Activities Continued
For the year ended 31 March 2018

Postage & Office Stationery	(181)	(124)
	(181)	(124)
Rent & Rate		
Rent & Rate (Activities Cost)	-	12,079
	-	12,079
Bank Charges		
Bank Charges	(35)	(213)
	(35)	(213)
Governance costs		
Governance costs	(10,611)	(7,900)
Governance costs (Activities Cost)	(7,572)	-
	(18,183)	(7,900)
Total resources expended	(29,419)	(5,977)
Net Income	8,155	13,416