

BARNET REFUGEE SERVICE
COMPANY NO: 5243595
CHARITY NO: 1107965

FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST MARCH 2018

CHARITY COMMISSION
FIRST CONTACT

12 DEC 2018

RECORDED
RECEIVED

CHARITY COMMISSION
FIRST CONTACT

12 DEC 2018

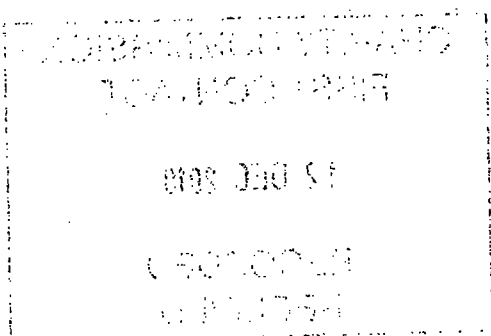
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ASHLEY NATHOO & CO.
CHARTERED ACCOUNTANTS

**BARNET REFUGEE SERVICE
REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31ST MARCH 2018**

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**BARNET REFUGEE SERVICE
THE REPORT OF TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2018**

Introduction

The Trustees present their annual report and accounts for the year ended 31 March 2018. The Board of Trustees are satisfied with the performance of the charity during the year and the position at 31 March 2018 and consider that the charity is in a strong position to continue its activities during the coming year and that the charity's assets are adequate to fulfil its obligations.

Name, registered office and constitution of the charity

The full name of the charity is Barnet Refugee Service.

- Date of incorporation 28 September 2004
- The legal Registration Number 5243595
- The registered office is 8th Floor, Hyde House, The Hyde, London NW9 6LH
- Charity Registration Number 1107965

Objectives of the Charity

A summary of the objectives of the Charity as set out in its governing document:

For refugees and asylum seekers living in the London Borough of Barnet and surrounding boroughs:

1. To provide information, advice and support services to asylum seekers and refugees
2. To help promote equality of access to health care, social care, housing, legal representation, education and training for asylum seekers and refugees.
3. To provide and enhance educational and employment opportunities available for asylum seekers and refugees.
4. To increase awareness of the needs, rights and entitlements of asylum seekers and refugees in relation to health, social care, housing, training, education and employment.
5. To act as an information resource for statutory agencies, voluntary organisations and the wider community.
6. To ensure that service providers deliver culturally sensitive and appropriate services to asylum seekers and refugees.
7. To assist destitute and/or homeless refugees and asylum seekers to access emergency food and support.
8. To help refugees and asylum seekers overcome isolation and regain their confidence and self-esteem through social activities and structured projects thus enabling them to integrate into society.
9. To significantly influence local and national strategies and policies with regard to refugees and asylum seekers.
10. To provide volunteering opportunities for refugees and asylum seekers (including young people) to develop their skills and help them to access higher education and employment.
11. To provide emotional and social activities to young refugees and asylum seekers to develop their confidence and skills.

The charity's aims including the changes or differences it seeks to make through its activities:

The charity's objects, as defined in the Memorandum of Association are:

1. To preserve and protect the physical and mental health of those who are seeking asylum or who are granted refugee status and their dependants.
2. To advance the education and training of those who are seeking asylum or who are granted refugee status and their dependants in need thereof so as to advance them in life and assist them to adapt within a new community.
3. The relief of financial hardship amongst those who are seeking asylum or who are granted refugee status and their dependants living (temporarily or permanently) in Barnet and surrounding boroughs.
4. To advance the education of the public in general about the issues relating to refugees and those seeking asylum.

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THE REPORT OF TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2018**

5. The provision of facilities for recreation or other leisure time occupation with the object of improving the conditions of life of those persons who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances.

Significant activities (including its main programmes, projects, or services provided) that contribute to the achievement of the stated objectives:

- Advice and Guidance
- Outreach advice clinics:
- Advice and Information Centre, Edgware Community Hospital on Tuesday and Friday afternoons
- Legal Advisory Surgery (visiting solicitors)
- Advice for unaccompanied children (In partnership with the Refugee Council)
- Health and Wellbeing
- Health Promotion Workshops
- Women's Group (Jasmine)
- ESOL Classes including Life in the UK classes and Citizenship Classes
- Youth Activities Including Social Club, Football, therapeutic workshops and Positive Activities
- Volunteering
- Mums & Tots Group
- Men's Club
- Job Club
- Gardening Project
- Psychosocial Therapeutic Activities (Yoga, Relaxation, Mindfulness, Art therapy)
- Residential Retreat
- Emotional Support Project
- Parenting Skills Workshops
- Befriending and Peer Support Project
- Syrian Support Project
- European Placement Project
- Students Placement
- Refugee Awareness Talks
- Celebration World Mental Health Day
- End of Year Gift Distribution
- Sponsored Walk
- Drop in for Destitute clients
- Multilingual Wellbeing Service (MWS) participation in the consortium MWS as a Board member
- BAN Advisory Network (As a Board Member)

Fundraising Activities

The Board of Trustees have established a Funding and Finance Strategy Committee who develop and monitor the progress of their fundraising strategy. It is the aim of BRS to meet its funding needs through several funding bodies.

Our community fundraising committee works hard to maintain the funding stream through donations from members, local businesses and organizations and the general public.

Structure, Governance and Management

Nature of the Governing Document and constitution of the charity:

The charity is constituted as a company limited by guarantee and is therefore governed by a Memorandum and articles of association. The directors of the company are also trustees of the charity. Eligibility for membership of the charity and membership of the board of trustees is governed by the memorandum and

**BARNET REFUGEE SERVICE
THE REPORT OF TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2018**

articles of association. There are no restrictions in the governing document on the operation of the charity or on its investment powers, other than those imposed by general charity law.

The methods adopted for the recruitment and appointment of new trustees:

It is the responsibility of the Trustees to seek out suitable new recruits. Potential Trustees are nominated by a current trustee, and a member of BRS who has been a member for at least one year may nominate a trustee for election at the AGM. The Board may also co-opt a new trustee. An induction procedure is in place for new trustees.

The policies and procedures adopted for the induction and training of trustees:

Trustee handbook contains main policies and procedures of the organisation with additional procedures in BRS's policies file.

The organisational structure of the charity and how decisions are made:

Strategic decision making is the responsibility of the Board of Trustees. The implementation of these decisions is the responsibility of the Director who delegates to staff and volunteers at her discretion. Day to day executive decisions are made by the Director. The executive committee consists of the Director, the Chair, and the treasurer and is open to any other trustee. It is responsible for setting agendas and supporting the Director on a day to day basis. Decisions concerning the level and sources of funding are delegated by the Board to the finance committee. Funding applications are made by the Director with the support of the trustees. Financial decisions follow the procedures laid down in the Financial Policy.

The major risks to which the charity is exposed and reviews and systems to mitigate risks:

The trustees identify the major risks to which the charity is exposed each financial year when preparing and updating a strategic plan, in particular those related to the operations and finances of the charity. The trustees then review any major risks which have been identified and establish systems to mitigate those risks. The charity is satisfied that the systems are in place to mitigate their exposure to the major risks which have been so identified and reviewed.

Financial Review

Policies on reserves

It is the policy of BRS that there are reserves to cover at least 3 months expenditure of the charity.

Financial Position

The Statement of Financial Activities show net incoming resources for the year of a revenue nature of £4,705 and the performance by the charity during the year is considered to have been satisfactory.

Plan for future Periods

The Board of Trustees have established a Funding and Finance Strategy Committee who develop and monitor the progress of their fundraising strategy. It is the aim of BRS to meet its funding needs through several funding bodies. Our Fundraising in 2017/18 will focus on securing funds for the expansion of our Emotional Support Project/Counselling as well as ESOL classes. We will take part in partnership bids to expand our services.

The members of the Board of Trustees of the Charity during the year ended 31st March 2018 were:

Zoe Aslanpour (Chair)
Ponusamy Karunaharan (Treasurer)
Roger Selby (Secretary)
Shubhi Raymond (Resigned on 10th April 2018)
Golnar Bokaei

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THE REPORT OF TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2018**

Miranda Levey (Resigned on 2nd October 2017)
Helal Atayee
Ammar Bajboj
Ahmad Hashemi (Appointed on 15th November 2017)
Conor Doyle (Appointed on 24th January 2018)

All the directors of the company are also trustees of the charity, and their responsibilities include all the responsibilities of directors under the Companies Acts and of trustees under the Charities Act. The directors are members of the company. All trustees are members of the charity.

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
Kent
ME19 4JQ

Reporting Accountants

Ashley Nathoo & Co. Limited
Chartered Accountants
64 Lady Aylesford Avenue
Stanmore
HA7 4FH

Statement of Directors' and Trustees' Responsibilities:

Charity Law and the Companies Acts require the Board to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements;

The trustees are also responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the auditors in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

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BARNET REFUGEE SERVICE
THE REPORT OF TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2018

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the auditors in relation to the trustees' report is limited to examining report and ensuring that, on the face of the report, there are no inconsistencies with figures disclosed in the financial statements.

Method of preparation of accounts:

The trustees, in their capacity as directors, state that the accounts have been prepared in accordance with the provisions relating to small companies within Part 15 of the Companies Act 2006.


Zoe Aslanpour
Chair

Date: 5/12/18

BARNET REFUGEE SERVICE
ACCOUNTANT'S REPORT
FOR THE YEAR ENDED 31ST MARCH 2018

Independent examiner's report to the trustees of Barnet Refugee Service

We report on the accounts of the company for the year ended 31st March 2018, which are set out on pages 8 to 20.

Respective responsibilities of trustees and examiner

The trustees who are also the directors of the company for the purposes of company law are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied ourselves that the charity is not subject to audit under company law and is eligible for independent examination, it is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

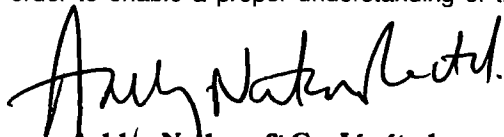
In connection with our examination, no material matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Ashley Nathoo & Co. Limited
Chartered Accountants

64 Lady Aylesford Avenue
Stanmore
Middlesex HA7 4FH

Date: 11 DEC 2018 .

BARNET REFUGEE SERVICE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2018

	2018 Unrestricted Funds £	2018 Restricted Funds £	2018 Total Funds £	2017 Total Funds £
Incoming resources				
Incoming resources from generated funds				
Voluntary Income	67,298	8,311	75,609	34,095
Grants		46,060	46,060	29,000
Interest receivable	160		160	134
Other incoming resources		187,000	187,000	182,145
Total incoming resources	<u>67,458</u>	<u>241,371</u>	<u>308,829</u>	<u>245,374</u>
	=====	=====	=====	=====
Resources expended				
Cost of generating funds	72,456	223,065	295,521	235,245
Governance costs	1,086	7,517	8,603	5,275
Total resources expended	<u>73,542</u>	<u>230,582</u>	<u>304,124</u>	<u>240,520</u>
	=====	=====	=====	=====
Net incoming resources before transfer between funds	(6,084)	10,789	4,705	4,854
Gross transfer between funds	-	-	-	-
Net movement in funds	<u>(6,084)</u>	<u>10,789</u>	<u>4,705</u>	<u>4,854</u>
Total funds at 1st April 2017	51,886	2,542	54,428	49,574
Total funds at 31st March 2018	<u>45,802</u>	<u>13,331</u>	<u>59,133</u>	<u>54,428</u>
	=====	=====	=====	=====

The net movement in funds referred to above is the net incoming resources as defined in the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commission for England & Wales and is reconciled to the total funds as shown in the Balance Sheet on page 12 as required by the said statement.

All activities derive from continuing operations.

BARNET REFUGEE SERVICE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2018

Statement of Total Recognised Gains and Losses

	2018	2017
	£	£
Excess of income over expenditure before realisation of assets	4,705	4,854
Surplus per Income and Expenditure account	4,705	4,854
Grants for the acquisition of fixed assets	-	-
Net Movement in funds before taxation	<u>4,705</u>	<u>4,854</u>
	=====	=====

Movements in revenue and capital funds for the year ended 31st March 2018

Revenue accumulated funds	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total Funds 2018 £	Total Funds 2017 £
Opening revenue accumulated funds	22,248	2,542	24,790	19,936
Recognised gains and losses before transfers	(6,084)	10,789	4,705	4,854
	<u>16,164</u>	<u>13,331</u>	<u>29,495</u>	<u>24,790</u>
Transfers between restricted and unrestricted funds	-	-	-	-
Transfers (to) /from designated funds	(4,705)	-	(4,705)	-
Closing revenue accumulated funds	<u>11,459</u>	<u>13,331</u>	<u>24,790</u>	<u>24,790</u>
	=====	=====	=====	=====

Designated revenue funds

	Total Funds 2018 £	Total Funds 2017 £
At 1 April	29,638	29,638
Transfer (to) /from revenue accumulated funds	4,705	-
At 31 March	<u>34,343</u>	<u>29,638</u>
	=====	=====

The purposes for which the designated funds have been established are described in the notes to the accounts.

BARNET REFUGEE SERVICE
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2018

Summary of funds

	Designated Funds 2018 £	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total Funds 2018 £	Total Funds 2017 £
Revenue accumulated funds	-	11,459	13,331	24,790	24,790
Revenue designated fund	34,343	-	-	34,343	29,638
Total Funds	<u>34,343</u> =====	<u>11,459</u> =====	<u>13,331</u> =====	<u>59,133</u> =====	<u>54,428</u> =====

The statement of changes in resources applied for fixed assets for Charity use is shown in the notes to the accounts.

BARNET REFUGEE SERVICE

INCOME AND EXPENDITURE ACCOUNT AS REQUIRED BY THE COMPANIES ACT FOR THE YEAR ENDED 31ST MARCH 2018

	Notes	2018 £	2017 £
TURNOVER	3	308,829	245,374
DIRECT COSTS OF TURNOVER		295,681	235,379
GROSS SURPLUS		<u>13,148</u>	<u>9,995</u>
Governance costs		8,603	5,275
OPERATING SURPLUS	3	<u>4,545</u>	<u>4,720</u>
Interest receivable	6	160	134
SURPLUS ON ORDINARY ACTIVITIES BEFORE TAXATION		<u>4,705</u>	<u>4,854</u>
Taxation		-	-
RETAINED SURPLUS ON ORDINARY ACTIVITIES AFTER TAXATION		<u>4,705</u> =====	<u>4,854</u> =====

All activities derive from continuing operations.

BARNET REFUGEE SERVICE

BALANCE SHEET AS AT 31ST MARCH 2018

	Notes	£	2018 £	£	2017 £
FIXED ASSETS					
Tangible fixed assets	9		-		-
CURRENT ASSETS	10				
Debtors		337		7,627	
Cash at bank and in hand		212,348		172,208	
TOTAL CURRENT ASSETS		<u>212,685</u>		<u>179,835</u>	
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	11	153,552	59,133	125,407	54,428
NET ASSETS			<u>59,133</u>		<u>54,428</u>
FUNDS OF THE CHARITY					
Unrestricted income funds					
Unrestricted revenue accumulated funds	13	24,790		24,790	
Designated revenue funds	13	34,343		29,638	
Total unrestricted funds			59,133		54,428
Restricted income funds					
Restricted revenue accumulated funds		-		-	
Total restricted funds			-		-
TOTAL CHARITY FUNDS			<u>59,133</u>		<u>54,428</u>

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime as set out in Part 15 of the Companies Act 2006.

For the financial year ended 31st March 2018 the company was entitled to exemption from audit under section 477 Companies Act 2006; and no notice has been deposited under section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of the accounts.

Signed on behalf of the board of directors and trustees


Zoe Aslanpour
Chair

Date: 5/12/18

BARNET REFUGEE SERVICE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2018

1. Accounting policies

Accounting convention

The financial statements have been prepared under the historical cost convention and in accordance with the accounting policies set out below. These financial statements have been prepared in accordance with FRS, Section 1A – the Financial reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006.

Insofar as the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales, effective April 2005 requires compliance with specific Financial Reporting Standards then the specific Financial Reporting Standards have been followed.

Incoming Resources

Incoming resources are accounted for on a receivable basis when the charity is entitled to all the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full when receivable. Grants, where entitlement is not conditional on delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Incoming resources from grants, where related to performance and specific deliverables, are accounted as far as the charity earns the right to consideration by its performance.

Deferred income

Grants received in advance and specified by the donor as relating to specific accounting periods or alternatively which are subject to conditions which are still to be met, and which are outside the control of the charity or where it is uncertain whether the conditions can or will be met, are deferred on an accruals basis to the period to which they relate. Such deferrals are shown in the notes to the accounts and the sums involved are shown as creditors in the accounts.

Recognition of liabilities

Liabilities are recognised on the accruals basis in accordance with normal accounting principles.

Resources Expended

The policy for including items within the relevant activity categories of resources expended is on accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Governance costs

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the reporting accountant's fees and costs linked to the strategic management of the charity.

Allocation of costs within types of resources expended

The methods and principles for the allocation and apportionment of all costs between the different activity categories of resources set out above are :-

BARNET REFUGEE SERVICE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2018

Direct costs- Costs relating to a particular activity are allocated directly.

Support costs- These costs are allocated and apportioned as follows:

- Staff cost is based on staff time.
- Premises costs is based on floor areas
- Other costs are based on usage.

Unrealised and realised gains

Realised gains and losses are included in the accounts on the date at which a contractual obligation is entered into.

Unrealised gains and losses are computed by reference to the market value of the investments at the balance sheet date, compared to the brought forward cost or valuation, and gains and losses arising on similar categories of investments are netted off.

Fixed assets and depreciation

All tangible fixed assets, except freehold land and buildings, are stated at cost less depreciation.

Items of less than £500 are not capitalised.

Depreciation has been provided at the following rates in order to write off the assets (less their expected residual value) over their estimated useful economic lives.

Office & IT equipment 33% in the year of acquisition

Taxation

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, and is therefore included in the relevant costs in the Statement of Financial Activities.

Funds structure policy

The charity maintains a general unrestricted fund which represents funds which are expendable at the discretion of the trustees in furtherance of the objects of the charity. Such funds may be held in order to finance both working capital and capital investment.

Restricted funds have been provided to the charity for particular purposes, and it is the policy of the board of trustees to carefully monitor the application of those funds in accordance with the restrictions placed upon them.

There is no formal policy of transfer between funds or on the allocation of funds to designated funds, other than that described above.

Any other proposed transfer between funds would be considered on the particular circumstances.

Recognition of pension costs and pension assets and liabilities

The company operates a defined contribution pension scheme. Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

BARNET REFUGEE SERVICE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2018

2. Winding up or dissolution of the charity

If upon winding up or dissolution of the charity there remain any assets, after the satisfaction of all debts and liabilities, the assets represented by the accumulated fund shall be transferred to some other charitable body or bodies having similar objects to the charity.

3 Surplus for the financial year

This is stated after crediting:	2018	2017
	£	£
Revenue Turnover from ordinary activities	308,829	245,374
	=====	=====
and after charging:		
Depreciation of owned fixed assets	-	-
	=====	=====

4 Expenses paid to trustees or persons connected with trustees

	2018	2017
	£	£
The aggregate amount of expenses paid to trustees was	-	-
	==	==

5 Detailed analysis of certain transactions required by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales

Various items which are required by the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales to be disclosed in the notes to the accounts are set out in the Detailed Schedule to the Statement of Financial Activities on pages 19 to 20.

6 Investment Income

	2018	2017
	£	£
Bank interest received	160	134
	=====	=====

BARNET REFUGEE SERVICE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2018

7 Deferred and Accrued incoming Resources

	Opening (Accrual)/ Deferral £	Received in the year £	Released in the year £	Closing (Accrual)/ Deferral £
Deferred Income				
Emergency Hardship Relief	15,432	9,932	-	25,364
CCG	5,801	64,000	64,000	5,801
ESOL	2,510	485	-	2,995
Almizan	1,350	-	1,350	-
Jasmine Women's Group	1,406	7,916	4,606	4,716
Lush Charity / Loveness	1,775	824	2,599	-
John Lyon's Charity	19,785	29,000	29,452	19,333
Big Lottery Fund	22,746	127,645	123,000	27,391
Sewing Seeds Project	910	4,099	3,705	1,304
Donations	9,872	20,501	25,345	5,028
Syrian Youth Project	20,803	17,312	19,772	18,343
Graham Park	2,456	-	-	2,456
Cloth Workers Foundation	-	10,000	10,000	-
London Sport Spotative	-	3,592	3,592	-
AB Charities	-	15,000	6,000	9,000
Summer Activities	-	4,900	608	4,292
Food Donate	2,906	5,853	6,227	2,532
Total	107,752	321,059	300,256	128,555
	=====	=====	=====	=====

The deferred income and accrued income relate to those grants and donations specified by the donors as relating to specific periods and represent those parts of the grants or donations which relate to periods subsequent to the accounting year end and are treated as grants in advance, or alternatively where there are conditions which must be fulfilled prior to entitlement or use of the grant or donation by the charity.

8 Staff Costs and emoluments

	2018 £	2017 £
Gross Salaries	158,416	138,595
Employer's National Insurance	10,863	9,195
Pension Contributions	8,999	6,873
	178,278	154,663
	=====	=====

BARNET REFUGEE SERVICE
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2018

9 Debtors

	2018	2017
	£	£
Prepaid expenses	-	3,974
Accrued income	337	3,653
	<u>337</u>	<u>7,627</u>
	=====	=====

10 Creditors: amounts falling due within one year

	2018	2017
	£	£
Accrued expenses	21,197	13,276
Social security	3,800	3,243
Pension costs	-	1,136
Deferred income and grants in advance – see note 7	128,555	107,752
	<u>153,552</u>	<u>125,407</u>
	=====	=====

11 Particulars of Individual Funds and analysis of assets and liabilities representing funds

At 31 March 2018	Unrestricted funds	Designated funds	Restricted funds	Total Funds
	£	£	£	£
Tangible Fixed Assets	-	-	-	-
Current Assets	178,342	34,343	-	212,685
Current Liabilities	(153,552)	-	-	(153,552)
	<u>24,790</u>	<u>34,343</u>	<u>-</u>	<u>59,133</u>
	=====	=====	=====	=====
 At 31 March 2017	 Unrestricted funds	 Designated funds	 Restricted funds	 Total Funds
	£	£	£	£
Tangible Fixed Assets	-	-	-	-
Current Assets	150,197	29,638	-	179,835
Current Liabilities	(125,407)	-	-	(125,407)
	<u>24,790</u>	<u>29,638</u>	<u>-</u>	<u>54,428</u>
	=====	=====	=====	=====

BARNET REFUGEE SERVICE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2018

The individual funds included above are:

	Funds at 2017	Movements in Funds	Transfers	Funds at 2018
	£	£	£	£
Unrestricted -General funds	24,790	4,705	(4,705)	24,790
Restricted -General funds	-	-	-	-
Unrestricted Designated Funds	29,638	-	4,705	34,343
	<u>54,428</u>	<u>4,705</u>	<u>-</u>	<u>59,133</u>
	=====	=====	=====	=====

Analysis of movements in funds as shown in the table below

	Incoming Resources	Outgoing Resources	Gains & Losses	Movement in funds
	£	£	£	£
Muslim Hands	11,922	11,922	-	-
CCG	64,000	69,213	(5,213)	-
John Lyon's Charity	29,452	28,494	958	-
Big Lottery Fund	123,000	120,104	2,896	-
Sewing Seeds Project	3,705	3,705	-	-
Syrian Youth	7,849	7,750	99	-
Food Donate	6,227	6,117	110	-
Jasmine Women's Group	4,606	4,606	-	-
Cloth Workers Foundation	10,000	9,598	402	-
London Sport Spotative	3,592	3,592	-	-
AB Charities	6,000	-	6,000	-
Shape LBB	1,936	1,936	-	-
Summer Activities	608	608	-	-
Charities Trust	25,345	25,345	-	-
Almizan	1,350	1,350	-	-
Lush Charity / Loveness	2,599	2,599	-	-
Donation	6,479	7,185	(707)	-
General funds	160	-	160	-
	<u>308,829</u>	<u>304,124</u>	<u>4,705</u>	<u>-</u>
	=====	=====	=====	=====

12 Share Capital

The charity is incorporated under the Companies Act and is limited by guarantee, each member having undertaken to contribute such amounts not exceeding one pound as may be required in the event of the company being wound up whilst he or she is still a member or within one year thereafter.

BARNET REFUGEE SERVICE

SCHEDULE TO THE STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2018

Schedule to the Statement of Financial Activities

This schedule is an intrinsic part of the accounts required to comply with the Statement of Recommended Practice for Accounting and Reporting issued by the Charity Commissioners for England & Wales. However, it is not a part of the statutory accounts required under the provisions of the Companies Act 2006 in relation to incorporated charities.

Incoming Resources

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total Funds 2017 £
Voluntary Income				
Emergency Hardship Fund	6,227	-	6,227	1,000
Sewing seeds project	-	3,705	3,705	2,995
Jasmine Women's Group	-	4,606	4,606	2,861
Donations	6,478	-	6,478	17,040
Muslim Hands	11,922	-	11,922	3,653
Men's Club	-	-	-	840
Food Donate	-	-	-	2,509
Syrian Youth	7,849	-	7,849	3,197
London Spotative	3,592	-	3,592	-
Lush Charity / Loveness	2,599	-	2,599	-
Charities Trust	25,345	-	25,345	-
Almizan	1,350	-	1,350	-
Shape LBB	1,936	-	1,936	-
Total	67,298	8,311	75,609	34,095
Grants				
John Lyon' Charity	-	29,452	29,452	29,000
John Lyon's Summer Activities	-	608	608	-
AB Charities	-	6,000	6,000	-
Cloth Workers Foundation	-	10,000	10,000	-
Total	-	46,060	46,060	29,000
Investment Income				
Other bank deposit interest received	160	-	160	134
Total Investment Income	160	-	160	134

BARNET REFUGEE SERVICE

SCHEDULE TO THE STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2018

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total Funds 2017 £
Other incoming resources				
Contractual payments from public authorities				
BLF	-	123,000	123,000	121,000
CCG	-	64,000	64,000	61,145
Total other incoming resources	-	187,000	187,000	182,145
	=====	=====	=====	=====
Total Incoming Resources	67,458	241,371	308,829	245,374
	=====	=====	=====	=====
	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Resources expended				
Costs of generating funds				
Costs in furtherance of objectives	41,943	16,854	58,796	39,112
Gross wages and salaries	15,178	143,238	158,416	138,595
Employers' NIC	4,561	6,302	10,863	9,195
Pension contributions	1,196	7,803	8,999	6,873
Travel and Subsistence	-	1,084	1,084	1,182
Staff Training	-	411	411	624
Rent and rates	-	18,949	18,949	18,921
Dilapidation costs	9,500	-	9,500	-
Light and heat	-	966	966	1,228
Insurance	-	671	671	1,219
Cleaning	-	948	948	642
Telephone, fax and internet	-	5,213	5,213	5,670
Postage	-	510	510	1,073
Stationary and printing	-	1,788	1,788	2,713
Computer Costs	-	13,608	13,608	3,176
Subscriptions and memberships	-	1,771	1,771	2,749
Staff welfare	-	1,487	1,487	756
Sundry expenses	78	1,463	1,541	1,517
	72,456	223,065	295,521	235,245
	=====	=====	=====	=====
Specific governance costs				
Reporting Accountants Fees	-	1,713	1,713	1,600
Legal Fees	-	-	-	513
Professional Fees	-	5,804	5,804	2,237
Meeting costs	1,086	-	1,086	925
	1,086	7,517	8,603	5,275
	=====	=====	=====	=====