



Charity name

Charity number (if any)

For the period from (start date)

to (end date)

<b>Section A</b>		<b>Receipts and payments</b>				
	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £	
<b>A1 Receipts</b>						
<i>Sub total</i>						
<b>A2 Asset and investment sales, etc</b>						
<i>Total receipts</i>						
<b>A3 Payments</b>						
<i>Sub total</i>						
<b>A4 Asset and investment purchases, etc</b>						
<i>Total payments</i>						
<i>Net of receipts/(payments)</i>						
<b>A5 Transfers between funds</b>						
<b>A6 Cash funds last year end</b>						
<i>Cash funds this year end</i>						

**Section B**

**Statement of assets and liabilities at the end of the period**

	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>B1 Cash funds</b>				
	<i>Total cash funds</i> <i>(agree balances with receipts and payments account(s))</i>			

	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>B2 Other monetary assets</b>				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>				

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>				

Signed by one or two trustees on behalf of all the trustees

Signature	Print name	Date of approval