



## Trustees' Annual Report for the period

From 15 May 2017 to 12 March 2018

Charity name: WINTERTON ON SEA LIFEBOAT RESTORATION GROUP

Charity registration number: 1173040

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To restore, preserve, maintain and display the Edward Birkbeck, Winterton No. 1 Lifeboat 1896-1925, being of historical and constructional merit and accepted onto the National Historic Ships Register under number 2739 and to advance the education of the public in all aspects of its construction and use for public benefit, in particular but not exclusively, the provision and maintenance of a heritage centre.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Edward Birkbeck is currently housed on private land in the grounds of the local Mencap Residential Home in a purpose-made Boat Shelter purchased in May 2016 and constructed by Winterton on Sea Lifeboat Restoration Group. Unlimited public access is not, therefore, possible at present. However, with the agreement of Mencap's site management, we continue to hold Open Days throughout the year for visitors to see the Edward Birkbeck and to tell them about her importance, her history and the work of the Charity to preserve and restore her and our plans to create a Heritage Centre in the village to tell "The Winterton Story" with the Edward Birkbeck as its centrepiece. These events are often in support of Mencap's own fundraising events. We also offer the opportunity for interested individuals who may not be able to attend our Open Day events to visit the Boat Shelter on other occasions subject to agreement from all parties.

		(Please see further details reported separately below regarding our ongoing efforts to find an appropriate site for a Heritage Centre in the village and to successfully obtain Planning Consent for a suitable building on the site)
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Within the constraints noted above regarding the current location of the Edward Birkbeck, the Trustees have ensured that the ongoing activities of Winterton on Sea Lifeboat Restoration Group are widely reported via our website and social media, which is well-supported and that anybody who is unable to attend an organised Open Day but would like to see the Edward Birkbeck is offered that opportunity accompanied by a volunteer who can give appropriate information and answer queries. Also, that new volunteers are always very welcome who will receive guidance and training from our Project Manager (a Master Boatbuilder with many years' experience) and other volunteers. We are always actively seeking new volunteers.

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	None of the Trustees of the Charity receive any financial remuneration for their activities to support its work. Hundreds of hours are put in each year by our much-valued volunteers in hands-on restoration work and helping with fundraising.
Other		Following many, many hours of work and on-site talks with interested parties, a Planning Application was submitted to Great Yarmouth Borough Council in March 2018 to construct a steel-framed building as a Heritage Centre –“The Winterton Story”- on the Winterton Dunes alongside existing Fishermen’s

		<p>Boat Huts. This was considered to be most suitable site, due to its proximity to the site of the last Lifeboat House in Winterton where the Edward Birkbeck was housed until the RNLi closed the Station in January 1925. Following lengthy consultation with them, plans were also included for Natural England to have space within the Heritage Centre for displays and information to help educate the public of the importance of the SSSI status of the Winterton Dunes system.</p>
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>Registered Charity Status – May 2017.</p> <p>The Trustees continue to meet regularly to keep up to date on the progress and to continue to plan the ongoing project.</p> <p>A new website was launched in March 2018 and we are active on social media too to inform the public of our activities and our progress.</p> <p>We have been visited this year by two previous owners of the Edward Birkbeck who are keen supporters of the project. One donated various items from the history of the Edward Birkbeck which we were delighted to accept and will go on display in our Heritage Centre when it is open.</p> <p>The work of the Charity continues to be supported by local and regional media with TV and newspaper reports as the project progresses, helping inform more people about our work.</p> <p>Trustees continue to liaise with and visit the Alfred Corry Museum in Southwold, Suffolk who have completed their own restoration project and are able to offer us valuable advice with our own project.</p> <p>The work of the Charity is widely supported by the both residents and visitors to the village and the Trustees attend village events to promote our work. This is a good way to keep the project in people's minds, recruit new volunteers and to gain valuable local knowledge about the history of the lifeboat service in Winterton which will of course feature in the planned Heritage</p>

Centre.

The work of the Charity is well-supported by our village businesses who continue to promote our events, offer raffle prizes and host charity collection buckets for us.

**Restoration:**

When the Edward Birkbeck was returned to Winterton, she looked very different from the original 1896 vessel as she had been converted to a motor/sailing cruiser after being sold when the RNLi Lifeboat Station was closed in January 1925.

The first task was to clear the tonnes of rubbish from the hull as she had been occupied by squatters over the years once abandoned in Conwy Harbour, North Wales. Then volunteers spent many months under the guidance of our Project Manager removing all non-original additions and stripping back layers of paintwork on the hull back to reveal the original planking. The non-original heavy metal keel also had to be removed.

Ongoing, the hull has been regularly treated with a wood preservative to maintain the planking which is now more than 120 years old. The hull has been carefully surveyed and treated with filler and volunteers have cut-out some damaged sections of planking ready to be replaced with new pieces cut from our supply of seasoned hardwood.

Following careful planning by our Project Manager, the hull has been securely raised on her trailer which allowed access underneath the hull where the inner keelson had to be removed. With close guidance from our Project Manager, a new laminated keel and keelson was made by volunteers and will be fitted soon.

**Fundraising:**

The Trustees continue to fundraise with a variety of events in the village in order to progress the restoration work and any other costs.

We've held Open Days, Guided Walks, Tea & Treasure events, Quiz Nights,

		<p>Raffles and more. Our fundraising events are well supported by both local residents, holiday visitors and we have good relationships with local businesses who supply prizes for us.</p> <p>Grant applications will be made and an online fundraising page created once Planning Permission is received for the construction of a Heritage Centre as the permanent home of the Edward Birkbeck.</p>
--	--	--

**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See Accounts
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	A permanent home for the Edward Birkbeck is essential for long-term viability and negotiations are ongoing.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	As noted above, the Trustees continue to hold fundraising events. We also receive direct donations and have charity donation buckets in local businesses.  Once we have Planning Permission for a Heritage Centre we will create an online fundraising page and will be seeking grant funding for the building.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	A permanent home for the Edward Birkbeck is essential long-term and has to be our major focus at the present time. The major risk would be refusal of planning permission for a permanent structure in which to house the lifeboat and heritage centre.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO – Foundation Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Charity is a CIO registered May 2017
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>We currently have 6 Trustees, any additional or replacement Trustees are appointed by existing Trustees.</p> <p>Two of our Trustees resigned in March 2018 as they are moving away from the area. One of whom was our Treasurer.</p> <p>A past Parish Clerk with Accounts experience was approached by the Trustees and agreed to re-join us as our new Treasurer.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Winterton on Sea Lifeboat Restoration Group
Other name the charity uses	
Registered charity number	1173040

Charity's principal address	6 Dune Court, Winterton on Sea, Norfolk NR29 4DB

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Beverley Kay	Chairman		
2	Terry Byrne	Vice Chair		
3	Gill Upton	Secretary		
4	Gill Lack	Treasurer	Appointed March 2018	
5	Dona Watson	Trustee		
6	Jim Kay	Trustee		
7	Peter Hodkinson	Treasurer	Resigned March 2018	
8	Jo Hodkinson	Trustee	Resigned March 2018	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Project Manager	Maynard Watson	Seraph, 30 Bulmer Lane, Winterton on Sea, Norfolk NR29 4AF

#### Name of chief executive or names of senior staff members (Optional information)

--

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

### Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>		
<b>Position (eg Secretary, Chair, etc)</b>		
<b>Date</b>		



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Winterton on Sea Lifeboard Restoration Group

1173040

## Receipts and payments accounts

CC16a

For the period  
from

15/05/2017

To

12/03/2018

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	80	-	-	80	-
Fund raising	1,475	-	-	1,475	-
Bank interest	2	-	-	2	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>1,557</b>	<b>-</b>	<b>-</b>	<b>1,557</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1,557</b>	<b>-</b>	<b>-</b>	<b>1,557</b>	<b>-</b>
<b>A3 Payments</b>					
Operating costs	2,229	-	-	2,229	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>2,229</b>	<b>-</b>	<b>-</b>	<b>2,229</b>	<b>-</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>2,229</b>	<b>-</b>	<b>-</b>	<b>2,229</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 672</b>	<b>-</b>	<b>-</b>	<b>- 672</b>	<b>-</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	2,958	-	-	2,958	-
<b>Cash funds this year end</b>	<b>2,286</b>	<b>-</b>	<b>-</b>	<b>2,286</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank and petty cash accounts	2,286	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	2,286	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Boat shelter		4,224	2,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval