

Trustees' Annual Report for the period						
		Period start date			Period end date	
From	1	1	2017	To	31	12 2017

Section A Reference and administration details

Charity name 2nd St Ives (Hunts) Sea Scout Group

Other names charity is known by 2nd St Ives Sea Scout Group

Registered charity number (if any) 279852

Charity's principal address Holt Island, Church Street

St Ives

Cambridgeshire

Postcode

PE27 6DG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rob Taylor	Group Scout Leader		
2	John Davies	Group Chairman		
3	Jo Taylor	Group Treasurer		
4	Mike Leasure	Scout Leader		
5	Harvey Ferries	Cub Leader		
6	Linda Moore	Beaver Leader		
7	Alison Marshall			
8	Andy Howell			
9	John Hladkiwskyj			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
The Scout Association Trust Corporation in respect of the Lease for Holt Island from Huntingdonshire District Council	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Observer	John Taylor	51 Kent Road, Huntingdon, PE29 7JG

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (eg. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders and parent's representation and meets at least every 2 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment, including flooding. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations.

The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss, except for that due to flooding.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising and island camping, including due to flooding. The Group is primarily reliant upon income from subscriptions, fundraising and island income. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 8 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.

The group has in place systems of **internal controls** that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

The objectives of the group are as a unit of the Scout Association.

Summary of the objects of the charity set out in its governing document

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional Information)

The Group supports the Royal British Legion at the Annual Remembrance Parade as well as the Town Mayors inaugural Parade

The Group makes available the island facilities to other Scout and Youth Groups.

Is helping to support those members who have been successful in gaining a place for the 2019 World Scout Jamboree

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In 2017 the Group

Supported a diverse range of activities, including; Kayaking, Canoeing, Sailing, Surfing, Hiking, Cycling, Rafting and Camping

Maintained a Group Minibus to facilitate transport to and from activities

Supported Adult training for First Aid and MiDAS (Minibus Driver Training)

Outstanding Individual Achievements within the Group included:

DoE Awards (Gold, Silver and Bronze)

Scouting Awards (Silver, Gold, Diamond and Platinum)

Young Leadership development

Increased membership and began planning and training for the introduction of a new section to be opened in 2018

Section E

Financial review

Brief statement of the charity's policy on reserves

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. Additionally, due to the nature of Holt Island, the Group holds reserves to fund maintenance and repair work as required. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, plus £10,000 circa £16,000.

If the reserves at year-end are significantly above this, the Group Executive may designate an amount towards the Hut Fund project.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Group's principal sources of funds are Membership Subscriptions, Fundraising, Donations, Grants, Hire of Island facilities to other Scout and Youth Groups.

The Group Executive has identified a range of maintenance projects for 2017 including re-felting of the existing hut, replacement Kayak Store, Tree Maintenance, re-laying of slabs and pathways, raising of path to bridge to provide access during any flooding, main landing stage and dockyard repairs.

The group is raising funds to replace the existing Scout Hut.

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other optional information

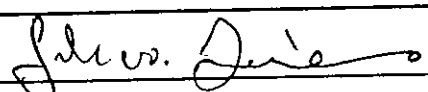
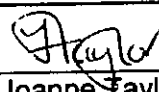
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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John W Davies	Joanne Taylor
Position (eg Secretary, Chair, etc)	Chairman	Treasurer

Date 25.06.18



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

2nd St Ives Sea Scout Group		279852		CC16a
Receipts and payments accounts				
For the period from	01.01.17	To	31.12.17	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
MEMBERSHIP & GIFT AID					
Membership Subscriptions	6,128	-	-	6,128	6,890
Less: Membership subscriptions paid on	2,288	-	-	2,288	2,286
Net Membership subscriptions retained	3,840	-	-	3,840	4,604
Gift Aid	-	-	-	-	-
Sub Total	3,840	-	-	3,840	4,604
INVESTMENT INCOME					
Bank Interest	-	42	-	42	34
Sub Total	-	42	-	42	34
DONATIONS/GRANTS					
Mac Ltd	-	5,000	-	5,000	5,000
Mac Refurbs Ltd	-	5,000	-	5,000	5,000
Nuff second Explorer Unit	849	-	-	849	-
Bags for Scouts	-	-	-	-	160
Gateway Scouts	414	-	-	414	1,413
St Ives Mayors - chosen charity	-	-	-	-	2,200
Godmanchester Mayor Chosen Charity	-	-	-	-	200
Easy Fundraising	18	-	-	18	103
Move with us	-	-	-	-	823
Mr a Frear - for Cubs	-	-	-	-	200
Dr Kiddie	-	-	-	-	100
Virgin Money	-	187	-	187	-
banking in error	5	-	-	5	232
Sub Total	1,286	10,187	-	11,473	15,431
YOUTH PROGRAMME AND ACTIVITIES					
Cub annual Camp	80	-	-	80	-
Sailing	403	-	-	403	544
Other Activities	68	-	-	68	-
Other Camps	240	-	-	240	-
Cub Camps	3,832	-	-	3,832	5,255
Cub Activities	60	-	-	60	-
Scout Camps	2,195	-	-	2,195	1,870
Group Camps	3,148	-	-	3,148	4,027
Group Activities	30	-	-	30	-
Sub Total	10,055	-	-	10,055	11,696
ISLAND INCOME					
Island Hire	-	-	-	-	3,193
Camping on Island	5,018	-	-	5,018	-
Canoe Hire	150	-	-	150	-
Sub Total	5,168	-	-	5,168	3,193
FUNDRAISING (GROSS)					
Bag packs	58	-	-	58	-
Sponsored Paddle/Cycle	1,013	-	-	1,013	937
Bingo Nights	-	-	-	-	288
Christmas Fayre and Sentes Grotto	-	-	-	-	-
Other Fundraising Activities	-	-	-	-	132
Sub Total	1,069	-	-	1,069	1,367
SUNDRY RECEIPTS					
Group Clothing	40	-	-	40	325
Other Similar Income	-	-	-	-	22
Sub Total	40	-	-	40	347
6	21,457	10,229	-	31,685	36,762
A2 Asset and Investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	21,457	10,229	-	31,685	36,762

A3 Payments

YOUTH PROGRAMME AND ACTIVITIES					
Selling	60	-	-	60	-
Other activities	2,502	-	-	2,502	376
Other Camps	273	-	-	273	207
Cub Camps	2,164	-	-	2,164	3,849
Cub Activities	1,726	-	-	1,726	-
Scout Camps	141	-	-	141	383
scout Activities	-	-	-	-	-
Group Camps	4,922	-	-	4,922	5,242
Group Activities	-	-	-	-	-
OSM - All Sections	1,193	-	-	1,193	-
Sub Total	12,982	-	-	12,982	10,057
PREMISES					
Rent/Rates	188	-	-	188	179
Water and Sewerage	626	-	-	626	338
Electricity and Gas	807	-	-	807	463
Buildings and Property Insurance	857	-	-	857	803
Repairs and Renewals	424	-	-	424	797
Refuse	250	-	-	250	250
Crossfire Protection	54	-	-	54	332
Campsite and Ground maintenance	19	-	-	19	225
Camping on Island refund	681	-	-	681	-
	3,906	-	-	3,906	3,387
FUNDRAISING EXPENSES					
Group Events Fundraising Expenses	-	-	-	-	80
Sub Total	-	-	-	-	80
GROUP EXPENSES					
Materials and Equipment	4,377	-	-	4,377	535
Adult Training	-	-	-	-	600
Printing and Stationery	336	-	-	336	-
Uniforms	914	-	-	914	-
Badges	220	-	-	220	423
Group Clothing	706	-	-	706	654
Mini Bus Running Costs	661	-	-	661	1,033
Boat Insurance	679	-	-	679	594
Refreshments	-	-	-	-	227
Miscellaneous	136	-	-	136	627
Mini Bus Insurance	600	-	-	600	597
Unpaid Cheques	130	-	-	130	-
Accountancy Fees	300	-	-	300	-
Sub Total	9,059	-	-	9,059	5,290
Total Gross Expenditure	25,947	-	-	25,947	18,814
A4 Asset and Investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	25,947	-	-	25,947	18,814
Net of receipts/(payments)	- 4,490	10,229	-	5,739	17,948
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	19,184	86,578	-	105,762	87,814
Cash funds this year end	14,694	96,807	-	111,501	105,762

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank current account	12,393	-	-
	Bank deposit account	2,301	96,807	-
		-	-	-
	Total cash funds	14,694	96,807	-

(agree balances with receipts and payments account(s))

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B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
Badge secretary's stock	Unrestricted	-	40
Group stock		-	80
Land & Buildings (not owned by the Scout Group)		-	-
Motor vehicle		-	2,483
Boats & water equipment		-	10,000
Scouting equipment & furniture		-	7,600
		-	-
		-	-
		-	-

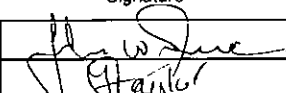
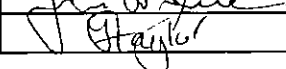
B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Restricted fund project

	Cash Funds	Equipment	Funds (£)
Hut Replacement [Raise The Roof]	96,807		96,807

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	JOHN DAVIES	25/06/18
	JOANNE TAYLOR	21

