

Eccleshill Adventure Playground

Charity number 1122592

A company limited by guarantee number 05845461

Annual Report and Financial Statements

for the year ended 31 March 2018

Eccleshill Adventure Playground

Annual Report and Financial Statements for the year ended 31 March 2018

Contents	Page
Trustees' report	2 to 5
Examiner's report	6
Statement of financial activities	7
Balance sheet	8
Notes to the accounts	9 to 14

Prepared by West Yorkshire Community Accounting Service

Eccleshill Adventure Playground

Trustees' report for the year ended 31 March 2018

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
Michael Wragg	Chair
Peter Home	Secretary
John Cole	Treasurer
Nicky Lannen	
Maureen Holmes	

Charity number 1122592 Registered in England and Wales

Company number 05845461 Registered in England and Wales

Registered and principal address

Inspire Bradford Business Park
Newlands House One
Newlands Way
Bradford
BD10 0JE

Bankers

Barclays Bank Plc
10 Market Street
Bradford
BD1 1NR

Independent examiner

Susan Szamakowicz MAAT

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a company limited by guarantee and was formed on 13 June 2006. It is governed by a memorandum and articles of association. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

Method of recruitment and appointment of trustees

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

Eccleshill Adventure Playground

Trustees' report (continued) for the year ended 31 March 2018

Objectives and activities

The charity's objects

To provide or assist in the provision of facilities in the interests of social welfare for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, disability or social circumstances, with the object of improving their conditions of life.

The charity's main activities

Eccleshill Adventure Playground, known locally as the Big Swing, provides open access adventure play sessions for children and young people (YP) from five years and upwards. Open access is generally referred to provision in which children are free to come and go throughout the session; whilst registered for their attendance they can leave at any time. Typical activities include; den and structure building, open camp fire style cooking, outdoor trampolining and other activities deemed as more 'risky' in their nature. It is our belief that the playground responds to the child's instinct to experience risk in their play, whilst facilitating opportunities to do so in compliance with health and safety and risk management policy.

In addition to the static adventure play site, we provide a mobile service across 5 further areas across the city, with a focus on some of the most disadvantage wards. We continue to coordinate the Play Forum agenda, bringing together multi-agency partners from across the city under the banner of play. Our main objective is to maintain and sustain open access play, using a pooled approach to service delivery. This process has encouraged wider partners to get engaged, as local authority reductions in recreation places pressure on communities out of hours.

We engage with YP 16plus, furthest from the employment market, offering a Playwork Apprenticeship Scheme. We provide a 30-hour paid contract, accredited by Shipley College, leading to level 1,2,3 in Playwork. Many of our Apprentices, are then recruited into the service during peak periods.

Our school work and group work has increased over the year. West SILC continue to use adventure play as the medium by which some of their most challenged students cope with issues affecting their lives. This has led to a five-year relationship.

We aim to provide numerous volunteer opportunities across the year, whether large corporate organisations, local people or student experiences. This year we have maintained ongoing links with Tesco, Participate and Greggs, and we thank them for their continued time and support, in keeping the playground bright and colourful ready for play.

Our V-Inspired volunteer programme enables YP to register for volunteer work which becomes accredited, this year we recruited 8 volunteers who donated 218 hours of time towards delivery of play in the community. Continued relationship with Leeds Beckett University, secured placements students for a 3-month period, putting their playwork theory into practice.

We have developed a new relationship with Inn Churches food store, this has increased our ability to provide healthy alternatives at tuck shop and feed the hungry during the holiday period. We note this is a growing area of concern and are currently identifying other forms of funding to help fill this area.

Public benefit statement

In delivering our activities the trustees give serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of education, health, citizenship and community development.

Achievements and performance

We have maintained significant investment from Big Lottery Reaching Communities Programme, enabling us to embed and develop the outreach programme across the city. The delivery of activities continues across Lower Grange, Scholemoor, Bracken Bank, Windhill and Parkside, building stronger relationships with a range of stakeholders across these areas. We supported many local communities with fun days and playdays across the parks, increasing play awareness and nurturing new relationships with parents and providers.

Ongoing investment from Incommunities social housing has given us the opportunity to expand the Apprenticeship programme with additional support from the Lottery Big Local programme, targeted at specific communities.

Eccleshill Adventure Playground

Trustees' report (continued) for the year ended 31 March 2018

Objectives and activities (continued)

Achievements and performance (continued)

New funders for the year, Sportivate, provided the Charity with the opportunity to encourage complementary sport-based delivery at the playground, in addition the Play England contract opened a new promising connection with Sport England. The Play England; Adventure into Sport programme, gave the charity the opportunity to influence a greater relationship between play and sport; can Adventure Play act as a springboard into more traditional sport-based provision. Evaluated by the Cambridge PEDAL institute, helped to raise the profile of both the Charity and Adventure Play, being only one of two successful projects being commissioned to trial this programme of activity. Staff members visited other adventure playgrounds across the UK, part of the emerging Adventure Playground Partnership the charity leads on and as a result of the budding relationship with Play England.

We ran a playwork conference in conjunction with Better Start Bradford; BSB. BSB is a £50 million, 10- year programme focus on improving the lives of under 5's. This is the first time we have run an Early Years conference, which was well attended and received by several early year's practitioners from across the District. This new relationship with the BSB team culminated in a shared Parkside Play Day Event in the summer. This event attracted in excess of 1,000 families across a day of play.

Thanks to the Jo Cox fund we ran a Big Lunch for the community, under the banner of community cohesion, helping to break down some of those perceived barriers around race and culture.

The Postcode Lottery Award helped us develop a growing project with the children. Health and nutrition is a national concern. This fund helped us to develop growing areas within the playground, gave children a wider understanding of how plants grow and the benefits of eating fresh home-grown vegetables and salad, resulting in a Harvest celebration with children and the wider community.

We also received a 3-year award from Children in Need; to target our work on some of the most challenged CYP; using the medium of adventure play to raise confidence, self-esteem and improve behaviour. This gave the Charity the opportunity to increase staffing levels and review the current organisational staffing structure. Towards the end of the year we had lunch with the High Sheriff, after successfully winning a small award to provide diversionary activities for CYP at risk of engaging in low level crime. This was led by a young man from the estate who we have trained into playwork over a 3-year period. Supporting and encouraging more youth-led, community role models is part of an overarching approach to sustainability.

Our relationship with the local community continues to flourish with major events being celebrated at the playground, Bonfire night, Halloween, Christmas and Easter. By far the busiest period starts at Easter till September with the holidays proving year on year more popular, with increased attendance from families from outside the local area.

The Charity celebrated its 10th Anniversary this year and continues to thrive despite challenges in funding and investment. Our throughput for the year is 16,047 across the whole service. We have ten staff on varying contracts across the year, increasing during holiday periods to cope with the rising demand. We continue to work within a more sustainable approach, generating income from schools, parties and groups and adopting a grow your own approach with staff, volunteers and apprenticeships.

The Board of Trustees recognise that there are likely to be ongoing funding challenges and as such are firmly committed to identifying new investors, to help the Charity retain all set objectives. We would like to take this opportunity to thank current funders and investors, staff, volunteers, partners and stakeholders in supporting the Charity to continue to provide our holistic, child-centred play service.

Financial review

The net expenditure for the year was £16,950, including net income of £4,268 on unrestricted funds and net expenditure of £21,218 on restricted funds.

Reserves policy

The charity's free reserves at the year end were £13,779.

The trustees aim to maintain sufficient reserve funds to cover between 3 and 6 months operating expenditure but the current level of reserves falls short of the policy. The trustees are aware the current funding climate is not good and review the reserves held every three months.

Eccleshill Adventure Playground

Trustees' report (continued) for the year ended 31 March 2018

Statement of trustees' responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of trustees:

Signed..... (Trustee)

Name.....

Date.....

Eccleshill Adventure Playground

Independent examiner's report to the trustees of Eccleshill Adventure Playground

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2018, which are set out on pages 7 to 14.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Name: Susan Szamakowicz

Relevant professional qualification or body: MAAT

Date:

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Eccleshill Adventure Playground
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2018

	Notes	2018 Unrestricted funds £	2018 Restricted funds £	2018 Total funds £	2017 Total funds £
Income from:					
Grants and donations	(2)	13,857	190,323	204,180	217,966
Sales and fees		12,328	-	12,328	12,735
Total income		<u>26,185</u>	<u>190,323</u>	<u>216,508</u>	<u>230,701</u>
Expenditure on:					
Salaries, NIC and pensions	(3)	8,424	163,460	171,884	130,373
Payroll charges		614	566	1,180	873
Travel, uniforms and staff expenses		386	398	784	1,222
Training and development		-	1,713	1,713	1,287
Playground activities and resources		2,027	21,092	23,119	18,578
Capital building and equipment costs		990	3,699	4,689	2,237
Utilities		3,199	-	3,199	2,207
Insurance		2,701	299	3,000	3,277
Repairs and maintenance		245	6,318	6,563	4,020
Office costs		1,412	714	2,126	1,492
Telephone		991	-	991	1,131
Legal and professional		-	11,873	11,873	17,149
Independent examination		900	-	900	840
Marketing and publicity		28	1,394	1,422	996
Sundries		-	15	15	-
Total expenditure		<u>21,917</u>	<u>211,541</u>	<u>233,458</u>	<u>185,682</u>
Net movement in funds		4,268	(21,218)	(16,950)	45,019
Fund balances brought forward		9,511	42,141	51,652	6,633
Fund balances carried forward	(4)	<u>13,779</u>	<u>20,923</u>	<u>34,702</u>	<u>51,652</u>

All incoming resources and resources expended derive from continuing activities.

Eccleshill Adventure Playground

Balance sheet

as at 31 March 2018

	2018	2018	2018	2017
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Current assets				
Debtors	(5) 5,400	5,000	10,400	-
Cash at bank and in hand	(6) 12,127	15,923	28,050	55,057
Total current assets	<u>17,527</u>	<u>20,923</u>	<u>38,450</u>	<u>55,057</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(7) 3,748	-	3,748	3,405
Total current liabilities	<u>3,748</u>	<u>-</u>	<u>3,748</u>	<u>3,405</u>
Net current assets	<u>13,779</u>	<u>20,923</u>	<u>34,702</u>	<u>51,652</u>
Net assets	<u>13,779</u>	<u>20,923</u>	<u>34,702</u>	<u>51,652</u>
Funds				
Unrestricted funds	13,779	-	13,779	9,511
Restricted funds	-	20,923	20,923	42,141
Total funds	<u>13,779</u>	<u>20,923</u>	<u>34,702</u>	<u>51,652</u>

For the year ending 31 March 2018 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2015).

The financial statements were approved by the board of trustees on

Date:

Signed:

(Trustee)

Name

Eccleshill Adventure Playground

Notes to the accounts

for the year ended 31 March 2018

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £1,000 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Project and office equipment: over 3 years

Eccleshill Adventure Playground

Notes to the accounts

for the year ended 31 March 2018

1 Accounting policies (continued)

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Leases

Rents under operating leases are charged on a straight line basis over the lease term or to an earlier date if the lease can be determined without financial penalty.

Eccleshill Adventure Playground

Notes to the accounts continued

for the year ended 31 March 2018

2 Grants and donations	2018		2017	
	Unrestricted funds	Restricted funds	Total funds	Total funds
	£	£	£	£
BBC Children in Need	-	15,991	15,991	-
Big Lottery	-	111,009	111,009	131,049
BMDC	5,533	-	5,533	2,674
BMDC Aiming High	-	-	-	1,100
BMDC Playschemes	-	1,800	1,800	1,200
BMDC Public Health	-	-	-	19,511
BMDC Short Breaks	-	3,230	3,230	-
BMDC Youth Services	-	10,000	10,000	5,000
CNet	-	-	-	9,000
Community Foundation	-	2,436	2,436	400
Co-op Community Award	1,924	-	1,924	-
George Moore Foundation	1,000	-	1,000	-
Hilden Charitable Trust	-	-	-	1,500
Incommunities Foundation	-	17,000	17,000	17,000
Play England	-	10,000	10,000	-
POCA	-	-	-	2,332
Postcode Local Trust	-	10,887	10,887	-
Provident Financial	-	-	-	10,500
Sovereign Health	-	4,834	4,834	3,000
TESCO Bags of Help Scheme	-	-	-	7,500
Sportivate	-	3,136	3,136	-
Well Bradford	5,400	-	5,400	-
Lord Mayors Appeal	-	-	-	1,000
Donations	-	-	-	5,200
	<u>13,857</u>	<u>190,323</u>	<u>204,180</u>	<u>217,966</u>

3 Staff costs and numbers	2018	2017
	£	£
Gross salaries	163,486	124,868
Social security costs	10,083	8,131
Employment allowance	(3,000)	(3,000)
Pensions	1,315	374
	<u>171,884</u>	<u>130,373</u>

The average number employees during the year was 11 (2017: 9, 6 FTE).
There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2018	2017
	£	£
Costs of the scheme to the charity for the year	1,315	374
Amount of any contributions outstanding at the year end	209	181
Amount of any contributions prepaid at the year end	-	-

Eccleshill Adventure Playground

Notes to the accounts continued

for the year ended 31 March 2018

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
BBC Children in Need	-	15,991	13,568	-	2,423
Big Lottery	19,641	111,009	112,150	-	18,500
BMDC Playschemes	-	1,800	1,800	-	-
BMDC Short Breaks	-	3,230	3,230	-	-
BMDC Youth Services	-	10,000	10,000	-	-
CNet	9,000	-	9,000	-	-
Community Foundation	-	2,436	2,436	-	-
Incommunities Foundation	-	17,000	17,000	-	-
Play England	-	10,000	10,000	-	-
Postcode Local Trust	-	10,887	10,887	-	-
Provident Financial	10,500	-	10,500	-	-
Sovereign Health	3,000	4,834	7,834	-	-
Sportivate	-	3,136	3,136	-	-
	<u>42,141</u>	<u>190,323</u>	<u>211,541</u>	<u>-</u>	<u>20,923</u>

Fund name

Purpose of restriction

BBC Children in Need	Towards costs of salaries (specified posts), training and equipment.
Big Lottery	Towards costs of All Things Playful programme of activities.
BMDC Playschemes	Towards costs of the project.
BMDC Short Breaks	Towards costs of the project.
BMDC Youth Services	For delivery of youth work sessions.
CNet	To provide a Play worker apprenticeship to two young persons.
Community Foundation	Towards costs of the project.
Incommunities Foundation	Towards costs of All Things Playful programme of activities.
Play England	Towards costs of Adventure in Sport project.
Postcode Local Trust	Towards costs of Enhancing Outdoor Spaces.
Provident Financial	Towards costs of security equipment and installation.
Sovereign Health	Towards costs of Healthy Cook and Eat project.
Sportivate	Towards costs of the Mobile Fit-bit Programme.

Eccleshill Adventure Playground
Notes to the accounts continued
for the year ended 31 March 2018

5 Debtors	2018	2017
	£	£
Play England	5,000	-
Well Bradford	5,400	-
	<u>10,400</u>	<u>-</u>
6 Cash at bank and in hand	2018	2017
	£	£
Barclays Community Account	28,050	55,057
	<u>28,050</u>	<u>55,057</u>
7 Creditors and accruals	2018	2017
	£	£
Independent examination	900	840
HMRC	2,348	2,110
Payroll charges	291	274
Pensions	209	181
	<u>3,748</u>	<u>3,405</u>

8 Trustee expenses

No trustee received any expenses during this or the previous financial year.

9 Related party transactions

Key management personnel

The key management personnel of the charity comprises the Project Manager, the Senior Development Play worker and the Project Co-ordinator . The total employee benefits of the key management personnel of the charity were £69,222 (2017: £61,169).

There were no other related party transactions during this or the previous financial year.

10 Leases

A lease agreement, for the Eccleshill Adventure Play Site, Park Road, Eccleshill, Bradford was secured in 2014 with Bradford MDC for a period of 30 years; a peppercorn rent is due annually if demanded.

Eccleshill Adventure Playground

Statement of Financial Activities including comparatives for all funds

(including summary income and expenditure account)

for the year ended 31 March 2018

	2018 Unrestricted funds £	2017 Unrestricted funds £	2018 Restricted funds £	2017 Restricted funds £	2018 Total funds £	2017 Total funds £
Income						
Grants and donations	13,857	8,874	190,323	209,092	204,180	217,966
Sales and fees	12,328	12,735	-	-	12,328	12,735
Total income	26,185	21,609	190,323	209,092	216,508	230,701
Expenditure						
Salaries, NIC and pensions	8,424	54	163,460	130,319	171,884	130,373
Payroll charges	614	873	566	-	1,180	873
Travel, uniforms and staff expenses	386	455	398	767	784	1,222
Training and development	-	353	1,713	934	1,713	1,287
Playground activities and resources	2,027	235	21,092	18,343	23,119	18,578
Capital building and equipment costs	990	2,237	3,699	-	4,689	2,237
Utilities	3,199	2,112	-	95	3,199	2,207
Insurance	2,701	3,277	299	-	3,000	3,277
Repairs and maintenance	245	2,190	6,318	1,830	6,563	4,020
Office costs	1,412	1,492	714	-	2,126	1,492
Telephone	991	946	-	185	991	1,131
Legal and professional	-	603	11,873	16,546	11,873	17,149
Independent examination	900	840	-	-	900	840
Marketing and publicity	28	996	1,394	-	1,422	996
Sundries	-	-	15	-	15	-
Total expenditure	21,917	16,663	211,541	169,019	233,458	185,682
Net movement in funds	4,268	4,946	(21,218)	40,073	(16,950)	45,019
Fund balances brought forward	9,511	4,565	42,141	2,068	51,652	6,633
Fund balances carried forward	13,779	9,511	20,923	42,141	34,702	51,652