

Report & Accounts
for the year ending
31st March 2018



Hertfordshire Band Academy

Chairman Mr T Bertram

TRUSTEES : Ex Officio - Appointment

Bandmaster Mr T Barnes
Deputy Bandmaster Mrs J Law

TRUSTEES : Nominated - Appointment

Secretary Mrs J Bertram
Treasurer Mr B Marshall
Band Director Mr R Moore
Vice Chairman Mr P Townsend

TRUSTEES : Elected

Mrs L Burnham
Mrs N Hayes
Mrs M Townsend
Mr L Foster
Mr G Hayes

Charity Registration Number 1079924

Bankers

Barclays Bank
12/12a Howard Centre
Hertfordshire

Welwyn Group
Welwyn Garden City
AL8 6ER

Contact Name & Address

Mr T Barnes
Potters Bar
EN6 1QX

108 Mount Grace Road
Hertfordshire



Hertfordshire Band Academy : Trustees Annual Report

The eighteenth year of the HBA has proved to be very successful musically, socially and financially. Its playing membership has been maintained at around 60 bandsmen.

The charity's objective is to promote musical interest and participation by young people of varying abilities. The trustees have paid due regard to the commission's guidance on public benefit and consider the charity's activities reflected its aims. A weekly band practice was held where tuition and instruction were given together with the opportunity to play as part of a large band.

In June the band led the parade and performed in the arena at the Potters Bar Carnival.

In the summer the band took part in the World Music Competition in Holland and were awarded a silver and a gold medal in the two events they took part in. A Christmas concert was held attracting an appreciative audience and later in December they took part in both the Hoddesdon and Hitchin Christmas parades and played festive music for the customers of the Builder's Arms public house. Two training weekends were held and a number of enjoyable social events have also been enthusiastically supported.

The Academy ended the year with net financial assets of £23,558 and instruments valued at £78,138. The trustees believe that it is in a strong position to continue to promote its aims in the future with a similar range of activities.

The Academy's policy on reserves is to hold sufficient to enable it to fund occasional large purchases of new instruments and/or uniforms and to participate in a major European competition every four years. The investment policy of the Academy is to place any surplus funds in an interest bearing account.

The Trustees have identified the major risks to which they believe the Academy is exposed. They have reviewed these and established ongoing systems to mitigate them:

1. Recruitment initiatives.
2. Develop new leaders/instructors from within the Academy.

The Hertfordshire Band Academy has been established under a constitution and its trustees have been appointed in accordance with the policy and rules contained therein.

The accounts have been drawn up on the receipts and payments basis

Approved by the trustees on 5th June 2018 and signed on their behalf by

P.O. TOWNSEND

M.P. TOWNSEND

N. HAYES

G. HAYES

L. BURNHAM

J. BERTRAM

T.J. BERTRAM

T.O. BARNES



Hertfordshire Band Academy

Receipts & Payments Account Summary

	Previous Year	This Year
Total receipts for the year (page 4)	37320	49645
Total payments for the year (page 5)	27510	57407
Net receipts for the year	9810	-7762
Cash and bank funds brought forward	21510	31320
Cash and bank funds carried forward	31320	23558

The above account and accompanying statement of assets and liabilities were approved by the trustees on 5th June 2018 and signed on their behalf by



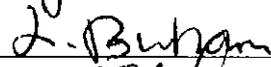
P.W. Townsend



N. Hayes



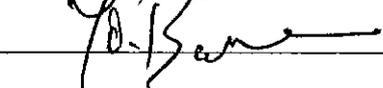
J.S. Bertram



L. Burnham



T.J. Bertram



T.O. Barnes

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N. HAYES

G. HAYES

J.S. BERTRAM

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T.J. BERTRAM

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Hertfordshire Band Academy

Receipts

	Previous Year	This Year
Membership Subscriptions	<u>7048</u>	<u>8017</u>
Bank account interest	<u>7</u>	<u>9</u>
Donations/Grants	<u>1607</u>	<u>125</u>
 <u>Activities</u>		
Training weekends	10082	9879
WMC/Disney Summer Tour	5254	13637
	<hr/> <u>15336</u>	<hr/> <u>23516</u>
 <u>Fund Raising</u>		
General	5890	4836
Christmas Concert	2375	2637
Band Performances	750	5943
St. George's Celebration	2675	0
Casino night	0	2946
	<hr/> <u>11690</u>	<hr/> <u>16362</u>
Income tax recovered on subs	<u>1632</u>	<u>1616</u>
Sundry receipts	<u>0</u>	<u>0</u>
 Total receipts for year	 <hr/> <u>37320</u>	 <hr/> <u>49645</u>



Hertfordshire Band Academy

Payments

	Previous Year	This Year
Premises/rent	4948	4801
<u>Activities</u>		
Training weekends	9000	9559
Barbecue/Party	0	112
WMC/Disney Summer 2017	5224	31321
	14224	40992
<u>Fund Raising Expenses</u>		
General	513	300
Christmas concert	1463	861
St. George's Day celebration	1350	0
Casino Night	0	2608
	3326	3769
Admin Expenses	83	56
<u>Purchase of Capital Equipment</u>		
Instruments	256	0
General Equipment	382	1089
	638	1089
<u>Sundry Payments</u>		
Music	77	194
Publicity	315	347
Uniform	241	2735
Insurance	919	959
Transport	1446	593
Text/Web costs	249	255
Miscellaneous	282	1051
Instrument maintenance/spares/storage	762	566
	4291	6700
Total payments for year	27510	57407



Hertfordshire Band Academy

Statement of Assets & Liabilities

	Previous Year	This Year
<u>Monetary Assets</u>		
Bank Current Accounts	2623	4900
Bank Deposit Accounts	28957	22811
Cash in Hand	0	0
<u>Other Monetary Assets</u>		
Tax Claim	1600	1600
<u>Non-monetary Assets</u>		
Musical Instruments etc	75423	78138
<u>Liabilities Due Within 1 Year</u>		
Payments Not Processed	260	4153
<u>Liabilities Due After 1 Year</u>		
	0	0

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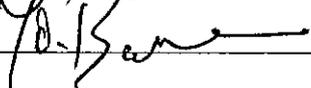
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Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

HERTFORDSHIRE BAND ACADEMY

On accounts for the year ended

31 MARCH 2018

Charity no (if any)

1079924

Set out on pages

3 to 6

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention (~~other than that disclosed below*~~) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Ann Mathias

Date:

8 October 2018

Name:

ANN MATHIAS

Relevant professional qualification(s) or body (if any):

FCA

