

REGISTERED COMPANY NUMBER: 07473593 (England and Wales)  
REGISTERED CHARITY NUMBER: 1141871

REPORT OF THE TRUSTEES AND  
FINANCIAL STATEMENTS FOR THE YEAR ENDED  
31ST MARCH 2018  
FOR  
THE SHAW CENTRE

## THE SHAW CENTRE

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2018

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The Company is a non-profit making organisation. Its objective is the aid of persons with learning difficulties and in particular by providing a programme of integrated activities that promote decision-making, social skills and help to develop independent living skills.

The Company provides 2 small services: 1 day services and 1 drop in for people with learning difficulties who are ordinarily resident in the city of Manchester and who have been assessed for services by the Adult Learning Disabilities Team of Manchester City Council. The Company is funded by Manchester City Council's Adult Social Care Department by means of a service agreement.

##### **Significant activities**

The Shaw Centre aims to provide activities that encourage social interaction, a healthy lifestyle and integration into the local community. Activities provided include : Zumba, Tai Chi, Swimming, Gym, Drumming/Percussion, Sing along, Outings and local shopping.

The funding we receive from JTI is for agreed activities as stipulated in our contract with them. Any funds not spent within the year are either carried forward or allocated to a different activity with permission from JTI.

Activities include: Fishing, Self defense, Tai chi, creative writing.

#### **FINANCIAL REVIEW**

##### **Reserves policy**

The company ensures it has approximately 3 months running costs and adequate redundancy costs for its staff in reserve.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### **Recruitment and appointment of new trustees**

The Company may by ordinary resolution appoint a person who is willing to act as a director and determine the rotation in which any additional directors as to retire.

At each general meeting one third of the directors must retire from office, those that retire shall be the long standing in office since their last appointment.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

07473593 (England and Wales)

##### **Registered Charity number**

1141871

##### **Registered office**

The Shaw Centre  
c/o Redbank House  
4 St Chad's Street, Cheetham  
Manchester  
Greater Manchester  
M8 8QA

THE SHAW CENTRE

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2018

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Trustees**

Mrs S L Samson	Trustee	- resigned 22.1.18
Mrs S Collier	Trustee	
Mr T P Gilmartin	Trustee	
Mr D Williams	Trustee	
J Golding	Trustee	
Mr S Hughes	Trustee	
J Dale	Trustee	- appointed 27.11.17

**Company Secretary**

N M Whitehead

**Independent examiner**

Colin Wilkinson  
FCA  
Cadishead Accountancy Services Limited  
Britannic House  
657 Liverpool Road  
Irlam  
Manchester  
Lancashire  
M44 5XD

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 20.7.18 and signed on its behalf by:



N M Whitehead - Secretary



INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
THE SHAW CENTRE

**Independent examiner's report to the trustees of The Shaw Centre ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2018.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Colin Wilkinson  
FCA  
Cadishead Accountancy Services Limited  
Britannic House  
657 Liverpool Road  
Irlam  
Manchester  
Lancashire  
M44 5XD

Date: ..... 25/8/18 .....

THE SHAW CENTRE

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2018

	Notes	Unrestricted funds £	Restricted funds £	31.3.18 Total funds £	31.3.17 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
<b>Charitable activities</b>					
Shaw centre project		157,118	-	157,118	157,118
Other trading activities	2	45,895	4,387	50,282	39,596
Investment income	3	111	-	111	48
<b>Total</b>		<b>203,124</b>	<b>4,387</b>	<b>207,511</b>	<b>196,762</b>
<b>EXPENDITURE ON</b>					
Raising funds	4	3,450	-	3,450	2,400
<b>Charitable activities</b>					
Shaw centre project		195,205	-	195,205	186,357
JTI		-	4,896	4,896	-
<b>Total</b>		<b>198,655</b>	<b>4,896</b>	<b>203,551</b>	<b>188,757</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>4,469</b>	<b>(509)</b>	<b>3,960</b>	<b>8,005</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		99,800	4,814	104,614	96,609
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>104,269</b>	<b>4,305</b>	<b>108,574</b>	<b>104,614</b>

THE SHAW CENTRE

STATEMENT OF FINANCIAL POSITION  
AT 31ST MARCH 2018

	Notes	Unrestricted funds £	Restricted funds £	31.3.18 Total funds £	31.3.17 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	9	114	-	114	331
<b>CURRENT ASSETS</b>					
Debtors	10	945	-	945	-
Prepayments and accrued income		7,354	-	7,354	2,048
Cash at bank and in hand		118,137	4,305	122,442	124,536
		<u>126,436</u>	<u>4,305</u>	<u>130,741</u>	<u>126,584</u>
<b>CREDITORS</b>					
Amounts falling due within one year	11	(22,281)	-	(22,281)	(22,301)
<b>NET CURRENT ASSETS</b>		<u>104,155</u>	<u>4,305</u>	<u>108,460</u>	<u>104,283</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>104,269</u>	<u>4,305</u>	<u>108,574</u>	<u>104,614</u>
<b>NET ASSETS</b>		<u><u>104,269</u></u>	<u><u>4,305</u></u>	<u><u>108,574</u></u>	<u><u>104,614</u></u>
<b>FUNDS</b>	13				
Unrestricted funds				104,269	99,800
Restricted funds				<u>4,305</u>	<u>4,814</u>
<b>TOTAL FUNDS</b>				<u><u>108,574</u></u>	<u><u>104,614</u></u>



THE SHAW CENTRE

STATEMENT OF FINANCIAL POSITION - CONTINUED  
AT 31ST MARCH 2018

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2018.

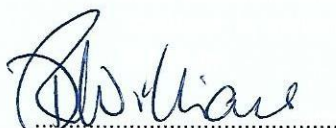
The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2018 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 20.8.18 and were signed on its behalf by:



Mr D Williams -Trustee

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST MARCH 2018

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on cost
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**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**2. OTHER TRADING ACTIVITIES**

	31.3.18	31.3.17
	£	£
Other income and donations	14,184	3,807
JTI	4,387	4,381
Day care income	26,644	26,044
Feel Good Friday	5,067	5,364
	<u>50,282</u>	<u>39,596</u>



THE SHAW CENTRE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31ST MARCH 2018

3. INVESTMENT INCOME

	31.3.18	31.3.17
	£	£
Deposit account interest	111	48
	<u>111</u>	<u>48</u>

4. RAISING FUNDS

Raising donations and legacies

	31.3.18	31.3.17
	£	£
Support costs	3,450	2,400
	<u>3,450</u>	<u>2,400</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31.3.18	31.3.17
	£	£
Depreciation - owned assets	217	218
Hire of plant and machinery	362	362
Other operating leases	21,874	21,874
	<u>21,874</u>	<u>21,874</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2018 nor for the year ended 31st March 2017.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31st March 2018 nor for the year ended 31st March 2017.

7. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.18	31.3.17
Finance	1	1
Support	6	5
	<u>7</u>	<u>6</u>

No employees received emoluments in excess of £60,000.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31ST MARCH 2018

## 8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Charitable activities			
Shaw centre project	157,118	-	157,118
Other trading activities	35,215	4,381	39,596
Investment income	48	-	48
<b>Total</b>	<b>192,381</b>	<b>4,381</b>	<b>196,762</b>
<b>EXPENDITURE ON</b>			
Raising funds	2,400	-	2,400
Charitable activities			
Shaw centre project	181,778	4,579	186,357
<b>Total</b>	<b>184,178</b>	<b>4,579</b>	<b>188,757</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>8,203</b>	<b>(198)</b>	<b>8,005</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	91,597	5,012	96,609
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>99,800</b>	<b>4,814</b>	<b>104,614</b>

## 9. TANGIBLE FIXED ASSETS

	Fixtures and fittings £
<b>COST</b>	
At 1st April 2017 and 31st March 2018	1,324
<b>DEPRECIATION</b>	
At 1st April 2017	993
Charge for year	217
At 31st March 2018	1,210
<b>NET BOOK VALUE</b>	
At 31st March 2018	114
At 31st March 2017	331

THE SHAW CENTRE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31ST MARCH 2018

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.18	31.3.17
	£	£
Trade debtors	945	-
	<u>          </u>	<u>          </u>

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.18	31.3.17
	£	£
Social security and other taxes	1,546	1,896
Accruals and deferred income	20,735	20,405
	<u>          </u>	<u>          </u>
	<u>22,281</u>	<u>22,301</u>

**12. LEASING AGREEMENTS**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31.3.18	31.3.17
	£	£
Within one year	<u>20,335</u>	<u>10,937</u>

**13. MOVEMENT IN FUNDS**

	At 1.4.17	Net movement in funds	At 31.3.18
	£	£	£
<b>Unrestricted funds</b>			
General fund	99,800	4,469	104,269
<b>Restricted funds</b>			
JTI	4,814	(509)	4,305
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>	<u>104,614</u>	<u>3,960</u>	<u>108,574</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	203,124	(198,655)	4,469
<b>Restricted funds</b>			
JTI	4,387	(4,896)	(509)
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS</b>	<u>207,511</u>	<u>(203,551)</u>	<u>3,960</u>



NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31ST MARCH 2018

13. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.16 £	Net movement in funds £	At 31.3.17 £
<b>Unrestricted Funds</b>			
General fund	91,597	8,203	99,800
<b>Restricted Funds</b>			
JTI	5,012	(198)	4,814
<b>TOTAL FUNDS</b>	<u>96,609</u>	<u>8,005</u>	<u>104,614</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	192,381	(184,178)	8,203
<b>Restricted funds</b>			
JTI	4,381	(4,579)	(198)
<b>TOTAL FUNDS</b>	<u>196,762</u>	<u>(188,757)</u>	<u>8,005</u>

The funding we receive from JTI is for agreed activities as stipulated in our contract with them. Any funds not spent within the year are either carried forward or allocated to a different activity with permission from JTI. Activities include: Fishing, Self defense, Tai chi, creative writing.

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2018.

THE SHAW CENTRE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2018

	31.3.18 £	31.3.17 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Other trading activities</b>		
Other income and donations	14,184	3,807
JTI	4,387	4,381
Day care income	26,644	26,044
Feel Good Friday	5,067	5,364
	<hr/>	<hr/>
	50,282	39,596
<b>Investment income</b>		
Deposit account interest	111	48
<b>Charitable activities</b>		
Grants	157,118	157,118
	<hr/>	<hr/>
<b>Total incoming resources</b>	207,511	196,762
 <b>EXPENDITURE</b>		
<b>Support costs</b>		
<b>Finance</b>		
Fixtures and fittings	217	218
<b>Human resources</b>		
Wages	106,352	101,970
Social security	3,898	3,894
Pensions	10,480	9,502
Training costs	944	950
	<hr/>	<hr/>
	121,674	116,316
<b>Other</b>		
Hire of plant and machinery	362	362
Other operating leases	21,874	21,874
Professional fees	2,111	3,255
Insurance	1,875	1,533
Telephone	2,704	1,733
Postage and stationery	1,054	519
Sundries	350	216
Repairs and renewals	9,587	2,069
Subscriptions	227	127
Staff travel	250	262
Volunteers expenses	34	165
Outgoings and activities	10,339	10,909
Food and welfare	840	971
Hospitality	355	94
Day care costs	26,248	25,734
	<hr/>	<hr/>
	78,210	69,823

THE SHAW CENTRE

DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2018

	31.3.18	31.3.17
	£	£
Governance costs		
Accountancy and legal fees	3,450	2,400
Total resources expended	203,551	188,757
Net income	3,960	8,005