REGISTERED COMPANY NUMBER: 07473593 (England and Wales) REGISTERED CHARITY NUMBER: 1141871

REPORT OF THE TRUSTEES AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2018 FOR THE SHAW CENTRE

<u>REPORT OF THE TRUSTEES</u> FOR THE YEAR ENDED 31ST MARCH 2018

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Company is a non-profit making organisation. Its objective is the aid of persons with learning difficulties and in particular by providing a programme of integrated activities that promote decision-making, social skills and help to develop independent living skills.

The Company provides 2 small services: 1 day services and 1 drop in for people with learning difficulties who are ordinarily resident in the city of Manchester and who have been assessed for services by the Adult Learning Disabilities Team of Manchester City Council. The Company is funded by Manchester City Council's Adult Social Care Department by means of a service agreement.

Significant activities

The Shaw Centre aims to provide activities that encourage social interaction, a healthy lifestyle and integration into the local community. Activities provided include : Zumba, Tai Chi, Swimming, Gym, Drumming/Percussion, Sing along, Outings and local shopping.

The funding we receive from JTI is for agreed activities as stipulated in our contract with them. Any funds not spent within the year are either carried forward or allocated to a different activity with permission from JTI. Activities include: Fishing, Self defense, Tai chi, creative writing.

FINANCIAL REVIEW

Reserves policy

The company ensures it has approximately 3 months running costs and adequate redundancy costs for its staff in reserve.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

The Company may by ordinary resolution appoint a person who is willing to act as a director and determine the rotation in which any additional directors as to retire.

At each general meeting one third of the directors must retire from office, those that retire shall be the longing standing in office since their last appointment.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number 07473593 (England and Wales)

Registered Charity number 1141871

Registered office The Shaw Centre c/o Redbank House 4 St Chad;s Street, Cheetham Manchester Greater Manchester M8 8QA

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2018

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees Mrs S L Samson Mrs S Collier Mr T P Gilmartin Mr D Williams J Golding Mr S Hughes J Dale

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Trustee Trustee Trustee Trustee Trustee Trustee Trustee - resigned 22.1.18

- appointed 27.11.17

Company Secretary N M Whitehead

Independent examiner

Colin Wilkinson FCA Cadishead Accountancy Services Limited Britannic House 657 Liverpool Road Irlam Manchester Lancashire M44 5XD

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on $26 - 7 \cdot 18$ and signed on its behalf by:

N. Whitehed N M Whitehead - Secretary

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE SHAW CENTRE

Independent examiner's report to the trustees of The Shaw Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st March 2018.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Par Ile

Colin Wilkinson FCA Cadishead Accountancy Services Limited Britannic House 657 Liverpool Road Irlam Manchester Lancashire M44 5XD

Date: 23/8/18

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STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2018

	Notes	Unrestricted funds £	Restricted funds £	31.3.18 Total funds £	31.3.17 Total funds £
INCOME AND ENDOWMENTS FROM Charitable activities	INDICS	2	L	L	L
Shaw centre project		157,118	-	157,118	157,118
Other trading activities Investment income	2 3	45,895 111	4,387	50,282 111	39,596 48
Total		203,124	4,387	207,511	196,762
EXPENDITURE ON Raising funds	4	3,450	-	3,450	2,400
Charitable activities Shaw centre project JTI		195,205	4,896	195,205 4,896	186,357
Total		198,655	4,896	203,551	188,757
NET INCOME/(EXPENDITURE)		4,469	(509)	3,960	8,005
RECONCILIATION OF FUNDS					
Total funds brought forward		99,800	4,814	104,614	96,609
TOTAL FUNDS CARRIED FORWARD		104,269	4,305	108,574	104,614

The notes form part of these financial statements

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STATEMENT OF FINANCIAL POSITION AT 31ST MARCH 2018

	I	Unrestricted funds	Restricted funds	31.3.18 Total funds	31.3.17 Total
	Notes	£	£	£	funds £
FIXED ASSETS				~	d-r
Tangible assets	9	114	<u></u>	114	331
CURRENT ASSETS Debtors	10				
	10	945	1	945	-
Prepayments and accrued income Cash at bank and in hand		7,354		7,354	2,048
Cash at balk and in hand		118,137	4,305	122,442	124,536
		126,436	4,305	130,741	126,584
CREDITORS Amounts falling due within one year	11	(22,281)		(22,281)	(22,301)
NET CURRENT ASSETS		104,155	4,305	108,460	104,283
TOTAL ASSETS LESS CURRENT LIABILITIES		104,269	4,305	108,574	104,614
NET ASSETS		104,269	4,305	108,574	104,614
FUNDS	13				
Unrestricted funds	15			101 250	00.000
Restricted funds				104,269	99,800
				4,305	4,814
TOTAL FUNDS				108,574	104,614

STATEMENT OF FINANCIAL POSITION - CONTINUED AT 31ST MARCH 2018

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2018.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st March 2018 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on $20 \cdot 8 \cdot 18$ and were signed on its behalf by:

Mr D Williams -Trustee

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2018

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings

- 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

	31.3.18 £	31.3.17 £
Other income and donations	14,184	3,807
JTI	4,387	4,381
Day care income	26,644	26,044
Feel Good Friday	5,067	5,364
	50,282	39,596

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NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2018

3. INVESTMENT INCOME

Deposit account interest	31.3.18 £ 111	31.3.17 £ 48
RAISING FUNDS		
Raising donations and legacies		
Support costs	31.3.18 £ 3,450	31.3.17 £ 2,400
NET INCOME/(EXPENDITURE)		
Net income/(expenditure) is stated after charging/(crediting):		
	21 2 1 9	21217

	31.3.18	31.3.17
	£	£
Depreciation - owned assets	217	218
Hire of plant and machinery	362	362
Other operating leases	21,874	21,874

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2018 nor for the year ended 31st March 2017.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2018 nor for the year ended 31st March 2017.

7. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31.3.18	31.3.17
Finance Support	1	1
Support	6	5
	· · · · · · · · · · · · · · · · · · ·	-
	7	6

No employees received emoluments in excess of £60,000.

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NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2018

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

Unrestricted funds	Restricted funds	Total funds £
L	L	L
167 110		157 110
157,118	-	157,118
35,215	4,381	39,596
48		48
192,381	4,381	196,762
2,400	-	2,400
181,778	4,579	186,357
		188,757
8,203	(198)	8,005
91,597	5,012	96,609
99,800	4,814	104,614
		Fixtures and fittings
		£
		1,324
		993
		217
	funds £ 157,118 35,215 48 192,381 2,400 181,778 184,178 8,203 91,597	funds £funds £157,118- $35,215$ 48 $4,381$ 192,381 $4,381$ 2,400-181,778 $4,579$ 184,178 $4,579$ 8,203(198)91,5975,012

 NET BOOK VALUE

 At 31st March 2018

 At 31st March 2017

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2018

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Trade debtors		31.3.18 £ 945	31.3.17 £
11.	CREDITORS: AMOUNTS FALLING	G DUE WITHIN ONE YEAR		
	Social security and other taxes Accruals and deferred income		31.3.18 £ 1,546 20,735 22,281	31.3.17 £ 1,896 20,405 22,301
12.	LEASING AGREEMENTS			
	Minimum lease payments under non-car	ncellable operating leases fall due as fol	lows:	
	Within one year		31.3.18 £ 20,335	31.3.17 £ 10,937
13.	MOVEMENT IN FUNDS			
	Unrestricted funds General fund	At 1.4.17 £ 99,800	Net movement in funds £ 4,469	At 31.3.18 £ 104,269
	Restricted funds			
	JTI	4,814	(509)	4,305
	TOTAL FUNDS	104,614	3,960	108,574
	Net movement in funds, included in the	above are as follows:		

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	203,124	(198,655)	4,469
Restricted funds			
JTI	4,387	(4,896)	(509)
		and the second second	Sector State State State
TOTAL FUNDS	207,511	(203,551)	3,960
	Page 1 and		

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2018

13. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	Net movement At 1.4.16 in funds £ £			
	At 1.4.16	in funds	At 31.3.17	
	£	£	£	
Unrestricted Funds				
General fund	91,597	8,203	99,800	
Restricted Funds				
JTI	5,012	(198)	4,814	
TOTAL FUNDS	96,609	8,005	104,614	

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	192,381	(184,178)	8,203
Restricted funds JTI	4,381	(4,579)	(198)
TOTAL FUNDS	196,762	(188,757)	8,005

The funding we receive from JTI is for agreed activities as stipulated in our contract with them. Any funds not spent within the year are either carried forward or allocated to a different activity with permission from JTI. Activities include: Fishing, Self defense, Tai chi, creative writing.

14. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2018.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2018

50,282 39,59 Investment income Deposit account interest 111 4 Charitable activities Grants 157,118 157,118 157,111 Total incoming resources 207,511 196,76 EXPENDITURE 207,511 196,76 Support costs 7 211 Finance 217 211 Human resources 217 211 Wages 106,352 101,97 Social security 3,898 3,898 Pensions 10,480 9,50 Training costs 944 951 Other 121,674 116,314 Hire of plant and machinery 362 365 Other operating leases 21,874 21,874 Hire of plant and machinery 362 365 Sundries 350 210 Sundries 350 210 Sundries 350 216 Subscriptions 227 127 Staff travel 250 266		31.3.18 £	31.3.17 £
$\begin{array}{c c c c c c c c c c c c c c c c c c c $	INCOME AND ENDOWMENTS		
$\begin{array}{c c c c c c c c c c c c c c c c c c c $	Other trading activities		
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Other 362 362 Hire of plant and machinery 362 362 Other operating leases 21,874 21,874 Professional fees 2,111 3,255 Insurance 1,875 1,533 Telephone 2,704 1,733 Postage and stationery 1,054 519 Sundries 350 216 Repairs and renewals 9,587 2,069 Subscriptions 227 127 Staff travel 250 262 Volunteers expenses 34 165 Outgoings and activities 10,339 10,909 Food and welfare 840 971 Hospitality 355 94 Day care costs 26,248 25,734	Training costs	944	950
Hire of plant and machinery 362 362 362 Other operating leases $21,874$ $21,874$ Professional fees $2,111$ $3,255$ Insurance $1,875$ $1,533$ Telephone $2,704$ $1,735$ Postage and stationery $1,054$ 519 Sundries 350 216 Repairs and renewals $9,587$ $2,069$ Subscriptions 227 127 Staff travel 250 262 Volunteers expenses 34 165 Outgoings and activities $10,339$ $10,909$ Food and welfare 840 971 Hospitality 355 94 Day care costs $26,248$ $25,734$		121,674	116,316
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DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST MARCH 2018

Governance costs	31.3.18 £	31.3.17 £
Accountancy and legal fees	3,450	2,400
Total resources expended	203,551	188,757
Net income	3,960	8,005

This page does not form part of the statutory financial statements