REGISTERED CHARITY NUMBER: 1154412

Report of the Trustees and Unaudited Financial Statements for the Year Ended 31st March 2018 for Gatehouse Caring in East Anglia

> Haines Watts 8 Hopper Way Diss Norfolk IP22 4GT

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Chairman's Report for the Year Ended 31st March 2018

During the year of this report, i.e. to 31 March 2018, and thanks to the hard work of all our staff, volunteers and Trustees we raised sufficient funds to start work on The Big Project: the extension and remodelling of our premises. The benefits to our clients, even of the first two stages, were immediately apparent. We have been blessed by the support given to the Project of our professional team and the Contractors all of whom have gone above and beyond. Gatehouse is also blessed by the support given by many local businesses, organisations and individuals - many of these are named in this report. We hope the Big Project will be completed in the next year enabling Gatehouse to give the very best service to our clients, as we have striven to do for the past 30+ years. We continue to work with other charities and statutory organisations and are now serving more people in our community than ever before.

I am very proud of our work: the friendship and support we give to the users of our day services and their carers; the Homestore which helps people with limited incomes furnish their homes and clothe themselves and their children and which also gives Gatehouse much needed funds; the Foodbank the need for which, sadly, has not diminished and our Christmas Project which remains joyous both for the recipients of our hampers and for the guests (and volunteers) at our Christmas Day lunch.

None of this would be possible without the sterling work and commitment of our CEO Amanda Bloomfield and our superb staff as well as our wonderful volunteers. My fellow Trustees and I thank each and every one of them.

This year we have welcomed a new Trustee, Phil Healey-Pearce, who has brought new skills and enthusiasm to the organisation. He and the rest of the Trustees have worked hard to support our work and on behalf of Gatehouse I would like to thank them all, not least for their wise counsel which has helped us weather some difficult times. Without them, Gatehouse would not be the well run and respected organisation it is today. Finally, on behalf of us all, I thank Toni Hunter, our Minutes Secretary. She does far more than that title would indicate.

Julia Wakelam

Manager's Report for the Year Ended 31st March 2018

Gatehouse has been through many physical changes this year, as we have started to build the Dementia Hub. I'd like to say what a great team of trustees, staff and volunteers we have at Gatehouse and how well they have coped with the disruption and congratulate them on being able to embrace new ideas for the project and adapt to new ways of working. This year the priority has been to secure the funding to enable us to expand, whilst continuing to build on the relationships we already have and sustain funding to be able to provide the much needed services in what have been very hard economic times.

Furniture Re-Use Recycling Project

This project continues to serve families and individuals in need. Our van collects donated items from all over East Anglia and once checked for safety and cleanliness, it is displayed for families and individuals on benefits or other low income to choose their items before having them delivered to their homes. We also collect from the Household Waste recycling sites over the area.

We have seen a vast increase on demand for this service by both families and individuals This year we re-used 8414 items delivering to approx. 4000 'customers'.

The Dementia Hub.

This Day Centre has been part of the Gatehouse projects for many years. Since 2006 we have been able to have the Centre in our own building at Dettingen Way. Open on weekdays, vulnerable elderly men and women are referred to us from various statutory officers because of their need for support and a day of social contact. We have made the move to expand our service to create the Dementia Hub, which provides support for families, local community and anybody affected by Dementia and we have continued to be used by professionals as their first choice for Day services and support in Bury St Edmunds

Gatehouse Christmas Project

Once again, the Christmas Day Lunch at St Benedict's was organised by a Committee led by Julia Wakelam. It was as ever a hugely successful day catering for over 120 traditional Christmas Lunches for people who would otherwise be alone or unable to manage for themselves on Christmas Day. A very happy atmosphere is provided with the usual decorations, carols and small gifts to take home. It would not be possible to do without the many volunteers who give their time so generously on Christmas Eve and Christmas Day.

An Advent appeal at St Edmunds RC Church provides some of the funding for the lunch and extra "Goodies" for the hampers. The work of collecting food items and packing over 400 hampers is dealt with at Gatehouse. We are grateful for all the schools, Churches, organisations and individuals who donate items.

Acknowledgements

We gratefully acknowledge support from:

Albert Hunt Trust
Alfred Williams Ch. Trust
Annie Tranmer Ch. Trust
Armstrongs
Asda
Bardwell PCC
Bury Abbey Rotary
Bury in Bloom
Cardale
Catholic Clothing Guild
Cavendish PCC
Charles Hayward Foundation
Church Walks

Managers Report for the Year Ended 31st March 2018

Clarke & Simpson

Clarke Care

Cratfield Village

DMC Consultancy

Essex Trust

Fitton Trust

Music Sales

Geoffrey Burton Charitable Trust

Gt. Barton Church

Gt. Saxham PCC

Hargrave Coffee Morning

Hawksmor

Horringer PCC

Hundon Church

Ingham PCC

LD Rope

Lord Belstead Charitable Trust

LP's

Masonic Charitable Trust

Mortimer & Gausden

Nuthampstead Airfield

Oddfellows

Old Canon Brewery

Pakenham PCC

Rackham Ch. Trust

Rotaract

Round Table

Sapiston Childrens Centre

Scare the Normals

Sir Frederick Hiam

St. Benedicts School

St Edmunds BC

St Edmunds School

St Edmunds Trust

St Edmundsbury Cathedral

Suffolk CC

Suffolk Community Foundation

Thy Last Drop

Valentine Properties

Waitrose

Whepstead Church

White Stuff

WLBSE

Report of the Trustees for the Year Ended 31st March 2018

The trustees present their report with the financial statements of the charity for the year ended 31st March 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Formation

The Charitable Incorporated Organisation was registered on 31 October 2013 and commenced activities on 01 April 2016.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the CIO are as follows:-

- To promote social inclusion for the public benefit by helping socially disadvantaged people in East Anglia, particularly but not exclusively, those who are elderly or suffering from disability of mind or body, and their carers to avoid social exclusion by providing facilities and opportunities for social interaction, leisure activities and general support.
- To relive financial hardship in East Anglia by :
 - a) The recycling and re-use and provision of furniture, clothing and other household items:
 - b) The provision of food aid.
- To protect and preserve the environment for the public benefit by promoting the re-use and recycling of furniture, clothing and other household items.
- To relive those in need of charitable assistance in East Anglia by identifying and responding to those needs where unmet by other organisations, developing self-help groups and providing individual and family support.
- Nothing in the CIO's constitution shall authorise an application of the property of the CIO for purposes which are not charitable.

Public benefit

In all its activities and decision making by the trustees of the CIO, they have taken into consideration the Charity Commissions guidance in respect of Public Benefit.

Volunteers

There are considerable number of volunteers who give up their time to assist Gatehouse and enables the charity to provide a wide range of services.

ACHIEVEMENT AND PERFORMANCE

Review of developments, activities and achievements

The Statement of Financial Activities on page 8 shows that at 31 March 2018 the charity had total funds of £323,437 of which £15,000 was unrestricted funds and £308,437 was restricted funds.

The trustees believe that the charity's assets as noted in the Balance Sheet on page 9 are adequate but not excessive to fulfil the obligations of the charity.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a Charitable Incorporated Organisation (CIO) that was registered with the Charity Commissioners on 31 October 2013 as a Foundation CIO and is governed by its constitution.

Report of the Trustees for the Year Ended 31st March 2018

STRUCTURE, GOVERNANCE AND MANAGEMENT

Recruitment and appointment of new trustees

Trustees are appointed by a resolution passed at a properly convened meeting of the charity trustees.

Organisational structure

The Charity's Trustees have control of the CIO and its property and funds.

Day to day operations of the charity is delegated to the C.E.O Amanda Bloomfield.

Risk management

The Trustees have a duty to identify and review the risks to which the Charitable Incorporated Organisation is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1154412

Registered office

Dettinger Way Bury St Edmunds Suffolk

IP33 3TU

Trustees

J Wakelam

Chair to 17/10/18

-resigned 17/10/18

M Woodhouse R Shepperson

C Green

LIC

M Cockerton

A L Reynolds

J Saunders P Healey-Pearce Chair from 17/10/18

- resigned 01/04/17

- appointed 01/04/18

Independent examiner

Haines Watts

8 Hopper Way

Diss

Norfolk

IP22 4GT

Bankers

CAF Bank Ltd

25 Kings Hill Avenue

Kings Hill

West Malling

Kent

ME19 4JQ

C.E.O - Amanda Bloomfield

Secretary - Toni Hunter

Report of the Trustees for the Year Ended 31st March 2018

Approved by order of the board of trustees on 29 to to see 2018 and signed on its behalf by:

A L Reynolds - Trustee

Independent Examiner's Report to the Trustees of Gatehouse Caring in East Anglia

Independent examiner's report to the trustees of Gatehouse Caring in East Anglia ('the Company')

I report to the charity trustees on my examination of the accounts of the Charity the year ended 31st March 2018.

Responsibilities and basis of report

As the charity's trustees of the you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCA which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or

Carolin

3. the accounts do not comply with the accounting requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Simonetta Castellano

FCA

Haines Watts

8 Hopper Way

Diss

Norfolk

IP22 4GT

Date 06-012-2018

Statement of Financial Activities for the Year Ended 31st March 2018

		Unrestricted fund	Restricted funds	Z018 Total funds	Total funds
	Not	£	£	£	£
INCOME AND ENDOUGHER CO.	es				
INCOME AND ENDOWMENTS FROM					
Donations and legacies			204,604	204,604	158,422
Charitable activities					
Grants receivable		•	93,014	93,014	32,648
Direct charitable activities		*	802	802	
Other trading activities	2		1,070	1,070	3,421
Investment income	3		102	102	4,514
Other income	4	-		-	291,270
Total		1.5	299,592	299,592	490,275
EXPENDITURE ON					
Raising funds		-			49,719
Charitable activities					
Management and administration		*	44,493	44,493	18,779
Direct charitable activities		- W	184,557	184,557	168,882
Total			229,050	229,050	237,380
		-			
NET INCOME		-	70,542	70,542	252,895
RECONCILIATION OF FUNDS					
Total funds brought forward		15,000	237,895	252,895	
		No.			
TOTAL FUNDS CARRIED FORWARD		15,000	308,437	323,437	252,895

The notes form part of these financial statements

Balance Sheet At 31st March 2018

			2018		2017
	Unrestricted	Restricted	Total funds	Total	funds
		The second second			
	£	£	£		£
es					
•		-			
8	•	257,700	257,700	2	08,205
9		6,355	6,355		10
	15,000	45,702	60,702	_	46,084
	15,000	52,057	67,057		46,094
10		(1,320)	(1,320)		(1,404)
	15,000	50,737	65,737		44,690
	15,000	308,437	323,437	2	52,895
	-			-	
	15,000	308,437	323,437	2	52,895
11					
			15,000		15,000
			308,437	2	37,895
			323,437	2	52,895
	10	9 15,000 15,000 15,000	Fund funds £ 8 - 257,700 9 - 6,355 15,000 45,702 15,000 52,057 10 - (1,320) 15,000 50,737 15,000 308,437 15,000 308,437	Unrestricted fund funds Not £ £ £ 8 - 257,700 257,700 9 - 6,355 6,355 15,000 45,702 60,702 15,000 52,057 67,057 10 - (1,320) (1,320) 15,000 308,437 323,437 15,000 308,437 323,437	Unrestricted funds funds Not f funds E f funds 8 - 257,700 257,700 2 9 - 6,355 6,355 6,355 6,702 60,702 15,000 52,057 67,057 10 - (1,320) (1,320) - 15,000 308,437 323,437 2 15,000 308,437 323,437 2 11 15,000 308,437 323,437 2

The notes form part of these financial statements

Balance Sheet - continued At 31st March 2018

The financial statements were approved by the Board of Trustees on 28 to cook 2018 and were signed on its behalf by:

A L Reynolds -Trustee

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the Charitable Incorporated Organisation, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

	2018	2017
	£	£
Fundraising events	1,070	3,421

Gatehouse Caring in East Anglia

Notes to the Financial Statements - continued for the Year Ended 31st March 2018

3. INVESTMENT INCOM	ЛĿ	
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	2018	2017
	£	£
Rents received	70	4,455
Deposit account interest	32	59
	102	4,514

4. OTHER INCOME

The CIO was formed with the intention to take over the running of activities carried on by Gatehouse Caring in West Suffolk (RCN 800199). The funds from this charity were cleared to Nil upon the transfer of the bank accounts and assets to this CIO. The transfer was made up of £15,000 Unrestricted funds and £276,269 of Restricted funds as shown in the figures for the year ended 31 March 2017.

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2018	2017
	£	£
Depreciation - owned assets	7,956	7,956

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st March 2018 nor for the year ended 31st March 2017.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2018 nor for the year ended 31st March 2017.

7. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2018	2017
Full time	4	2
Part time	5	8
Apprentices	1	
	10	10

No employees received emoluments in excess of £60,000.

During the year £25,917 (2017:£23,371) total gross remuneration was paid to Key Management for services to the charity.

8.	TANGIBLE FIXED ASSETS				
0.	TANGIBLE FIXED ASSETS	Freehold	Improvements	Motor	
		property	to property	vehicles	Tabele
		£	£	venicies £	Totals
	COST		•	L	£
	At 1st April 2017	194,993		21,168	216,161
	Additions		57,451	-	57,451
	At 31st March 2018	194,993	57,451	21,168	273,612
	DEPRECIATION				
	At 1st April 2017	900	2	7,056	7,956
	Charge for year	900		7,056	7,956
	At 31st March 2018	1,800		14,112	15,912
	NET BOOK VALUE				
	At 31st March 2018	193,193	57,451	7,056	257,700
	At 31st March 2017	194,093	<u> </u>	14,112	208,205
	Included in cost or valuation of land depreciated.	and buildings is freehold	land of £172,493 (2	2017 - £172,493) which is not
9.	DEBTORS: AMOUNTS FALLING DUE	WITHIN ONE YEAR			
				2018	2017
				£	£
	Trade debtors			6,355	10
10.	CREDITORS: AMOUNTS FALLING DU	E WITHIN ONE YEAR			
				2018	2017
				£	£
	Trade creditors			60	204
	Accrued expenses			1,260	1,200
				1,320	1,404

11. MOVEMENT IN FUNDS

		Net	Transfers	
		movement in	between	
	At 1/4/17	funds	funds	At 31/3/18
	£	£	£	£
Unrestricted funds				
General fund	15,000	•		15,000
Restricted funds				
Bury Day Centre	(28,328)	(14,911)		(43,239)
Furniture	131,690	23,548	(77,171)	78,067
Local Welfare Assistance	(76,173)	(998)	77,171	
Foodbank and Christmas project	(7,242)	(2,848)		(10,090)
Land & Buildings	217,948	65,751		283,699
	237,895	70,542		308,437
		-		-
TOTAL FUNDS	252,895	70,542		323,437
Net movement in funds, included in the al	bove are as follows:			
		Incoming	Resources	Movement in
		resources	expended	funds
		£	£	£
Restricted funds				
Bury Day Centre		81,960	(96,871)	(14,911)
Furniture		133,847	(110,299)	23,548
Local Welfare Assistance			(998)	(998)
Foodbank and Christmas project		17,134	(19,982)	(2,848)
Land & Buildings		66,651	(900)	65,751
		299,592	(229,050)	70,542
			н	
TOTAL FUNDS		299,592	(229,050)	70,542

11. MOVEMENT IN FUNDS - continued

ALC: ALC: ALC: ALC: ALC: ALC: ALC: ALC:		
Comparatives for movement in funds		
	Net	
	movement in	
	funds	At 31/3/17
	£	£
Unrestricted Funds		
General fund	15,000	15,000
Restricted Funds		
Bury Day Centre	(28,328)	(28,328
Furniture	131,690	131,690
Local Welfare Assistance	(76,173)	
Foodbank and Christmas project	(7,242)	
Land & Buildings	217,948	217,948
	237,895	237,895
	-	
TOTAL FUNDS	252,895	252,895
Comparative net movement in funds, included in the above are as follows:		
Incomin	g Resources	Movement in
resource	s expended	funds
£	£	£
Unrestricted funds		
General fund 15,00	0 -	15,000
Restricted funds		
Bury Day Centre 50,15	6 (78,484)	(28,328)
Furniture 168,98	7 (37,297)	131,690
Local Welfare Assistance 28,06		(76,173)
Foodbank and Christmas project 8,07	2 (15,314)	(7,242)
Land & Buildings 219,99	(2,050)	217,948
475,27	5 (237,380)	237,895
		-
TOTAL FUNDS 490,27	(237,380)	252,895

11. MOVEMENT IN FUNDS - continued

DESCRIPTION OF RESTRICTED FUNDS

Bury Day Centre

The Day Centre provides a day of Social Interaction and activities planned to suit individual ability and need. A full meal is provided on the day, we also provide a Memory Café, which is somewhere for people living with dementia or memory loss to meet and support each other in a relaxed, friendly and social atmosphere.

Furniture

Second hand furniture and other items are donated to the Charity and then given to its clients who are referred by Social Services, the furniture is not priced and the Charity regards payment for items as donations. Those donating items are also encouraged to give a monetary donation. The Charity owns a van, and employs staff to collect and deliver the furniture.

Local Welfare Assistance

Local Welfare Assistance in Suffolk was a local response to changes contained in the Welfare Reform Act 2012 that meant some elements of the DWP Social Fund no longer existed from April 2013. It was felt necessary to put in place a system so the most vulnerable citizens of Suffolk were not left without any source of support to enable them to meet their essential needs. we are delighted to be in partnership with Suffolk County Council to deliver this system by distributing good quality re-use items and some emergency food parcels. The funding for this project has been exhausted and ceased at the end of March 2017. In April 2017 the fund was incorporated into the Furniture fund.

Foodbank and Christmas Project

Gatehouse is working in partnership with other organisations, Churches and individuals throughout Bury, supported by local County and Borough Councillors providing three days of emergency food to local peoples in crisis. The Charity organises a Christmas Day lunch to offer companionship to people who would otherwise be alone or unable to manage for themselves on Christmas Day, along with the distribution of Christmas hampers to disadvantaged people and families.

Land and property

This fund holds the purpose built store from which the Furniture Store project is run. This was transferred from Gatehouse Caring in West Suffolk on 1 April 2016 and was shown as an incoming resource in year ended 31 March 2017. The building was originally funded by a National Lotteries Charity Fund grant to Gatehouse Caring in West Suffolk.

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2018.

Gatehouse Caring in East Anglia

Detailed Statement of Financial Activities for the Year Ended 31st March 2018

	2018	2017
	£	£
Charitable activities		
Brought forward	157,492	110,214
Motor vehicles	7,056	7,056
	164,548	117,270
Support costs		
Finance		
Bank charges	61	54
Governance costs		
Wages	43,172	38,446
Rates and water	1,931	2,720
Insurance	5,996	5,474
Light and heat	3,667	2,607
Telephone	1,025	1,293
Postage and stationery	6,790	18,407
Accountancy and legal fees	1,860	1,313
Waste disposal		77
	64,441	70,337
Total resources expended	229,050	237,380
Net income	70,542	252,895

This page does not form part of the statutory financial statements