

Company registration number: 04494523

Charity registration number: 1094747

CAPE FAREWELL (OCEAN)
(A COMPANY LIMITED BY GUARANTEE)
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

Edwards & Keeping

Chartered Accountants

CAPE FAREWELL (OCEAN)

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CAPE FAREWELL (OCEAN)

TRUSTEES' REPORT

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2018.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

OBJECTIVES AND ACTIVITIES

Cape Farewell pioneers a cultural response to the global climate challenge. We collaborate with a wide range of artists and scientists to produce a vital paradigm shift within our perception of environmental responsibility, catalysing the fertile possibilities of social change.

By embedding artists with scientists in fragile and inspiring environments, Cape Farewell stimulates the production of personal and emotively charged creative responses, provoking and inspiring audiences to reconsider their own behaviours and relationships with the environment.

Working in partnership with cultural institutions we deliver an innovative programme of public engagement, disseminating artworks to the frontiers of environmental science.

Exhibition, festivals, symposia, print publications, digital media, TV/radio, and film demonstrate the range of methods we have developed engaging diverse and wide-ranged audiences, as the climate agenda continues to evolve.

We deliver through an innovative programme of three independent strands, exploration, art creation, and public engagement.

Public benefit

The trustees have had regard to the Charity Commission's guidance on public benefit in managing the activities of the charity. The Trustees are confident that the activities above constitute a public benefit.

ACHIEVEMENT AND PERFORMANCE

2017/18 was a period of consolidation for Cape Farewell.

The charity moved from our London Office to our new base in Dorchester, Dorset in the arts complex managed by the Arts Development Company. Two new board members were recruited and Dr Simon Boxall became the chair of the board. Three board members resigned during this process.

New accountants were appointed, Edwards & Keeping, and they were tasked with presenting the accounts for 2016/17 and overseeing new Sage accountancy methodology working with the appointed director and founder David Buckland.

Cape Farewell co-managed the sighting of Pollution Pods by the artist Michael Pinsky at Somerset House in London and it was agreed that Cape Farewell would manage the future touring of the artwork.

David Buckland applied to the Arts Council for a grant to tour the Pollution Pods in partnership with Activate and B-Side, both based in Dorset.

David Buckland continued to work with the Nevada Museum of Art who has ownership and management of the complete Cape Farewell archive. To date over 650,000 files have been reviewed and classified. There is a future plan to mount an archive exhibition of the work of Cape Farewell at the Nevada Museum of Art

David visited the Marshall Islands with the artist Michael Light and the director of Oceans Five and a proposed Cape Farewell arts/science expedition was proposed for 2020.

On 19 October 2017 Cape Farewell received the prestigious Utstickarpriset prize, worth 100grms of gold.

CAPE FAREWELL (OCEAN)

TRUSTEES' REPORT

FINANCIAL REVIEW

The Charity's total income from all sources was £32,658 (2017 - £106,104) and its expenditure was £29,484 (2017 - £169,292), meaning there was a total net income in the year of £3,174 (2017 - expenditure of £63,188). On 31 March 2018 reserves were £20,236 (2017 - £17,062).

The Trustees consider the unrestricted reserves adequate for the reduced level of activity planned.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The board of trustees administer the charity meeting quarterly at least throughout the year.

Suitable candidates are selected from time to time when the need requires and suitable persons present themselves. Appointments are made by the board as a whole who also collectively decide when directors should offer themselves for retirement and re-election.

REFERENCE AND ADMINISTRATION DETAILS

Trustees

Dr S R Boxall
Prof W Holloway (appointed 18 September 2017)
Mr H Stewart (appointed 18 September 2017)
Dr H Hackmann (resigned 18 September 2017)
Mr A A McMillan (resigned 18 September 2017)
Ms F Morris (resigned 18 September 2017)
Mr S A Reddy (resigned 18 September 2017)

Secretary

Mr D J Buckland

Principal Office

Little Keep
Barrack Road
Dorchester
Dorset
DT1 1SQ

The charity is incorporated in England and Wales.

Company Registration Number

04494523

Charity Registration Number

1094747

Independent Examiner

H E Jones BA (Hons) FCCA
Edwards & Keeping
Chartered Accountants
Unity Chambers
34 High East Street
Dorchester
Dorset
DT1 1HA

CAPE FAREWELL (OCEAN)

TRUSTEES' REPORT

Trustees' responsibilities in relation to the financial statements

The trustees (who are also the directors of Cape Farewell (Ocean) for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the trustees of the charity on 26 November 2018 and signed on its behalf by:

Dr S R Boxall
Trustee

CAPE FAREWELL (OCEAN)

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CAPE FAREWELL (OCEAN)

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2018 which are set out on pages 5 to 12.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

H E Jones BA (Hons) FCCA
Edwards & Keeping
Chartered Accountants
Unity Chambers
34 High East Street
Dorchester
Dorset
DT1 1HA

28 November 2018

CAPE FAREWELL (OCEAN)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2018 (INCLUDING INCOME AND EXPENDITURE ACCOUNT AND STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES)

	Note	Unrestricted funds £	Total 2018 £	Total 2017 £
Income from:				
Donations and legacies	3	15,762	15,762	454
Charitable activities	4	11,277	11,277	104,227
Other trading activities	5	5,616	5,616	1,356
Investment income	6	3	3	67
Total Income		<u>32,658</u>	<u>32,658</u>	<u>106,104</u>
Expenditure on:				
Charitable activities	7	<u>(29,484)</u>	<u>(29,484)</u>	<u>(169,292)</u>
Total Expenditure		<u>(29,484)</u>	<u>(29,484)</u>	<u>(169,292)</u>
Net income/(expenditure)		3,174	3,174	(63,188)
Transfers between funds		-	-	-
Net movement in funds		3,174	3,174	(63,188)
Reconciliation of funds				
Total funds brought forward		<u>17,062</u>	<u>17,062</u>	<u>80,250</u>
Total funds carried forward	14	<u><u>20,236</u></u>	<u><u>20,236</u></u>	<u><u>17,062</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2017 is shown in note 14.

CAPE FAREWELL (OCEAN)

(REGISTRATION NUMBER: 04494523)
BALANCE SHEET AS AT 31 MARCH 2018

	Note	2018		2017	
		£	£	£	£
Fixed assets					
Tangible assets	11		-		-
Current assets					
Debtors	12	2,064		8,063	
Cash at bank and in hand		<u>22,047</u>		<u>13,603</u>	
			24,111		21,666
Creditors: Amounts falling due within one year	13		<u>(3,875)</u>		<u>(4,604)</u>
Net current assets			<u>20,236</u>		<u>17,062</u>
Net assets			<u>20,236</u>		<u>17,062</u>
Funds of the charity:					
Unrestricted income funds					
Unrestricted funds		<u>20,236</u>		<u>17,062</u>	
Total funds	14		<u>20,236</u>		<u>17,062</u>

For the financial year ending 31 March 2018 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 5 to 12 were approved by the trustees, and authorised for issue on 26 November 2018 and signed on their behalf by:

Dr S R Boxall
Trustee

CAPE FAREWELL (OCEAN)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

1 Charity status

The charity is a charity limited by guarantee (incorporated in England and Wales) and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Little Keep
Barrack Road
Dorchester
Dorset
DT1 1SQ

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Cape Farewell (Ocean) meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

CAPE FAREWELL (OCEAN)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Website	33.3% straight line

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

3 Income from donations

	Unrestricted funds	Total 2018	Total 2017
	General	2018	2017
	£	£	£
Donations and legacies;			
Donations from individuals	656	656	454
Grants;			
Cape Farewell CIC	12,000	12,000	-
Prize money	3,106	3,106	-
	<u>15,762</u>	<u>15,762</u>	<u>454</u>

All income from donations in 2017 was attributable to unrestricted general funds.

CAPE FAREWELL (OCEAN)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

4 Income from charitable activities

	Unrestricted funds		
	General £	Total 2018 £	Total 2017 £
Contractual payments from public bodies to fund charitable activities			
Arts Council England	-	-	30,000
Compton Foundation (Restricted)	-	-	34,227
Compton Foundation (Unrestricted)	11,277	11,277	-
Lovelock	-	-	40,000
	<u>11,277</u>	<u>11,277</u>	<u>104,227</u>

All income from charitable activities in 2017 was attributable to restricted funds.

5 Income from other trading activities

	Unrestricted funds		
	General £	Total 2018 £	Total 2017 £
Trading income;			
Sale of goods	48	48	-
Consultancy	5,568	5,568	1,336
Other income	-	-	20
	<u>5,616</u>	<u>5,616</u>	<u>1,356</u>

All income from other trading activities in 2017 was attributable to unrestricted general funds.

6 Investment income

	Unrestricted funds		
	General £	Total 2018 £	Total 2017 £
Interest receivable	<u>3</u>	<u>3</u>	<u>67</u>

All income from investments in 2017 was attributable to unrestricted general funds.

CAPE FAREWELL (OCEAN)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

7 Expenditure on charitable activities

	Unrestricted funds	Total 2018	Total 2017
Note	General £	£	£
Staff costs	-	-	82,063
Fundraising costs	-	-	1,491
Fees	14,495	14,495	15,560
Subcontract cost	-	-	1,275
Travelling	3,861	3,861	6,287
Rent	574	574	3,474
Insurance	1,988	1,988	585
Office expenses	-	-	15
Printing, postage and stationery	-	-	185
Computer expenses	1,420	1,420	1,080
Sundry expenses	1,372	1,372	4,173
Pension creditor written back	-	-	(138)
Trustee expenses	375	375	-
Irrecoverable VAT	-	-	3,731
Cash balances written off	-	-	1,031
Event costs	1,469	1,469	36,268
Accountancy fees	2,515	2,515	4,770
Independent examiner's fee	480	480	3,000
Legal and professional fees	850	850	900
Bad debts written off	-	-	1,800
Bank charges	85	85	409
Management charges	-	-	932
Depreciation of tangible fixed assets	-	-	200
Loss on sale of tangible fixed assets	-	-	201
	<u>29,484</u>	<u>29,484</u>	<u>169,292</u>

8 Net incoming/outgoing resources

Net incoming/(outgoing) resources for the year include:

	2018 £	2017 £
Loss on disposal of fixed assets held for the charity's own use	-	201
Depreciation of fixed assets	-	200
Accountant's fees - independent examination	480	3,000
Accountant's fees - accountancy and other services	<u>2,515</u>	<u>4,770</u>

9 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Mr A A McMillan

£375 (2017 - £Nil) of expenses were reimbursed to Mr A A McMillan (a former Trustee) during the year.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

CAPE FAREWELL (OCEAN)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

10 Staff costs

The aggregate payroll costs were as follows:

	2018 £	2017 £
Staff costs during the year were:		
Wages and salaries	-	77,777
Social security costs	-	4,007
Pension costs	-	279
	<u>-</u>	<u>82,063</u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2018 No	2017 No
	<u>-</u>	<u>3</u>

No employee received emoluments of more than £60,000 during the year.

11 Tangible fixed assets

	Website £
Cost	
At 1 April 2017	<u>11,250</u>
At 31 March 2018	<u>11,250</u>
Depreciation	
At 1 April 2017	<u>11,250</u>
At 31 March 2018	<u>11,250</u>
Net book value	
At 31 March 2018	<u>-</u>
At 31 March 2017	<u>-</u>

12 Debtors

	2018 £	2017 £
Prepayments	-	6,000
Other debtors	2,064	2,063
	<u>2,064</u>	<u>8,063</u>

13 Creditors: amounts falling due within one year

	2018 £	2017 £
Trade creditors	-	339
Other creditors	365	365
Accruals	3,510	3,900
	<u>3,875</u>	<u>4,604</u>

CAPE FAREWELL (OCEAN)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

14 Funds

	Balance at 1 April 2017 £	Incoming resources £	Resources expended £	Balance at 31 March 2018 £
Unrestricted funds				
<i>General</i>				
Unrestricted revenue funds	<u>17,062</u>	<u>32,658</u>	<u>(29,484)</u>	<u>20,236</u>
	Balance at 1 April 2016 £	Incoming resources £	Resources expended £	Balance at 31 March 2017 £
Unrestricted funds				
<i>General</i>				
Unrestricted revenue funds	36,716	1,877	(21,531)	17,062
Restricted funds				
Arts Council fund	-	30,000	(30,000)	-
Lovelock fund	30,000	40,000	(70,000)	-
Dorset Arts Development fund	13,534	-	(13,534)	-
Compton fund	<u>-</u>	<u>34,227</u>	<u>(34,227)</u>	<u>-</u>
Total restricted funds	<u>43,534</u>	<u>104,227</u>	<u>(147,761)</u>	<u>-</u>
Total funds	<u>80,250</u>	<u>106,104</u>	<u>(169,292)</u>	<u>17,062</u>

The specific purposes for which the funds are to be applied are as follows:

Restricted funds:-

Arts Council fund - Supports projects

Lovelock fund - Supports Art installation

Dorset Arts Development fund - Supports part of the FarmArt project

Compton fund - Supports funding of Archive Project for Cape Farewell

15 Analysis of net assets between funds

	Unrestricted funds General £	Total funds £
Tangible fixed assets	-	-
Current assets	24,111	24,111
Current liabilities	<u>(3,875)</u>	<u>(3,875)</u>
Total net assets	<u>20,236</u>	<u>20,236</u>