

RAY (Refugee Action York)

**Charitable Incorporated Organisation
(Charity Number: 1154065)**

Trustees Annual Report & Financial Statements for the year ended

31 March 2018

outsourcing

**Charity Accounts Preparation & Independent
Examination Service**

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RAY (Refugee Action York)

(Charity Number: 1154065)

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Trustees' Annual Report

From: 01/04/2017 To: 31/03/2018

Charity's full name RAY (Refugee Action York)

Registered Charity number 1154065

Objectives and activities

Summary of the purposes of the charity set out in its governing document

To advance education and relieve financial hardship amongst migrants, those seeking asylum and those granted refugee status, particularly by the provision of advice and guidance. To advance the education of the public in general about the issues relating to refugees and those seeking asylum.

Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts

Weekly drop-in session ('The Hub') providing information and support sign-posting help, English lessons for adults, Turkish and Arabic lessons and homework help for children, activities for younger children, shared meal, and regular guest speakers. Weekly youth club ('4 Corners') providing a range of social activities, sports and trips for young people aged 13-18 from the community. Weekly coffee morning groups to reduce isolation, and a weekly Men's Group. Additional one-off programmes such as health and fitness through the provision of Zumba classes and information on healthy eating, parenting courses, a mentoring scheme for young people, and a programme to develop employability and related skills. Hardship support for families and individuals facing destitution.

The trustees consider that they have complied with their duties to have due regard to the public benefit guidance published by the Charity Commission.

Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

We have continued to run our weekly drop-in service, known as The Hub. This year we have run 31 x 3 hour sessions. The main activities at The Hub are:

- o Turkish & Arabic language classes for children to develop confidence, self-esteem and language skills
 - o Educational support, including extra help for children who speak no English when they start school as new arrivals in the UK; help with homework for children whose parents are unable to assist them; liaison with schools
 - o English language classes for adults and teenagers, who because of cultural barriers or immigration status do not attend existing ESOL classes in York but whose English is very limited. We also support learning of adults and teenagers who are able to attend ESOL classes
 - o Talks from voluntary & statutory service providers in York to ensure that this community can access health, leisure and social services
 - o Signposting to key agencies e.g. Citizens Advice Bureau, Education Department, legal advice, mental health services, housing, Women's Centre
 - o We are seeing an increasing number of families and individuals with complex immigration needs, who we are able to support by referring to or liaising with other agencies, and offering help from our Hardship Fund where appropriate
 - o A safe space where men, women and children from refugee and migrant communities, and volunteers from York, can meet together and share food.
- We offer additional support outside The Hub to families who are particularly vulnerable and isolated. This includes:
- a hardship fund for destitute families and those experiencing severe financial hardship
 - home visits for families who are particularly isolated
 - liaison with legal services for those seeking asylum
 - access to leisure services – we register families for the library, free passes for local museums, arrange for parents and children to access mother and toddler groups, and support children to access swimming pool etc
 - additional homework support in the home for children whose parents speak little or no English and who are struggling to keep up in school
 - weekly coffee mornings, to reduce isolation and provide an additional opportunity for English conversation practice

- free weekly Zumba class for women

- weekly Men's group

- Parenting courses, with translation into Arabic and Turkish, run in partnership with Family Matters

- The nature and range of RAY's services mean that we are often an ongoing source of support for families and individuals and that service users may attend at different times for different needs. For example, initially their focus may be on learning English so that they can get a job, and once their language has improved and they have been able to find work (perhaps through RAY's support again) they may not access our service for a while. Then something may happen, such as one of their children having a problem at school, or a bicycle being stolen, and they will come back to us again for help with this.

- We continue to run 4Corners, a weekly youth club, ensuring that teenagers from the communities we support have a safe space to come and learn, play sports, socialise and relax. RAY's youth activities address a number of the disadvantages the children and young people face: many of them are from families living in poverty, so the fact our activities are free gives them access to experiences from which they are all too often otherwise excluded.

- More service users are working with other organisations to solve their issues or improve their skills and abilities. RAY has continued to be critical in making introductions and ensuring equal access but we have seen evidence that people are continuing to access services after being initially supported by RAY and are approaching these services when they have newly emerging needs. Service users are also better aware of what is available for them and their children in their local communities as a result of increased involvement in community activities.

- Service users are becoming empowered to do as much as possible themselves. eg, G asked for help to prepare for an appointment she was to attend with the Council about a tree on her property. She wanted to attend the appointment on her own, without a translator or assistance, but wanted our help to prepare what she would say.

- We are finding support by working with other agencies and through partnerships. eg, A was homeless and destitute, and there were no options for him in York, but we were able to work with another agency in Leeds to find him housing and ongoing support there.

- We are seeing increasing service user involvement - One service user has set up a WhatsApp group for newly arrived refugees in York, in Arabic, to communicate what is going on within RAY, and other useful information such as which shops stock halal food.

Financial review

Review of the charity's financial position at the end of the period

2017-18 followed the recent pattern of growth for RAY. Popular services have been continued, with new services introduced where a need was identified. This resulted in another increase in annual spending compared to the previous year. For the first time in recent years spending has exceeded income, but this was a planned expenditure of restricted funds secured in the previous year for projects completed during 2017-18. RAY's staff & Trustees continue to work hard to ensure adequate funding is in place to maintain RAY's services. The charity continues to exist due to the generous support of individuals, community groups, businesses and trusts, both within York and from further afield. The Trustees wish to take the opportunity to recognise and thank everyone who has contributed to RAY's financial position in the year, without which the services and support provided to service users would simply not be possible.

Statement explaining the policy for holding reserves stating why they are held

Reserves have remained at a similar level to 2016-17, which is in line with the stated policy of holding 6 months of running costs of RAY's core services. Reserves have fallen as a percentage of total spend, but this is caused by an increased level of spending on additional, non-core services in the year. Spending on core services remains comparable with prior year, as does the level of reserves, as planned. The Trustees recognise the importance of maintaining reserves and will continue to work to maintain this position in the

Amount of reserves held

Unrestricted funds at 31 March 2018 were £30,896

Reasons for holding zero reserves

N/A

Funds materially in deficit

N/A

Explanation of any uncertainties about the charity continuing as a going concern

N/A

Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
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How the charity is constituted	CIO
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Trustee selection methods including details of any constitutional provisions	Appointed at AGM/Trustee meeting
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Reference and administration details

Charity's full name RAY (Refugee Action York)

Other names the charity is known by

Charity's principal address c/o Clifton Children's Centre
Kingsway North
York
Postcode YO30 6JA


Names of the trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
Sally Bourton	Chair		
Daryl Walsh	Treasurer		
Margot Brown			
David Burgess			
John Williamson		13/10/15 - 15/07/17	
Irene Dorothy Brown		01/12/15 - 06/04/17	
Marwa Dorai			
Kate Harper			
Lois Gregory		12/11/17 - Present	
Menaxi Mistry		12/11/17 - Present	
Jeannie Lumb		04/07/17 - Present	

Declaration

The trustees declare that they have approved the Trustees Annual Report and Accounts

Signed on behalf of the charity's trustees

Signature 
Full Name Daryl Walsh
Position Treasurer
Date 12/12/18

Independent examiner's report on the accounts

I report on the accounts of: **RAY (Refugee Action York)**
for the year ended: **31 March 2018** which are set out on pages 7 to 10.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the "2011 Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

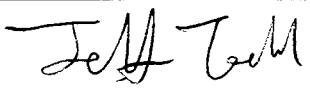
In connection with my examination, no matter has come to my attention

1) which gives me reasonable cause to believe that in any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

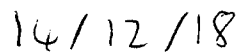
have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jeff Todd (FCA)

Outsource Charity Accounts Preparation &
Independent Examination Service
29 Millfield Road
York YO23 1NH



Date:

RAY (Refugee Action York)
(Charity Number: 1154065)

Receipts & Payments Accounts for the year ended:			31 March 2018	
	Unrestricted funds	Restricted funds	2018 Total funds	2017 Total funds
	£	£	£	£
Receipts				
Grants (Note 2)	-	57,339	57,339	49,230
Individual donations	17,147	5,271	22,418	22,549
Corporate donations	1,295	201	1,496	21,559
Bank interest	104	-	104	23
Gift aid	-	-	-	365
Total receipts	18,546	62,811	81,357	93,726
Payments				
Salaries & pensions	182	49,047	49,229	41,791
Staff expenses	-	2,546	2,546	2,168
Training and other staff costs	-	479	479	2,280
Taxis & travel	-	10,652	10,652	5,304
Hardship	-	3,700	3,700	4,205
Running costs	-	8,979	8,979	6,188
Finance & admin	1,219	1,835	3,054	802
Evaluation	-	960	960	1,075
Pensions	-	-	-	810
Volunteer training & expenses	-	4,221	4,221	1,132
Insurance	-	574	574	564
Other governance costs	-	436	436	650
Translation & interpreting	-	1,668	1,668	1,125
Facilitators and instructors	-	1,549	1,549	875
Youth Trips	-	2,391	2,391	80
Counselling	-	1,560	1,560	-
Service user expenses	-	2,041	2,041	-
EL Building capabilities	-	1,568	1,568	-
ASDAN costs	-	273	273	-
Employment fair	-	482	482	-
Total payments	1,401	94,961	96,362	69,049
Net of receipts/(payments)	17,145	(32,150)	(15,005)	24,677
Transfers between funds	(18,475)	18,475	-	
Balance brought forward	32,226	38,243	70,469	45,792
Balance carried forward	30,896	24,568	55,464	70,469

RAY (Refugee Action York)
(Charity Number: 1154065)

Statement of Assets and Liabilities at:		31 March 2018		
	Unrestricted funds	Restricted funds	2018 Total funds	2017 Total funds
Assets	£	£	£	£
Cash at bank and in hand				
Current bank account	-	15,157	15,157	70,313
Savings account	30,896	9,104	40,000	
Petty cash	-	307	307	156
	30,896	24,568	55,464	70,469
	Unrestricted funds	Restricted funds	2018 Total funds	2017 Total funds
Liabilities	£	£	£	£
Independent Examination Fee	270	-	270	250
	270	-	270	250

RAY (Refugee Action York)
(Charity Number: 1154065)

Notes to the Accounts for the year ended:

31 March 2018

1. Basis of preparation

The Trustees have taken advantage of section 144 (2) of the Charities Act 2011 and prepared the accounts on a receipts and payments basis.

2. Grants received

	Unrestricted funds	Restricted funds	2018 Total funds	2017 Total funds
	£	£	£	£
Big Lottery	-	46,440	46,440	10,662
Lloyds Bank Foundation for England & Wales	-	-	-	11,676
Awards for All	-	-	-	9,680
CYC Early Intervention	-	5,500	5,500	5,000
CYC Youth	-	-	-	4,312
Joseph Rowntree	-	91	91	5,000
Brelms Trust	-	2,500	2,500	2,500
Two Ridings Community Fund	-	2,638	2,638	-
One off grants	-	170	170	400
	-	57,339	57,339	49,230

3. Funds analysis

Unrestricted funds

Unrestricted funds are funds that can be used in accordance with the objects of the charity at the discretion of the trustees

Restricted Funds

Restricted funds are subject to specific conditions by donors as to how they can be used.

Movement of funds:

	Brought forward	Receipts	Payments	Transfers	Carried forward
	£	£	£	£	£
Unrestricted funds	32,226	18,546	1,401	- 18,475	30,896
Restricted funds					
The Hub	510	42,762	31,534	-	11,738
Information and support	5,596	6,316	10,928	-	984
Youth work	3,017	2,959	17,105	11,129	-
Supplementary teaching	1,873	-	1,428	-	445
Hardship	3,004	170	4,158	3,984	3,000
Volunteer Coordinator	6,116	7,526	10,688	-	2,954
Back to work project	9,513	-	9,966	453	-
Parenting Courses	996	1,638	3,532	898	-
Mentoring project	5,066	-	1,007	-	4,059
Men's project	2,552	-	3,303	751	-
Women's project	-	-	596	596	-
Mental Health & Wellbeing	-	1,440	52	-	1,388
Coffee mornings	-	-	664	664	-
	38,243	62,811	94,961	18,475	24,568
Total	70,469	81,357	96,362	-	55,464

Transfers between funds represent funding of projects from unrestricted funds to fulfil the aims of these projects.


Approval of Accounts for the year ended:

31 March 2018

The report and accounts were approved at a meeting of the Trustees held on:

12/12/18

Date



Signed for and on behalf of the Trustees

12/12/18

Date

DARYL WALSH

Print Name

TREASURER

Position (e.g. Chair etc)