THE CITY OF LONDON CORPORATION COMBINED EDUCATION CHARITY REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

Charity Number: 312836

Trustee's Annual Report and Financial statements for the period from 1 April 2017 to 31 March 2018

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Trustees' Annual Report for the period from 1 April 2017 to 31 March 2018

1. Reference and Administration Details

Charity Name:

The City of London Corporation Combined

Education Charity

Registered Charity Number:

312836

Principal Address:

Guildhall, London EC2P 2EJ

Trustee:

The City of London Corporation

Chief Executive:

The Town Clerk of the City of London Corporation

Treasurer:

The Chamberlain of London

Solicitor:

The Comptroller and City Solicitor

Bank:

Lloyds Bank plc

City Office, PO Box 72

Bailey Drive

Gillingham, Kent ME8 OLS

Auditor:

Moore Stephens LLP

150 Aldersgate Street, London, EC1A 4AB

2. Structure, Governance and Management

The Governing Documents and constitution of the charity

In June 2011 the Charity Commission approved a new scheme, for the purposes of more efficient management and administration, whereby the Archibald Dawnay Scholarships (charity number 290129), Robert Blair Fellowships for Applied Science and Technology (charity number 312924) and Alan Partridge Smith Trust (unregistered) were merged into the Higher Education Research and Special Expenses Fund (HERSEF) (312836) and the name of the charity changed to the City of London Corporation Combined Education Charity. The scheme revised and broadened the objects of the Charity thereby facilitating greater flexibility in the application of funds for the public benefit, and substituted the previous individual trustees with the City of London Corporation as sole corporate trustee (the formal legal name of the Trustee being the Mayor and Commonalty and Citizens of the City of London). The City of London Corporation is trustee acting by the Common Council of the City of London in its general corporate capacity and that executive body has delegated responsibility in respect of management of this Charity to one of its committees, the Education Board. That committee has further delegated the Charity's grant-making activity to a sub-committee, the Education Charity Sub (Education Board) Committee which acts in accordance with a policy set by the Education Board.

Trustees' Annual Report for the period from 1 April 2017 to 31 March 2018 (continued)

2. Structure, Governance and Management (continued)

Trustee selection methods

All elected Members of the Court of Common Council (both Aldermen and Commoners) collectively exercise the City of London Corporation's duties as Trustee of the Charity. The Education Board under it's delegated authority administers the Charity on behalf of the Trustees. The Education Board comprises Aldermen and Commoners appointed to this committee in accordance with the City of London Corporation's usual procedures for committee membership.

Organisational structure and decision making process

The Charity is administered in accordance with the Charity's governing scheme and the City of London Corporation's own corporate governance and administration framework, including Committee Terms of Reference, Standing Orders, Financial Regulations and Officer Scheme of Delegations of the City of London Corporation. These governance documents are available from the Town Clerk of the City of London at the principal address.

Each elected Member by virtue of their membership of the Court of Common Council, its relevant committees and sub-committees, has a duty to support the City Corporation in the exercise of its duties as Trustee of the Charity by faithfully acting in accordance with the Terms of Reference of the relevant committee or sub-committee, and the City Corporation's agreed corporate governance framework as noted above.

The Education Board and Education Charity Sub (Education Board) Committee meet regularly to review the charitable activities and instigate any changes to the administrative arrangements which are considered necessary to maximise the effectiveness of the charity and ensure compliance with the City Corporation's duties as Trustee.

The Charity Governance Code was published in July 2017. The Trustees are supportive of the Code and its aim to assist in the development of high standards of governance throughout the charity sector. At this early point after the release of the Code, the Trustees are currently considering application of the recommended practice to the work of the City of London Combined Education charity.

Details of related parties and wider networks

Details of any related party transactions are disclosed in note 11 to the financial statements.

Risk identification

The Trustee is committed to a programme of risk management as an element of its strategy to preserve the Charity's assets, enhance productivity for service users and members of the public.

Trustees' Annual Report for the period from 1 April 2017 to 31 March 2018 (continued)

2. Structure, Governance and Management (continued)

In order to embed sound practice a Risk Management Group of employed officers has been established by the City of London Corporation to ensure that risk management policies are applied, that there is an ongoing review of risk management activity and that appropriate advice and support is provided to elected Members and officers.

The City of London Corporation has approved a strategic risk register for all of its activities. This register helps to formalise existing processes and procedures and enables the City of London Corporation to further embed risk management throughout the organisation in the exercise of all of its functions, including when acting as charity trustee.

Consequently a key risk register has been prepared for this Charity, which is reviewed by the Trustees. It identifies the potential impact of key risks and the measures which are in place to mitigate such risks.

3. Objectives and Activities for the Public Benefit

The objects of the Charity are to further the education of persons (including persons born or resident in the City of London and those attending educational institutions in the City of London or the other London Boroughs) attending or proposing to attend secondary, further or higher educational institutions by the provision of grants or financial assistance and by arranging or supporting education and training to extend or complement courses provided by such institutions.

The Charity also aims to provide grants for staff at maintained schools and Academies in the City of London and the other boroughs of London to undertake studies either at educational institutions or at other establishments provided that such study furthers their development as teachers.

The Charity's governing scheme allows for any residue of income not expended in any year to be applied to further the Charity's objects (after meeting the costs of administration) in any subsequent year or years.

The Trustee confirms it has referred to the Charity Commission guidance on public benefit when reviewing the Trust's aims and objectives and when making future plans.

Policy on grant making

The charity has established its grant making policy to achieve its objects, as laid out in the objectives above, for the public benefit. All applications are assessed via a robust process to ensure that proposed activities for funding will be supported by adequate and appropriate resources and will be used only for activities that match the charity's criteria.

Trustees' Annual Report for the period from 1 April 2017 to 31 March 2018 (continued)

4. Achievements and Performance

Income from investments was £37,529 (2016/2017: £39,453).

No grants were awarded in 2017/18 (2016/17: 24 grants totalling £66,172). In addition the Trust incurred £7,053 in relation to management fees (2016/17: £4,821).

Surplus income is carried forward to be utilised in future years.

5. Financial Review

Reserves Policy

The Reserves Policy is to distribute income in accordance with the Trust's objectives.

The Trust's unrestricted reserves as at 31 March 2018 were £404,382. (2016/17: £370,478). These reserves are substantial relative to the present levels of annual expenditure and income.

Principal Funding Sources and explanation of how expenditure meets the Charity's objectives

The principal funding source is from investments held with the City of London Charities Pool (1021138) ("the Charities Pool"), the City Corporation also being the sole trustee of this Charity, and some cash which is invested on the London Money Market. No new grants were awarded during the year as noted in 'Achievements and Performance' in furtherance of the Charity's objects.

Investment Policy

The majority of the Charity's surplus funds are invested within the Charities Pool administered by the City of London Corporation and the interest is received from the Chamberlain of London on balances held on behalf of the Charity. The investments are managed by Artemis Investment Management LLP and the performance of the fund is measured against the fund manager benchmark (FTSE All Share Index).

As at 31 March 2018 the Fund achieved a return of +4.28% compared to the FTSE All Share Index return of +1.25%, an out-performance of 3.03%. Over three and five years the Fund has outperformed the index as follows:

	3 Years	5 Years	
Fund	5.97%	7.96%	
FTSE All Share	5.86%	6.59%	
Out Performance	0.11%	1.37%	

Trustees' Annual Report for the period from 1 April 2017 to 31 March 2018 (continued)

5. Financial Review (continued)

The investment policy of the Charities Pool is to provide a real increase in annual income in the long term whilst preserving the value of the capital base. The annual report and financial statements of the Charities Pool for the year ended 31 March 2018 are available from the Chamberlain of London.

Going Concern

The Trustees consider the Charity to be a going concern for the foreseeable future as detailed in the Accounting Policies note 1(b). There are no material uncertainties about the entity's ability to continue as a going concern.

6. Statement of Trustees' Responsibilities

The Trustee is responsible for preparing the Trustees' Report and financial statements in accordance with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective from 1 January 2015.

The law applicable to charities in England and Wales requires the Trustee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the Trustee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustee is responsible for keeping proper accounting records that discloses with reasonable accuracy at any time the financial position of the charity and enable the Trustee to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Charity's scheme. The Trustee is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

7. Plans for future Periods

To further the education of persons (including persons born or resident in the City of London and those attending educational institutions in the City of London or the other London Boroughs) attending or proposing to attend secondary, further or higher educational institution

Trustees' Annual Report for the period from 1 April 2017 to 31 March 2018 (continued)

by the provision of grants or financial assistance and by arranging or supporting education and training to extend or complement courses provided by such institutions.

To provide grants for staff at maintained schools and Academies in the City of London and the other Boroughs of London to undertake studies either at educational institutions or at other establishments provided that such study furthers their development as teachers.

8. Adopted and signed for and on behalf of the Trustee on 13th November 2018.

Jeremy Paul Mayhew MA, MBA Chairman of Finance Committee Guildhall, London EC2P 2EJ Jamie Ingham Clark Deputy Chairman of Finance Committee

Independent Auditor's Report to the Trustee of The City of London Combined Education Charity

Opinion

We have audited the financial statements of The City of London Combined Education Charity for the year ended 31 March 2018 which comprise the Statement of Financial Activities, Balance Sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2018 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate, or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and,

Independent Auditor's Report to the Trustee of The City of London Combined Education Charity (continued)

except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement set out on page 6, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs(UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if,

Independent Auditor's Report to the Trustee of The City of London Combined Education Charity (continued)

individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Councils website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Chapter 3 of Part 8 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and it's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Nick Bennett, Senior Statutory Auditor

For and on behalf of Moore Stephens LLP, Statutory Auditor

150 Aldersgate Street London EC1A 4AB

Moore Stephens LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

Date:

Statement of Financial Activities for the year ended 31 March 2018

	Notes	Unrestricted Fund	Endowment Fund	Total 2018	Total 2017
		£	£	£	£
Income and endowments from: Investments					
Managed investment income		37,386	-	37,386	39,276
Interest receivable		143	-	143	177
Total Income & endowments	3	37,529		37,529	39,453
Expenditure On: Charitable activities Total expenditure	4	7,053	-	7,053 7,053	70,993 70,993
Net gains on investments	7	3,428	6,721	10,149	117,980
Net Income		33,904	6,721	40,625	86,440
Net movement in funds		33,904	6,721	40,625	86,440
Reconciliation of funds	10	050 450	750 005	1 104 015	1 000 000
Total funds brought forward	10	370,478		1,124,315	1,037,875
Total funds carried forward	10	404,382	760,558	1,164,940	1,124,315

All incoming resources and resources expended derive from continuing activities

The notes on pages 13 to 18 form part of these financial statements

Chamberlain of London

Date:

Balance Sheet as at 31 March 2018

	Notes	2018 £	2017 £
Fixed Assets	~	1 116 000	1 106 220
Investments - 126,861 Charities Pool Units (2017 - 126,861 Charities Pool Units)	7	1,116,377	1,106,228
Current Assets			
Cash		48,563	18,278
Debtors			3,000
Total Assets		1,164,940	1,127,506
Current Liabilities			
Creditors - unpaid grants			
Amounts due within 1 year	8	-	(3,191)
Total Liabilities		-	(3,191)
Net Assets	9	1,164,940	1,124,315
The funds of the charity:			
Unrestricted fund	10	404,382	370,478
Endowment fund	10	760,558	753,837
Total Funds at 31 March		1,164,940	1,124,315

The notes on pages 13 to 18 form part of these financial statements

Approved and signed for and on behalf of the Trustees

Chamberlain of London

Notes to the Financial Statements for the Year Ended 31 March 2018

1. Accounting Policies

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the Charity's financial statements.

(a) Basis of Preparation

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following Accounting and Reporting by Charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005, which has since been withdrawn.

(b) Going Concern

In June 2011 the Charity Commission approved a new scheme, for the purposes of more efficient management and administration, whereby the Archibald Dawnay Scholarships (charity number 290129), Robert Blair Fellowships for Applied Science and Technology (charity number 312924) and Alan Partridge Smith Trust (unregistered) were merged into the Higher Education Research and Special Expenses Fund (HERSEF) (312836) and the name of the charity changed to the City of London Corporation Combined Education Charity. The scheme revised and broadened the objects of the Charity thereby facilitating greater flexibility in the application of funds for the public benefit, and substituted the previous individual trustees with the City of London Corporation as sole corporate trustee (the formal legal name of the Trustee being the Mayor and Commonalty and Citizens of the City of London). The City of London Corporation is trustee acting by the Common Council of the City of London in its general corporate capacity and that executive body has delegated responsibility in respect of management of this Charity to one of its committees, the Education Board. That committee has further delegated the Charity's grant-making activity to a sub-committee, the Education Charity Sub (Education Board) Committee which acts in accordance with a policy set by the Education Board. The existing delegation of the charity's management to the Education Board will continue. The Trustees therefore considers the current level of resources is adequate to ensure that this charity is a going concern for the foreseeable future.

(c) Cash Flow Statement

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a statement of cash flows on the grounds that it is a small entity.

(d) Income Recognition

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Notes to the Financial Statements for the year ended 31 March 2018 (continued)

1. Accounting Policies (continued)

(e) Investment Income

Investment income consists of distributions from the Charities Pool and interest receivable on cash balances. The Charities Pool is an investment mechanism operating in a similar way to a unit trust. It enables the City of London Corporation to "pool" small charitable investments together and consequently obtain better returns than would be the case if investments were made individually.

(f) Expenditure Recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

(g) Grants Payable

The grant making policy of the charity is detailed on page 4.

(h) Investments

Investments are valued annually at the middle market price at the close of business on 31 March. Gains and losses for the year on investments held as fixed assets are included in the Statement of Financial Activities and represent the difference in the market value of investments between 31 March 2017 and 31 March 2018.

(i) Fund Accounting

The funds of the Charity consist of an expendable endowment fund and an unrestricted income fund. Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Trust after meeting the costs of administration. The expendable endowment is the Trust's capital i.e. resources which the Trustee is required to retain rather than expend, the income from which is credited to unrestricted funds.

2. Tax status of the charity

The City of London Corporation Combined Education Charity is a registered charity and, as such, its income and gains are exempt from income tax to the extent that they are applied to its charitable purposes.

3. Incoming resources

Incoming resources from generated funds consists of investment income derived from the investments in the Charities Pool noted in 1 (e) above and interest received on cash balances. Income for the year amounted to £37,529 (2016/17: £39,453).

Notes to the Financial Statements for the Year Ended 31 March 2018 (continued)

4. Resources expended

Resources expended consist entirely of activities undertaken directly by the Charity. See note 5 below.

Resources expended are analysed as follows:

- · · · · · · · · · · · · · · · · · · ·	2017/18 £	2016/17 £
Charitable activities		
Grants to individuals	_	66,172
Management Fee	7.053	4,821
Total resources expended	7.053	70,993

Charitable activities

No grants were awarded during the year (2016/17: 24 grants totalling £66,172).

5. Support costs

Staff numbers and costs

The Charity does not employ any staff. The reasonable costs of administration are charged to the Charity's income as permitted under the Charity's governing scheme. In 2017/18 £7,053 in management and administration fees was charged to the Charity for the services of the City of London Corporation's Central Grants Unit which is responsible for administering the Charity's grant making activities. (2016/17: £4,821). Other costs of administration, such as accountancy, legal advice and disbursements are not charged to the Charity

6. Other items of expenditure

Trustees' expenses

The Trustees received no remuneration or reimbursement of expenses during the year or in previous years.

Notes to the Financial Statements for the Year Ended 31 March 2018 (continued)

7. Investment assets

The value and cost of investments is comprised as follows:

	Unrestricted Funds General	Endowment Fund	Total 2018	Total 2017
	£	£	£	£
Market Value 1 April	373,669	732,559	1,106,228	988,248
Net investment gains	3,428	6,721	10,149	117,980
Market value 31 March	377,097	739,280	1,116,377	1,106,228
Cost 31 March (£)	268,982	381,401	650,383	650,383
Units in Charities Pool (Units)	42,852	84,009	126,861	126,861

The Cash Balances are held by the Chamberlain of London, who invests them in the London Money Market.

The table below highlights the amount of investment held within the UK and Overseas.

	2018	2017
	£	£
Equities		
UK	871,217	861,224
Overseas	136,828	155,622
Bonds - UK	7,217	6,083
Bonds - Overseas	-	-
Pooled Units - UK	75,812	54,812
Cash held by Fund Manager	25,303	28,487
Total Funds	1,116,377	1,106,228

The majority of the surplus funds are invested with the Charities Pool administered by the City of London and the interest is received from the Chamberlain of London on balances held on behalf of the Charity.

Notes to the Financial Statements for the Year Ended 31 March 2018 (continued)

8. Creditors

There were no unpaid grant commitments for 2017/18 (2016/17: 2 grants £3,191)

9. Analysis of net assets by fund at 31 March 2018

	Unrestricted Funds	Endowment	Total	Total
	General	Fund	2018	2017
	£	£	£	£
Fixed Assets				
Investments	377,097	739,280	1,116,377	1,106,228
Total Fixed Assets	377,097	739,280	1,116,377	1,106,228
Current Assets	27,285	21,278	48,563	21,278
Current Liabilities	-		_,	(3,191)
Total Net Assets	404,382	760,558	1,164,940	1,124,315

10. Summary of funds and movements during the year to 31 March 2018

Fund Name	Fund balance brought forward	Income	Expenditure	Gains and	Fund balance
	£	£	£	£	£
Unrestricted Funds					
General	370,478	37,529	(7,053)	3,428	404,382
Endowment Fund					
Expendable	753,837			6,721	760,558
Total Funds	1,124,315	37,529	(7,053)	10,149	1,164,940

Notes to the funds:

Unrestricted general fund:

Investment income is credited to this fund and grants are charged to this fund each year. The net incoming resources are carried forward in this fund to be utilised in subsequent years.

Expendable endowment fund:

This reserve relates to the invested expendable endowment shown in the financial statements at market value.

Notes to the Financial Statements for the Year Ended 31 March 2018 (continued)

11. Details of related parties and wider networks

The City of London Corporation is also the Trustee of a number of other charitable trusts. With the exception of the Charities Pool, these charities do not undertake transactions with the City of London Corporation Combined Education Charity. A full list of these charities is available on application to the Chamberlain of London.

The Charity has investments in the Charities Pool of which the City of London Corporation is also the Trustee.

The Charities Pool is an investment mechanism operating in a similar way to a unit trust. It enables the City of London to "pool" small charitable investments together and consequently obtain better returns than would be the case if investments were made individually. Investment income consists of distribution from the Charities Pool and interest receivable on cash balances.

