



Trustees' annual report for the period

		Period start date			Period end date		
From	01	04	2017	To	31	03	2018

Reference and administration details

Charity name	Wickwar Youth Centre
Other names charity is known by	WYC
Registered charity number (if any)	1158267
Charity's principal address	4 Sodbury Road
	Wickwar
	Wotton-under-edge
Postcode	GL128PG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Terry Proffitt			
2	Rusty Ansell	Treasurer		
3	Derek Fletcher	Secretary		
4	Ian Aldous			
5	Fiona MacMillan	Acting Chair		
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14				
15				
16				
17				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisors (Optional information)

Type of advisor	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Structure, governance and management

Description of the charity's trusts

Type of governing document Constitution adopted 4th August 2014

How the charity is constituted
(eg. trust, association, comps)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by;

The initial trustees were appointed for terms of 4, 3 and 2 years. All re-appointments/appointments will be for 3 years.

Additional governance issues
(Optional information)

You may choose to include additional information, where relevant, about:

- ☐ Policies and procedures adopted for the induction and training of trustees
- ☐ The charity's organisational structure and any wider network with which the charity works
- ☐ Relationship with any related parties
- ☐ Trustees' consideration of major risks and the system and procedures to manage them

All trustees give their time voluntarily and received no remuneration or other benefits.

Objectives and activities

Summary of the objects of the charity set out in its governing document

To act as a resource for young people up to the age of 18 living in the Parish of Wickwar and the surrounding area in South Gloucestershire by providing advice and assistance and organising programmes of physical, educational and other activities.

Summary of the main activities undertaken for the public benefit in relation to these objects

The focus of our activities is to provide a programme of positive activities for the young people aged between 10 and 18 years in our rural village.

This benefits the young people by developing their self confidence, social and life skills. We welcome all young people regardless of background, faith, gender or personal circumstances and seek to develop a tolerant inclusive community.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- ☐ Policy on grantmaking
- ☐ Policy programme related investment
- ☐ Contribution made by Volunteers

Our programme of activities has covered:

- Healthy eating and cooking, with a lot of emphasis being placed on this as it supports the development of good physical and mental health and reduces the risk of obesity.
- A range of physical activities including team games taking place in the nearby sports field, supporting the objective of encouraging young people to adopt a healthy and active life style.
- Discussion/speaker visits on a number of health topics have been covered including the effects of alcohol, smoking, legal highs and other drugs; as well-safety, careers awareness and fundraising activities.
- Arts and crafts activities which are often based around seasonal themes such as Christmas and Easter as a part of the fundraising activities of the members.
- Social activities such as visits to the cinema and going out together for a meal.

Financial review

Brief statement of the charity's policy on reserves

We have set aside a sum of £30,000.00 to cover the potential costs of entering in to a Full Repairing Lease with the building owners South Gloucestershire Council.

Details of any funds materially in deficit

Not applicable

Further financial review details: (Optional information)

You may choose to include additional information, where relevant about:

- ☐ The charity's principal sources of funds (including any fundraising).
- ☐ How expenditure has supported the key objectives of the charity.
- ☐ Investment policy and objectives including any ethical investment policy adopted.

Our main source of funds this year has been grant funding from the local authority, South Gloucestershire Council. and Wickwar Parish Council We charge a nominal subscription for all young people attending the activities. to go towards funding the activities. In addition a number of the village residents have joined an annual subscription scheme of £10.00/person/year to contribute to the running costs of the Youth Centre. Some small local companies have also made one off donations.

Other optional information

Declaration

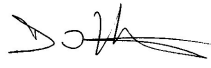
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg secretary, chair,etc)

	
Derek William Fletcher	
Secretary	

11th January 2019

Date



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Wickwar Youth Centre

On accounts for the year
ended

31/03/18

Charity no
(if any)

1158267

Set out on pages

Forming page 4 of this report

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

4/1/19.

Name: Carl Peter Jenner

Relevant professional qualification(s) or body (if any): QBE (ACCA Part Qualified)

Address: 24 Shepherds Leaze, Wotton-under-Edge, Gloucestershire, GL12 7LQ

Section B **Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

None

Wickwar Youth Centre Accounts 01.04.2017 - 31.03.2018

Expenditure		Income	
Accountant	£100.00 ✓	Contributions	£2,876.43 ✓
Activities	£1,813.20 ✓	Hire Charges	£557.72 ✓
BT	£327.24 ✓		
Cleaning	£390.00 ✓	Parish Council Grant	£5,000.00 ✓
Council Tax	£175.10 ✓		
Fire Services check	£69.43 ✓	Positive Activities Fund	£5,000.00 ✓
Fuel - Electricity 19	£659.07 ✓		
Fuel - Gas 35	£889.75 ✓		
Insurance	£848.47 ✓		
Keys	£45.95 ✓	Subs	£364.20 ✓
Licences	£376.23 ✓		
Maintenance	£560.00 ✓		
PNET	£352.93 ✓		
Security	£766.16 ✓		
Signage	£195.84 ✓		
Staff costs	£6,729.41 ✓		
Water	£96.64 ✓		
Total	£ 14,395.42	Total	£ 13,798.35
Reserve	£1,078.20 ✓	Balance b/f 01.04.2017	£31,675.27 ✓
Set Aside for full repairing lease	£30,000.00 ✓		
	£ 45,473.62		£ 45,473.62

I confirm the above accounts represent a true & fair view and agree to the accounting records presented.

Carl Jenner

CARL JENNER. 4/1/19. (24 SHEPHERDS LEAZE, WOTTON - U. EDGE).