

**PRINCE PHILIP CENTRE PHAB CLUB**  
**REGISTERED CHARITY NO. 500883**  
**REPORT AND ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2018**

# PRINCE PHILIP CENTRE PHAB CLUB

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## PRINCE PHILIP CENTRE PHAB CLUB

### Legal and Administrative Details

Charity Registration Number	500883
Principal Office	2, Springbank Avenue, Farsley, Leeds LS28 5LW
Governing Document	The constitution sets out the objectives of the Association as supporting the provision of educational, recreational and social activities for the benefit of people generally resident in the district of Leeds with and without disabilities who attend the Prince Philip Centre PHAB Club Leeds.
Trustees	M Ball A Bates C A Hart P M Allison
Independent Examiner	S R Sutcliffe

## PRINCE PHILIP CENTRE PHAB CLUB

### Report of the Trustees

REVIEW OF THE YEAR 2017/18: This is the fourth Trustees Report following the merger of the Friday PHAB Club and the Friends of PHAB. The Prince Philip Centre PHAB Club was established in 1969/70.

RESIDENTIALS: As we write this report Chairman Mike has just returned from a week's residential in a specially adapted hotel in BLACKPOOL with a group of our SENIOR MEMBERS. On their return the members reaction was that it had been 'fantastic. We all went on a tram along the coast to Fleetwood, wheelchairs, electric buggy – the lot!'. This year we were unable to get the specialist rooms we require on the dates we needed so had a change from Butlin's, Skegness.

At the end of July the YOUTH GROUP are having a week at BENDRIGG LODGE in the SOUTHERN LAKE DISTRICT - a holiday to 'Achieve through Adventure'. PHAB went last summer and reserved their places to return this year, paying deposits immediately. PHAB residentials are very important to members.

FUNDRAISING: and grant applications are a struggle and a concern but slightly better than last year. We continue as a small charity to try to make new contacts.

PHAB UNITED (our power-wheelchair football team) made an exception to this statement. They worked hard on store collections and fund-raising discos under the expertise of Paul Coast and his dedicated support team. We congratulate them as they start their SIXTH SEASON and appreciate the effort and time given by the players who are committed to their training at Temple Moor Sports Hall and tournaments at venues such as Leeds University.

OUR FRIDAY NIGHT PHAB CLUB had a successful year. We welcomed an excellent intake of sixth form able bodied students and some new disabled members. We offer thanks to our Club Team Leader Jon (financially supported through LCC Community Wellbeing Grants) who has provided a full programme of people to entertain us. He certainly has a lot of contacts. We thank his team, Maxine, Noah, Andy and the new face of Lorna who work hard to help the Club run each week. We said a sad farewell to Valerie who moved to pastures new. TUCK SHOP, PARTIES We add our sincere thanks to Julie and Andria for their culinary contributions during the year and organising the shop and raffle.

FINANCES AND TRANSPORT Thanks are recorded to our Treasurer Peter Allison for his time and attention to detail with our Accounts; also Secretary Ann for her many and varied administration tasks; BUT particular thanks to our Transport Manager for the time and effort put into running our fleet of minibuses (at present 5). He co-ordinates the routes to collect the members, and supports the very few, but extremely dedicated, voluntary drivers. PHAB is not only a Friday evening Club – there are numerous outings during the week. We have also been grateful for the contributions made by other community groups PHAB sometimes is able to help by providing specialist transport (always driven by PHAB volunteers).

## PRINCE PHILIP CENTRE PHAB CLUB

### **Report of the Trustees** - continued

MEMBERSHIP AND FUND RAISING We conclude by offering an invitation to anyone in Leeds, disabled or able bodied, a voluntary driver (particularly voluntary drivers!!), young or old to visit Prince Philip Centre one Friday evening to see our members having FUN as we move to celebrating our 50<sup>th</sup> Anniversary in 2020. And we always appreciate help with funds – not matter how small.

MICHAEL BALL                      CHAIRMAN,

ANN HART MBE                      SECRETARY

June 2018

## PRINCE PHILIP CENTRE PHAB CLUB

### Report of the Independent Examiner

Report to the trustees of Prince Philip Centre PHAB Club [ Charity No. 500883] on the accounts for the year ended 31 March 2018 set out on pages 7 to 10.

#### Respective responsibilities of the Trustees and Examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

#### Basis of Independent Examiner's Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention to indicate that:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records:
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

STEVEN SUTCLIFFE      CHARTERED ACCOUNTANT

June 2018

# PRINCE PHILIP CENTRE PHAB CLUB

## Income and Expenditure Account

Income			
	Notes	Year to March 2018 £	Year to March 2017 £
<u>Club Meetings</u>			
Door subs		4,861.15	5,373.81
Canteen		1,274.30	2,765.90
Bingo & Raffles		2,293.20	1,537.95
		<b>8,428.65</b>	9,677.66
<u>Donations, Grants and Other Income</u>		<b>7,975.04</b>	6,849.91
<u>Projects and Activities</u>			
Projects		17,500.00	10,781.14
Sports and Training		0.00	195.00
Football		3,909.93	3,633.55
Support Workers		13,240.47	9,391.97
		<b>34,650.40</b>	24,001.66
<u>Transport</u>			
Bus Hire		8,758.75	5,826.40
Vehicle Expense Rebate		1,232.77	1,361.55
		<b>9,991.52</b>	7,187.95
<u>Events and Excursions</u>			
Bowling		19.20	105.00
Canal Trip		140.00	25.00
Panto		130.00	40.00
Xmas		500.00	-
Events - Other		996.10	20.20
		<b>1,785.30</b>	190.20
<u>Interest Received</u>		<b>154.57</b>	262.78
		<b>62,985.48</b>	48,170.16

# PRINCE PHILIP CENTRE PHAB CLUB

## Income and Expenditure Account continued

Expenditure			
	Notes	Year to March 2018 £	Year to March 2017 £
<u>Club Meetings</u>			
Canteen		741.27	1,576.68
Bingo & Raffles		1,667.13	845.05
		<b>2,408.40</b>	2,421.73
<u>Projects and Activities</u>			
Projects		32,415.74	22,968.67
Sports & Training		982.48	691.00
Support Workers		9,216.91	9,640.10
Football		2,392.50	4,252.78
		<b>45,007.63</b>	37,552.55
<u>Transport</u>			
Vehicle Expenses		7,412.01	7,932.61
Vehicle Insurance		8,176.00	7,737.99
Vehicle Depreciation		13,985.00	10,896.00
Profit on Vehicle Disposal		-	(115.00)
		<b>29,573.01</b>	26,451.60
<u>Events and Excursions</u>			
Bowling		339.08	600.25
Canal Trip		196.87	265.00
Panto		161.12	120.00
Xmas		500.12	1,114.40
Events - Other		2,510.49	1,356.23
		<b>3,707.68</b>	3,455.88
<u>Expenses</u>			
Affiliation Fees & Insurance		408.36	406.60
AGM		242.54	196.60
Misc		2,152.14	1,961.08
Postage		-	44.38
Premises Rent		989.39	-
Stationery		58.88	493.58
		<b>3,851.31</b>	3,102.24
		<b>84,548.03</b>	72,984.00
<u>Income Deficit</u>			
		<b>(21,562.55)</b>	(24,813.84)
		<b>62,985.48</b>	48,170.16



# PRINCE PHILIP CENTRE PHAB CLUB

## Balance Sheet

	Notes	March 2018 £	March 2017 £
<u>Motor Vehicles</u>	2	<b>41,956.00</b>	55,941.00
<u>Cash &amp; Bank</u>	3		
Yorkshire Bank [Club]		29,384.90	38,725.83
National Savings and Investment		32,451.59	32,299.38
Leeds & Holbeck Building Society		4,733.57	4,731.21
Yorkshire Bank [Projects]		432.78	201.40
Yorkshire Bank [Football]		9,698.09	8,410.66
		<b>76,700.93</b>	84,368.48
<u>Creditors</u>			
LCC Donation overpayment		-	(90.00)
<b><u>Net Assets</u></b>		<b><u>118,656.93</u></b>	<b><u>140,219.48</u></b>
<b>Represented by</b>			
<u>General Reserve</u>			
Balance B/F		133,834.39	96,153.23
Income Deficit in Year		(21,562.55)	(24,813.84)
Transfer from Bus Reserve		-	62,495.00
Balance C/F		<b>112,271.84</b>	133,834.39
<u>Bus Reserve</u>			
Balance B/F		6,385.09	68,880.09
Transfer to General Reserve		-	(62,495.00)
Balance C/F		<b>6,385.09</b>	6,385.09
<b><u>Accumulated Funds</u></b>		<b><u>118,656.93</u></b>	<b><u>140,219.48</u></b>

# PRINCE PHILIP CENTRE PHAB CLUB

## Notes to the Accounts

### 1. Principal Accounting Policies

#### Donations and Fund Raising Events

Donations and income from fund raising events are accounted for when they are deposited at the bank.

#### Motor Vehicles

Depreciation on motor vehicles is calculated on the reducing balance method and aims to write down the cost of each vehicle over its' useful life – calculated at the rate of 25% per annum.

#### Bank and Building Society Interest

Interest on bank and building society accounts is recognised when received.

### 2. Motor Vehicles

	£
Original Cost	
At 1 April 2017 and 31 March 2018	<b>138,842.00</b>
Depreciation	
At 1 April 2017	82,901.00
Charge for year	13,985.00
At 31 March 2018	<b>96,886.00</b>
Net book value	
At 31 March 2018	<b>41,956.00</b>
At 1 April 2017	55,941.00

### 3. Cash and Bank

The composition of income received and expenditure made analysed between restricted and unrestricted funds during the year is as follows :-

	1 April 2017 £	Income £	Expenditure £	31 March 2018 £
Restricted Funds	18,825.71	30,997.83	(28,497.65)	<b>21,325.89</b>
Unrestricted Funds	65,542.77	31,897.65	(42,065.38)	<b>55,375.04</b>
	<b>84,368.48</b>	<b>62,895.48</b>	<b>(70,563.03)</b>	<b>76,700.93</b>