

St. Peter's Mar Thoma Church, London. UK 2017-18

St. Peter's Mar Thoma Church, LONDON- UK

12th ANNUAL REPORT & ACCOUNTS

(For the year ended 31st March 2018)



A Parish of The Mar Thoma Syrian Church in the Diocese of North America and Europe

Member of the Churches Together In England
Member of the Churches Together in Britain and Ireland

Charity Registration Number: 1123807

Place of Worship
St. Luke Church, Baxter Road,
Ilford, Essex IG1 2HN

Vicarage
154, Clock House Lane,
Collier Row –RM5 2TJ

Website: www.marthomachurchlondon.com

Tel: 01708 564 908 / 07825 988 500



St. Peter's Mar Thoma Church, London. UK 2017-18

REPORT AND FINANCIAL STATEMENTS 2017-2018

EXECUTIVE COMMITTEE (TRUSTEES OF THE CHARITY) 2017-18

The members of the Executive Committee during the year and their appointing body where appropriate are as follows:

Rev. Dr. Jacob Abraham	President	Appointed
Mr. Benoy Peter	Vice-President	Elected
Mr. Eby Baby	Secretary	Elected
Mr. Sibi George	Treasurer	Elected
Mrs. Mithu M Varghese	Trustee Accountant	Elected
Mr. Skaria George	Lay Ministrant	Elected
Mr. Neil Abraham Varghese	Lay Ministrant	Elected
Mr. Reji Thankachan	Sabha Mandalam Representative	Elected
Mrs Elizabeth Varghese	Diocesan Assembly Representative	Elected
Mrs. Jyoti Joseph	Choir Representative	Elected
Mrs. Jessin Sarah Koshy	Sunday School Representative	Elected
Mrs. Julie Joseph	Sevika Sangham Representative	Elected
Mr. Binu George	Edavaka Mission	Elected
Mr. Varghese Mathew	Area Representative (Chelmsford)	Elected
Mr. Shinu K Varghese	Area Representative (Eastham)	Elected
Mr. Anil Cherian	Area Representative (North London)	Elected
Mrs. Lizamma Baby	Area Representative (Romford)	Elected

All the committee members are elected in and by the General Body (Edavaka Sangham) after Holy Communion Service or appointed by their respective organisations for a period of one year, except for the President (Vicar) and the representatives to Sabha Mandalam and Diocesan Assembly. The Vicar holds the position of the President and is appointed. The representatives to the Sabha Mandalam and Diocesan Assembly are elected by the general body for a period of three years.

Auditors:

Auditor 1	Mr. Kurian John
Auditor 2	Mr. Jimmy T Jacob

Auditors are not members of the Executive Committee.

BANKERS:

LloydsTSB
102-104, high road Ilford,
Essex. IG1 1DS.

Barclays Bank
36/38 South Street
Romford – RM1 1RM



St. Peter's Mar Thoma Church, London. UK 2017-18

ANNUAL REPORT 2017 -18

" And I tell you , you are peter, and this rock I will build my church, and the gates of hell shall not prevail against it. Matthew 16:18

We must learn that whatever we give up for the obedience and glory of God has tremendous potential to be turned into miracle that will not only bring freedom and deliverance to us, but to others as well. As Moses threw down the rod, it was almost like a throwing down of his past efforts, abilities, and works. Then , God began to work miracles, and in the picking of it back up, God was preparing Moses to see powerful miracles as now He was the one in controll

The Executive Committee has pleasure in presenting the TWELVETH Annual Report of St. Peter's Mar Thoma Church East Area, London- UK for the year ended 31st March 2018.

INTRODUCTION:

The Mar Thoma Church owes its origin to the evangelistic works of St. Thomas the Apostle, who came to India in AD 52. The Church is Eastern in worship, Episcopal in tradition, Democratic in administration, Ecumenical in vision and Catholic in mission and follows a modified version of St. James's liturgy. The relationship between the Anglican Church and the Mar Thoma Church goes back to the reformation of the Church in India in 1836. The two churches have since 1974 been in full communion with one another and are frequently represented at each other's celebrations and conferences. The Mar Thoma Church is a full member of the World Council of Churches and always plays active roles including the Presidency in WCC. Mar Thoma Church was granted membership of the Churches together in England (CTE) and the Churches Together in Britain and Ireland (CTBI). The Marthomites started worshipping in the UK in 1957. St. Peter's Mar Thoma Church was originally formed as the Mar Thoma Congregation East Area - UK in April 2006 and then as a Parish from May 2007.

MISSION, VISION & OBJECTS:

The vision of the Mar Thoma Church is "Lighted to Lighten". St Peter's Mar Thoma Church East Area, London- UK is a Parish of The Mar Thoma Syrian Church of Malabar, with its head office in Thiruvalla, Kerala, India. This church is fully committed to serving the spiritual needs of the Malayalee Christians residing in the East Area of England, promoting Christian harmony and fellowship. We aim to play an important role in passing our faith, traditions, culture and beliefs to our future generation.

As St Peter's Mar Thoma Church, our sole aim is to bear witness to the love and sacrifice of our Lord and saviour Jesus Christ who died in cross for our sins, providing us hope to have eternal life by faith. We will endeavor to become the beacon in the UK especially in the East Area in providing spiritual enrichment to individuals and families through Fellowship, Prayer and bearing each other's (fellow brethren's) burden under the vision of the Mar Thoma Church. We will seek to support evangelistic work reaching people in the East of London and England and provide pastoral care and serve their spiritual needs.



St. Peter's Mar Thoma Church, London. UK 2017-18

Parish History:

St Peter's Mar Thoma Church was first formed as a Mar Thoma Congregation in the East Area of London, United Kingdom. A committee was established in November 2005, and its aim was to establish a new Parish, geographically based in the East Area of UK.

The committee then organised 2 public meetings during December 2005 and January 2006, at the St. Michael's Church, Froud Community Centre, Manor Park where families and individuals residing in the East were invited to express their views. Due to the immense positive backing of these families during this meeting, the committee was subsequently able to collect 35 signatures of support.

In a meeting held on 31st Jan 2006 we submitted a signed list of names to our Diocesan Bishop Rt. Revd. Dr. Euyakim Mar Coorilos, at St. John's Mar Thoma Church, and of April 2006, our Bishop issued a directive (kalpana) formally establishing a Congregation in the East Area. Rev. Benu John was appointed as our first Vicar on 2nd April 2006.

Parish Status:

On 4th March 2007, the General Body unanimously authorised the management committee to request our Diocesan Bishop to establish us as a Parish. Again, a signed list of names was forwarded to our Diocesan Bishop. Following a synod meeting in 2007, a directive (Kalpana) was sent from His Grace the Most Revd. Dr. Philipose Mar Chrysostom Mar Thoma Metropolitan establishing us as a Church, effective as of 1st May 2007.

St Peter's Mar Thoma Church East Area, London- UK is a Registered Charity in the United Kingdom with Charity Registration number 1123807.

Place of Worship:

Presently we worship in St. Luke's Church, Baxter Road, Ilford, IG1 2HN. We are very grateful to Revd. John Brown, the committee members of St. Luke Church, Chelmsford Diocese of Church of England for their unremitting support to us and in allowing us to worship our Lord and Savior Jesus Christ in full freedom since September 2009. Occasionally we hold special programs at 'Desmond Tutu Hall' beside the Church. We conducted our worship service in St. Michael's Church Manor Park London between the periods of April 2006 to August 2009.

Reserve Policy:

The parish will set aside reserves to provide financial stability and the means for the sustaining and development of our mission and objectives. As the flow of income is not uniform throughout the year we need reserves to be set aside to meet the expenses, which is more regular in pattern. The Executive Committee has determined that the approximate level of free reserves should be equivalent to four months expenditure. We are pleased to report that the required reserves have been maintained and we continue to operate prudently to build up funds for our future endeavours and developments.

Child Protection Policy:

We have adopted a policy from the Diocese of Chelmsford, based on the requirements of the Children Act 1989, which will be monitored and reviewed as necessary. Key members of the parish and those working with children have undertaken DBS (CRB) checks in line with legislative procedures.



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Health and Safety Policy:

A Health and Safety Policy has been adopted by our church and a manual which is updated regularly is maintained.

Sponsorship License:

As a registered charity, according to the new UK Immigration laws, our parish is required to obtain the Sponsorship License from the UKBA (United Kingdom Border Agency) for bringing our Vicar under Tier 2- Minister of Religion category which will be granted on the basis of certain eligibility criteria set up by the UKBA. The Home Office granted us the Sponsorship license with the Rating A.

Our vicar and family were granted entry visa on the basis of Sponsorship Certificate under the Sponsorship Management System. Our Diocesan Bishop Rt. Rev. Dr. Isaac Mar Philoxenos appointed Mr. Kurlan John as Authorising Officer and key contact person.

Membership:

All baptised persons who have their names in the Parish Register of St Peter's Mar Thoma Church East Area, London - UK are members. All members over the age of 18 years and who partake in the Holy Communion in the parish constitute the General Body of the Church, which currently stands at 120. Our membership as on 31st March 2018 is 55 Families. In total there are 219 Members in the parish, including children.

OUR VICARS:

- Rev. Benu John – from April 2006 to April 2007
- Rev. Abraham Mathew – from May 2007 to April 2010
- Rev. Sabu C Mathew – from May 2010 – April 2013
- Rev. Vinoj Varghese – from May 2013 – April 2016
- Rev. Dr. Jacob Abraham – from May 2016 – Present

Dioceses Bishops

St. Peter's Mar Thoma Church is under the leadership of North America and Europe Dioceses and there are 71 parishes and 7 congregation in the diocese. We whole heartedly thank Rt. Rev Dr. Geevarghese Mar Theodosius for the generous support and guidance to our church for last seven fruitful years as diocesan bishop till 31st March 2016. Further we whole heartedly welcome Rt. Rev Dr. Isaac Mar Philoxenos as our new diocesan bishop who took charge on 1st April 2016. May God almighty provide him with all the blessings to guide us in spiritual enlighten.

VICARAGE:

The Annual General Body Meeting of St. Peter's Mar Thoma Church held on 17th August 2014 suggested the executive committee, to study the feasibility of the purchase of a parsonage through a Bank Mortgage payment. A subcommittee consisting of 5 members to find a suitable house was constituted. A house on sale at Collier Row (154, Clock House Lane RM 5 2TJ), at a distance of 7 miles from the St Luke's Church was selected as the new Vicarage. The purchase was completed on 30/06/2015 and by the grace of God the Parsonage was dedicated on 14/08/2015 by our Diocesan Bishop Rt. Rev. Geevarghese Mar Theodosius Episcopa. As on 31st March 2018 the outstanding amount as loan is £124,740



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UK CENTRE & EUROPE REGION:

Our members are taking active leadership in various organisations under UK Centre and Europe Regional set up of the church.

COMPE (Council of Mar Thoma Parishes in Europe):

Our Parish is a contributing member of Council of Marthoma Parishes in Europe (COMPE) which is formed in 2009.

CTE & CTBI Membership:

We, St. Peter's Mar Thoma Church, London have membership in both Churches Together in England (CTE) and Churches Together in Britain and Ireland (CTBI).

REVIEW OF ACTIVITIES

Worship Services:

The Holy Communion services are celebrated in Malayalam and English on the Second and the Fourth Sundays of the month respectively. Divine services are conducted on First, Third and Fifth Sundays (as in case of 5th Sundays in a month). During the year we conducted 64 services of which 35 were Holy Communion services (including 5 at Chelmsford), 25 Divine worship services, 2 Good Friday Services, 1 Christmas Carol Service, 1 Year-End Watch night service.

Parish Convention and Fasting Prayer:

We conducted a three day convention on 9th, 10th and 11th February 2018 at St. Luke Church. Convention Speaker was Evg. Sabu Variyapuram.

Student dedication & Thanksgiving Service:

Student dedication and thanksgiving service was held as part of Holy Communion Service with special worship order promoting children participation in church worship on 10th September 2017 and 16th of September 2017 (Chelmsford Area)

Christmas Carol Service:

The Christmas Carol service was held on 17th of December 2017. The Christmas message was delivered by Fr. Paul Vincent. The programme was attended by Rev. John Brown, Vicar of St. Luke Church. The service was well attended by parish member and few members from our sister parishes as well. The Church Choir electrified the evening by their wonderful melodious songs praising and sharing the good news about the birth of our Lord and savior Jesus Christ.

Brightness and richness were added to the carol service by the wonderful performance of our Sunday school children and youth group. The icing on the cake was done by our area prayer group by their active participation in the carol service. The church atmosphere got warmer in as Sevlka Sangham and Edavaka Mission sang their songs and with the arrival of our special guest the Santa himself with gifts to share with children. On behalf of Executive committee we thank and appreciate the dedication and hard work of the Teachers, Leaders and team members of Choir, Sunday School, Youth Fellowship, Seveka Sangham, Edavaka Mission and Area Prayer groups.



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House to House carol singing:

House to house caroling was done during the Christmas season where members from all areas actively participated in visiting and sharing the good news about the birth of Jesus Christ our Savior. On behalf of Executive Committee we would like to thank all the Area Representatives --Varghese Mathew, Shinu K Varghese, Anil Cherian, Mrs. Lizamma Baby and Philip Varghes(Binu) for their great support in making house to house carols singing a great time of joy and participation. Mr. Eby Baby (Secretary) coordinated the carol rounds

Good Friday Services.

This Financial year, we had two Good Friday Services . 14th April 2017 and 30th of March 2018

Watch Night Service:

We had the Watch Night service and Holy Communion Service on 31st December 2018 at 10:00 pm at St. Luke's Church, Baxter Road, Ilford. Holy Communion service was celebrated by Rev. Dr.Jacob Abraham. The service was well attended by many of our members, thanking and praising Lord Jesus for allowing them another new year with their families and friends.

Harvest Festival:

The Harvest Festival was celebrated on 23rd of September 2017 at St.Luke Church Ilford. Sevika Sangham organised various stalls with Kerala delicacies. The youth league organised various games and other activities. Auctions of home-made products and other items played a key role in fund raising activity of the day. We raised a total amount £7,740. We would like to extend our sincere thanks to all the families for their generous support in Auction. We express our special thanks to our the convenors Anil Cherian and Jacob Mathew for their effort, at the same time appreciate the hard work of Mrs Julie Joseph (Sevika Sangham Secretary) and the team in effectively coordinating and planning the food allocation between families.

10th Anniversary:

Our 10th Anniversary was inaugurated by Rt. Rev. Mathew Mar Makarios Thirumani on 9th April 2017. On the Jubilee year, We built two houses in India for financially incapable families under the Jubilee homeless project. Our Jubilee project convener was Mr. Thomas Alexander. We published a souvenir on this year. Mr. Varghese Abraham was the sovanier conviner. We had a dedicated committee for successful completion of our jubilee project.

Family Sunday:

On 12th November 2017 Family dedication Sunday was celebrated as part of Holy Communion Service. Rev. Dr. Jacob Abraham celebrated Holy Communion service in St. Peters Mar Thoma Church. Mr. Joy Cherian, Family Councillor took a class on that day. During the service special covers were distributed to family and tithe offerings were collected.



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Vacation Bible School (VBS)

Our V.B.S. (Vacation Bibles School) was held from 1st June to 4th June 2017 at St. Luke's Church, Ilford and the theme was "Your Kingdom Come". Around 80 children both from our parish and other churches as well. As VBS director Mr. Henson Raj gave an excellent leadership. We appreciate the hard work and dedication of Mr. Varghese Abraham (VBS convener) and all the Sunday teachers for their support throughout the VBS. It was a great time for children as they thoroughly enjoyed the VBS and are eagerly waiting for the next year. As part of VBS, children raised 500 to support charity work. On 17th December 2017 as part of Christmas Carol Service, Mr Varghese Abraham thanked and appreciated children for their willingness & participation in charity work. The collected amount was handed over to Revd. John Brown Vicar of St. Luke Church Ilford for charity support.

PRAYER GROUPS:

St. Peter's Mar Thoma church presently has 6 active prayer groups (6th prayer group Harlow was unanimously approved by General body of St. Peter's Mar Thoma church on 22nd January 2017). Every prayer groups elect a representative for the executive committee and the representative coordinate area prayer meetings and other activities in the particular area.

Chelmsford –

Mr. Varghes Mathew was elected as area representative for Chelmsford area prayer group. Chelmsford area prayer group conduct Holy Communion Service as an outreach mission activity (as part of St. Peter's Mar Thoma Church London) to support spiritual growth among believers in and around Chelmsford. The Holy Communion service is conducted in accordance with the faith and practice of Mar Thoma Church, and is approved and blessed by a kalpana from then Diocesan Bishop Rt. Revd. Dr. Geevarghese Mar Theodosius. Believers from Bury St. Edmonds, Colchester, Clacton on sea, Southend on sea, Basildon, Harlow and Chelmsford participate in the Holy Communion Service held bimonthly (once in two month) in Chelmsford. Regular monthly prayer meetings, intercessor prayer for sick and needed and Sandaya Namaskaram prayer in the month of Great Lent.

Eastham –

Mr. Shinu K Varghese was the elected area representative of Eastham area prayer group. Regular prayer meetings are conducted in the area to support spiritual growth of the members in the area.

Ilford –

Santhya Namaskaram and Christmas Carol were conducted.

North London –

Anil Cherian was the elected area representative of North London area prayer group. Regular prayer meetings are conducted in the area to support spiritual growth of the members in the area.

Romford –

Mr. Lizamma Baby was the elected area representative of Romford area prayer group. Romford area prayer group conduct prayer meetings twice in month.



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Harlow –

Mr Phillip Varghese (Binu) was the elected as area representative of Harlow. Mr Phillip Varghese had been instrumental in planning and arranging regular prayer meetings in Harlow area to support spiritual growth among Harlow members.

Let's unite in thanking God Almighty for our 6 prayer groups and their wonderful support in all spiritual activity including Holy Communion service, Sandaya Naskaram, Carol service, etc and other activities like harvest festival, cultural festival, carol rounds etc.

MATRIMONY:

No matrimony reported in this period.

BAPTISM:

No Baptism

CHURCH and its ORGANISATIONS

Sunday School:

Sunday school classes are being held every week under the guidance of a dedicated team of teachers. There are 42 students and 14 teachers (full time and part-time). Sunday school is conducted regularly and we follow curriculum designed by North America & Europe Diocese. Sunday School head teacher was Valsamma Baby. On Saturday 4th November 2017, Sunday school children and teachers along with few parents attended a one day retreat organised at Richard Community Centre, London to celebrate World Sunday school day organized by Zonal Sunday School committee lead by St. James Mtc London. Sunday school anniversary was celebrated on 10th of December 2017 at St. Luke Church.

Sevika Sangham (The Women's Mission)

Suvisesha Sevika Sangham or Sevika Sangham is an integral part of Mar Thoma Church and plays a vital role in church activity. Every woman above the age of 18 years is a member of the Sevika Sangham. Sevika Sangham organises regular Bible study and fasting prayer on every 2nd Saturday of the month. They participate in centre meetings and programs organised by sister church from time to time. Sevika Sangham under the leadership of Mrs Julie Joseph has done commendable work in the area of Fasting prayer, Chain prayer and Charity. By the Grace of God. Sevika sangham have a great deal of involvement in Harvest festival, and Christmas Carol services. We really appreciate the group effort and hard work of the team members.

Youth Fellowship:

Youths have their regular cottage prayer meetings every month. They also have bible studies and take active part in the choir and worship services. Youth members participate in programmes organised by our sister parishes. Youth Sunday was celebrated on 8th October 2017 a special dedication service was held. Mr Jibbi Philip and Emil Eby very enthusiastically coordinated the youth activity in an outside the parish.



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Choir:

Choir takes active part in Sunday Services. The choir practices one hour every Sunday before the worship service. It's very encouraging seeing the choir leaders nurturing young talents and supporting them to sing and play musical instruments. The choir always update themselves by learning new hymns and tunes published by the DSMC of Mar Thoma church.

Choir Dedication Service was held on 25th of June as part of Holy Communion Service and we had a special guest Rev P.K. Zachariah on that day.

Melody is at its best when it comes to Christmas carols, as choir members start practicing songs well in advance. They also participated in the ecumenical service held at St John's Mar Thoma Church, Hounslow on the 24th of December 2017. We highly value the dedication of all choir members in ensuring that we have a graceful service on Sundays. Ms. Sneha SKaria was elected Secretary of our church choir. Mrs. Jyothi Santhosh and Mr. Suraj Alex served as the Malayalam and English choir leaders respectively.

Edavaka (Parish) Mission (Mar Thoma Voluntary Evangelistic Association -MTEVA)

With the sole motto of every Marthomite is an evangelist, all the members above 18 years of age is considered to be members of Edavaka Mission. Edavaka mission is instrumental in organising prayer meetings and bible classes. They also give leadership in organising Family Retreats. Edavaka mission Conducted an Unarvuyougam on 23rd November Rev. Dr. Ninan V George was invited to share the word on God. Edavaka mission conducted prayers in various houses during the year. Edavaka mission secretary was Mr. Binu George and Trustee was Mr. Anil Cherian.

Committee and General Body Meetings:

The executive committee met 7 times during the year to plan and advice necessary guidance for the regular and other activities of the parish. Three General body meetings were held during the year to decide various policy matters regarding several activities of the parish.

A joint committee meeting was held in St. Luke Church between St. Peter's MTC and All Saints MTC committee members to plan future programs.

WEBSITE:

The Parish web site is www.marthomachurchlondon.com, which is regularly updated with useful information for our church members. We would like to express our sincere thanks to Mr. Varghese Abraham for the timely web updates.

NEWS LETTER / PROGRAMME DIARY:

The St. Peter's Mar Thoma Church newsletter is published quarterly with programme diary of all services and events, Epistle and Bible Reading portions, names of members who are to read the lessons and those assisting the Vicar. The newsletter keeps our members informed of all future events.



St. Peter's Mar Thoma Church, London. UK 2017-18

FINANCE:

The audited statement of accounts for the year ended 31st March 2018 is appended to this report together with the statement by the Independent Examiners appointed under the Charities Act 1993 and the Charities (Accounts and Reports) Regulations 2000.

Our sincere gratitude to Trustees, internal auditors and Thomas David Accountancy and Taxation, Bristol for their timely preparation of accounts, auditing work undertaken and reports.

VISITING BISHOPS, CLERGY AND EVANGELISTS:

We are very grateful to all who visited our parish and blessed us by sharing the gospel of our Lord and savior Jesus Christ, especially to:

- Rt. Rev. Dr. Mathews Mar Makarios Episcopa
- Rev. Shibu Kurian
- Rev. Sijo John
- Rev. M.J. Cherian
- Rev. V.T. John (Chelmsford service)
- Rev P.K. Zachariah

ACKNOWLEDGEMENTS:

Our sincere gratitude are due to all those who guide us and support us, particularly to:

- The Most Revd. Dr. Philipose Mar Chrysostam Mar Thoma Vallya Metropolitan
- The Most Revd. Dr. Joseph Mar Thoma Metropolitan
- The Bishop of Chelmsford, Rt. Revd. Stephen Cottrell
- The Diocesan Bishop Rt. Revd. Dr. Geevarghese Mar Theodosius.
- The Diocesan Bishop Rt. Revd. Dr. Isaac Mar Philoxenos
- Revd. John Brown, The Anglican Parish of St. Luke's Great Ilford.

We acknowledge the contributions of various leaders who prayerfully supported the mission and vision of St. Peter's Mar Thoma Church.

We are indebted to all our Parish Members for their generosity and active participation in all the programmes. The executive committee extends our heartfelt appreciation to all convenors, coordinators, office bearers for their prayerful support towards spiritual growth.



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CONCLUSION:

By the grace of Our Heavenly Father, Our saviour Lord Jesus Christ and The Holy Spirit, we have completed yet another year as Parish in the East Area of London. We are continuously being blessed with new members. God has been so kind and good to all of us, graciously blessing us in all our endeavours and without God's providence we would not have reached this far.

We are obliged to Rev. Dr. Jacob Abraham in guiding us and also to Reena Kochamma and children who do take time and effort to actively participate in our church activities.

The Executive Committee is grateful for the prayer and financial support of each and every member of St. Peter's Mar Thoma church and sister parishes in United Kingdom. Let us be an example to others by being a community extending warm welcome to all guests and newcomers, offering every possible help and support, binding each other with the chord of LOVE gifted to us by our Lord and Saviour Jesus Christ.

"For no one can lay a foundation other than that which is laid, which is Jesus Christ" (1Corinthians 3:11)

On behalf of the Executive Committee,

Mr. Eby Baby

(Secretary – St. Peter's Mar Thoma Church, Ilford, London)

Date: 31st March 2018.

REGISTERED CHARITY NUMBER: 1123807

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2018
for
St. Peter's Mar Thoma Church

Thomas David Accountancy & Taxation
550 Filton Avenue
Bristol
BS7 0QG

St. Peter's Mar Thoma Church

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for the Year Ended 31 March 2018

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St. Peter's Mar Thoma Church

Report of the Trustees **for the Year Ended 31 March 2018**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Significant activities

Worship Services: The Holy Communion services are celebrated in Malayalam and English on the 2nd and 4th Sundays of the month and on 1st and 3rd Sundays we have Divine services.

Student dedication & Thanksgiving Service: Student dedication service was held on 10 September 2017 as part of Holy Communion Service with special worship order promoting children participation in church worship.

Christmas Carol Service: The Christmas Carol service held on 17 December 2017 and Revd. John Brown, vicar of St Luke's church delivered the Christmas message.

House to House carol singing: House to house carol singing was conducted and all areas actively participated in visiting and sharing the good news about the birth of Jesus Christ our Saviour.

Watch Night Service: On 31 December 2017 at 10:00 pm we conducted the Watch Night service and Holy Communion Service in St. Luke's Church, Baxter Road, Ilford. The Holy Communion service was celebrated by Rev. Dr Jacob Abraham.

Harvest Festival: Harvest Festival was celebrated on 23 September 2017.

Family Sunday: Family Dedication Sunday was celebrated as part of Holy Communion Service on 12 November 2017.

Vacation Bible School (VBS): Our V.B.S. was held from 01 June to 4 June 2017 at St. Luke's Church, Ilford and the theme was "Your Kingdom Come". Around 80 children participated both from our parish and other churches.

Lent Season Prayers - Sandhaya Namaskaram prayers were conducted in all areas under the leadership of prayer group from 19 February 2018 onwards.

Youth Sunday - We celebrated youth Sunday on 8 October 2017 as part of Holy Communion Service.

World Sunday School Day - On Saturday 4 November 2017, children and teachers along with few parents attended a one day retreat.

Prayer Meeting - Area prayer meetings are conducted in member's house to support spiritual growth.

Choir Dedication Service: Choir Dedication Service was held on 25 June 2017.

Sunday School Anniversary: Sunday School anniversary was celebrated on 10 December 2017.

Edavaka Mission Prayer: On 23 November 2017 Edavaka Mission conducted an Unarvuyougam. Main speaker was Rev.Dr Ninan V George.

Parish Convention and Fasting Prayer: Parish convention was conducted on 9 to 11 February 2018.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is controlled by its governing document, constitution adopted on 2 March 2008 and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1123807

St. Peter's Mar Thoma Church

Report of the Trustees
for the Year Ended 31 March 2018

REFERENCE AND ADMINISTRATIVE DETAILS

Principal address

154 Clockhouse Lane
Collier Row
Romford
Essex
RM5 2TJ

Trustees

Rev. Dr Jacob Abraham
Mr Benoy Peter
Mr Eby Baby
Mr Sibi George
Mrs Mithu Varghese
Mr Scaria George
Mr Neil Abraham Varghese
Mr Reji Thankachan
Mrs Elizabeth Varghese
Mrs Jothi Joseph


-Vicar and President
- Vice President
-Secretary
-Trustee Finance
- Trustee Accountant

Mrs Jessin Sarah Koshy
Mr Binu George
Mr Varghese Mathew
Mrs Julie Joseph
Mr Anil Cherian
Mr Shinu K Varghese
Mrs Lisamma Baby
Mr Philip Varghese

Independent examiner

Thomas David Accountancy & Taxation
550 Filton Avenue
Bristol
BS7 0QG

Approved by order of the board of trustees on 10/11/2018 and signed on its behalf by:


.....
Mr Eby Baby
(Secretary)

Independent examiner's report to the trustees and members of
St. Peter's Mar Thoma Church, East Area- UK

We report on the accounts of the Church for the year ended 31 March 2015, which are set out on pages to .

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is our responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to our attention.

Basis of independent examiner's report

Our examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with our examination, no matter has come to our attention:

(1) which gives us reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr. Kurlan John
Hon. Independent Examiner

Dated:



Mr. Jimmy. T. Jacob
Hon. Independent Examiner

Dated:

Independent Examiner's Report to the Trustees of
St. Peter's Mar Thoma Church

I report on the accounts for the year ended 31 March 2018 set out on pages four to nine.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Thomas David FCCA
Thomas David Accountancy & Taxation
550 Filton Avenue
Bristol
BS7 0QG

Date: 05/11/2018

St. Peter's Mar Thoma Church

Statement of Financial Activities
for the Year Ended 31 March 2018

		Unrestricted funds	Restricted fund	2018 Total funds	2017 Total funds
	Notes	£	£	£	£
INCOME AND ENDOWMENTS FROM					
Donations and legacies		43,043	9,708	52,751	46,068
Other activities	2	7,740		7,740	10,716
Investment income	3	-	-	-	-
Other income		<u>20,536</u>	<u>-</u>	<u>20,536</u>	<u>29,945</u>
Total		71,319	9,708	81,027	86,729
EXPENDITURE ON					
Charitable activities					
Church Running Costs		63,502	13,556	77,058	77,518
Other		<u>2,321</u>	<u>-</u>	<u>2,321</u>	<u>3,095</u>
Total		<u>65,823</u>	<u>13,556</u>	<u>79,379</u>	<u>80,613</u>
NET INCOME		5,496	(3,848)	1,648	6,116
RECONCILIATION OF FUNDS					
Total funds brought forward		179,308	3,395	182,703	176,587
Transfer between funds		<u>(453)</u>	<u>453</u>		
TOTAL FUNDS CARRIED FORWARD		<u><u>184,351</u></u>	<u><u>-</u></u>	<u><u>184,351</u></u>	<u><u>182,703</u></u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.


St. Peter's Mar Thoma Church

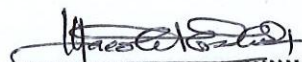
Balance Sheet
At 31 March 2018

	Not es	Unrestricted funds £	Restricted fund £	Total 2018 funds £	Total 2017 funds £
FIXED ASSETS					
Tangible assets	8	289,066	-	289,066	291,327
CURRENT ASSETS					
Debtors	9	11,296	-	11,296	9,820
Cash at bank and in hand	10	<u>18,674</u>	<u>-</u>	<u>18,674</u>	<u>20,677</u>
		29,970		29,970	30,497
CREDITORS					
Amounts falling due within one year	11	<u>(18,140)</u>	<u>-</u>	<u>(18,140)</u>	<u>(14,894)</u>
NET CURRENT ASSETS		<u>11,830</u>	<u>-</u>	<u>11,830</u>	<u>15,603</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		300,896	-	300,896	306,930
CREDITORS					
Amounts falling due after more than one year	12	<u>(116,545)</u>	<u>-</u>	<u>(116,545)</u>	<u>(124,227)</u>
NET ASSETS		<u>184,351</u>	<u>-</u>	<u>184,351</u>	<u>182,703</u>
FUNDS	15				
Unrestricted funds				184,351	179,308
Restricted funds				-	<u>3,395</u>
TOTAL FUNDS				<u>184,351</u>	<u>182,703</u>

The financial statements were approved by the Board of Trustees on 10th NOV 2018 and were signed on its behalf by:


.....
Mrs Mithu Varghese
(Trustee-Accountant)


.....
Mr Siby George
(Trustee- Finance)


.....
Rev. Dr Jacob Abraham
(Vicar and President)



Notes to the Financial Statements
for the Year Ended 31 March 2018

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' EFA, the and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Freehold property	- not provided
Fixtures and fittings	- 25% on reducing balance basis
Motor vehicles	- 25% on reducing balance basis
Computer equipment	- 33.33% on reducing balance basis

The trustees have carried out a full impairment review in accordance with FRS 102, as a result of which no depreciation charge is made in respect of Freehold Property on the ground that the estimated residual value is not materially different from its carrying value in the Balance Sheet.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

	2018	2017
	£	£
Fundraising -Harvest Festival	<u>7,740</u>	<u>10,716</u>

3. INVESTMENT INCOME

	2018	2017
	£	£
Bank Interest	<u>-</u>	<u>-</u>

St. Peter's Mar Thoma Church

Notes to the Financial Statements - continued
for the Year Ended 31 March 2018

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2018 nor for the year ended 31 March 2017 other than the ministerial stipend and other related living expenses paid to the vicar for his pastoral duties.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2018 nor for the year ended 31 March 2017.

6. INVESTMENT POLICY

The trustees have the power to transfer money from the current account to a deposit account to maximise the income received from interest.

7. RISK MANAGEMENT

The trustees have assessed the major risks to which the charity is exposed, in particular those related to its operations, personnel and finances, and are satisfied that the systems are in place to mitigate our exposure to major risks. The trustees to ensure that they still meet the needs of the charity periodically review these procedures.

St. Peter's Mar Thoma Church
Notes to the Financial Statements - continued
for the Year Ended 31 March 2018

8. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 April 2017	282,282	6,865	10,048	1,529	300,724
Additions	-	-	-	60	60
At 31 March 2018	<u>282,282</u>	<u>6,865</u>	<u>10,048</u>	<u>1,589</u>	<u>300,784</u>
DEPRECIATION					
At 1 April 2017	-	4,162	4,184	1,051	9,397
Charge for year	-	676	1,466	179	2,321
At 31 March 2018	-	<u>4,838</u>	<u>5,650</u>	<u>1,230</u>	<u>11,718</u>
NET BOOK VALUE					
At 31 March 2018	<u>282,282</u>	<u>2,027</u>	<u>4,398</u>	<u>359</u>	<u>289,066</u>
At 31 March 2017	<u>282,282</u>	<u>2,703</u>	<u>5,864</u>	<u>478</u>	<u>291,327</u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Debtors	240	-
Gift Aid Tax Receivable	10,411	9,528
Prepayments	<u>645</u>	<u>292</u>
	<u>11,296</u>	<u>9,820</u>

10. CASH AT BANK AND IN HAND

	General fund £	Restricted Fund £	2018 Total funds £	2017 Total funds £
Cash in hand	-	-	-	-
Lloyds Account	16,051	-	16,051	8,369
CCLA- Building Capital Fund	51	-	51	51
Barclays Account	<u>2,572</u>		<u>2,572</u>	<u>12,257</u>
Total	<u>18,674</u>	-	<u>18,674</u>	<u>20,677</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2018 £	2017 £
Bank loans and overdrafts (see note 13)	8,195	8,709
Social security and other taxes	1,070	1,110
Creditors & Accruals	350	480
Provisions for Vicar's transfer Cost	<u>8,525</u>	<u>4,595</u>
	<u>18,140</u>	<u>14,894</u>

12. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2018 £	2017 £
Bank loans (see note 13)	116,545	124,227

St. Peter's Mar Thoma Church
Notes to the Financial Statements - continued
for the Year Ended 31 March 2018

13. LOANS

An analysis of the maturity of loans is given below:

	2018 £	2017 £
Amounts falling due within one year on demand:		
Bank loans	<u>8,195</u>	<u>8,709</u>
Amounts falling due in more than five years:		
Repayable by instalments:		
Bank Loan	<u>116,545</u>	<u>124,227</u>

14. SECURED DEBTS

The following secured debts are included within creditors:

	2018 £	2017 £
Bank loans	<u>124,740</u>	<u>132,936</u>

The Bank loan is fully secured by first legal charge over the freehold property at 154 Clock House Lane, Romford, Essex, RM5 2TJ.

15. MOVEMENT IN FUNDS

	At 1.4.17 £	Net movement in funds £	Transfers between funds £	At 31.3.18 £
Unrestricted Funds				
General fund	175,656	7,031	(1,253)	181,434
Edavaka Missison	378	-	-	378
Youth League	219	(423)	300	96
Sevika Sangam	2,987	(625)	-	2,362
Sunday School Fund	68	(487)	500	81
	<u>179,308</u>	<u>5,496</u>	<u>(453)</u>	<u>184,351</u>
Restricted Funds				
Jubilee Project	3,395	(3,848)	453	-
	<u>182,703</u>	<u>1,648</u>	<u>-</u>	<u>184,351</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	69,998	62,967	7,031
Sevika Sangam	671	1296	(625)
Sunday School Fund	650	1137	(487)
Edavaka Missison		423	(423)
Youth League	<u>71,319</u>	<u>65,823</u>	<u>5,496</u>
Restricted Funds			
Jubilee Project	9,708	13,556	(3,848)
	<u>81,027</u>	<u>(79,379)</u>	<u>1,648</u>

16. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2018.

St. Peter's Mar Thoma Church
Detailed Statement of Financial Activities
for the Year Ended 31 March 2018

	2018 £	2017 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Stewardship	16,720	15,240
General Offertory	4,360	3,470
Wedding/Birthday Donations	1,568	1,810
Recessa/Uposhanam/Diocesan Sun	1,040	780
General Donations	833	958
Christmas Carol	1,735	1,956
Charity Donations/Spl Offer	1,840	2,380
VBS Donations	1,298	1,850
Special Events	1,025	2,450
Sevika Sangam	671	1,743
Sunday School Income	650	410
Jubilee Project	9,708	3,395
Gift Aid Tax Refund	11,303	9,626
Parsonage Fund	-	-
	52,751	46,068
Other trading activities		
Fundraising -Harvest Festival	7,740	10,716
Investment income		
Bank Interest	-	-
Other income		
Contributions from churches	20,536	29,945
Total incoming resources	81,027	86,729
EXPENDITURE		
Charitable activities		
Ministerial Stipend	23,628	24,089
Provident Funds	379	379
Travel & Subsistence	2,965	2,819
Vicarage Expenses	4,788	5,521
Visting Clergy,Bishops & Evang	2,000	1,050
Motor Expenses	2,648	2,119
Driving Licence Fees	-	826
Church/Hall Rent	2,663	2,208
Printing, Postage & Stationery	251	316
Vicar's Transfer Funds	5,000	9,000
Harvest Festival costs	-	210
Repairs & Renewals	-	4,221
Sunday School	1,137	1,584
Choir	158	109
Recessa,Diocesan & Mandalam	121	2,790
Special Events/Refreshments	1,425	3,436
Altar Expenses	58	33
Immigration & Work Permit	179	159
Vacation Bible School	2,892	2,259
Sundry Expenses	-	298
Bureau Costs	463	431
Sevika Sangam	1,296	1,558
Youth League	423	-
Accountancy	350	480
Carried forward	52,824	65,895

This page does not form part of the statutory financial statements

St. Peter's Mar Thoma Church

Detailed Statement of Financial Activities
for the Year Ended 31 March 2018

	2018 £	2017 £
Charitable activities		
Brought forward	52,824	65,895
Donations	500	-
Membership Fees (COMPE)	2,250	300
Diocesan Central Meetings	-	590
Specific Donations	-	500
Charitable Donations	903	1,072
Jubilee Project	13,556	-
Legal Costs	-	188
Insurance	544	289
Bank Loan Interest & Charges	<u>6,481</u>	<u>8,684</u>
	77,058	77,518
Other		
Fixtures and fittings	676	901
Motor vehicles	1,466	1,955
Computer equipment	179	239
	<u>2,321</u>	<u>3,095</u>
Total resources expended	79,379	80,613
	<u>1,648</u>	<u>6,116</u>
Net income		