

Hainworth Wood Community Centre

Charity number 1161769

Annual Report and Financial Statements
for the year ended 31 March 2018



West Yorkshire Community Accounting Service

Hainworth Wood Community Centre

Annual Report and Financial Statements for the year ended 31 March 2018

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Prepared by West Yorkshire Community Accounting Service

Hainworth Wood Community Centre

Trustees' report for the year ended 31 March 2018

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position
John Smith	
Richard Wainhouse	
Janet Peters	
Betty Cartwright	
Thomas Simcock	Treasurer

Committee Members

Neil Harris	Chair
Claire Young	Vice Chair
Trevor Parry	Vice Treasurer
Edna Bradley	
Ellen Baily	
Claire Lockyer	
Sarah Makay	

Non Voting

Elspeth Mangham	Secretary
Cllr Doreen Lee	Attendance as advisor
Cllr Malcolm Slater	Attendance as advisor
Sue Gledhill	Attendance as advisor

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1161769, on 21 May 2015.

Registered and principal address

Hainworth Wood Community Centre
109 Hainworth Wood Road
Keighley
BD21 5NG

Bankers

Yorkshire Bank
73 North Street
Keighley

Independent examiner

Dave Collins

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charitable incorporated organisation is governed by a constitution adopted on 30 November 2014.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

Hainworth Wood Community Centre

Trustees' report (continued) for the year ended 31 March 2018

Objectives and activities

The charity's objects

To further or benefit the residents of Hainworth Wood and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the Local Authorities, voluntary and other organisations in a common effort to advance education and provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by charity in furtherance of the above objects.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit.

Chairman's Report

HWCC has had a year of preparation and rebuilding for the future. The climate around us has changed and community groups face the challenge of finding new and innovative ways to fund themselves and to harness great volunteers. I believe we have those core elements at HWCC.

The management committee and then the countless hours put in particularly on the ground by Elspeth, Jan and Claire have kept the centre going and we are now seeing some brilliant opportunities to reach out to the local community in a new way. Meeting regularly with a pool of professionals, we have had advice on pulling together a plan to ensure stability and sustainability.

We have developed a great partnership with Big Local and through some initial funding we have seen some good community events put on and some positive new links and potential future partnerships and also funding opportunities being available to us.

Our existing link with InCommunities has seen the start of a new job club. We have also been able to host a monthly community kitchen for those who need that extra support, some due to food poverty and others needing a place of friendship and conversation.

Our DART group continues and is a vital provision for a lively group of over 50s who have become a real community of people enjoying time together, doing varied activities and a good cooked meal provided by Christine.

My year as Chair comes to a close at the AGM, as I think the next phase of HWCC is exciting with more opportunity to grow and serve the community but needs a new person with more time available to bring that together.

Financial review

The net payments for the year were £1,147, including net payments of £2,186 on unrestricted funds and net receipts of £1,039 on restricted funds.

Reserves policy

The charity's free cash reserves at the year end were £9,560.

The trustees have not adopted a formal reserves policy.

Signed on behalf of the board of trustees:

Signed:

Date:

Name (Trustee)

Hainworth Wood Community Centre

Independent examiner's report to the trustees of Hainworth Wood Community Centre Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2018, which are set out on pages 5 to 8.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Name: Dave Collins

Date:

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Hainworth Wood Community Centre
Receipts and payments account
for the year ended 31 March 2018

	Notes	2018 Unrestricted funds £	2018 Restricted funds £	2018 Total funds £	2017 Total funds £
Receipts					
Grants	(2)	14,928	4,731	19,659	36,644
Recycle Project		-	-	-	138
Fundraising and events		296	535	831	918
Donations		80	-	80	167
Other income		-	-	-	1,535
Leisure link		2,910	-	2,910	5,796
Dart Lunch		2,686	-	2,686	2,120
Room hire		287	-	287	1,415
Total receipts		<u>21,187</u>	<u>5,266</u>	<u>26,453</u>	<u>48,733</u>
Payments					
Wages	(3)	5,223	-	5,223	20,555
Payroll charges		54	-	54	222
Utilities		3,188	-	3,188	5,162
Telephone		876	-	876	713
Freelance workers		6,413	-	6,413	7,752
Premises expense		476	3,797	4,273	4,930
Equipment		1,536	-	1,536	1,600
Fund Raising and Event Costs		756	300	1,056	593
Volunteer Expenses		-	-	-	67
Youth Expenditure		-	-	-	1,636
Dart Expenditure		4,344	-	4,344	4,170
Miscellaneous expenditure		57	130	187	580
Independent examination		450	-	450	450
Total payments		<u>23,373</u>	<u>4,227</u>	<u>27,600</u>	<u>48,430</u>
Net receipts / (payments)		<u>(2,186)</u>	<u>1,039</u>	<u>(1,147)</u>	<u>303</u>
Cash fund balances brought forward		<u>11,746</u>	<u>407</u>	<u>12,153</u>	<u>11,850</u>
Cash fund balances carried forward	(4)	<u>9,560</u>	<u>1,446</u>	<u>11,006</u>	<u>12,153</u>

Hainworth Wood Community Centre

Statement of assets and liabilities

as at 31 March 2018

	2018	2018	2018	2017
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	9,145	1,446	10,591	12,032
Cash in hand	415	-	415	121
Total cash funds	<u>9,560</u>	<u>1,446</u>	<u>11,006</u>	<u>12,153</u>

Liabilities	£
Independent examination	<u>432</u>
	<u>432</u>

Approval of the accounts

The financial statements were approved by the board of trustees on

Date:

Signed: (Trustee)

Name

Hainworth Wood Community Centre

Notes to the accounts

for the year ended 31 March 2018

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Hainworth Wood Community Centre

Notes to the accounts continued

for the year ended 31 March 2018

2 Grants and donations

	2018 Unrestricted funds £	2018 Restricted funds £	2018 Total funds £	2017 Total funds £
Bradford MDC - Community Development	-	-	-	21,000
Bradford MDC - Community Building	4,920	-	4,920	3,782
Bradford MDC - Dart Lunches	9,249	-	9,249	9,249
Incommunities	759	-	759	1,000
Co-op	-	4,731	4,731	-
Big Local	-	-	-	1,033
Bradford MDC (Play & Activity Scheme)	-	-	-	580
	<u>14,928</u>	<u>4,731</u>	<u>19,659</u>	<u>36,644</u>

3 Staff costs and numbers

	2018 £	2017 £
Gross salaries	2,828	20,555
Social security costs	237	1,717
Employment allowance	(237)	(1,717)
Redundancy	<u>2,395</u>	<u>-</u>
	<u>5,223</u>	<u>20,555</u>

4 Restricted funds

	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Big Local	407	535	718	-	224
Co-op	<u>-</u>	<u>4,731</u>	<u>3,509</u>	<u>-</u>	<u>1,222</u>
	<u>407</u>	<u>5,266</u>	<u>4,227</u>	<u>-</u>	<u>1,446</u>

Fund name

Purpose of restriction

Big Local	For setting up new groups and activities, fun day and sign
Co-op	For refurbishment of toilets

5 Trustee expenses

No trustee received any expenses during this year or the previous year.

6 Related party transactions

There were no related party transactions during this year or the previous year.