

ALL SAINTS NORMANTON COMMUNITY PROJECT LTD

Haw Hill Park, Off Castleford Road, Normanton, West Yorkshire, WF6 2DP

Registered charity number 1143947

A company limited by guarantee number 07193727

ANNUAL REPORT AND FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

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ALL SAINTS NORMANTON COMMUNITY PROJECT LTD

ACCOUNTS

YEAR ENDED 31 MARCH 2018

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ALL SAINTS NORMANTON COMMUNITY PROJECT LTD

TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2018

Trustee Details	Position	Dates
Reverend Alan Murray	Chair of Trustees	
June Lesley Townend		
Alison Christine Cannon		
Susan Stevens		Resigned November 2017
Alan Murray		
Phil Maries		
Teresa Webb		
Neil Court Johnson		Appointed October 2017

Charity number 1143947 Registered 23 September 2011

Company number 7193727 Incorporated 17 March 2010

Registered address

The Well Project,
Haw Hill Park,
Off Castleford Road,
Normanton,
West Yorkshire,
WF6 2DP.

Bankers

The Co-operative Bank Plc,
PO Box 250.
Skelmersdale,
WN8 6WT

Independent Examiner

T Peel,
Accountant,
49 Sandal Hall Mews,
Sandal,
Wakefield,
West Yorkshire,
WF2 6ED

ALL SAINTS NORMANTON COMMUNITY PROJECT LTD

TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2018

Method of recruitment and appointment of Trustees

The Trustees of the Charity are also directors for the purposes of company law and are appointed at the AGM.

The Charity's objects

Such charitable purposes for the benefit of the inhabitants of Normanton as the trustees shall think fit within the ethos of Christian care in particular but not exclusively:

- 1) the provision of facilities for recreation or other leisure time occupation of individual who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.
- 2) The relief of unemployment for the benefit of the public.

The charity's main activities

To promote any charitable purposes for the benefit of the inhabitants of West Yorkshire, and in particular the promotion of social inclusion and personal development, within an ethos of Christian care.

This will be undertaken by:

1. Providing a facility for people to meet in, to obtain advice, health support and social skill development, leading to education and employment.
2. Raising public awareness of the issues affecting people with illness, disability, discrimination and substance abuse or dependency, both generally and in relation to their social exclusion.
3. Providing workshops, forums, advocacy and general support.
4. Providing recreational facilities and opportunities that promote good health.
5. A transport service to and from recreational and public services.
6. Outings and social trips including transport to and from home.
7. Information technology access in a social environment.
8. Opportunity for personal development for the benefit of self and the community.
9. The provision of food through a food bank supported by public and corporate donations.

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ALL SAINTS NORMANTON COMMUNITY PROJECT LTD

TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2018

Achievements and performance 1 April 2017 to 31 March 2018

During the activity period the main objectives of the trustees were to look at developing the structure and development of the trustee team.

Continue to raise the projects profile within the local community and wider areas.

Overview of the year

April 2017

Trussell Trust membership renewed.
Kerry Nichol, Youth Worker, left the Well Project for a job with more hours.
Craig Turner appointed as new Youth Worker.
Attended Squires Egg Run
Easter Egg Hunt at the Well Project
Attended Bidvest Sustainability Meal
Car Boot Sale at Haw Hill Park in aid of the Well Project
The decision was made to close the Well Project at Sunnybank and run solely from the Haw Hill building.

May 2017

Mayor of Normanton's Presentation Evening
Classic Car show Tombola
Haw Hill Park new play area opens
Craig Turner left the Well Project employment

June 2017

Jo Cox's memory walk and picnic at Heath Common
Karen Williams appointed as new Youth Worker.
Sainsbury's Charity of the Year Partnership ended, but continue to provide permanent foodbank collection point.
TSB Normanton Charity of the Year partnership ended
Vanguard project started in conjunction with Community Anchor Network.

July 2017

Featherstone Gala – Games and Tombola
Normanton Town Council's Party in the Park
All Saints Church hold service in aid of the Well Project
Jenny Farrall-Bird left the Well Project employment.
Attended Bidvest Employee Fun Day – raised £1200.
Wayne Fearnley started as our Bike Library volunteer.
Summer Band Concert in the park – raised £76

August 2017

Took part in Holiday Fun Clubs throughout the Summer holidays
Started running Holiday Hunger Breakfast Clubs during school holidays
South Kirkby Gala – Face Painting

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ALL SAINTS NORMANTON COMMUNITY PROJECT LTD

TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2018

Overview of the year (continued)

September 2017

Receive income from Changing Rooms

Normanton Gala – Bottle Stall, tombola and face - painting – it rained – heavily!

No carboot this year due to the weather!

Normanton Gala No 2 (because of the rain the previous week!)- Tombola stall

October 2017

All local schools and Churches collected donations at their Harvest Festivals for the Normanton Food Bank.

Breakfast Clubs ran through school half term.

Normanton 2nd Hand Market selling donated items

Meet the Mayor event at the Town Hall

Pumpkin Carving at Youth Clubs

Alternative Halloween event at Church

November 2017

Terry Smith started as a volunteer at the Bike Library.

Creating 22 new Dementia Friends at training at Youth Clubs.

Working in partnership with the Scouts in Normanton.

Normanton Light Switch on – Tombola stall.

Newall Prison talk.

Castleford Tigers donated to the Well Project.

Neil Court-Johnston appointed as Trustee.

December 2017

Polar Express Evenings at the Youth Clubs with the Mayor of Normanton.

Elves in the Park event, face painting and tombola stall raising money for the Well.

Very generous collections of food and toy donations from local businesses and people in the community.

January 2018

Neville Raper, Author started Creative Writing Club at the Well Project.

February 2018

Men's Group started at Whinn Dale.

March 2018

In the last financial year, 2017 – 2018 we fed 631 people at the Normanton foodbank.

Easter egg hunt held at Haw Hill Perk, 163 young people attended.

In the last financial year, 2016/17 we fed 817 people at the Normanton Foodbank.

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ALL SAINTS NORMANTON COMMUNITY PROJECT LTD

TRUSTEES' REPORT

YEAR ENDED 31 MARCH 2018

Financial review

The net income for the year was £44844

Reserves policy

The charity's free reserves at the year end were £15859

The Trustees have decided to make sure we always try to have at least three months running costs in free reserves at any time; this was achieved this financial year.

Statement of Trustees' responsibilities

The Trustees (who are also directors for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the applicable law and UK Accounting Standards.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005 (FRS102)) and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Signed on behalf of the board of Trustees:

Trustee.....

Name.....

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ALL SAINTS NORMANTON COMMUNITY PROJECT LTD

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS

I report on the accounts for the year ended 31 March 2018 set out on pages 7 to 9.

This report is made solely to the trustees, as a body, in accordance with section 145 of the Charities Act 2011 (the Act). My examination has been undertaken so that I might state to the trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the trustees for my examination, for this report or for the opinion I have formed.

Respective responsibilities of trustees and independent examiner

The trustees who are also directors of the company for the purposes of company law are responsible for the preparation of the accounts. The trustees consider that an audit is not required for the year under section 144(2) of the Act and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the Act.
- to follow such procedures laid down in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report.

My examination was carried out in accordance with the General Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. I also include consideration of any unusual items or disclosures in the accounts, and seek explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements to:
 - keep accounting records in accordance with section 130 of the Act; and
 - prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met: or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Trevor Peel,
Accountant,
49 Sandal Hall Mews,
Sandal,
Wakefield,
West Yorkshire,
WF2 6ED.

ALL SAINTS NORMANTON COMMUNITY PROJECT LTD

STATEMENT OF FINANCIAL ACTIVITIES - UNRESTRICTED FUNDS

FOR THE YEAR ENDED 31 MARCH 2018

	2018 £	2017 £
Incoming resources		
Donations	27847	23264
Well wishers	4029	4236
Gift Aid tax refund	3560	2015
Fund raising	8848	6441
Room hire	69	30
Mini bus hire	491	102
Bank interest	-	-
Total incoming resources	44844	36088
Resources expended		
Salaries	22091	29490
Staff expenses	3511	1452
Fundraisers fees	160	31
Rent		1
Water	231	288
Telephone	1342	1086
Insurance	985	632
Repairs and renewals	1276	3152
Electricity	370	1245
Legal and professional expenses	2017	718
Independent examiner's fee	550	450
Secretarial	120	100
Young peoples resources	1313	742
Foodbank	247	417
Consumables	660	825
MeatnEat Diner		2663
Miscellaneous expenses	886	622
Motor expenses	2212	2175
Depreciation	4519	4519
Total resources expended	42490	50608
Net income/ (expenditure)	2354	(14520)
Fund balance brought forward	13505	28025
Fund balance carried forward	15859	13505

ALL SAINTS NORMANTON COMMUNITY PROJECT LTD

BALANCE SHEET AS AT 31 MARCH 2018

		2018		2017	
	Note	£	£	£	£
Fixed tangible assets	2		7533		12052
Current assets					
Prepayments		302		698	
Cash at bank		<u>22844</u>		<u>12363</u>	
		23146		13061	
Current liabilities					
Accruals		<u>550</u>		<u>450</u>	
Net current assets			22596		12611
Net assets			<u>30129</u>		<u>24663</u>
Funds					
Unrestricted			15859		13505
Restricted	3		14270		11158
			<u>30129</u>		<u>24663</u>

ALL SAINTS NORMANTON COMMUNITY PROJECT LTD

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2018

Statutory information

All Saints Normanton Community Project Limited is a private company, limited by guarantee, registered in England and Wales. The company's registered number and registered address can be found on the Company Information page.

1. Accounting policies**Basis of preparing the accounts**

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP2005), and with the provisions of Section 1A "Small Entities" of the Financial Reporting Standard applicable to the UK and The Republic of Ireland and the Companies Act 2006. The accounts have been prepared under the historic cost convention.

Donations

Donations are only recorded when the charity has unconditional entitlement to the resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write each asset over its estimated useful life:

Fixtures and fittings - 25% on cost
 Motor vehicle - 15% on cost
 Computer equipment - 33.3% on cost

2. Tangible fixed assets

	Fixtures & fittings	Motor vehicle	Computer equipment	Totals
	£	£	£	£
Cost				
At 1 April 2017 and 31 March 2018	1479	30128	1488	33095
Depreciation				
At 1 April 2017	1479	18076	1488	21043
Charge for year	-	4519	-	4519
At 31 March 2018	1479	22595	1488	25562
Net book value				
At 31 March 2018	-	7533	-	7533
At 31 March 2017	-	12052	-	12052

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2018

3. Restricted funds

	Balance b/f	Incoming	Outgoings	Balance c/f
	£	£	£	£
Cycle Fund	3447			3447
Youth Club Fund	2839		2839	0
Community Navigator	4872	19585	10187	14270
	<u>11158</u>	<u>19585</u>	<u>13026</u>	<u>17717</u>

Fund name

Purpose

Cycle Fund	Purchases of cycling accessories
Youth Club Fund	To cover salaries and expenses
Community Navigator	To cover salary of child support worker