



Company number: 5769365

Charity number: 1115740



Advocacy in Barnet Limited

**Report and Financial Statements
For the Year Ended 31 March 2018**

**WE ARE
MACMILLAN.
CANCER SUPPORT**



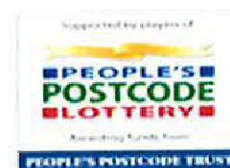
**THE
MERCERS'
COMPANY**



**Garfield Weston
FOUNDATION**



**The London
Community
Foundation**



**Barnet and District
Cancerlink**

**The Hadley
Trust**

Advocacy in Barnet Limited
(A company limited by guarantee)

Financial Statements
For the Year Ended 31 March 2018

Contents	Page
Legal and Administrative Information	3
Report of the Management Committee	4-10
Independent Examiner's report	11
Statement of Financial Activities	12
Balance Sheet	13
Notes forming part of the financial statements	14-20

Advocacy in Barnet Limited
Report of the Management Committee for the year ended 31 March 2018

The Management Committee presents its report and financial statements for the year ended 31 March 2018.

Reference and Administrative Information

Charity Name: Advocacy in Barnet Limited

Charity registration number: 1115740

Company registration number: 5769365

Registered Office and
operational address: One Stop Shop
4-5 The Concourse
Grahame Park
London NW9 5XB

Management Committee (Trustees)

Graham Kirk	Chair and Director
Steven Jaffe	Treasurer and Director (resigned 8 January 2018)
Renie Bowen	Director
Natalie Hacker	Director
Ruth King	Seconded (resigned 15 March 2018)
Glynnis Joffe	Director
Jagdish Ladhani	Treasurer (appointed 23 March 2018, resigned 21 May 2018)
Jon Spain	Treasurer (appointed 20 November 2018)

Secretary

Elizabeth Sturm

Senior Management Team

Elizabeth Sturm Chief Executive Officer

Independent Examiners

Cohen Arnold, Chartered Accountants, New Burlington House, 1075 Finchley Road,
London NW11 0PU

Bankers

Unity Trust Bank Plc, 9 Brindley Place, Birmingham B1 2HB

Advocacy in Barnet Limited
Report of the Management Committee for the year ended 31 March 2018

Structure, Governance and Management

Legal Status

Advocacy in Barnet (AIB) was registered with the Charity Commission as Charity number 1115740 on 10th August 2006 and a Company Limited by Guarantee (England and Wales) as company number 5769365 on 4th April 2006.

Objectives and Review activities

Objectives

The objects for which the Company is established are:

- a) to relieve the needs of those aged 16 or over resident in London and throughout England by providing information, representation and support to those who use community and/or health services with a view to developing their capacities and skills so that they may better meet their own needs and participate fully in society; and
- b) to advance the education and training of those providing advocacy, social care, health and related professions or wishing to take up those areas of work in London and throughout England who will assist the aforementioned residents.

The Trustees confirm their compliance with the duty to have due regard to the public benefit guidance published by the Charity Commission when reviewing the Charity's aims and objectives and in planning future activities.

ADVOCACY IN BARNET

1 April 2017 – 31 March 2018

The past year has illustrated the quality and adaptability of the services that we, at Advocacy in Barnet, deliver. We are proud of the quality of our volunteers who have been trained to a high standard and whose work is continuously monitored and supervised so that both they and Advocacy in Barnet learn and improve. We have adapted our services to better respond to new and changing societal demands and pressures.

Our strength stems essentially from our staff and volunteers, notwithstanding income, which as ever, is always in short supply. The year has seen some staff changes with the consequent extra workload falling on those remaining in the interim recruitment period. To them all go our praise and thanks for their labours. The Trustee Board too has seen some change with the resignation of two members both of whom offered specific skills and experience which were greatly valued. To them and our current Directors we tender our gratitude for a "job well done". Currently, we are hoping to further increase the membership and ethnic diversity of the Board.

Next year, we hope to continue our emphasis on older people, explore avenues of collaborative ventures and identify and assist a wider range of people in need of advocacy.

Graham Kirk, Chair

Advocacy in Barnet Limited

Report of the Management Committee for the year ended 31 March 2018

Advocacy in Barnet's work is underpinned by a commitment to quality and the way we work is shaped by our values. This report includes examples of our work illustrating how advocacy creates real change in peoples' lives.

We would like to express our heart-felt thanks to the members of staff and volunteers who have achieved so much over the past year and for their commitment and hard work. We wish to also recognise the huge value brought by the many people who use our services and help shape our provision, to the funders who have supported the service this year, the agencies who we have worked in partnership with and to the commissioners who recognise the value of what we do.

As expected, it has been a challenging year financially. We have invested in ensuring a robust staff structure whilst adjusting to an increasingly demanding financial environment. These constraints are especially challenging when the number of people who need our help is rising beyond the resources we have available to meet their needs.

Our vision is that Advocacy in Barnet will have a key role in ensuring all people have access to independent high quality advocacy in order that they have the same and equal opportunity to live their own lives and achieve the lifestyle they want.

Advocacy in Barnet is committed to:

- providing a quality service which is free, independent, proactive, highly visible, accessible and confidential, to all people living in Barnet
- preventative work as a means of maintaining health and emotional well-being
- our professionalism which includes quality, expertise and integrity
- providing high quality training and support for staff and volunteers to become advocates
- a pioneering and innovative approach with a pro-active "can do" philosophy
- working in partnership with service users, funders and other service providers
- maintaining our independence from other service providers and funders
- dynamic team work and a great deal of pride in the organisation

We delivered the third year of the Specialist Information Advice and Advocacy Contract, the maturity of which has allowed us to develop a more responsive service to people requiring advocacy. We supported in excess of 1500 people throughout the year through advocacy and a further 146 people through information and signposting. Advocacy in Barnet continues to receive a high level of user satisfaction with over 96 per cent of people using Advocacy in Barnet feeling they were able to recommend the service to others.

Housing continues to feature as an issue for the majority of advocacy requests received; accommodation inappropriate to the individual's condition or significantly impacting on a person's health as illustrated in this first case study.

Dennis self referred to AIB on the advice of Barnet Homes. He had lived in his property for around 5 years but for the past 4 years, there had been regular leaks into his property causing damage to his belongings for which he had not been compensated. It had also rendered his home unsafe.

Advocacy in Barnet Limited

Report of the Management Committee for the year ended 31 March 2018

Dennis has numerous health issues and uses a catheter. His bathroom was the worst affected by the leaks. When advocates visited they observed that his lights had been removed from the hallway and bathroom. This had been done several months before by the agency repair workers who had disconnected the lights for his safety but not returned to do anything further. Dennis had reported the leaks numerous times but no action had yet been taken.

Advocates drafted a Stage 1 complaint with Dennis and submitted this to Barnet Homes. A surveyor attended the property and inspected the damage and concluded that he would fix the damage but refused to look into the reason for the repeated damage. Advocates made representations at the time and afterwards to the complaint handler that this would not fix the issue longer term.

Work commenced regardless and a leak occurred during this process. On the advocates request this was escalated further to a senior surveyor who attended and agreed with Dennis's and advocate's assertions that this had been an inappropriate way to conduct the repairs. During this time Dennis was also made aware that there was asbestos in the area that was repaired, subsequently discovering that his smoke alarm had been disconnected. The advocate made representations on Dennis's behalf that for his safety and wellbeing that he should be rehoused, at least while the work was conducted, and the surveyor supported this. The advocate supported Dennis in understanding the relevant and necessary paperwork. This was sent to Barnet Homes and Dennis was rehoused within a week to a property that was appropriate to his needs.

Having spent the best part of four years trying to have his complaint heard Dennis was very grateful for AIB's intervention and credited them with his finally being able to move. He is now considering taking legal action for further compensation for the items lost and the distress caused to him over this period.

The second largest demand for advocacy are requests which focus on care assessments with a breakdown of key advocacy issues as shown below.



Advocacy is a way to support people to have a stronger voice and to have as much control as possible over their own lives. An independent advocate will support a person to put their views across so they are listened to. Outcomes from the work include improving well-being and quality

Advocacy in Barnet Limited

Report of the Management Committee for the year ended 31 March 2018

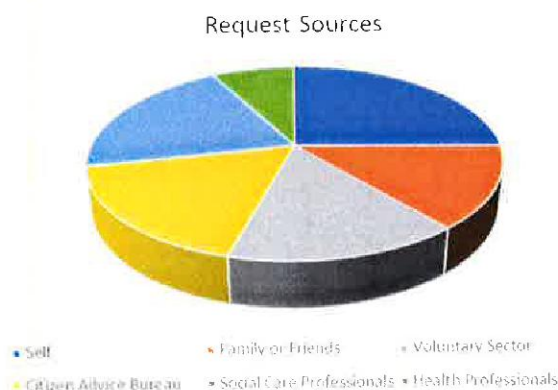
of life for people and/or carers. A further example from work undertaken during the year, illustrates how an advocacy intervention can help achieve these changes.

Referred by Citizen Advice Barnet, Annette's husband (Jeff) had been discharged from hospital following a stroke. As a result of the stroke, Jeff was doubly incontinent and, when he needed to be changed would start to remove his clothing but was not physically able to change or clean himself. Annette would therefore take care of this personal care. A care package on discharge had arranged for several visits a day, but when carers attended they would say that as Annette had done the care herself, they did not need to be there and leave.

Annette explained to advocates that she had physical difficulties in caring for Jeff; hurting her back to move him and she was exhausted. Her own emotional health was suffering as she was not able to leave him on his own. Annette had previously been very sociable whereas Jeff liked to be at home and have people to visit, with Annette expected to cater for the guests. Annette had further responsibilities to her son in law and young grandchildren following the death of her daughter and her current situation left her unable to support them as much as she had promised her daughter. This left her feeling very distressed.

Advocates supported her contact with social services. They attended a meeting with the family and social worker where it was established that nearly no action had been taken to support the couple since Jeff's discharge, despite the social worker being in possession of all the information required. A complaint was made and a new social worker was assigned. With the advocates support, the family applied successfully for Direct Payments. They had a carer they knew who Jeff liked, who could provide further care and this would reduce the pressure on Annette. The advocates also supported Annette in accessing some respite care. Jeff was comfortable with his carer which gave him the control and independence to invite visitors to his home. Annette was able to provide increased support to her son in law and grandchildren, re-gaining some independence and social activities in her day to day life as well.

We consider it is essential to ensure that advocacy is made accessible across the Borough and undertake outreach opportunities to engage directly with communities. Venues and groups linked in with outreach include sheltered accommodation, older peoples' day centres' and support groups, community day centres', faith groups and public engagement events. In the period covered, over 579 people were reached through 41 outreach events. The highest proportion of advocacy requests came from individuals contacting us directly, affirming the need to build awareness of advocacy in the community.



Advocacy in Barnet Limited
Report of the Management Committee for the year ended 31 March 2018

Volunteering

Volunteers help us bring in different skills and experiences and enable us to reach more people. Volunteers have worked in every area of the organisation, from advocacy and project work, to awareness raising, marketing and outreach. Whilst the Charity benefits from their skills and experience, the volunteers also benefit from training and development opportunities, which help them build confidence and can lead to further opportunities for them. Through 2017/18, we had 40 volunteers across a number of roles and we expect that number to rise in line with our three year strategy.

Training and Support

Advocacy in Barnet holds monthly support meetings to which guest speakers are invited to present on a range of topics. These include awareness raising of other voluntary sector agencies and the services they provide, links with Social Care and skills training. Speakers during the year have included Age UK, Paperweight Trust, Hearing Connect, Outreach Barnet, Barnet Carers' and the Wellbeing Hub. Development training delivered by external trainers throughout the year is essential to staff and volunteers effectiveness and includes sessions on safeguarding, Future Care, dementia skills and data protection.

Future Plans

Faced with further funding constraints in the year ahead, at a time when commissioners require more for less, Advocacy in Barnet's Trustees, Staff and Volunteers have, as part of its new 3 year strategic plan, considered what transformation the Charity can undergo to maintain the calibre of work we offer and safeguard the charity's financial position. One of the strategies within the plan is to broaden out our volunteer recruitment opportunities to further develop and enrich the skill base for those who use our services as well as use technology to enhance and maximise our service.

Advocacy in Barnet's priorities remain that of ensuring high quality front line delivery. The focus of our objectives for the next 3 years are:

- To promote prevention and/or health & wellbeing
- To ensure the sustainability of the organization
- To build individual resilience and empowerment

Financial Review

Advocacy in Barnet Trustees review the Charity's finances on a monthly basis and are satisfied with the current position on reserves.

We are grateful to the following funders for their support this year and making the above work possible.

Barnet & District CancerLink

B'nai B'rith Leo Baeck (London) Lodge

Garfield Weston Foundation

Advocacy in Barnet Limited
Report of the Management Committee for the year ended 31 March 2018

The Hadley Trust

The London Community Foundation

Macmillan Cancer Support

The Mercers' Company

Peoples Postcode Lottery

Balance Sheet

Details of the major items on the balance sheet can be found in the notes to the accounts.

Reserves Policy

The Management Committee reviews the reserve policy periodically and aims to retain an adequate sum to ensure continuation of its activities. This is to ensure that in the event of a significant drop in funding, the charity will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. As at 31 March 2018 the charity had £231,115 Unrestricted Funds of which £225,929 was free reserves and £5,186 was sitting within fixed assets. The charity also had £19,300 Restricted Funds.

Risk management

The Management Committee has drawn up a risk assessment which provides dates and details of action to be taken to reduce the risks faced by the charity. The charity also purchases a range of insurances.

Responsibilities of the Management Committee

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and the income and expenditure of the charity for that period.

In preparing these financial statements, the Management Committee is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

Advocacy in Barnet Limited

Report of the Management Committee for the year ended 31 March 2018

The Management Committee is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. The Management Committee is also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Management Committee

Members of the Management Committee, who are directors for the purpose of company law and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 3.

Independent Examiners

Cohen Arnold have signified their willingness to continue in office and a resolution proposing their re-appointment will be put to their forthcoming Annual General Meeting on 15 January 2018. *9 Jan*

Remuneration of Trustees

Information on Management Committee remuneration is set out in Note 9.

Special acknowledgement

The Management Committee Trustees are very grateful for all the financial support the organisation receives from our funders listed in the attached accounts. Their extended support has made it possible for us to reach our present stage of development.

This financial statement was approved by the Management Committee Trustees of the Charity at their meeting on 20 November 2018 and signed on their behalf by



Jon Spain, Treasurer

**INDEPENDENT EXAMINER'S REPORT TO THE MEMBERS OF
ADVOCACY IN BARNET LIMITED
COMPANY LIMITED BY GUARANTEE**

YEAR ENDED 31 MARCH 2018

I report to the trustees on my examination of the financial statements of the charity for the year ended 31 March 2018 which are set out on pages 12 to 20.

RESPONSIBILITIES AND BASIS OF REPORT

As the trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

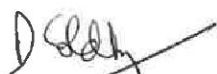
Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Goldberg, FCA DChA
Independent Examiner

Cohen Arnold
New Burlington House
1075 Finchley Road
London NW11 0PU

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Advocacy in Barnet Limited

Statement of Financial Activities (including Income & Expenditure Account) for the year ended 31 March 2018

	Notes	Unrestricted Funds 2018 £	Restricted Funds 2018 £	Total Funds 2018 £	Total Funds 2017 £
INCOME AND ENDOWMENTS					
Donations and legacies		906	-	906	873
Investment income		-	-	-	44
Income from charitable activities:					
Training		2,585	-	2,585	1,295
Consultation		159	-	159	3,615
Grants	4	147,403	83,183	230,586	215,646
TOTAL INCOME		151,053	83,183	234,236	221,473
EXPENDITURE					
Expenditure on Charitable activities	5	109,088	78,055	187,143	170,040
TOTAL EXPENDITURE		109,088	78,055	187,143	170,040
NET INCOME AND NET MOVEMENT IN FUNDS FOR THE YEAR		41,965	5,128	47,093	51,433
RECONCILIATION OF FUNDS					
Total funds brought forward		189,150	14,172	203,322	151,889
TOTAL FUNDS CARRIED FORWARD		231,115	19,300	250,415	203,322

The statement of financial activities includes all gains and losses in the year.

All of the above amounts relate to continuing activities.

Advocacy in Barnet Limited

Balance Sheet as at 31 March 2018

		2018		2017 Restated	
	Notes	£	£	£	£
FIXED ASSETS					
Tangible assets	11		5,186		4,518
CURRENT ASSETS					
Debtors	12	23,309		24,011	
Cash at bank in hand		250,466		215,376	
		<u>273,775</u>		<u>239,387</u>	
Creditors: amounts falling due within one year	13	(28,546)		(40,583)	
		<u></u>		<u></u>	
NET CURRENT ASSETS			245,229		198,804
			<u></u>		<u></u>
NET ASSETS			250,415		203,322
			<u></u>		<u></u>
FUNDS OF THE CHARITY					
Unrestricted Income Funds	15	231,115		189,150	
Restricted Income Funds	14	19,300		14,172	
		<u></u>		<u></u>	
TOTAL CHARITY FUNDS			250,415		203,322
			<u></u>		<u></u>

For the year ended 31 March 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Trustees' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the management committee on 20 November 2018 and signed on its behalf by:


Jon Spain, Treasurer

Company Number: 5769365

Advocacy in Barnet Limited

Notes to the Financial Statements for the year ended 31 March 2018

1. General Information

The Charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is One Stop Shop, 4-5 The Concourse, Grahame Park, London NW9 5XB.

2. Statement of Compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – (Charities SORP (FRS102) and the Companies Act 2006.

3. Accounting Policies

(a) Basis of preparation

The financial statements have been prepared on the historical cost basis.

The financial statements are prepared in Sterling which is the functional currency of the Charity.

The Charity meets the definition of a public entity under FRS102.

(b) Judgements and key sources of estimation uncertainty

There are no judgements, estimates and assumptions that affect the amounts reported.

(c) Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Management Committee for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(d) Income

All incoming resources are included in the statement of financial activities when the charity is entitled to the income, it is probable the charity will receive the income and the amount can be quantified with sufficient reliability. The following specific policies are applied to particular categories of income:

- Income is almost entirely received by way of grants except for a minimal amount of income from sundry training and consultancy, and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Advocacy in Barnet Limited

Notes to the Financial Statements for the year ended 31 March 2018

3. Accounting Policies *(continued)*

- Income from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance. The proportion of grants receivable that are not attributable to an accounting period, are carried forward as deferred income and recognised as income in the subsequent accounting period.

(e) Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT, which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.
- All costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly; others are apportioned on an appropriate basis.

(f) Fixed assets

Fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which in all cases is estimated at 4 years.

(g) Going concern

The Directors are aware that some core sources of funding have been reduced. However, the Directors believe that the Charity has enough reserve funds available to be able to fund any potential operating deficit that may arise for at least a further twelve months. The Directors are also working on finding new sources of income and finding ways of making savings.

(h) Financial Instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

(i) Prior Year Adjustment

Funds which have previously been treated as restricted have now been identified as unrestricted. This required a prior year adjustment. This resulted in £62,269 being moved from restricted funds to unrestricted funds.

Advocacy in Barnet Limited

Notes to the Financial Statements for the year ended 31 March 2018

4. Income from Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
Grant income:				
Core advocacy	147,403	83,183	230,586	215,646
	<hr/>	<hr/>	<hr/>	<hr/>

5. Expenditure on Charitable Activities

	Unrestricted £	50+ £	Total 2018 £	Total 2017 £
Costs directly allocated to projects				
Staff costs	80,602	61,858	142,460	118,878
Room hire	1,303	1,197	2,500	862
Training & Supervision	2,806	1,053	3,859	5,268
Staff Travel and expenses	383	881	1,264	1,301
Recruitment	715	1,381	2,096	1,571
Volunteer expenses	960	1,489	2,449	3,839
	<hr/>	<hr/>	<hr/>	<hr/>
	86,769	67,859	154,628	131,719
	<hr/>	<hr/>	<hr/>	<hr/>

Support costs allocated to projects

Premises	4,370	3,253	7,623	7,698
Telephone & internet	2,483	161	2,644	2,650
Computer costs	4,198	221	4,419	3,685
Depreciation	1,877	354	2,231	1,506
Other equipment	-	-	-	88
Insurance	2,046	985	3,031	3,146
Payroll service	769	79	848	849
Subscription	277	103	380	385
PPS	685	312	997	1,253
Sundry	11	41	52	63
Advertising & publicity	-	971	971	1,667
Bank charges	289	44	333	299
Professional fees	2,205	1,017	3,222	1,625
Database	-	-	-	-
Travel services	-	1,735	1,735	10,187
Governance costs:				
Accountancy fees	3,000	900	3,900	3,220
Trustees expenses	109	20	129	-
	<hr/>	<hr/>	<hr/>	<hr/>
Total costs of Charitable activities	109,088	78,055	187,143	170,040
	<hr/>	<hr/>	<hr/>	<hr/>

The Support costs are allocated on the basis of the Income during the year.

Advocacy in Barnet Limited**Notes to the Financial Statements for the year ended 31 March 2018****6. Net Incoming Resources for the Year**

This is stated after charging:	2018 £	2017 £
Depreciation	2,231	1,506

7. Independent Examination Fees

	2018 £	2017 £
Fees payable to the independent examiner for: Independent examination of the financial statements	3,900	3,060

8. Staff Costs and Numbers

Staff costs were as follows:

	2018 £	2017 £
Salaries and wages	131,867	112,113
Employer's Pension contributions	3,377	2,404
Employer's national insurance	7,216	4,361
Total	142,460	118,878

No employee received emoluments of more than £60,000. Remuneration paid to key management personnel totalled £41,090.

The average number of employees, all of whom are part time, during the year was as follows:

	2018 Number	2017 Number
Chief Executive/Project Manager/Finance Officer	3	3
Advocates	3	3
Administration/ Volunteer Co-ordinator	3	2
Total	9	8

The charity operates a defined contribution pension scheme on behalf of the directors and staff. The scheme and its assets are held by independent managers.

Advocacy in Barnet Limited**Notes to the Financial Statements for the year ended 31 March 2018****9. Trustee Remuneration & Related Party Transactions**

No members of the management committee received any remuneration during the year. The charity paid a total amount of £129 in relation to individual expenses incurred by the trustees for services provided to the charity.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

10. Taxation

As a charity, Advocacy in Barnet Limited is exempt from tax on income and gains falling within section 505 of the Income and Corporation Taxes Act 1988 or s256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

11. Tangible Fixed Assets

	Office Equipment
	£
Cost	
At 1 April 2017	30,270
Additions	2,898
At 31 March 2018	<u>33,168</u>
Accumulated Depreciation	
At 1 April 2017	25,751
Charge for the year	2,231
At 31 March 2018	<u>27,982</u>
Net book value	
At 31 March 2018	<u>5,186</u>
At 31 March 2017	<u>4,518</u>

Advocacy in Barnet Limited
Notes to the Financial Statements for the year ended 31 March 2018

12. Debtors

	2018	2017
	£	£
Prepayments and accrued income	23,309	24,011
	<u> </u>	<u> </u>

13. Creditors: Amounts Falling Due within One Year

	2018	2017
	£	£
Accruals	3,379	3,202
Deferred Income	25,167	37,381
	<u> </u>	<u> </u>
Total	28,546	40,583
	<u> </u>	<u> </u>

14. Restricted Income Funds

	Balance at 1 Apr 2017 Restated £	Income £	Expenditure £	At 31 Mar 2018 £
50+	14,172	83,183	(78,055)	19,300
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

15. Unrestricted income funds

	Balance at 1 April 2017 Restated £	Income £	Expenditure £	At 31 Mar 2018 £
General Funds	189,150	151,053	(109,088)	231,115
	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Advocacy in Barnet Limited
Notes to the Financial Statements for the year ended 31 March 2018

16. Analysis of Net Assets between Funds

Funds:	Tangible Assets £	Net Current Assets £	Total £
Restricted Income Funds			
50+	-	19,300	19,300
	<hr/>	<hr/>	<hr/>
	-	19,300	19,300
	<hr/>	<hr/>	<hr/>
Unrestricted Income Funds	5,186	225,929	231,115
	<hr/>	<hr/>	<hr/>
Total Funds	5,186	245,229	250,415
	<hr/>	<hr/>	<hr/>