



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

FILEY SEA CADETS

On accounts for the year  
ended

31 MARCH 2018

Charity no  
(if any)

517293

Set out on pages

AC1 AC2 AC3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 03 2018

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

14 November 2018

Name:

Madeline Horne

Relevant professional  
qualification(s) or body

CEFA  
CEMAP  
CERT RSCB



(if any):

Address:

70 PASTURE CRESCENT

FILEY

NORTH YORKSHIRE YO17 0E2

## Section B

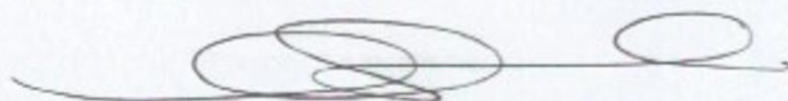
### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Items brought to the attention of the Unit Chairman and Treasurer for the financial year ending 31/3/2017 were the documentary records relating to (1) Bridlington Unit and (2) cash records

— these records have improved during this last financial year ending 31/3/18 since discussed with the treasurer. my expectation is that they will be fully comprehensive for the coming financial year.



## Filey Sea Cadets

### Treasurer Report 2018

This report is for the year ending 31st March 2018

Our total income for the year is £ 30,044.24 which is made up of Filey and Bridlington Units combined.

- Filey income £ 26138.41 and Bridlington income £ 3905.83
- Filey income is down this year by £ 19797.65 due to receiving less donations,
- Bridlington income is also down by £ 250.68.
- Our total expenditure for the year Filey and Bridlington combined is £ 39732.67.
- Filey expenditure is £ 32799.61 which is down from last year by £ 2820.91.
- Bridlington expenditure is £ 6933.06 which is up by £ 3608.78.
- Cadet contributions for Filey totalled £ 6560.00 which is up by £ 263.00
- Cadet contributions for Bridlington totalled £ 939.00 which is up by £ 105.00 on the previous year
- Donations for Filey and bridlington are £ 4414.63 which is £ 19774.32 down on the previous year
- Fundraising for Filey is £ 6323.03 which is up by £ 96.05 and bridlington for the year is £ 79.00 which is down by £ 314.38.

The basic running cost for the Filey unit which is made up of Heat, light and water @ £ 3451.22 and Insurance costs @ £ 2853.75 is £ 525.41 a month which is up on the previous year by £ 95.51 a month.

- \* This years closing balances on the unit accounts are  
£ 6152.63 and £ 6691.36 giving a total of £ 12843.99.

Unit treasurer

A P Fletcher





**THE SEA CADETS**  
**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

Form  
 SCC A3  
 (R&P)  
 Mar-2007

**RECEIPTS & PAYMENTS ACCOUNT for year ended 31 March 2018**

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

**Unit Name:** Filey sea cadets **Charity No:** 517293

**Fund-name/purpose** (if not held for the Unit's general purposes):-

	Notes	THIS YEAR £	LAST YEAR £
<b>REVENUE RECEIPTS –</b>			
<b>HQ-GRANTS:</b>			
- CAPITATION			
- TRAVEL EXPENSE REFUNDS		1,071.28	764.72
- DIRECT			
- SCVA (Sea Cadet Victualling Allowance)			
OTHER GRANTS		4,600.00	4,200.00
CADET CONTRIBUTIONS		7,499.00	7,131.00
OTHER DONATIONS		4,417.63	24,188.95
LEGACIES			
MOD - BOAT REPAIR GRANT			
FUNDRAISING PROCEEDS (not: Special Events as below)		6,402.03	6,226.98
SPECIAL EVENTS PROCEEDS (as <u>charitable</u> activity only)			
<b>OTHER CHARITABLE ACTIVITIES:</b>			
- COMPETITION RECEIPTS			
- COURSE FEES		1,828.20	2,646.30
SUNDRY SALES RECEIPTS		1,130.25	409.50
INVESTMENT INCOME RECEIVED			
BANK DEPOSIT INTEREST		4.42	5.61
PROPERTY RENTS (includes any occasional lettings/hirings)			200.00
OTHER REVENUE RECEIPTS		3,091.43	4,319.51
<b>TOTAL REVENUE RECEIPTS A</b>		<b>30,044.24</b>	<b>50,092.57</b>

**NON-REVENUE RECEIPTS –**

INVESTMENT SALES PROCEEDS			
PROCEEDS FROM SALES OF OTHER FIXED ASSETS			
LOANS RECEIVED/RECOVERED (include grants per contra*)			
TRANSFERS FROM ANY OTHER* FUND OF THE UNIT			
ANY OTHER RECEIPTS			
<b>TOTAL NON-REVENUE RECEIPTS B</b>			

(\*Attach that Fund's similar Account of Receipts as page AC1A, and so on)

(\*Note: Loan write-offs are 'receipts' here and 'payments' on page AC2)

**TOTAL RECEIPTS (=A+B) C 30,044.24 50,092.57**

**Reconciliation:-**

**NET CHANGE FOR YEAR IN CASH/BANK BALANCE:-**

- REVENUE ITEMS (= A – D from page AC2)	G	-9,688.43	11,147.77
- NON-REVENUE ITEMS (= B – E from page AC2)	H		
- COMBINED (=G+H)		-9,688.43	11,147.77
<b>CASH/BANK BALANCE FROM LAST YEAR-END</b>		<b>11,147.77</b>	
<b>CASH/BANK BALANCE AT THIS YEAR-END</b>		<b>1,459.34</b>	<b>11,147.77</b>

THE SEA CADETS ANNUAL STATEMENT OF ACCOUNT* FOR THE UNIT		Form SCC A3 (R&P) Mar-2007	
<b>RECEIPTS &amp; PAYMENTS ACCOUNT for year ended 31 March 2018</b>			
(*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218) (Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)			
Unit Name: Filey sea cadets		Charity No: 517293	
Fund-name/purpose (if not held for the Unit's general purposes):-		THIS YEAR	LAST YEAR
		£	£
Notes			
<b>REVENUE PAYMENTS –</b>			
FUNDRAISING COSTS (not: Special Events as below)		242.77	1,145.59
INVESTMENT MANAGEMENT COSTS (if any)			
<b>DIRECT CHARITABLE ACTIVITY COSTS:</b>			
- SPECIAL EVENTS COSTS			
- COMPETITION COSTS			
- TRAVEL COSTS		365.50	587.00
- CATERING COSTS		1,411.24	678.82
- TRAINING COURSES COSTS		5,163.72	4,558.04
- GRANTS (including any charitable loans written off)			
ARTICLES PURCHASED FOR RESALE			
<b>OVERHEAD COSTS FOR:</b>			
- RENT / COUNCIL TAX			
- HEAT, LIGHT & WATER		3,451.22	1,438.92
- TELEPHONE		1,019.69	1,040.38
- POSTAGE		29.97	8.55
- PRINTING & STATIONERY		508.06	310.35
<b>MAINTENANCE COSTS FOR:</b>			
- BUILDINGS		3,281.29	8,796.32
- BOATS		13,289.91	1,453.05
- VEHICLES		1,268.27	1,705.36
- COMPUTERS			
- OTHER EQUIPMENT		610.60	669.36
FUEL COSTS		2,130.84	1,969.15
INSURANCE COSTS		2,853.75	2,679.55
BANK INTEREST & CHARGES		10.00	15.00
<b>CHARITY GOVERNANCE COSTS:</b>			
- FOR AUDIT OR INDEPENDENT EXAMINATION			
- FOR ACCOUNTS PREPARATION			
- FOR LEGAL ADVICE (for constitution or trustees)			7,140.00
OTHER REVENUE COSTS		4,095.84	4,749.36
<b>TOTAL REVENUE PAYMENTS D</b>		<b>39,732.67</b>	<b>38,944.80</b>
<b>NON-REVENUE PAYMENTS –</b>			
FOR INVESTMENTS PURCHASED			
FOR OTHER FIXED ASSETS (including any improvements)			
LOANS MADE/REPAID			
TRANSFERS FROM ANY OTHER* FUND OF THE UNIT			
ANY OTHER PAYMENTS			
<b>TOTAL NON-REVENUE PAYMENTS E</b>			
<b>TOTAL PAYMENTS (=D+E) F</b>		<b>39,732.67</b>	<b>38,944.80</b>
(*Attach that Fund's similar Account of Payments as page AC2A, and so on)			



Form  
SCC A3 (R&P)  
Mar-2007

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)  
(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

Charity No: 517293

Name of Fund	THIS YEAR £	LAST YEAR £
<u>If restricted</u>		
	1,459.34	11,147.77
	30,044.24	50,092.57
	500,000.00	500,000.00
	31,752.00	35,280.00
	7,680.00	9,600.00
	1,024.00	1,280.00
	30,720.00	38,400.00
[ ]	[ ]	[ ]

CASH/BANK BALANCE(S) AT YEAR-END (from page AC1)  
CASH/BANK BALANCE(S) AT YEAR-END (from page AC1A)  
BANK DEPOSITS (if any) not included above  
LOANS RECOVERABLE  
OTHER DEBTS (total recoverable – exclude any “accruals”)  
\*STOCKS OF ITEMS FOR RESALE (total cost)  
INVESTMENTS (present value of securities &c)  
INVESTMENTS (ditto – belonging to a Restricted Fund, if any)

- LAND & BUILDINGS
- BOATS
- VEHICLES
- COMPUTERS
- OTHER EQUIPMENT

\*For all these items (including any gifts at estimated value when given) state their total present value here if lower than as above

LOANS REPAYABLE  
OTHER CREDITORS (total payable – exclude any "accruals")  
CONTINGENT LIABILITIES (estimated total amount)

For any separate Receipts & Payments Account included in this Statement of Account: the nature and purpose of each Fund accounted for and the legal restrictions on its use

Total number and amount of any grants paid to (i) individuals and (ii) institutions, analysed by type of activity or project

Amount of trustee remuneration (inc. to connected persons) paid and the legal authority for it

Amount of any trustee expenses reimbursed and for how many trustees

Amount and nature of any other trustee-transactions (including with connected persons, stating the relationship) -  
together with any amount owing at the year-end (say if none)

Any further information that 'may reasonably assist' a reader's understanding

(\*Show details on an extra attached (numbered) page if necessary)

Signed as authorised by the Unit's Management Committee - Date:

Give page  
no(s). - or say if  
none

(or say if none)

(or say if none)

Give page  
no(s).

Unit Treasurer

Unit Chairman

*Note: The statutory audit or independent examination report on this Statement of Account must be attached.*

**THE SEA CADETS**  
**ANNUAL STATEMENT OF ACCOUNT\* FOR THE UNIT**

Form  
 SCC A3 (R&P)  
 Mar-2007

**TRUSTEES' ANNUAL REPORT ON ACTIVITIES for year ended 31 March 2018**

(\*Units in Scotland: This Statement's form and content and its scrutiny are governed by Regulations – SSI 2006/218)

(Also to be forwarded to Area Business & Management Director and as otherwise directed no later than 1 November each year)

**Unit Name:** Filey sea cadets

**Charity No:** 517293

Unit address (or address for correspondence):-

House name:	TS UNSEEN
Street and No:	SOUTHDENE
Area or Estate:	
Town/City:	FILEY
County:	NORTH YORKSHIRE
Post Code:	YO14 9BB

Unit Management Committee members (the 'charity trustees') at date of signing Report:-

NICHOLAS INGHAM	
LOUISE DOUGLAS	
ANTONY FLETCHER	
ANDREW GARSIDE	
DIANE SHAW	
KEN LOMAS	

Names of any other persons who were charity trustees of the Unit at any time in the financial year:-


Name of any person who is now (or was, in the financial year) a 'trustee for the charity' - i.e., holding or in possession of any assets belonging to the Unit (includes custodians, nominees &c) [not: Scotland]:-

--	--

**Nature and date of the Unit's constitution (governing document):-**

Governed by Sea Cadet Regulations

**The method(s) adopted for recruiting new trustees, and how trustees are elected or otherwise appointed (and by whom) in accordance with the Unit's constitution, are as follows:-**

Unit Management Committee (UMC) members are elected annually at the Annual General Meeting (AGM). UMC members are elected from the membership of the Sea Cadet Unit which is drawn loosely as being those with an interest in the unit. In the event of a vacancy arising during the year (known as a casual vacancy), The UMC have the power to appoint a new UMC member. The UMC member appointed will serve until the date of the next AGM, after which the post will be filled by election.


**The Unit's charitable purpose(s) as set out in its constitution is:-**

To help young people towards responsible adulthood by encouraging valuable personal attributes and high standards of conduct, using a nautical theme based on the customs of the Royal Navy.

**The Unit's main activities and achievements in the financial year were:-**

CADET TRAINING AND ONGOING DEVELOPMENT, BUILDING MAINTAINACE AND REFURBISHMENTS , BOAT MAINTAINCE



<b>Trustees Report - Page 1 of 2</b>	
<b>Unit Name:</b> Filey sea cadets	<b>Charity No:</b> 517293
<p>The charity trustees acknowledge with thanks the extra support of the Ministry of Defence by way of grants in aid, loan of equipment and services of personnel to the Unit during this financial year.</p> <p>The charity trustees' policy aims to maintain unrestricted reserves at a level equating to 12 months revenue payments in order to safeguard the Unit's ongoing activities from any unexpected fluctuations in income</p> <p>Year-end reserves amounted to £12,843.99 equal to 16 months' on that basis.</p>	
<p><i>[Delete this section unless the Unit has a Restricted Fund <u>in deficit</u>]</i></p> <p>A restricted fund held for the purpose of _____ as at the year-end as a result of the following circumstances:</p> <p>was in deficit to the extent of _____</p> <p>and the steps being taken to rectify it are:-</p>	
<p>During the financial year the Unit received the following donated facilities/services [not: English, Welsh or NI Units]:-</p>	
<p>The Unit and/or its trustees held the following assets for the charity/ies named below, whose charitable purposes are as set out hereunder. Special arrangements for the safe custody of those assets and their segregation from the Unit's own assets are as set out below [English, Welsh &amp; NI Units: Delete this section if not applicable; Units in Scotland: This disclosure is not mandatory]:-</p>	
<p>Date signed as authorised by the Unit's Management Committee:</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 40%;">  </div> <div style="width: 55%; text-align: right;"> <p>..... Unit Treasurer</p> <p>..... Unit Chairman</p> </div> </div>	
<p><b>Note:</b> The statutory audit or independent examination report on this Statement of Account must be attached.</p>	
<b>Trustees Report - Page 2 of 2</b>	