

Rycroft Leisure

Charity number 1157830

Annual Report and Financial Statements
for the year ended 31 March 2018



West Yorkshire Community Accounting Service

Rycroft Leisure

Annual Report and Financial Statements for the year ended 31 March 2018

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Prepared by West Yorkshire Community Accounting Service

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Trustees' report for the year ended 31 March 2018

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Gary Middleton		
Ward Richards	Chair	
Malcolm Scott	Vice-chair	
David Wood		Resigned 21 April 2017
Cheryl Saul		
Paul Stockhill		Appointed 1 June 2018

Charity number

The charity was registered with the Charity Commission for England and Wales, number 1157830, on 14 July 2014.

Registered and principal address

The Sports & Youth Centre
Mulberry Avenue
Ryhill
Wakefield
WF4 2BB

Bankers

Barclays Bank Plc
Trinity Walk
Wakefield
WF1 1QS

Independent examiner

E J Beverley FCCA

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a CIO governed by a Foundation model constitution adopted on 14 July 2014.

Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

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Trustees' report (continued) for the year ended 31 March 2018

Objectives and activities

The charity's objects

- (a) The promotion of community participation in healthy recreation in particular (but not exclusively) by the promotion of facilities for the playing of football, cricket, rugby, bowls, badminton, tennis skateboarding and a fitness gym;
- (b) To help young people from Ryhill and Havercroft and surrounding areas , especially but not exclusively through leisure activities, so as to develop their capabilities that they may grow to full maturity as individual and members of society;
- (c) To promote the provision of facilities for recreation or other leisure time activities for individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social economic circumstances or for the public at large in the interest of social welfare.

The charity's main activities

Provision of a Sports and Youth facility including sports fields, sports hall, gym and youth centre.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of Amateur sport and recreation.

Achievements and performance

During the 2017/18 financial year the Trustees have continued to provide a high standard of facilities including football, cricket, bowls, gym and sports hall. The Centre has been a central hub for community activity with our annual village Gala which provided fundraising opportunities for other small community groups.

We have been the home for a number of organisations including Wheels for All, Mulberry Club, Darby and Joan and the Parents Forum.

During this financial year the Trustees working with the football user group, Ryhill FC, have secured funding for developing two junior pitches on land leased by the trust. Work has begun and the pitches should be ready for the 2019/20 season.

Financial review

The net receipts for the year were £37,998, including net receipts of £69,046 on unrestricted funds and net expenditure of £31,048 on restricted funds, after transfers.

Reserves policy

The charity's free cash reserves at the year end were £97,474.

The trustees have not adopted a formal reserves policy.

Signed on behalf of the board of trustees:

Signed:

Date: 21/12/2018

Name: Ward Richards (Trustee)

Rycroft Leisure

Independent examiner's report to the trustees of Rycroft Leisure Charitable Incorporated Organisation ('the CIO')

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2018, which are set out on pages 5 to 9.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Name: E J Beverley

Relevant professional qualification or body: FCCA

Date: 16/01/2019

West Yorkshire Community Accounting Service

Stringer House
34 Lupton Street
Leeds
LS10 2QW

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Receipts and payments account for the year ended 31 March 2018

	Notes	2018 Unrestricted funds £	2018 Restricted funds £	2018 Total funds £	2017 Total funds £
Receipts					
Grants and donations	(2)	78,005	65,354	143,359	163,133
Sales and fees		37,782	-	37,782	32,171
Interest		-	-	-	70
Total receipts		<u>115,787</u>	<u>65,354</u>	<u>181,141</u>	<u>195,374</u>
Payments					
Salaries and NIC	(3)	54,704	55,834	110,538	91,492
Mileage		-	761	761	538
Printing, postage and stationery		141	786	927	-
Insurance		6,107	-	6,107	11,370
Legal and professional		335	654	989	35
Repairs and maintenance		280	-	280	982
Activity costs		998	6,686	7,684	9,447
Training		300	1,209	1,509	250
Advertising		-	-	-	1,262
Accountancy and Independent examination		654	-	654	492
Computers and IT		155	3,000	3,155	3,483
Utilities		8,280	-	8,280	8,285
Equipment		382	302	684	466
Donation		60	-	60	500
CCTV		-	1,315	1,315	-
Volunteer expenses		-	100	100	-
Bursary		-	100	100	-
Total payments		<u>72,396</u>	<u>70,747</u>	<u>143,143</u>	<u>128,602</u>
Net receipts / (payments)		<u>43,391</u>	<u>(5,393)</u>	<u>37,998</u>	<u>66,772</u>
Transfers between funds		25,655	(25,655)	-	-
Net movement in funds after transfers		<u>69,046</u>	<u>(31,048)</u>	<u>37,998</u>	<u>66,772</u>
Cash fund balances brought forward		<u>28,428</u>	<u>66,886</u>	<u>95,314</u>	<u>28,542</u>
Cash fund balances carried forward	(4)	<u>97,474</u>	<u>35,838</u>	<u>133,312</u>	<u>95,314</u>

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Statement of assets and liabilities as at 31 March 2018

	2018	2018	2018	2017
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Cash funds				
Cash at bank	97,474	35,838	133,312	95,314
Total cash funds	97,474	35,838	133,312	95,314

Assets retained for the charity's own use

Multi-use pitch

Liabilities

	£
Independent examination	600
Amount due for Multi-use pitch	13,221
Additional amount re utilities recharge	3,313
	<u>17,134</u>

Approval of the accounts

The financial statements were approved by the board of trustees on

Date: 21/12/18

Signed: (Trustee)

Name: Ward Richards

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Notes to the accounts

for the year ended 31 March 2018

1 Accounting policies

Basis of accounting

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

In the previous year Talent Match income was treated as a grant. This is actually payment for a service provided so this had been recategorised in the 2017 figures. This does not affect the total income or net income figures.

Other than the above, no changes have been made to the accounts for previous years.

Taxation

As a registered charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

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Notes to the accounts continued for the year ended 31 March 2018

2 Grants and donations	2018 Unrestricted funds £	2018 Restricted funds £	2018 Total funds £	2017 Total funds £
Havercroft Parish Council	21,300	-	21,300	24,300
Ryhill Parish Council	15,756	-	15,756	18,756
Talent Match	40,149	-	40,149	26,708
Wakefield District Housing	-	-	-	200
Community Navigators	-	9,793	9,793	19,635
Lottery - Reaching Communities	-	51,487	51,487	67,649
Comic Relief	-	-	-	2,178
WACCL	-	-	-	1,390
Yorkshire Sport	-	-	-	800
Nova	-	4,074	4,074	-
Donations	800	-	800	1,517
	<u>78,005</u>	<u>65,354</u>	<u>143,359</u>	<u>163,133</u>

3 Staff costs and numbers	2018 £	2017 £
Gross salaries	101,831	87,808
Social security costs	6,948	6,685
Employment allowance	-	(3,000)
Previous year social security costs	1,495	-
Pensions	264	-
	<u>110,538</u>	<u>91,492</u>

The average number employees during the year was 6.7, being an average of 4.2 full time equivalent (2017:6 and 3.1 FTE).

There were no employees with emoluments above £60,000.

Defined contribution pension scheme	2018 £	2017 £
Costs of the scheme to the charity for the year	264	-
Amount of any contributions outstanding at the year end	53	-
Amount of any contributions prepaid at the year end	-	-

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Positive 4 Youth	600	-	-	-	600
Talent Match	24,895	-	-	(24,895)	-
Sportivate	760	-	-	(760)	-
Wakefield District Housing (2)	200	-	-	-	200
Community Navigators	12,760	9,793	13,566	-	8,987
Lottery - Reaching Communities	26,386	51,487	52,762	-	25,111
WACCL	700	-	700	-	-
Yorkshire Sport	585	-	300	-	285
Nova	-	4,074	3,419	-	655
	<u>66,886</u>	<u>65,354</u>	<u>70,747</u>	<u>(25,655)</u>	<u>35,838</u>

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Notes to the accounts continued

for the year ended 31 March 2018

4 Restricted funds (continued)

Fund name	Purpose of restriction
Positive 4 Youth Talent Match	Towards youth activities. NEET employment support work. Talent Match was treated as a restricted fund last year, however it is not restricted so the transfer is to move the funds to unrestricted.
Sportivate	Towards youth sports activities. The transfer relates to the balance of funds being moved to unrestricted.
Wakefield District Housing (2)	Towards summer activities.
Community Navigators	Towards wages, mileage, equipment for mental health and community
Lottery - Reaching Communities	Towards youth activities, wages, organisational development and
WACCL	Towards wages and summer activities.
Yorkshire Sport	Towards sports activities.
Nova	Developing Community Anchors within the network to increase their organisational capability, sustainability and innovation.

5 Trustee expenses

No trustee received any expenses during this year or the previous year.

6 Related party transactions

The CIO is parent company to Rycroft Trading CIC , a company limited by guarantee, company number 09158231.

There were no related party transactions during this year or the previous year.

7 Lease

The charity has a 25 year lease on the Leisure Centre from Havercroft and Ryhill parish councils which ends on 27th May 2040. The annual rent is £1.