

COMPANY NO. 3837084  
CHARITY NO. 1078496



**ANNUAL REPORT & ACCOUNTS**

**FOR THE YEAR ENDED  
31 MARCH 2018**

**WEST MERCIA WOMEN'S AID**  
**ANNUAL REPORT & ACCOUNTS**  
**YEAR ENDED 31 MARCH 2018**

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<b>CONTENTS</b>	<b>Pages</b>
REFERENCE AND ADMINISTRATIVE INFORMATION	1
REPORT OF THE TRUSTEES	2 - 13
REPORT OF THE AUDITOR	14 - 16
STATEMENT OF FINANCIAL ACTIVITIES	17
BALANCE SHEET	18
CASH FLOW STATEMENT	19
NOTES TO THE FINANCIAL STATEMENTS	20 - 32

**WEST MERCIA WOMEN'S AID**

**REFERENCE AND ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 MARCH 2018**

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<b>TRUSTEES</b>	L Proctor (Chair) S Cope C Dover S Gorbing N Griffiths J Liddle R Cotterill K Barnett L Pedrick S Stanesby L Dodgson R Jones	appointed 14 November 2017 appointed 13 February 2018 appointed 14 November 2017 appointed 9 May 2017 appointed 16 May 2018 resigned 16 October 2017
<b>KEY MANAGEMENT</b>	S Coleman (Chief Executive Officer) A McGuigan L Peplow J Midgley C Whittam K Agger	C Woodward T Ashton-Jones J Batsurina D Harding S Hanne
<b>REGISTERED CHARITY NO.</b>	1078496	
<b>REGISTERED OFFICE</b>	Unit 305 Berrows Business Centre Bath Street Hereford HR1 2HE	
<b>COMPANY REGISTERED NO.</b>	3837084	
<b>AUDITOR</b>	Haines Watts Birmingham LLP Sterling House 71 Francis Road Edgbaston Birmingham B16 8SP	
<b>BANKERS</b>	Unity Trust Bank plc Nine Brindleyplace Birmingham B1 2HB	

**WEST MERCIA WOMEN'S AID**

**REPORT OF THE TRUSTEES**

**YEAR ENDED 31 MARCH 2018**

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The trustees, who are also directors of the charity for the purposes of the Companies Act, present their annual report and the financial statements for the year ended 31st March 2018. In preparing the annual report and financial statements of the charity the trustees have adopted the requirements of the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) effected 1<sup>st</sup> January 2015. The financial statements also comply with the Charities Act 2011 and the Companies act 2006.

**Chair's Summary**

These are challenging times for all those fighting against domestic abuse, and West Mercia Women's Aid is no different. At a national level, we were pleased to contribute to the Government's consultation on domestic violence, although it was disappointing that this appeared to represent a dilution of the Violence Against Women and Girls agenda. The new guidelines on coercive control are a welcome recognition of the devastating impact of this form of abuse.

The threat of the loss of funding for refuges from housing benefit remains real. Ring-fenced grants for short-term supported housing offer no guarantee of security when funds are also needed to address homelessness and other issues. In addition, the support we can offer women with no recourse to public funds is limited by competing demands on our own resources, despite the availability of funding from the West Mercia Police and Crime Commissioner to meet some subsistence costs.

Most critically, years of cuts to local authority funding and the wider public sector have led to corresponding cuts in the value of our contracts, and an increase in the complexity of need experienced by women seeking our help. With a decline in services to support addiction and mental health, our own staff are increasingly required to become skilled and knowledgeable in these fields in addition to domestic abuse.

We are fortunate that the local authorities we work with, and West Mercia's Police & Crime Commissioner, see domestic abuse as a critical issue and understand the importance of specialist services to break destructive cycles and enable the women and children affected to start new lives.

Most crucially, at a time when our funding is reducing even as the complexity of demand continues to grow, we are fortunate in our dedicated staff and volunteers, who continue to be incredibly flexible and who work tirelessly to deliver outstanding provision for those who need us. The impact of our expert services is illustrated elsewhere in this document, and is a testament to their integrity and dedication.

**WEST MERCIA WOMEN'S AID**

**REPORT OF THE TRUSTEES**

**YEAR ENDED 31 MARCH 2018**

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It seems clear that the external pressures on our organisation, and the sector as a whole, will only continue to increase in the coming years. We are preparing by identifying new income streams, investing in fundraising, and constantly reviewing our activity to ensure we work as effectively and efficiently as possible. While we will continue to use reserves to subsidise our services in the short term, we are determined that within the next few years our core work will be sustainable without this top-up funding. This will allow us to invest in the development of new initiatives and programmes, and to reach those who struggle to access support.

On behalf of the entire Board, I extend our thanks and appreciation to our partner organisations and to our staff and volunteers for their commitment to those who experience domestic abuse. Difficult days lie ahead, but this shared focus offers hope that our essential services will continue to be available when they are most needed.

**Structure, governance and management**

The charity is constituted as a company limited by guarantee, and is therefore governed by the memorandum and articles of association.

Trustees are appointed in accordance with the 'Board of Directors - Role and Responsibilities' policy, which includes procedure for elections and co-options. Responses to advertisements for trustees and/or individual expressions of interest are forwarded to the Clerk to the Board, who sends the applicant information about the organisation together with an application form. Application forms are sent to the Clerk to the Trustees who forwards these to the Chair of the Board or their nominee who in turn arranges an interview with the applicant. Following interview, the Chair makes a recommendation to the trustees at the next board meeting.

Induction for new trustees will take place over the first 12 months following their appointment. Please note that all trustees will be provided with an induction pack. There is a full induction and training programme for new trustees.

The board of trustees governs the charity and normally has around 10 members. The board meets quarterly and are quorate with 3 members. Committee meetings also take place quarterly, covering employment, governance, finance and health and safety. Committees are working groups and relevant staff are invited to attend. Day to day responsibility for running the charity is executed by a team of paid staff, led by the Chief Executive. The Chief Executive has delegated authority, approved by the trustees and detailed with the 'Board of Directors – Role and Responsibilities' policy, for operational matters including finance, employment and service delivery activities.

WMWA is an autonomous member of the Women's Aid Federation of England, the national domestic abuse charity that supports the England-wide network of over 500 local projects. WAFE has a campaigning role, providing an 'expert view' to government on laws, policy and practice affecting abused women and children. It provides vital briefings, information, training and resources to its members, but has no impact on governance or operating policies, including those of WMWA.

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**WEST MERCIA WOMEN'S AID**

**REPORT OF THE TRUSTEES**

**YEAR ENDED 31 MARCH 2018**

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The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at a sufficient level to ensure business continuation and delivery of current services, combined with an annual review of the potential sources of funding and the controls over the key financial systems will provide sufficient reserves in the event of adverse conditions. Additionally, the trustees regularly review risks, for example: the impact of adverse changes in the external environment, reputational damage, staff absence, CEO unplanned departure, trustee shortage, health and safety incidents.

**Staff & Trustee Remuneration**

Remuneration is the compensation an individual receives in exchange for work or services performed. Typically, this consists of monetary rewards in the form of a wage or salary.

West Mercia Women's Aid trustees are volunteers and do not receive any remuneration or receive any other benefits from employment with the charity or a related entity. Expenses incurred in fulfilling their duties are not deemed remuneration and are fully reimbursed by the charity.

West Mercia Women's Aid Trustees acknowledge that the proper functioning of the charity requires a variety of staffed roles. It is the trustees' intention that all remuneration levels are set fairly across all roles and that pay thresholds for each post are set after researching posts with similar requirements within the public and third sector. The remuneration of staff will be reviewed annually by the Board of Trustees.

All staff members, regardless of their position within the organisation, receive the same percentage of employer's pension contribution.

**Objectives and Activities**

The charity's objects and principal activity continues to be that of:

- a) Relieving the distress and suffering of women and children who have suffered or are exposed to domestic violence;
- b) Relieving any woman or child in necessitous circumstances who may be (but need not be) temporarily homeless by making grants of money or providing or paying for items, services or facilities and by the preservation and protection of their mental and physical health in ways as shall relieve their need;
- c) Educating the public in the causes and effects of domestic violence and the prevention thereof, and undertaking or contributing to research into such matters and publishing the useful results of such research;

**WEST MERCIA WOMEN'S AID**

**REPORT OF THE TRUSTEES**

**YEAR ENDED 31 MARCH 2018**

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**Objectives and Activities (continued)**

- d) Informing and educating agencies, organisations and the general public, via talks, training and publicity about domestic violence issues and about services provided by the organisation.

The Trustees confirm that they have had regard to the Charity Commission's guidance on public benefit, and that its significant activities described below, undertaken to further the organisation's charitable purpose, contribute to the public benefit.

WMWA aims to work strategically with other agencies in order to:

- improve responses to domestic abuse
- reduce social tolerance of domestic abuse
- increase perpetrator accountability
- take preventative action to reduce incidence and effects of domestic abuse

WMWA strives to provide comprehensive services to women and children affected by domestic abuse throughout the counties of Herefordshire, Worcestershire and Shropshire in order to meet their immediate needs and empower them towards a safer future.

WMWA aims to review and, when necessary, update and revise systems, structures and policies, in order to support the delivery of high quality and sustainable services, both preventative and responsive.

**Main Objectives in 2017-18**

Our 5-year Strategic Plan 2012-2017 was launched in April 2012, with 4 main aims and an associated Action Plan with 34 actions to be completed within the 5 year timescale. Work on a new Strategic Plan has been ongoing throughout the year with work against the key objectives continuing during this period.

**Objective 1:**

To provide specialist advice, support and protection to those who have been affected by domestic, and other forms of violence and abuse by:

- Maintaining and improving existing specialist services
- Developing new specialist services

**WEST MERCIA WOMEN'S AID**

**REPORT OF THE TRUSTEES**

**YEAR ENDED 31 MARCH 2018**

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Our specialist services include the provision of:

24-hr domestic abuse helpline – the helpline accepts self and agency referrals and provides listening support, information, advice and sign-posting as well as carrying out initial risk assessments on both adults and children. The helpline provides a gateway into other WMWA services including admission into refuge accommodation.

Refuge Accommodation – the refuges provide safe temporary accommodation for women and their children, if any, fleeing from domestic violence, where they can access specialist support around the abuse that they are experiencing, as well as practical help with housing, benefits, finances and resettlement.

Independent Domestic Violence Advisors – the IDVAs work with high risk victims, carrying out risk assessments and safety planning, as well as providing support in civil and criminal justice proceedings. IDVAs act as the voice of the victim at Multi-agency Risk Assessment Conferences, where agencies combine to produce an effective care plan to reduce risk.

One-to-One Community Support – for those victims and survivors who do not wish/need to access refuge or IDVA services our support workers can provide one-to-one support planning, enabling service users to set and meet their own goals over a number of sessions, whilst gaining understanding of the abuse they have experienced. Service users can also be referred for safety adaptations to their home.

Recovery Group Programmes – service users are offered a range of group programmes designed to promote empowerment and recovery by improving confidence and self-esteem, increasing understanding of perpetrator tactics and encouraging goal-setting and motivation.

Survivor Network – this service is aimed at service users who are no longer in crisis and develops long-term resilience and recovery, personal development and peer support. In addition, it enables service users to develop the skills needed to re-enter training and employment.

Children and Young People's Service – specialist children's support workers provide one-to-one and group support for children and young people to enable them to recover from the trauma of domestic abuse. In addition, we deliver small group work in schools and colleges to improve understanding of healthy relationships and prevent further domestic abuse.

Training and Consultancy – WMWA delivers a range of training programmes to external organisations to improve multi-agency responses to domestic violence and abuse and to improve outcomes for victims and survivors.

**Objective 2:**

To work strategically with other agencies to ensure effective responses to violence and abuse.

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**WEST MERCIA WOMEN'S AID**

**REPORT OF THE TRUSTEES**

**YEAR ENDED 31 MARCH 2018**

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**Objective 3:**

To educate and train agencies and the general public on the extent of violence and abuse against women and children, its causes and effects, and how it can be prevented via:

- External training and consultancy
- Marketing
- Campaigning

**Objective 4:**

To maintain effective, ethical and sustainable structures and policies capable of supporting the activities and values of West Mercia Women's Aid in the areas of:

- Governance
- Democratic accountability
- Management
- Infrastructure

**Achievements and Performance**

In 2017–2018 we have:

- Continued to deliver, review and further develop Helpline Service, Refuges, IDVA Service, One-to-One Support, Recovery Group programmes, Survivor Network, Children and Young People's services, and external Training.
- Set up a new Domestic Abuse Service for Worcestershire, in partnership with Ropoftop Housing Group.
- Achieved recognition as meeting the Women's Aid National Quality Standards for supporting women and children survivors of domestic abuse.
- With West Mercia Housing, opened the doors to residents of a new, purpose-built refuge in Hereford.
- Developed and progressed a strategy of volunteer recruitment, adding value to our work through the skills and experience of volunteers across the region.
- Piloted joint working with Police response units in Shropshire, providing victims with advice and support at the first opportunity.
- Provided training and awareness-raising for a range of partner agencies and groups across the region.

**WEST MERCIA WOMEN'S AID**

**REPORT OF THE TRUSTEES**

**YEAR ENDED 31 MARCH 2018**

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**Achievements and Performance (continued)**

- Promoted continuous improvement of the recovery group programmes by inviting, collating and analysing feedback from service users on their range and effectiveness.
- Continued to work closely with all statutory partners – local authorities, health, education, police, probation, CPS and courts – strategically and operationally – to implement effective responses to DVA.
- Supported the work of the national AVA Community of Practice on Women's Multiple Disadvantage, providing case studies and insight into the lives of women experiencing and surviving domestic abuse.
- Partnered with Herefordshire Council and West Mercia Housing to deliver a project focussed on the needs of older women and of those with a range of complex needs experiencing domestic abuse: funded by the DCLG.
- Partnered with Herefordshire Council and West Mercia Housing to deliver a project focussed on the needs of older women and of those with a range of complex needs experiencing domestic abuse: funded by the DCLG.
- Delivered training to a wide range of statutory and voluntary agencies in both multi-agency and single agency settings. This continues to be a growth area in 2016-17.
- Streamlined the Helpline processes to enhance the experience of the caller.
- Raised the profile of WMWA and increased accessibility for potential service users through radio interviews, social media and joint initiatives with police and local authorities.
- Continued to develop the Survivor Network and promoted their involvement in training and peer support activities, and in volunteering for WMWA.
- Established a regular opportunity for staff representatives to meet with Trustees and share issues about their work.
- Upgraded case management and recording to use of the nationally-recognised and bespoke OnTrack system, thereby facilitating the generation of data that can be benchmarked.
- Designed and embedded a 'balanced scorecard' approach to performance management, with a clear focus on providing high quality services and the achievement of positive outcomes.

# WEST MERCIA WOMEN'S AID

## REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2018

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### Achievements and Performance (continued)

Feedback from service users in all services indicates a very high level of satisfaction with the services that we provide. Recent comments include:

- Amazing, caring service. Gives the tools to deal with abuse and anxiety. Helps promote self-esteem and confidence.
- This service has changed so much for me. The guidance and support offered by the facilitator and now my friends who attended the groups have allowed me to become stronger and look at the future with hope.
- The IDVA I worked with was outstanding. I was broken and alone. She picked me up, fought my corner and helped to put me back together. I don't know how I would have got through the last 12 months without Women's Aid.
- I think Women's Aid help you phenomenally. They give you the strength to survive each day and the tips and skills and ways to prevent it happening today. If it wasn't for Women's Aid I would of gone back with him as soon as police dropped charges. The one thing I will miss is the staff as they were like family. Refuge was my first family home. The home I had before with the boys was just a building. Thank you so much.
- Since attending group I have gained a group of very good friends. I have become a lot stronger in my emotions and feel I can see signs a lot better now. Self-esteem and confidence has increased, I can now express my opinion without worrying so much. Children are safer and
- The meetings have helped me realise what I have been going through for years wasn't me. I have enjoyed talking about my experiences with the others to help my recovery. I am feeling stronger every day.
- I have learned that the situation I find myself in is not my fault and that I have been controlled for too long. Looking forward to "Power to Change". Onwards and upwards.

### Fundraising

#### Grants

In 2017-18, fundraising activities against objectives delivered the following main outcomes:

- Grant from Herefordshire Council for DCLG Pilot Project aimed at helping women with complex needs and older women, whose needs cannot be met in a communal refuge.
- Grant from the Police and Crime Commissioner for Sanctuary Scheme.
- Grant from the Police and Crime Commissioner to help furnish the new Hereford Refuge.

# WEST MERCIA WOMEN'S AID

## REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2018

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### Fundraising (continued)

#### **Local Community**

West Mercia Women's Aid are fortunate to benefit from the generosity of individuals and businesses in the local community that give donations and participate in or organise local events to raise money on our behalf. West Mercia Women's Aid will support fundraising activities with limited promotional materials and where possible a member of staff will attend the event. We follow the financial procedures for fundraising that are included in our finance policy to monitor fundraising income and ensure it is kept secure. We do not send unsolicited mail to individual members of the public, and have received no complaints about fundraising activity on our behalf.

In 2017/18 West Mercia Women's Aid did not employ a professional fundraiser or commercial participator to raise funds and is not part of, and has not signed up to any voluntary fundraising scheme or standards. In 2018/19 we will be appointing a fundraising officer with the clear objective of promoting the highest possible standards and professional approach.

### Plans for Future Periods

WMWA is currently finalising its Strategic Plan for 2017-2022. During the forthcoming year the Board intends to:

- Maintain and improve existing specialist services.
- Maintain and develop new close working relationships with key decision makers in the region.
- Expand work with statutory partners to improve understanding of domestic abuse.
- Increase income to the organisation from sources of non-statutory funding to support the development of new projects and to underpin core work.
- Initiate and participate in multi-agency partnership work which informs and implements effective responses to domestic abuse.
- Deliver domestic abuse awareness training to multi-agency partners and to employers.
- Further raise awareness of WMWA as a centre of expertise on domestic abuse issues for other agencies.
- Initiate and/or support appropriate local and national campaigns that coincide with our ethos and values.
- Continue to review constitutional documents, policies and protocols, to ensure that these reflect best practice.
- Extend work on Board development and governance.
- Review and enhance its work with children and young people - both for those impacted upon by domestic abuse, and those for whom a focus on 'healthy relationships' will have a preventative impact.
- Continue to invest in the skills and knowledge of our staff and volunteers, with a focus on qualities, and on the skills needed for engagement with service users whose needs are complex.

# WEST MERCIA WOMEN'S AID

## REPORT OF THE TRUSTEES

YEAR ENDED 31 MARCH 2018

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### Financial Review

Despite the continuing challenging economic climate WMWA has delivered a net deficit of £86,253. This breaks down to a net deficit of £115,509 on unrestricted funds and a net income of £29,256 on restricted funds and means we are broadly in line with our budgeted position and have maintained a similar result to the previous two financial years.

The reduction in funding from local authorities continued to be offset this year by funding secured from alternative sources. Expenditure has again been tightly controlled despite inflationary pressures and the one-off costs associated with the relocation to our new Hereford Refuge.

The budget set for 2018-2019 is based on the contracts already secured, and sensible estimates regarding expenditure. The budget shows if no action is taken that we can expect a much higher deficit. This is mainly due to the further reduction in funding from local authorities and the end of several grants from the Police and Crime Commissioners. The Trustees have agreed the budget with a requirement that the predicted call on reserves be reduced by £60k through a combination of savings from staffing costs and the generation of further income.

### Investment

WMWA receives funding throughout the year from a variety of sources and most of the funding is expendable within a twelve month period. Ease of access to liquid funds is necessary to maintain cash flow and therefore the Board of Trustees does not consider long term investments to be appropriate. Surplus funds are currently placed on deposit in accordance with the Investment Policy.

### Reserves Policy

- Meet the working capital requirements of the charity
- Act as contingency for any unforeseen day to day operational expenses outside of the agreed annual budget
- Match fund for any agreed contracts that are not running at full cost recovery.
- Fund additional projects not funded through grants or contracts that meet West Mercia Women's Aid's charitable aims and objectives
- Provide short term continuation funding for contracts coming to an end where the assumption is that other funding is probable
- Provide for the risk of unforeseen emergencies, for example to meet immediate staffing costs, possible redundancy, committed costs, and close of organisation, should major contracts not be renewed.

**WEST MERCIA WOMEN'S AID**

**REPORT OF THE TRUSTEES**

**YEAR ENDED 31 MARCH 2018**

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**Going Concern**

After making enquiries, the Trustees have a reasonable expectation that the Company with a 2018/19 budget, partly funded from reserves has adequate resources to continue its operational activities for the foreseeable future, being a period of twelve months after the date on which the report and financial statements were signed. For this reason, it continues to adopt the going concern basis in the financial statements.

**Tangible Fixed Assets**

Details of the movements in the fixed assets are set out in the notes to the accounts.

**Directors and Trustees**

All the directors of the company are also trustees of the charity, and there are no other trustees.

**Trustees Responsibilities**

The trustees (who are also directors of West Mercia Women's Aid for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

**WEST MERCIA WOMEN'S AID**

**REPORT OF THE TRUSTEES**

**YEAR ENDED 31 MARCH 2018**

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**Trustees Responsibilities (continued)**

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Disclosure of Information to the auditors**

In so far as the trustees are aware:

- There is no relevant audit information of which the charitable company's auditor is unaware; and
- The trustees have taken all steps they ought to have taken to make themselves aware of any relevant information and to establish that the auditor is aware of that information.

**Auditors**

The auditors, Haines Watts Birmingham LLP were appointed as auditors for the year ended 31 March 2018 and will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

This report was approved by the board of trustees on 7 August 2018 and signed on its behalf by:



Lucy Proctor  
Chair and Trustee

**WEST MERCIA WOMEN'S AID**

**REPORT OF THE INDEPENDENT AUDITORS**

**YEAR ENDED 31 MARCH 2018**

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**Opinion**

We have audited the financial statements of West Mercia Women's Aid (the 'charitable company') for the year ended 31 March 2018 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2018 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the entity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The Trustees are responsible for the other information. The other information comprises the information in the Report of the Trustees, but does not include the financial statements and our Report of the Auditors thereon.

**WEST MERCIA WOMEN'S AID**

**REPORT OF THE INDEPENDENT AUDITORS**

**YEAR ENDED 31 MARCH 2018**

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**Other information (continued)**

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

**WEST MERCIA WOMEN'S AID**

**REPORT OF THE INDEPENDENT AUDITORS**

**YEAR ENDED 31 MARCH 2018**

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**Responsibilities of the trustees**

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the entity or to cease operations, or have no realistic alternative but to do so.

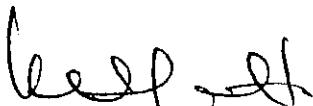
**Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Auditors.

**Use of report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Kevin Hodgetts (Senior Statutory Auditor)  
for and on behalf of Haines Watts Birmingham LLP  
Chartered Accountants & Statutory Auditors  
Sterling House, 71 Francis Road  
Edgbaston  
Birmingham, B16 8SP

26 September 2018

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**WEST MERCIA WOMEN'S AID**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**YEAR ENDED 31 MARCH 2018**

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	Note	Unrestricted £	Restricted £	Total 2018 £	Total 2017 £
<b>INCOME</b>					
Donations & legacies	2	12,519	1,000	13,519	22,358
Charitable activities	3	1,156,758	257,864	1,414,622	1,345,161
Other trading activities	4	75	-	75	105
Investment	5	394	-	394	642
Other		105	-	105	15
<b>TOTAL INCOME</b>		<b>1,169,851</b>	<b>258,864</b>	<b>1,428,715</b>	<b>1,368,281</b>
<b>EXPENDITURE</b>					
Raising funds	6	297	-	297	269
<b>Charitable Activities</b>					
Refuge, support and advisory	7	1,290,777	223,894	1,514,671	1,430,569
<b>TOTAL EXPENDITURE</b>		<b>1,291,074</b>	<b>223,894</b>	<b>1,514,968</b>	<b>1,430,838</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(121,223)</b>	<b>34,970</b>	<b>(86,253)</b>	<b>(62,557)</b>
Transfers between funds		5,714	(5,714)	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>(115,509)</b>	<b>29,256</b>	<b>(86,253)</b>	<b>(62,557)</b>
<b>FUNDS BROUGHT FORWARD</b>	20	<b>792,618</b>	<b>1,102</b>	<b>793,720</b>	<b>856,277</b>
<b>FUNDS CARRIED FORWARD</b>	20	<b>677,109</b>	<b>30,358</b>	<b>707,467</b>	<b>793,720</b>

**Continuing operations**

All income and expenditure has arisen from continuing activities.

*The notes on pages 20 to 32 form part of these financial statements*

**WEST MERCIA WOMEN'S AID**

**BALANCE SHEET**

**YEAR ENDED 31 MARCH 2018**

	Note	Unrestricted £	Restricted £	Total 2018 £	Total 2017 £
<b>FIXED ASSETS</b>					
Tangible fixed assets	15	<b>42,446</b>	-	<b>42,446</b>	<b>30,313</b>
<b>CURRENT ASSETS</b>					
Debtors	16	<b>211,739</b>	<b>12,650</b>	<b>224,389</b>	<b>83,034</b>
Bank and cash	17	<b>622,475</b>	<b>65,181</b>	<b>687,656</b>	<b>883,482</b>
		<b>834,214</b>	<b>77,831</b>	<b>912,045</b>	<b>966,516</b>
<b>CURRENT LIABILITIES</b>					
Creditors	18	<b>199,551</b>	<b>47,473</b>	<b>247,024</b>	<b>203,109</b>
		<b>199,551</b>	<b>47,473</b>	<b>247,024</b>	<b>203,109</b>
<b>NET CURRENT ASSETS</b>		<b>634,663</b>	<b>30,358</b>	<b>665,021</b>	<b>763,407</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<b>677,109</b>	<b>30,358</b>	<b>707,467</b>	<b>793,720</b>
<b>FUNDS</b>					
Unrestricted - general	20	<b>277,109</b>	-	<b>277,109</b>	<b>392,618</b>
Unrestricted - designated	20	<b>400,000</b>	-	<b>400,000</b>	<b>400,000</b>
Restricted	20 & 21	-	<b>30,358</b>	<b>30,358</b>	<b>1,102</b>
		<b>677,109</b>	<b>30,358</b>	<b>707,467</b>	<b>793,720</b>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 7 August 2018 and were signed on its behalf by:

Carol Dover  
Finance Director and Trustee

*The notes on pages 20 to 32 form part of these financial statements*

WEST MERCIA WOMEN'S AID

STATEMENT OF CASHFLOW

YEAR ENDED 31 MARCH 2018

	Note	2018 £	2017 £
<b>CASH FLOW FROM OPERATING ACTIVITIES:</b>			
Cash generated from operations	23	(172,852)	(107,697)
<b>NET CASH USED IN OPERATING ACTIVITIES</b>		<b>(172,852)</b>	<b>(107,697)</b>
<b>CASH FLOW FROM INVESTING ACTIVITIES:</b>			
Interest received		394	642
Purchase of tangible fixed assets		(23,367)	(7,928)
<b>NET CASH USED IN INVESTING ACTIVITIES</b>		<b>(22,973)</b>	<b>(7,286)</b>
<b>CHANGE IN CASH AND CASH EQUIVALENTS IN THE REPORTING PERIOD</b>		<b>(195,826)</b>	<b>(114,983)</b>
<b>CASH AND CASH EQUIVALENTS AT THE BEGINNING OF THE REPORTING PERIOD</b>		<b>883,482</b>	<b>998,465</b>
<b>CASH AND CASH EQUIVALENTS AT THE END OF THE REPORTING PERIOD</b>		<b>687,656</b>	<b>883,482</b>

*The notes on pages 20 to 32 form part of these financial statements*

# WEST MERCIA WOMEN'S AID

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

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### 1 ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities Act 2011 and the Companies Act 2006.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

#### Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

#### Income

All income is recognised when the charity has entitlement to the funds or is probable that the income will be received and the amount can be identified and measured reliably.

Income generated via legacies is recognised before receipt. The income is recognised once it has become probable and the value can be identified, this will usually be at point of confirmation that probate has been granted or when intention to distribute has been received.

Donated income is recognised upon receipt unless the charity has prior knowledge of the donation and is able to identify the amount reliably. West Mercia Women's Aid is supported by the involvement of several appreciated and passionate volunteers in addition to the board of trustees. Volunteer time is not recognised as donated income as per the Charities SORP (FRS 102).

Income received through contracts and grants is recognised from the point in which the charity has entitlement to the funds, contract/ grant conditions has been fully met or it is probable that the income will be received.

#### Interest Receivable

The charity does not have any investments apart from bank deposit accounts. Interest is paid in relation to funds held in these accounts. Interest is recognised when received as up until this point it is not possible for the charity to identify and measure the income reliably. The interest received is highlighted through bank statement reconciliation.

## WEST MERCIA WOMEN'S AID

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

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### 1 ACCOUNTING POLICIES (CONTINUED)

#### **Expenditure**

Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- > Costs of raising funds
- > Expenditure on charitable activities

Expenditure is accounted for on an accruals basis. Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

#### **Allocation of support costs**

Support costs are the cost of the functions that are essential to assist and support the work of the charity but do not directly undertake in the charitable activities. Support costs include salary cost for employees covering a range of back office costs including payroll, finance, human resources and governance. Non salary costs are also included again covering a range of expenditure for example rent, ICT, legal fees and audit cost.

The support costs have been allocated according to project location, where the function is shared across projects the costs have been allocated according to the number of direct hours per project.

#### **Tangible fixed assets**

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the costs of the fixed assets, less their residual value, over their expected useful lives on the following basis:

Office equipment	25% straight line method
Furniture and fixtures	25% straight line method

#### **Pensions**

The pension scheme offered to all employees is a defined contribution scheme with Royal London. The scheme is auto-enrolment compliant and West Mercia Women's Aid staged during 2015-16. The current contributions are 3% employee and 3% employer. The total employer's contribution of £23,864 and employee's contribution of £21,731 were paid in this financial year.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Leasing commitments**

Rentals payable and receivable under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

# WEST MERCIA WOMEN'S AID

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

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### 1 ACCOUNTING POLICIES (CONTINUED)

#### **Fund accounting**

The charity's funds are split into 3 categories, unrestricted, designated and restricted.

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### **Debtors**

Debtors include amounts owed to the charity for the provision of services, this includes amounts receivable relating to grants or contract funding. Debtors also include the amounts that the charity has paid in advance for goods or services they will receive past the year end date. All debtors are measured using their anticipated recoverable amounts.

#### **Cash at bank and in hand**

Cash at bank and in hand is primarily held to meet short term cash commitments as they fall due rather than for investment purposes. Currently the charity does not have any investment accounts.

#### **Provisions and creditors**

Provision for liabilities are made where the charity has a present obligation at the end of year date as a result of a past event that will probably result in the transfer of funds to a third party and the value due to settle the obligation can be measured or estimated reliably. The provision is recognised at the fairest settlement value.

Creditors include expenditure that has a legal or constructive obligation that commits the charity to make payment to a third party or it is probable that settlement will be required. This expenditure will relate to good or services provided in the past however the settlement has not taken place before the year end reporting date. Creditors also include any deferred income the charity has received for services not yet provided.

**WEST MERCIA WOMEN'S AID**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**YEAR ENDED 31 MARCH 2018**

**2 DONATIONS AND LEGACIES**

	Unrestricted	Restricted	Total 2018	Total 2017
	£	£	£	£
Herefordshire Project Donations	4,776	1,000	5,776	15,249
Shropshire Project Donations	4,164	-	4,164	500
Worcestershire Project Donations	1,635	-	1,635	4,982
Regional Project Donations	1,944	-	1,944	1,627
Legacies	-	-	-	-
	<b>12,519</b>	<b>1,000</b>	<b>13,519</b>	<b>22,358</b>

**3 INCOME FROM CHARITABLE ACTIVITIES**

	Unrestricted	Restricted	Total 2018	Total 2017
	£	£	£	£
Herefordshire Project Donations	365,850	78,940	444,790	442,768
Shropshire Project Donations	10,000	-	10,000	10,000
Telford & Wrekin Project Donations	35,000	-	35,000	35,000
Worcestershire Project Donations	530,359	7,073	537,432	458,372
Regional Project Donations	215,550	171,851	387,401	399,021
	<b>1,156,758</b>	<b>257,864</b>	<b>1,414,622</b>	<b>1,345,161</b>

**4 OTHER TRADING ACTIVITES**

	Unrestricted	Restricted	Total 2018	Total 2017
	£	£	£	£
Regional Project Donations	<b>75</b>	-	<b>75</b>	<b>105</b>
	<b>75</b>	-	<b>75</b>	<b>105</b>

West Mercia Women's Aid do not have a trading subsidiary or a charity shop however do participate in fundraising events such as local stalls and the sale of domestic abuse related literature.

WEST MERCIA WOMEN'S AID

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

YEAR ENDED 31 MARCH 2018

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**5 INVESTMENT INCOME**

	Unrestricted	Restricted	Total	Total
	£	£	2018	2017
Unity Trust bank interest	394	-	394	642
	<b>394</b>	<b>-</b>	<b>394</b>	<b>642</b>

**6 EXPENDITURE ON RAISING FUNDS**

	Unrestricted	Restricted	Total	Total
	£	£	2018	2017
Fundraising expenditure	297	-	297	269
	<b>297</b>	<b>-</b>	<b>297</b>	<b>269</b>

**7 CHARITABLE ACTIVITIES**

	Direct	Support	Total	Total
	£	£	2018	2017
Total project activities costs	1,245,351	269,320	1,514,671	1,430,569
	<b>1,245,351</b>	<b>269,320</b>	<b>1,514,671</b>	<b>1,430,569</b>

**8 DIRECT COSTS OF CHARITABLE ACTIVITIES**

	Total	Total
	2018	2017
Staff	1,005,948	881,641
Other	239,403	263,727
	<b>1,245,351</b>	<b>1,145,368</b>

**WEST MERCIA WOMEN'S AID**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**YEAR ENDED 31 MARCH 2018**

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**9 SUPPORT COSTS**

	Total 2018 £	Total 2017 £
Staff costs	106,416	107,086
Rent	41,033	40,000
ICT	54,368	38,124
HR	5,539	5,553
Health & safety	1,805	2,097
Professional fees	1,046	1,122
Insurance	4,734	4,657
Redundancy & settlement payments	-	4,500
Recruitment costs	5,768	30,369
Mobiles & text local	17,295	16,863
Marketing costs	2,743	6,700
External training	3,905	2,366
Depreciation	11,233	10,227
Other	1,353	-
Governance costs (see note 10)	<u>12,082</u>	<u>15,537</u>
	<u>269,320</u>	<u>285,201</u>

**10 GOVERNANCE COSTS**

	Total 2018 £	Total 2017 £
Audit & accountancy fees	5,595	4,855
Legal Fees	4,879	5,937
Professional charges	35	1,408
Bank charges	409	386
Governance costs	162	452
Trustee expenditure	-	236
Trustee training	-	1,092
AGM expenditure	-	137
Trustee travel & parking expenses	<u>1,002</u>	<u>1,034</u>
	<u>12,082</u>	<u>15,537</u>

**WEST MERCIA WOMEN'S AID**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**YEAR ENDED 31 MARCH 2018**

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**11 STAFF COSTS**

	Total 2018 £	Total 2017 £
Gross wages	1,024,074	895,559
National insurance costs	73,880	72,852
Pension costs	<u>23,864</u>	<u>23,652</u>
	<u>1,121,818</u>	<u>992,063</u>

No employees received emoluments in excess of £60,000.

**Pension**

The pension scheme offered to all employees is a defined contribution scheme with Royal London. The scheme is auto-enrolment compliant and West Mercia Women's Aid staged during 2015-16. The current contribution rates are 3% employee and 3% employer. The total employer's contribution of £23,864 and employee's contribution of £21,731 was paid in this financial year.

<b>Staff Numbers</b>	<b>2018</b>	<b>2017</b>
Average monthly head count	45.00	47.00
FTE	<b>39.11</b>	<b>37.55</b>

**12 TRUSTEES' AND KEY MANAGEMENT REMUNERATION AND EXPENSES**

The trustees neither received nor waived any remuneration or any other benefits from employment during the year (2017: £Nil).

<b>Trustee expenses</b>	<b>2018</b>	<b>2017</b>
Travel expenses	£ 1,002	£ 1,034
Number of Trustees	7	5
<b>Key Management Personnel</b>	<b>2018</b>	<b>2017</b>
	£	£
Gross wages	239,467	212,258
National Insurance Costs	6,993	19,875
Pension Costs	<u>24,484</u>	<u>5,485</u>
	<u>270,944</u>	<u>237,618</u>

The Charity's key management personnel comprise of the Trustees and management as listed on page 1.

WEST MERCIA WOMEN'S AID

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

YEAR ENDED 31 MARCH 2018

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**13 NET INCOME/(EXPENDITURE)**

	Total 2018	Total 2017
Net income/(expenditure) is stated after charging/(crediting):	£	£
Depreciation - owned assets	11,234	10,029
Auditors remuneration	4,600	4,800
Auditors remuneration - non-audit work	850	-
	<b>16,684</b>	<b>14,829</b>

**14 COMPARATIVE STATEMENT OF FINANCIAL ACTIVITES - YEAR ENED 31 MARCH 2017**

	Note	Unrestricted £	Restricted £	2017 Total £
<b>INCOME</b>				
Donations & Legacies	2	10,740	11,618	22,358
From Charitable Activities	3	1,115,810	229,351	1,345,161
Other Trading Activities	4	105	-	105
Investment	5	642	-	642
Other	-	15	-	15
<b>TOTAL INCOME</b>		<b>1,127,312</b>	<b>240,969</b>	<b>1,368,281</b>
<b>EXPENDITURE</b>				
Raising Funds	6	269	-	269
Charitable Activities		1,168,425	262,144	1,430,569
Other	7	-	-	-
<b>TOTAL EXPENDITURE</b>		<b>1,168,694</b>	<b>262,144</b>	<b>1,430,838</b>
<b>NET INCOME/(EXPENDITURE)</b>		(41,382)	(21,175)	(62,557)
Transfers between funds		-	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>(41,382)</b>	<b>(21,175)</b>	<b>(62,557)</b>
<b>FUNDS BROUGHT FORWARD</b>	20	834,000	22,277	856,277
<b>FUNDS CARRIED FORWARD</b>	20	<b>792,618</b>	<b>1,102</b>	<b>793,720</b>

WEST MERCIA WOMEN'S AID

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

YEAR ENDED 31 MARCH 2018

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**15 TANGIBLE FIXED ASSETS**

	Office Equipment	Furniture & Fittings	Total
	£	£	£
<b>COST</b>			
At 1 April 2017	46,658	33,662	80,320
Additions	-	23,367	23,367
Disposals	-	-	-
At 31 March 2018	<u>46,658</u>	<u>57,029</u>	<u>103,687</u>
<b>DEPRECIATION</b>			
At 1 April 2017	37,399	12,608	50,007
Charge for the year	3,413	7,821	11,234
Disposals	-	-	-
At 31 March 2018	<u>40,812</u>	<u>20,429</u>	<u>61,241</u>
<b>NET BOOK VALUE</b>			
At 31 March 2018	<u>5,846</u>	<u>36,600</u>	<u>42,446</u>
At 31 March 2017	<u>9,259</u>	<u>21,054</u>	<u>30,313</u>

**16 DEBTORS**

	2018	2017
	£	£
Grants & other income	205,857	63,919
Rent payments	5,798	6,118
Prepayments	<u>12,734</u>	<u>12,997</u>
	<u>224,389</u>	<u>83,034</u>

**17 CASH AT BANK**

	2018	2017
	£	£
WMWA accounts	687,656	883,482
	<u>687,656</u>	<u>883,482</u>

WEST MERCIA WOMEN'S AID

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

YEAR ENDED 31 MARCH 2018

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**18 CREDITORS**

	2018	2017
	£	£
Creditors	21,550	31,762
Accruals	170,711	12,255
Deferred income	32,473	137,770
Taxation and Wages	22,290	21,322
	<b><u>247,024</u></b>	<b><u>203,109</u></b>

Deferred income:

At 1 April	137,770	157,089
Additions during the year	-	90,095
Released during the year	<b>(105,297)</b>	<b>(109,414)</b>
At 31 March	<b>32,473</b>	<b>137,770</b>

Deferred income relates to a Police & Crime Commissioner grant for No Recourse. Where conditions have not been fulfilled as at the year end, amounts are deferred to future periods.

**19 LEASING AGREEMENTS**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2018	2017
	£	£
Within one year	4,527	7,600
Between one and five years	4,196	3,167
	<b><u>8,723</u></b>	<b><u>10,767</u></b>

**20 FUNDS**

	2018	2017
	£	£
Unrestricted - general	277,109	392,618
Unrestricted - designated (contingency fund)	<b>400,000</b>	<b>400,000</b>
<b>Total unrestricted</b>	<b>677,109</b>	<b>792,618</b>
Restricted	30,358	1,102
<b>Total funds</b>	<b>707,467</b>	<b>793,720</b>

WEST MERCIA WOMEN'S AID

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

YEAR ENDED 31 MARCH 2018

**21 RESTRICTED FUNDS**

	Balance b/f £	Incoming resources £	Resources expended £	Transfers £	Balance c/f £
<b>Herefordshire Projects</b>					
Herefordshire No Recourse Fund	-	3,010	(3,010)	-	-
Reclaimed Service User Subsistence	-	2,241	(2,241)	-	-
PCC Furniture for New Refuge	-	1,000	(1,000)	-	-
DCLG Funding	-	63,040	(41,053)	-	21,987
Herefordshire DVA Steering Group	-	10,649	-	(5,714)	4,935
<b>Herefordshire Total</b>	-	<b>79,940</b>	<b>(47,304)</b>	<b>(5,714)</b>	<b>26,922</b>
<b>Worcestershire Projects</b>					
Worcestershire No Recourse Fund	-	1,543	(1,543)	-	-
Reclaimed Service User Subsistence	-	1,640	(1,640)	-	-
DCLG Funding - Refuge Worker	-	3,890	(3,890)	-	-
<b>Worcestershire Total</b>	-	<b>7,073</b>	<b>(7,073)</b>	-	-
<b>Other</b>					
Children In Need - CRUSH Delivery	-	35,234	(35,234)	-	-
Police Crime Commissioners -Helpline	-	90,095	(90,095)	-	-
Victim Support (Employment Cost)	-	16,472	(16,472)	-	-
Parkinson Wright Donation	1,102	50	(186)	-	966
Home Office IDVA Service	-	20,000	(20,000)	-	-
Sanctuary Scheme	-	10,000	(7,530)	-	2,470
<b>Other Total</b>	<b>1,102</b>	<b>171,851</b>	<b>(169,517)</b>	-	<b>3,436</b>
<b>Total</b>	<b>1,102</b>	<b>258,864</b>	<b>(223,894)</b>	<b>(5,714)</b>	<b>30,358</b>

**Purpose of restricted funds**

**Herefordshire**

Herefordshire No Recourse Fund

Funding from the Police and Crime Commissioner to assist Herefordshire women with no recourse to public funds, awarded on an individual basis.

Reclaimed Service User Subsistence

Subsistence paid to women with no recourse to public funds which is reclaimed from external agencies.

PCC Furniture for New Refuge

Funding for furniture for the new Hereford Refuge.

**WEST MERCIA WOMEN'S AID**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**YEAR ENDED 31 MARCH 2018**

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**21 RESTRICTED FUNDS (continued)**

**Herefordshire (continued)**

Department for Communities & Local Government (DCLG) Funding

Funding for specialist accommodation based support.

Herefordshire DVA Steering Group

Funds for Herefordshire Domestic Violence Steering Group.

**Worcestershire**

Worcestershire No Recourse Fund

Funding from the Police and Crime Commissioner to assist Worcestershire women with no recourse to public funds, awarded on an individual basis.

Reclaimed Service User Subsistence

Subsistence paid to women with no recourse to public funds which is reclaimed from external agencies.

Department for Communities & Local Government (DCLG) Funding

Refuge Worker - Funding for housing support workers based at each Worcestershire refuge.

**Other/ Regional**

Children In Need

Delivery of the CRUSH project across West Mercia.

Police Crime Commissioners (PCC)

Helpline development for referral point and waiting list project.

Victim Support

Secondment of helpline worker to Victim Support.

Parkinson Wright

Independent Domestic Violence Advisor (IDVA) service user items.

Home Office IDVA Service

Funding for Independent Domestic Violence Advisor (IDVA) service.

Sanctuary Scheme

Funding to improve home security for women at risk of Domestic Violence.

**WEST MERCIA WOMEN'S AID**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**YEAR ENDED 31 MARCH 2018**

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**22 RELATED PARTY TRANSACTIONS**

There were no related party transactions other than those disclosed in Note 12.

**23 RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	<b>2018</b>	<b>2017</b>
	£	£
Net income/ (expenditure) for the year	(86,253)	(62,557)
Depreciation	11,234	10,576
Interest income	(394)	(642)
(Increase) in debtors	(141,355)	(10,775)
Increase/(decrease) in creditors	43,915	(44,299)
	<b><u>(172,852)</u></b>	<b><u>(107,697)</u></b>

**24 COMPANY LIMITED BY GUARANTEE**

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up during the time that he or she is a member or within one year afterwards for payment of debts and liabilities of the company contracted before he or she ceases to be a member, and of the costs, charges and expense of winding up the same and for the adjustment of the rights of contributors amongst themselves, such amount as may be required not exceeding, in the case of any member, the sum of £10.

**25 CONTINGENT LIABILITIES**

There were no contingent liabilities as at 31 March 2018 and 31 March 2017.

**26 ULTIMATE CONTROLLING PARTY**

The company is under the control of the trustees.