



**Allendale Lions Club**

**Charitable Incorporated Organisation Reg No 1173463**

**Trustees' Annual Report and financial statements  
for the year from 16 June 2017 to 30 June 2018**

**Allendale Lions Club**  
**CIO Reg Number 1173463**  
**Trustees' Annual Report and financial statements**

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## 1. Introduction

The Trustees of Allendale Lions Club present their annual report together with the financial statements of the charity for the year ended 30 June 2018. The trustees confirm that the Annual Report and financial statements of the charity comply with the current statutory requirements and the requirements of the Charity's governing document.

## 2. Reference and Administration Information

Charity name: Allendale Lions Club

Registered charity number: 1173463

Charity's principal address: Woodhead farm, Allendale, Hexham NE47 9AL

Charity Trustees, including offices held:

Nigel Baynes	President
Stephanie Atkinson	Secretary
Rosemary Granger	Treasurer
Margaret Stonehouse	Vice President and Membership Officer
Douglas Ness	
David Humes	Health and Safety Officer
Julie Humes	
Peter Aldcroft	Publicity Officer
Olive Norris	

Independent Examiner: C M Welch FCA

## 3. History, objectives and activities of the Charity

The Club is a member of the International Association of Lions Clubs. The club was originally established in 2004 and was established as a Charitable Incorporated Organisation (CIO) on 16 June 2017.

The club's objectives are exclusively charitable including: to advance citizenship, to promote the voluntary sector for public benefit, to empower volunteers to serve their communities, the relief of poverty and to meet humanitarian needs, the advancement of health, to promote for the benefit of the public the conservation, protection and improvement of the physical and natural environment and to promote community participation in healthy recreation.

Allendale Lions Club raises funds each year to enable them to provide grants to deserving causes within the Allendale area and overseas via the Lions Clubs International Foundation, and also to support and put on events to benefit and serve the local community. The grants are made in accordance with the Club's Grant Making Policy.

Throughout the year the Trustees have paid regard to the Charity Commission's guidance on public benefit in dealing with the objectives and activities of the club.

The club relies on the surpluses made on fundraising events and, on occasions donations from the public, to provide the funds with which to carry out its objectives. All administrative expenses of the Club are met from donations paid by its members. There has been no change to these policies during the year.

The work of the CIO is carried out entirely by volunteers.

From time to time as appropriate, the Club works closely with other local and national agencies, with other Lions Clubs and with Lions Clubs International to achieve its objectives.

#### **4. Management and governance arrangements**

The Club is governed by its CIO document dated 16 June 2017, and by the Constitutions and By-laws of Lions Clubs International, as revised from time to time.

The Trustees are appointed as appropriate by the members of the Club, and have overall responsibility to ensure the Club operates in accordance with Charity law and the Club's CIO document. The day to day running of the Club is overseen by the Club's officers, elected each year by the members. All business of the Club is ratified by members in general meetings, which are held at least once per month.

The Club is ably supported by the volunteer services of its members and others.

#### **5. Fundraising and Community Service activities for the year ending 30 June 2018**

The club organises the bonfire and fireworks on 5 November each year. Last year they invested £1,500 for the fireworks and approximately £800 on associated costs. A collection on the night contributes towards these costs.

Each Christmas the club funds an event called 'Carols in the Square' which is a well-attended community event and features a brass band from outside the area. The Club also provides a Santa's sleigh which visits local communities and events in the period leading up to Christmas, such as late night shopping in Haltwhistle and the Club's Carols in the Square event. This year the Club also provided and set up a Christmas tree in the village.

For many years Allendale Lions put on the Allendale May Fair. In 2017 the Lions passed on the running of the fair to a new community based fair committee, engaging new people in running this popular event.

Club members volunteer to support community events provided by other organisations for example to oversee the parking for the annual Allendale Show organised by the Allendale Agricultural Society and providing marshals for the Allendale Mini Challenge organised by North of Tyne Mountain Rescue.

The club runs a number of fundraising events during the year, the main fund raising event being an annual auction. Some of the community events run by the club make a small surplus which adds to the funds available.

In the main donations are for the benefit of people in the Allen Valley area, although this does not preclude donations to Lions Club Multiple District sponsored appeals and Internationally through the Lions Clubs International Foundation (relief of poverty, responding to disaster relief or help people with disabilities) thereby extending the public benefit overseas.



The beneficiaries in the year ending 30 June 2018 have been:

<b>Date</b>	<b>Organisation</b>	<b>Purpose</b>	<b>Award</b>
June 2018	Pennine Wildlife Rescue	To support continued work of the charity	£200
June 2018	Allendale Golf Club	To contribute to re-equipping workshop and also replace some vital machinery.	£500
June 2018	Allendale Village Hall	Contribution towards revamping the food bar	£500
Feb 2018	Young and Sweet Haltwhistle Youth Club	To contribute to furnishing new premises	£250
Feb 2018	Ninebanks PCC	Contribution towards church hall stairlift service costs	£200
Dec 2018	Fawside Foundation	Contribution for ongoing support to Lions work and events	£250
Dec 2018	Sightsavers	Donation to Lions International Sightsavers campaign	£100
Nov 2017	Lifespan	North East charity supporting people with life limiting illness	£100
Nov 2017	Allendale Horticultural Society	Engraving trophies	£59
Nov 2017	Allendale Lunch Club	To enable the lunch club to continue to provide transport for older people attending the lunch club	£250
July 2017	Fawside Foundation	Contribution towards printing Allen Valley Directory	£250

## **6. Independent Examiner's Report to the trustees of Allendale Lions Club on accounts for the period ending 30 June 2018**

### Independent Examiner's Report to the Trustees of Allendale Lions Club - Charity No 1173463 On Accounts for the period ended 30 June 2018

#### **Respective Responsibilities of the Trustees and Independent Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this period under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and;
- to state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with general Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view.

#### **Independent Examiner's Statement**

In connection with my examination, no matters have come to my attention which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with s.130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.



C M Welch FCA, Shilburn Road, Allendale

14 August 2018

## **7. Financial review and statement of financial activities for the year ended 30 June 2018**

It is the policy of the Club to maintain unrestricted funds only to the extent that they are expected to be required within the foreseeable future to meet the objectives of the Club. The adequacy of the reserves policy is reviewed periodically.

The Trustees have considered the major risks to which the Club is exposed to satisfy themselves that systems are in place to mitigate those risks.

## **8. Receipts and Payments Accounts for Allendale Lions Club**

The receipts and payment account information presented below is taken from the Charity Commission pro forma for receipts and payments accounts and it provides the recommended format for the preparation of such accounts and therefore meets the requirements of the Charity Commission. The pro forma is designed to meet the minimum recommended levels of accountability.

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context 'cash' includes cash equivalents for example bank and building society current and other cash accounts into which money is banked or used to make payments. It is generally accepted that receipts and payments accounts should not report all individual receipts and payments – these are recorded in the Club's cash book from which this summary information is drawn.

These financial statements are prepared in GBP Sterling, rounded to the nearest pound which is the functional currency of the Lions Club. Allendale Lions Club meets the definition of a public entity under FRS102. The Trustees consider that there are no material uncertainties about the Lions Club's ability to continue as a going concern.

Receipts including fundraising and donations are recognised when there is entitlement and certainty of receipt, and the amount can be assured with sufficient reliability.

Fundraising income and members' contributions are recognised when they fall due.

Payments are recognised when a liability is incurred:

- Costs of fundraising events, hire of rooms, electricity supply and website and publicity are those incurred in running fundraising events and attracting donations
- Donations made represent the donations and grants made in furthering the objectives of the club
- Dues to Lions International and District 105 NE include those payments associated with constitutional requirements



## Section A Receipts and Payments

<b>Section A1 – Receipts</b>				
<b>Receipts</b>	<b>Unrestricted Funds</b>	<b>Restricted funds</b>	<b>Endowment Funds</b>	<b>Total Funds</b>
Fundraising events	7676	0.00	0.00	7676
Members' donations	1632	0.00	0.00	1632
Sub total (gross income for AR)	9302	0.00	0.00	9308
<b>Section A2 Asset and Investment sales</b>				
	0.00	0.00	0.00	<b>0.00</b>
Sub Total	0.00	0.00	0.00	0.00
<b>Total receipts</b>	<b>9302</b>	<b>0.00</b>	<b>0.00</b>	<b>9308</b>
<b>Section A3 Payments</b>				
Cost of fundraising events	3844	0.00	0.00	3844
Hire of rooms	320			320
Electricity supply	233			233
Website/ publicity	628			628
Donations made	2659			2659
Dues to Lions International and District NE105	1558			1558
Sub Total	9242			9242
Section A4 Asset and investment purchases	0			0
<b>Total payments</b>	<b>9242</b>			<b>9242</b>
Net of receipts	60			66
Section A5 Transfers between funds	0			0
<b>Section 6 Cash funds last year end</b>	<b>4027</b>			<b>4027</b>
<b>Cash funds this year end</b>	<b>4093</b>			<b>4093</b>

## Section B Statement of assets and liabilities at the end of the period

<b>B1 Cash Funds</b>				
Charity current account	2274			
Admin and Gen accounts	1319			
Tynedale Community bank	500			
<b>Total cash funds</b>	<b>4093</b>			
B2 other monetary assets	0			0
B3 Investment assets	0			0
B4 Assets retained for the charity's own use	0			0
B5 Liabilities	0			0



The charity current account comprises funds raised and donations received which have not been restricted by the donors or designated by the Trustees for a particular use. The Trustees are entitled to allocate such funds as they see fit towards the object of the Club.

The Admin and General accounts funds are raised by contributions from the members and is for use in the administration of the Club in accordance with the Club's constitution. No funds raised from the public may be used for Club administration.

## 9. Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Rosemary Caroline Granger

Treasurer

Date 12 November 2018



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Allendale Lions Club

1173463

## Receipts and payments accounts

CC16a

For the period  
from

16-Jun-17

To

30-Jun-18

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fundraising events	7676	-	-	7,676	-
Members' donations	1632	-	-	1,632	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>9,308</b>	<b>-</b>	<b>-</b>	<b>9,308</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>9,308</b>	<b>-</b>	<b>-</b>	<b>9,308</b>	<b>-</b>
<b>A3 Payments</b>					
Cost of fundraising events	3844	-	-	3,844	-
Hire of rooms	320	-	-	320	-
Electricity supply	233	-	-	233	-
Website/ publicity	628	-	-	628	-
Donations Made	2,659.00	-	-	2,659	-
Dues to Lions International and District NE105	1558	-	-	1,558	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-

<b>Sub total</b>	9,242	-	-	9,242	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	9,242	-	-	9,242	-
<b>Net of receipts/(payments)</b>	66	-	-	66	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	4,027	-	-	4,027	-
<b>Cash funds this year end</b>	4,093	-	-	4,093	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Charity Current account	2,274	-	-
	Admin and General accounts	1,319	-	-
	Tynedale Community Bank	500	-	-
	<b>Total cash funds</b>	4,093	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	2	-	-	-



**B3 Investment assets**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

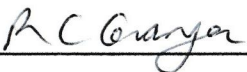
**B4 Assets retained for the charity's own use**

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

**B5 Liabilities**

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Rosemary Caroline Granger	12-Nov-18
3		