

CHAIRMAN'S REPORT 2019.

THE DEMAND FOR OUR SERVICES CONTINUES TO INCREASE YEAR ON YEAR IN MANY DIFFERING WAYS.

WE CONTINUE TO WORK CLOSELY WITH THE STATUTORY SERVICES IN HAMPSHIRE AND OUR LOCAL TEST VALLEY BOROUGH COUNCIL. WE PARTICIPATE FULLY IN REGULAR ASSESMENT, PLANNING AND REVIEW MEETINGS. IN COMMON WITH ALL OTHER AGENCIES WE ARE EXPERIENCING A GROWING DEMAND FOR OUR INTERVENTION WITH AN INCREASING NUMBER OF CHILDREN AND THEIR FAMILIES WITH COMPLEX NEEDS.

FOLLOWING ASSESSMENT, WE ARE ABLE TO DELIVER INDIVIDUAL HELP TO THIS VERY VULNERABLE GROUP IN A VARIETY OF WAYS. NAMELY, THROUGH GROUP AND INDIVIDUAL SESSIONS AT OUR HEADQUARTERS. WE NOW HAVE 94 CHILDREN ATTENDING OUR CLUB SESSIONS ON A REGULAR BASIS.

THIS PAST YEAR HAS SEEN AN EXTENSION OF OUR CLOSE WORKING RELATIONSHIP WITH THE LOCAL SCHOOLS. AT THE TIME OF WRITING THIS REPORT WE HAVE SUCCEEDED IN SETTING UP "DROP IN" LUNCH TIME OR AFTER SCHOOL SESSIONS AT ALL BAR ONE OF OUR LOCAL SCHOOLS AND NEGOTIATIONS ARE CURRENTLY BEING HELD WITH THIS LAST SCHOOL. THERE ARE CURRENTLY MORE THAN 150, AND RISING ALL THE TIME, CHILDREN AND YOUNG PEOPLE ON OUR SCHOOL REGISTER BENEFITTING FROM THIS SERVICE.

THIS IS A FANTASTIC ACHIEVEMENT AND DUE ENTIRELY TO THE HARD WORK AND PROFESSIONALISM OF OUR DEDICATED STAFF.

ALL ELEMENTS OF OUR SERVICE ARE CONSTANTLY REVIEWED BY OUR STAFF TO ENSURE THAT WE ARE DELIVERING APPROPRIATE CARE. WE ARE NOW WORKING TOWARDS ENSURING THAT WE DEVELOP A TRANSITION PATHWAY FOR OUR OLDER YOUNG PEOPLE AS THEY MOVE INTO ADULT HOOD.

SECURING ADEQUATE AND CONTINUING FUNDING FOR OUR SERVICE IS A TOP PRIORITY FOR OUR CHARITY TRUSTEES AND MANAGEMENT BOARD. OUR CHARITY EXECUTIVE, CLOSELY SUPPORTED BY OUR TREASURER, CONTINUES THE QUEST TO SEEK MONETARY SUPPORT FROM LARGE AND SMALL GRANT FUNDERS, BOTH NATIONAL AND LOCAL.

WE CONTINUE TO BE VERY GRATEFUL FOR THE VERY GENEROUS SUPPORT FROM THE MAKING A DIFFERENCE (MAD) CHARITY WHO SUPPORT OUR YOUNG PEOPLE IN MANY WAYS, BOTH INDIVIDUALLY OR WITHIN GROUPS. THIS HAS ALLOWED SEVERAL YOUNG PEOPLE TO ACHIEVE THEIR PERSONAL AIMS. IT ALSO ALLOWED US TO PROVIDE SEVERAL TRIPS FOR SELECTED GROUPS THROUGHOUT THE YEAR.

WE COULD NOT CONTINUE TO MEET THE VARYING DEMANDS FOR OUR SERVICE WITHOUT THE DEDICATION AND HARD WORK OF OUR SMALL STAFF TEAM, WHO ARE ABLY SUPPORTED BY A WILLING NUMBER OF SKILLED VOLUNTEERS. THIS SUPPORT COMES IN MANY WAYS, HELPING AT CLUBS, COOKING MEALS, DRIVING THE MINIBUS, WORKING IN THE GARDEN, AND GENERAL MAINTENANCE. THEY ALSO WORK ALONGSIDE OUR STAFF IN DELIVERING OUR WORK IN SCHOOLS.

OUR MANAGEMENT BOARD PROVIDES A WIDE RANGE OF SKILLS AND KNOWLEDGE ENSURING THAT WE MEET ALL THE STATUTORY REQUIREMENTS AND WORK WITHIN THE BOUNDARIES LAID OUT BY THE CHARITY COMMISSION.

WE CONTINUE TO SEEK A WIDE RANGE OF VOLUNTARY HELP TO JOIN OUR TEAM. WE ARE VERY CONSCIOUS OF THE NEED TO ENCOURAGE NEW VOLUNTEERS WITH VARYING SKILLS TO JOIN US AT ALL LEVELS OF THE ORGANISATION. IT SHOULD BE NOTED HOWEVER THAT THIS TASK IS BECOMING EVER MORE DIFFICULT ESPECIALLY IN FINDING VOLUNTEERS WHO ARE WILLING TO ACCOMPANY A STAFF MEMBER AND DRIVE OUR MINIBUS WHICH IS USED TO PICK UP CHILDREN FROM SCHOOL AND THEN TRANSPORT THEM BACK TO THEIR HOMES AT THE END OF CLUBS.

WE ARE DEEPLY INDEBTED TO OUR TWO CHARITY PATRONS, MRS JANE BENSON JP DL AND OUR LOCAL MP KIT MALTHOUSE FOR THEIR SIGNIFICANT SUPPORT AND WISE COUNSEL.

Independent Examiners Report

For the Year Ended 31st March 2018

I have examined the financial statements prepared by Andover Young Carers.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

Have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed By

Cy Archer

Date

19/11/2018

**Andover Young Carers
2017_2018 Actual**

Income	Total	Unrestricted	Restricted
CIN -Income this Year	28,205		28,205
Lottery -Income this Year	26,036		26,036
CSI -Income this Year	15,918		15,918
Donations -Income this Year	33,498	33,498	
Interest on CCLA account	47	47	
Henry Smith	27,000		27,000
Colin Murray - sponsored activities and outings	1,080	1,080	
Eileen Johnston - India Trek Sponsorship	85	85	
Simply Health HBT fun Run	2,315	2,315	
Minibus Funding	78	78	
Musical Afternoon Tea	2,398	2,398	
Brady James - Pedal to the Med	699	699	
Base Point Match Funding	3,900	3,900	
Rosebourne (AYC 2018 Charity of the Year donations)	59	59	
	141,317	44,158	97,159

Expenditure			
Charity Executive-JB	29,036	5,807	23,229
Support Services -DL	22,798		22,798
Support Services - GH	9,373		9,373
School Support - JCL	22,778		22,778
Cleaner - HF	780	780	
Administration -DS	9,174		9,174
School's worker - AH	5,916		5,916
Activities worker - MM	3,573		3,573
Staff Travel	1,396	279	1,117
Staff Training & DBS	1,585	317	1,268
Garden Rent	100	100	
Liability Insurance	805	505	300
Water	325	325	
Electric	2,434	1,434	1,000
Repairs & Renewal	467	467	
Sundry (ladies hygiene)	109	109	
Main Telephone Line	616	616	
Internet Rental	795	795	
Mobile Phone	337	337	
Stationery	2,092	1,592	500
TVCS Administration costs payroll	1,775	1,775	
IT maintenance and call out	1,554	1,054	500
Mini Bus Ins/MOT/Serv/RFL	1,290	540	750
Trips/outing/activities/residential costs	1,969	394	1,576
Club Food	2,853	571	2,283
Club Activities	1,461	292	1,169
Minibus Fuel	593	293	300
Club Cleaning& Materials	350	350	
Cleaner	60	60	
Miscellaneous	836	836	
Licences	1,992	1,992	
Colin Murray - sponsored activities and outings (Spend)	848	848	
HBT Fun run	396	396	
NEST - pension payment	1,267		1,267
Musical Event	2,078	2,078	
	133,810	24,940	108,869

Net Income and Expenditure	7,507	19,218	- 11,710
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Balance Sheet

Bank Account Iloyds	72,507	49,407	23,100
CAF Bank Account	20,000	20,000	
Total Current Assets	92,507	69,407	23,100

Funds of Charity

Reserves this year	7,508	19,218	- 11,710
Unrestricted funds	50,189	50,189	
Restricted income funds	34,810		34,810
Total Reserves	92,507	69,407	23,100

** Charity currently hold 6 months of reserves
be utilise if there is a shortfall in funding.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Andover Young Carers			Charity No (if any)	1163715
Annual accounts for the period				
Period start date	01/04/2017	To	Period end date	31/03/2018

Section A Statement of financial activities

Recommended categories by activity	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Incoming resources (Note 3)						
Income and endowments from:						
Donations and legacies	S01	44,158	-	-	44,158	28,901
Charitable activities	S02	-	97,159	-	97,159	154,035
Other trading activities	S03	-	-	-	-	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	44,158	97,159	-	141,317	182,936
Resources expended (Note 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	24,940	108,869	-	133,809	169,301
Separate material item of expense	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	24,940	108,869	-	133,809	169,301
Net income/(expenditure) before investment gains/(losses)						
Net gains/(losses) on investments	S13	19,218	- 11,710	-	7,508	13,636
Net income/(expenditure)	S14	-	-	-	-	-
Extraordinary items	S15	19,218	- 11,710	-	7,508	13,636
Transfers between funds	S16	-	-	-	-	-
Other recognised gains/(losses):	S17	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S18	-	-	-	-	-
Other gains/(losses)	S19	-	-	-	-	-
Net movement in funds	S20	19,218	- 11,710	-	7,508	13,636
Reconciliation of funds:						
Total funds brought forward	S21	50,189	34,810	-	84,999	71,363
Total funds carried forward	S22	69,407	23,100	-	92,507	84,999

Section B

Balance sheet

	Guidance Notes					
		Unrestricted	Restricted	Endowment	Total this	Total last year
		funds	income	funds	year	£
		£	£	£	£	£
		F01	F02	F03	F04	F05
Fixed assets						
Intangible assets (Note 15)	B01	-	-	-	-	-
Tangible assets (Note 14)	B02	-	-	-	-	-
Heritage assets (Note 16)	B03	-	-	-	-	-
Investments (Note 17)	B04	-	-	-	-	-
Total fixed assets	B05	-	-	-	-	-
Current assets						
Stocks (Note 18)	B06	-	-	-	-	-
Debtors (Note 19)	B07	-	-	-	-	-
Investments (Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand (Note 24)	B09	69,407	23,100	-	92,507	84,999
Total current assets	B10	69,407	23,100	-	92,507	84,999
Creditors: amounts falling due within one year (Note 20)	B11	-	-	-	-	-
Net current assets/(liabilities)	B12	69,407	23,100	-	92,507	84,999
Total assets less current liabilities	B13	69,407	23,100	-	92,507	84,999
Creditors: amounts falling due after one year (Note 20)	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
Total net assets or liabilities	B16	69,407	23,100	-	92,507	84,999
Funds of the Charity						
Endowment funds (Note 27)	B17	-	-	-	-	-
Restricted income funds (Note 27)	B18	-	23,100	-	23,100	34,810
Unrestricted funds	B19	69,407	-	-	69,407	50,189
Revaluation reserve	B20	-	-	-	-	-
Total funds	B21	69,407	23,100	-	92,507	84,999

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	S Burch	24th November 2018

Note 3

Analysis of income

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Analysis						
Donations and legacies:	Donations and gifts	44,158	-	-	44,158	28,901
	Gift Aid	-	-	-	-	-
	Legacies	-	-	-	-	-
	General grants provided by government/other charities	-	97,159	-	97,159	154,035
	Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
	Donated goods, facilities and services	-	-	-	-	-
	Other	-	-	-	-	-
Total		44,158	97,159	-	141,317	182,936
Charitable activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
Total		-	-	-	-	-
Other trading activities:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
Total		-	-	-	-	-
Income from investments:	Interest income	-	-	-	-	-
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
Total		-	-	-	-	-
Separate material item of income:		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
Total		-	-	-	-	-
Other:	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL INCOME		44,158	97,159	-	141,317	182,936

Other information:

All income in the prior year was unrestricted except for:
(please provide description and amounts)

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Section C

Notes to the accounts

(cont)

Note 6

Analysis of expenditure

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
Analysis						
Expenditure on raising funds:	Incurred seeking donations	-	-	-	-	-
	Incurred seeking legacies	-	-	-	-	-
	Incurred seeking grants	-	-	-	-	-
	Operating membership schemes and social lotteries	-	-	-	-	-
	Staging fundraising events	-	-	-	-	-
	Fundraising agents	-	-	-	-	-
	Operating charity shops	-	-	-	-	-
	Operating a trading company undertaking non-charitable trading activity	-	-	-	-	-
	Advertising, marketing, direct mail and publicity	-	-	-	-	-
	Start up costs incurred in generating new source of future income	-	-	-	-	-
	Database development costs	-	-	-	-	-
	Other trading activities	-	-	-	-	-
	Investment management costs:	-	-	-	-	-
	Portfolio management costs	-	-	-	-	-
	Cost of obtaining investment advice	-	-	-	-	-
	Investment administration costs	-	-	-	-	-
	Intellectual property licencing costs	-	-	-	-	-
	Rent collection, property repairs and maintenance charges	-	-	-	-	-
		-	-	-	-	-
	Total expenditure on raising funds	-	-	-	-	-
Expenditure on charitable activities		-	-	-	-	-
		24,940	108,869	-	133,809	169,301
		-	-	-	-	-
		-	-	-	-	-
	Total expenditure on charitable activities	24,940	108,869	-	133,809	169,301
Separate material item of expense		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Other		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	Total other expenditure	-	-	-	-	-
TOTAL EXPENDITURE		24,940	108,869	-	133,809	169,301

Other information:

Analysis of expenditure on charitable activities

Activity or programme	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Total prior year
	£	£	£	£	£
Activity 1					
Activity 2					
Other					
Total					

Prior year expenditure on charitable activities can be analysed as follows:

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

Section C **Notes to the accounts** **(cont)**

Note 11 **Paid employees**
Please complete this note if the charity has any employees.

11.1 Staff Costs

	This year £	Last year £
Salaries and wages	102,654	101,556
Social security costs	-	-
Pension costs (defined contribution scheme)	540	540
Other employee benefits	-	-
Total staff costs	103,194	102,096

Please provide details of expenditure on staff working for the charity whose contracts are with and are paid by a related party

Please give details of the number of employees whose total employee benefits (excluding employer pension costs) fell within each band of £10,000 from £60,000 upwards. If there are no such transactions, please enter 'true' in the box provided.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000

Band	Number of employees
£60,000 to £69,999	
£70,000 to £79,999	
£80,000 to £89,999	
£90,000 to £99,999	
£100,000 to £109,999	

Please provide the total amount paid to key management personnel (includes trustees and senior management) for their services to the charity

11.2 Average head count in the year

The parts of the charity in which the employees work

	This year Number	Last year Number
	-	-
	6	-
	-	-
	-	-
Total	6	-

11.3 Ex-gratia payments to employees and others (excluding trustees)
Please complete if an ex-gratia payment is made.

Please explain the nature of the payment

Please state the legal authority or reason for making the payment

Please state the amount of the payment (or value of any waiver of a right to an asset)

11.4 Redundancy payments

Please complete if any redundancy or termination payment is made in the period.

Total amount of payment

The nature of the payment (cash, asset etc.)

The extent of redundancy funding at the balance sheet date

Please state the accounting policy for any redundancy or termination payments

Section C**Notes to the accounts****(cont)****Note 24****Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)

Short term deposits

Cash at bank and on hand

Other

Total

This year £	Last year £
-	-
-	-
84,999	71,363
-	-
84,999	71,363

Section C

Notes to the accounts

Note 1 Basis of preparation

This section should be completed by all charities

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- and with* ☒ the Statement of Recommended Practice: Accounting and Reporting by Charities, preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with* ☒ the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.*

* - Tick as appropriate

1.2 Going concern

If there are material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern, please provide the following details or state "Not applicable", if appropriate:

An explanation as to those factors that support the conclusion that the charity is a going concern.

Disclosure of any uncertainties that make the going concern assumption doubtful.

Where accounts are not prepared on a going concern basis, please disclose this fact together with the basis on which the trustees prepared the accounts and the reason why the charity is not regarded as a going concern.

1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined in note ().

Yes* ☒ No* ☐ * - Tick as appropriate

Please disclose:

(i) the nature of the change in accounting policy;	
(ii) the reasons why applying the new accounting policy provides more reliable and more relevant information; and	
(iii) the amount of the adjustment for each line affected in the current period, each prior period presented and the aggregate amount of the adjustment relating to periods before those presented, 3.44 FRS 102 SORP.	

1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes* ☐ No* ☐ * - Tick as appropriate

Please disclose:

(i) the nature of any changes;	
(ii) the effect of the change on income and expense or assets and liabilities for the current period; and	
(iii) where practicable, the effect of the change in one or more future periods.	

1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes* ☐ No* ☐ * - Tick as appropriate

Please disclose:

(i) the nature of the prior period error;	
(ii) for each prior period presented in the accounts, the amount of the correction for each account line item affected; and	
(iii) the amount of the correction at the beginning of the earliest prior period presented in the accounts.	

