

# **South Yorkshire Refugee Law & Justice**

(Registered Charity number 1146748)

## **Financial statements**

**for the period ended 31 March 2018**

<b>Contents</b>	<b>Page</b>
Trustee report	2-4
Examiner's report	5
Receipts and payments account	6
Statement of assets and liabilities	7
Notes to the accounts	8

# **South Yorkshire Refugee Law & Justice**

## **Trustee Report**

### **Trustees**

Gary Bell  
Gina Clayton  
John Donkersley  
Carita Thomas  
Jan Thompson  
Julie Elshaw  
Mustafa Wake

Chair

### **Principal Address**

The Sanctuary  
37 to 39 Chapel Walk  
Sheffield  
S1 2PD

### **Independent Examiner**

Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
Cumbria  
CA7 2EL

### **Bank**

Co-operative Bank  
PO Box 250  
Skelmersdale  
WN8 6WT

## **South Yorkshire Refugee Law & Justice**

### **Trustee report continued**

The Trustees present their report and financial statements for the period ended 31 March 2018. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005 in preparing the annual report and financial statements of the charity.

#### **Structure, governance and management**

The charity was established by a Constitution adopted on 15 February 2011 and amended on 19 March 2012 and was entered on the Register of Charities effective from 2 April 2012.

Staff employed are one part time Volunteer Coordinator

The trustees who served during the year are listed on page 2 on the report.

New trustees are recruited at the General Meeting.

#### **Financial review**

Income for the year is shown at £26,383 (2017: £6,281)

Expenditure is shown at £16,507 (2017: £16,239) with a year end carried forward of unrestricted funds balance of £15,433 (2017: £5,557)

#### **Reserves Policy**

The trustees have allocated an unrestricted reserve amount to cover three months running costs of expenditure.

#### **Public benefit statement**

The main activities undertaken for the public benefit during the year were supporting asylum seekers to apply for asylum and human rights protection.

#### **Objectives and activities**

The Charity's objects are:

1. to promote human rights (as set out in the Universal Declaration of Human Rights and subsequent United Nations conventions and declarations) throughout the world by all or any of the following means:
  - relieving need among the victims of human rights abuses;
  - educating the public about human rights abuse;
  - eliminating infringements of human rights.
2. The relief of financial hardship amongst asylum seekers, refugees and their dependants in the South Yorkshire area by the provision of free legal advice and assistance.
- 3 The advancement of education of the public about asylum law and practice.

## **South Yorkshire Refugee Law & Justice**

### **Trustee report continued**

#### **Achievements and performance**

SYRLJ's main activities are carrying out country of origin research and giving advice and help to enable refused asylum seekers to make fresh claims and other applications with a view to obtaining international protection in the UK. SYRLJ has exemption from the Office of the Immigration Services Commissioner.

At the end of the year, 520 clients were registered, and there were around 15 active volunteers.

In overseeing this work, the trustees have regard to the guidance issued by the Charity Commission on public benefit.

Further details are given in the Annual Report, which describes the activities undertaken in the current year to show the public benefit and the achievement of SYRLJ's aims and objectives.

#### **Trustees responsibilities for the financial statements**

Charity law requires the trustees to prepare financial statements for each financial period which show the state of affairs of the charity and of net income or expenditure of the charity for that period. In preparing those financial statements, the Trustees are required to:

- ☐ select suitable accounting policies and apply them consistently;
- ☐ make judgements and estimates that are reasonable and prudent.
- ☐ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.
- ☐ state whether applicable accounting standards of recommended practice have been followed subject to any departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable the Trustees to prepare financial statements. The Trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

This report was approved by the Trustees on 17/9/18 and is signed on their behalf by: GARY BELL



Trustee



## **South Yorkshire Refugee Law & Justice**

### **Independent examiner's report to the trustees of South Yorkshire Refugee Law & Justice**

I report on the accounts for the period ended 31 March 2018, which are set out on pages 6 to 8.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- ☐ examine the accounts under section 145 of the 2011 Act;
- ☐ to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
- ☐ to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

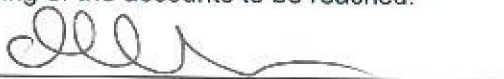
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- ☐ to keep accounting records in accordance with section 130 of the 2011 Act; and
- ☐ to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

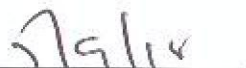
(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: \_\_\_\_\_



Craig Williamson  
White Rose Accounting for Charities  
The Ghyll  
Threapland  
Aspatria  
Cumbria  
CA7 2EL

Date: \_\_\_\_\_



# South Yorkshire Refugee Law & Justice

## Receipts and payments account for the period ended 31 March 2018

	Notes	Total 2018 £	Total 2017 £
<b>Receipts</b>			
Grants	2	18,180	5,000
Fundraising		4,098	-
Donations		4,105	1,281
<b>Total receipts</b>		<b>26,383</b>	<b>6,281</b>
<b>Payments</b>			
Staff salaries		9,805	9,769
Subject access requests		320	110
Equipment		138	750
Insurance		398	399
Subscriptions		1,064	624
Accountancy and payroll expenses		264	172
Office costs		639	1,018
Rent & room hire		1,667	1,900
Travel and volunteer expenses		1,497	1,275
Interpretation		216	102
IT work		500	-
Consultancy		-	120
<b>Total payments</b>		<b>16,507</b>	<b>16,239</b>
<b>Net receipts/(payments)</b>		<b>9,876</b>	<b>(9,958)</b>
<b>Total funds brought forward</b>		<b>5,557</b>	<b>15,515</b>
<b>Total funds carried forward</b>		<b>15,433</b>	<b>5,557</b>