

1109403

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2018

CHARITY COMMISSION
FIRST CONTACT
27 DEC 2018
ACCOUNTS
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YEMENI COMMUNITY ASSOCIATION IN SANDWELL LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Names of Directors, who are also known as the Management Committee, for the purposes of the Charity Law:

Chairman	Imad Almuflehi
Deputy Chairman	Salem Ahmed
Treasurer	Adel Saeed
Secretary	Ali Saeed
Board Members	Arwa Al-Muflahi (stepped down February 2018) Abdulla Abdarab Mohammed (stepped down November 2018) Saleh Saeed Abdul Monam Ahmed Agim Dervishaj Anice Almuflehi (Appointed February 2018)
CEO	Ragih Muflihi
DEVELOPMENT MANAGER:	Yhaia Haffidh
REGISTERED CHARITY NUMBER:	1109403
REGISTERED COMPANY NUMBER:	5038048
REGISTERED OFFICE:	Greets Green Access Centre Tildasley Street West Bromwich West Midlands
INDEPENDENT EXAMINER:	JW Hinks LLP Chartered Accountants and Registered Auditors 19 Highfield Road Edgbaston Birmingham

YEMENI COMMUNITY ASSOCIATION IN SANDWELL LIMITED

MANAGEMENT COMMITTEE'S ANNUAL REPORT

Structure, Governance and Management of the Association

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The Yemeni Community Association was first established in 1997 and on 12 August 1998 became a registered charity and held its first elections to nominate the YCA Management Committee. On 9 February 2006 the Association incorporated and became Yemeni Community Association in Sandwell Limited (YCA). On 1 April 2006, operations commenced through the Limited Company.

The Charity is governed by its Memorandum and Articles of Association.

Management and Governance Arrangements

The YCA constitution provides for a minimum of four and a maximum of nine Management Committee members, these members being elected at the annual general meeting by the YCA members. In addition the Management Committee may appoint an additional two co-opted members; however, these have no voting rights on the Committee.

Objectives and Activities

The main aims and objectives of YCA are as follows:-

- To develop a community based organisation that serves the needs and aspirations of the Yemeni population and the wider community in Sandwell
- Developing a cultural identity for youth
- Providing advice and information
- Providing a point of reference and access for other groups within Sandwell

The YCA provides services and activities to the community in the following areas:-

- Education and Training
- Social Welfare
- Health Development
- Youth Development
- Cultural Activities

Achievements and Performance

Management Committee members meet bi monthly to review the performance of the organisations staff and the projects that they are running as well as ensuring that the organisation is continuing to be run on a financially secure basis.

Over the last 12 months the YCA has seen an increase in the number of its users who naturally gravitate from the YCA Cultural Centre . Despite resources continuing to be stretched the staff and management have continued to be resourceful by not only maintaining essential services but also expanding services according to the demands of user needs.

The YCA Cultural Centre continues to offer a wide range of services to all sections of the community from its modern facilities. Building on the success of previous years we have managed to maintain our regular activities, Tahfeeth school, daily and jumma prayers and Ramadan activities. As well as introducing new initiatives like centre tours and school visits, counselling service, New Muslim service, lectures and workshops.

(continued)

YEMENI COMMUNITY ASSOCIATION IN SANDWELL LIMITED

MANAGEMENT COMMITTEE'S ANNUAL REPORT

The Greets Green Access Centre (GGAC, YCA main offices) has had a few essential maintenance jobs completed including the refurbishing the social room and reception area as well as re-felting the roof.

We continue to manage Lodge Community Centre which is a centre at the heart of West Bromwich within walking distance from the bus station and shopping centre. The centre is well used by the local community groups and though we had ambitions to refurbish the centre to increase income this as yet has not been fulfilled due to funding constraints.

The Advice and Guidance service continues to be one of the YCA essential services which continues to grow and have a major impact on the social wellbeing of its service users. This year has seen a major take up by service users from different Arabic ethnicity groups especially from new migrant communities from Syria and Sudan who live in Sandwell.

We were successful in obtaining a new grant for the youth service enabling us to maintain our current youth provision for an additional 3 years from June 2017. Currently the youth provision on offer at the centre are Youth clubs, Tuition classes in Maths and English which are regularly attended by 31 young people and holiday playscheme which are held 3 times during the school holidays.

The project has also been successful in running short-courses and taster workshops as well as hosting community fun days during the summer bringing in crowds from the wider community enhancing community cohesion. The organisation is presently in the process of trying to secure further funding to build on the good work of the project.

We are also pleased to report that the organisation secured funding to carry out a needs analysis of the needs of new Arab migrants in Sandwell. This entailed running a number of focus group interviews with new migrants culminating in a report being compiled with the findings and recommendations for future work and funding

Financial Review and Future Plans

Overall, YCA has raised funds totalling £345,739 with the expenditure for the year totalling £352,257 leaving the organisation with a deficit of £6,518. This leaves £942,916 in our funds to be carried forward at 31 March 2018.

Our plans for the future will be to try and maintain the level of services we have via funding applications and are currently trying to source funding for a full time worker for the YCA Cultural Centre.

One long term future plan we have is to try and raise funds to purchase the lease of the YCA from SMBC, negotiations have started however, it could be 3-5 years before this becomes reality.

Funding Policy

YCA is committed to sustainable development and management practices to support and enhance our activities and ideas in all areas of our organisation. We ensure fund management is an integral part of our decision making process. To achieve this policy, we adopt a structured management approach to minimise adverse outcomes in all our activities.

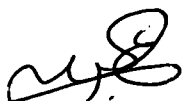
Funds held at 31 March 2018 were as follows:-

Unrestricted funds	£	50,366
Restricted funds	£	892,550

Independent Examiner

JW Hinks LLP have expressed their willingness to continue in office as independent examiner and a resolution to re-appoint them will be proposed at the forthcoming Annual General Meeting.

On Behalf of the Management Committee



Imad Almuflehi
Chairman

18 December 2018

YEMENI COMMUNITY ASSOCIATION IN SANDWELL LIMITED

INDEPENDENT EXAMINER'S REPORT TO THE MANAGEMENT COMMITTEE

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2018 which are set out on pages 5 to 13.

Responsibilities and basis of report

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

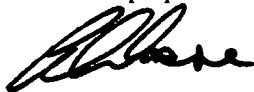
I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. The accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting Standard applicable in the UK and Republic of Ireland (FRS 102)

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Gary Ashmore FCA
Member of the ICAEW
JW Hinks LLP
19 Highfield Road
Edgbaston
Birmingham
B15 3BH



18 December 2018

YEMENI COMMUNITY ASSOCIATION IN SANDWELL LIMITED

STATEMENT OF FINANCIAL ACTIVITIES - YEAR ENDED 31 MARCH 2018

	Unrestricted Fund £	Restricted Funds £	Total £	2017 £
INCOMING RESOURCES				
Voluntary income:				
- Donations and collections	1,727	37,522	39,249	45,236
Activities for generating funds:				
- Hire of premises	63,512	275	63,787	73,797
- Subscriptions	-	21,712	21,712	14,282
Incoming resources from charitable activities:				
- Grants receivable (Note 2)	69,042	151,928	220,970	171,066
Investment income:				
- Interest received	-	21	21	16
TOTAL INCOMING RESOURCES	134,281	211,458	345,739	304,397
RESOURCES EXPENDED				
Charitable Activities:				
- Salaries and National Insurance (Note 4)	48,270	104,058	152,328	139,839
- Education and training	2,355	-	2,355	7,408
- Sessional workers	613	1,246	1,859	16,008
- Refreshments, activities and sundries	18,630	51,979	70,609	49,694
- Subscriptions and donations	1,246	-	1,246	6,001
- Depreciation of Greets Green Access Centre and fixtures and fittings	-	11,510	11,510	2,825
Support Costs:				
- Motor, travel, accommodation and transport hire	1,073	2,412	3,485	7,240
- Premises expenses, equipment and facilities hire	20,710	24,836	45,546	41,618
- Rent, rates and service charges	1,827	189	2,016	2,187
- Light and heat	11,689	4,474	16,163	17,786
- Insurance	2,721	-	2,721	5,093
- Telephone and internet	5,368	471	5,839	5,877
- Printing, postage and stationery	8,532	2,622	11,154	8,406
- Repairs, maintenance and cleaning	1,397	623	2,020	5,160
- Computer expenses	958	-	958	-
- Professional and consultancy fees	15,140	2,250	17,390	4,600
- Bank charges	618	-	618	671
- Independent Examiner's fee	4,440	-	4,440	4,320
TOTAL RESOURCES EXPENDED	145,587	206,670	352,257	324,733
NET EXPENDED RESOURCES	(11,306)	4,788	(6,518)	(20,336)
TRANSFERS BETWEEN FUNDS	(3,744)	3744	-	-
NET MOVEMENT IN FUNDS	(15,050)	8,532	(6,518)	(20,336)
FUNDS BROUGHT FORWARD	65,416	884,018	949,434	969,770
FUNDS CARRIED FORWARD	50,366	892,550	942,916	949,434

The notes on pages 8 to 13 form part of these financial statements.

There were no recognised gains or losses other than those shown in the statement of financial activities.

There were no discontinued operations during the above financial year.

YEMENI COMMUNITY ASSOCIATION IN SANDWELL LIMITED - company number 5038048

BALANCE SHEET AS AT 31 MARCH 2018

	Note	£	£	2017	£
FIXED ASSETS	6		814,349		791,435
CURRENT ASSETS					
Debtors and prepayments	8	9,820		32,176	
Bank balances		132,279		143,389	
Cash balance		932		1,922	
			<u>143,031</u>		<u>177,487</u>
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR					
Creditors and accruals	9	14,464		19,488	
NET CURRENT ASSETS			128,567		157,999
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>£ 942,916</u>		<u>£ 949,434</u>
FUNDS					
Unrestricted Fund			50,366		65,416
Restricted Funds	10		892,550		884,018
			<u>£ 942,916</u>		<u>£ 949,434</u>

(continued)

YEMENI COMMUNITY ASSOCIATION IN SANDWELL LIMITED – company number 5038048

BALANCE SHEET AS AT 31 MARCH 2018 (continued)

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2018.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2018 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006

and

- (b) preparing financial statements which give a true and fair view of the state of affairs of the Charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

Approved on behalf of the Management Committee

IMAD ALMUFLEHI
Chairman



ALI SAEED
Secretary



18 December 2018

The notes on pages 8 to 14 form part of these financial statements

YEMENI COMMUNITY ASSOCIATION IN SANDWELL LIMITED

NOTES TO THE FINANCIAL STATEMENTS - YEAR ENDED 31 MARCH 2018

1. ACCOUNTING POLICIES

(a) Basis of preparation

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' EFA, the Charities Act 2011 and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

(b) Fixed assets

Leasehold property

The Charity purchased Greets Green Access Centre for £240,000 during the year ended 31 March 2004 which was wholly funded by a restricted fund grant from Sandwell MBC. The land on which the Centre stands is the subject of an 85 year lease from Sandwell MBC. On this basis the buildings are being written off on a straight line basis over 85 years.

The renovations on the YCA Cultural Centre have been completed and depreciation has been provided on these over the remaining lease period.

Equipment

The Charity holds an inventory of equipment held but it is written off in the year of purchase against the specific grant money received.

(c) Incoming resources

Grants, hire of premises, subscriptions, donations and collections are accounted for in the year in which the Charity is entitled to receipt.

(d) Resources expended

Expenditure is included in the financial statements on an accruals basis. Irrecoverable VAT is charged to the Statement of Financial Activities (SOFA) as incurred.

(e) Restricted funds

Restricted funds are used for specific purposes laid down by the donor. Expenditure which meets these criteria is charged to the fund together with a fair allocation of the management and support costs.

(f) Operating lease rentals

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

(continued)

(g) **Financial instruments**

The Company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised when the Charitable company becomes party to the contractual provisions of the instrument. Financial assets are offset, with the net amounts presented in the accounts when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Basic financial liabilities

Basic financial liabilities, including trade and other payables, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future receipts discounted at a market rate of interest. Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Accounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the company's contractual obligations expire or are discharged or cancelled.

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YEMENI COMMUNITY ASSOCIATION IN SANDWELL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (continued) - YEAR ENDED 31 MARCH 2018

2. GRANTS

	2018	2017
	£	£
Restricted:		
BBC Children In Need	23,355	28,339
Sandwell Consortium – STEP Project	8,429	13,482
Sandwell Consortium – Bridges Project	16,995	-
Sandwell MBC - Advice Worker	16,000	15,907
Sandwell MBC - Social Inclusion Luncheon Club	16,670	16,505
Sandwell MBC - Summer Play Scheme	3,000	3,260
The Big Lottery – ARAB (RC/5/010429948)	53,764	51,587
Mother Tongue	4,915	-
The Clothworkers Grant	8,800	-
	<u>£ 151,928</u>	<u>£ 129,080</u>
Unrestricted:		
Sandwell MBC – Lodge Community Centre	11,620	10,083
Sandwell MBC - Main Grant	32,796	31,903
Lloyds Foundation Grant	12,150	-
Awards for All	7,661	-
The Church Urban Foundation	4,000	-
Other Grants	815	-
	<u>£ 69,042</u>	<u>£ 41,986</u>
TOTAL	<u><u>£ 220,970</u></u>	<u><u>£ 171,066</u></u>

3. TAXATION

The organisation is a registered charity and accordingly is exempt from taxation on its income and gains where they are applied for charitable purposes.

4. ANALYSIS OF EMPLOYEE COSTS

	2018	2017
	£	£
Salaries	145,045	133,180
Social Security costs	7,283	6,659
	<u>£ 152,328</u>	<u>£ 139,839</u>

No employee received emoluments of over £60,000 during the year.

The average number of full time equivalent employees for the year was 9 (2017: 8).

YEMENI COMMUNITY ASSOCIATION IN SANDWELL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (continued) - YEAR ENDED 31 MARCH 2018

5. RESOURCES EXPENDED

The resources expended by the charity include:

	2018 £	2017 £
Independent Examiner's fee	4,440	4,320
Depreciation	11,510	2,825

6. FIXED ASSETS

COST	Leasehold Property £	Total £
As at 1 April 2017	830,985	830,985
Additions	34,424	34,424
As at 31 March 2018	<u>865,409</u>	<u>830,409</u>
DEPRECIATION		
As at 1 April 2017	39,550	39,550
Charge for the year	11,510	11,510
As at 31 March 2018	<u>51,060</u>	<u>51,060</u>
NET BOOK VALUE		
As at 31 March 2018	<u>814,349</u>	<u>814,349</u>
As at 31 March 2017	<u>791,435</u>	<u>791,435</u>

(continued)

YEMENI COMMUNITY ASSOCIATION IN SANDWELL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (continued) - YEAR ENDED 31 MARCH 2018

7. SUMMARY OF NET ASSETS BY FUND

	Unrestricted Fund £	Restricted Funds £	Total £
Fixed assets	-	814,349	814,349
Current assets	63,628	79,403	143,031
Current liabilities	(13,262)	(1,202)	(14,464)
	<hr/>	<hr/>	<hr/>
Net assets	50,366	892,550	942,916
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

8. DEBTORS AND PREPAYMENTS

	2018 £	2017 £
Fees, grants and room hire balances	8,593	22,975
Other debtors	-	5,690
Prepaid expenses	1,227	3,511
	<hr/>	<hr/>
	£ 9,820	£ 32,176
	<hr/> <hr/>	<hr/> <hr/>

9. CREDITORS AND ACCRUALS

Trade creditors	7,493	5,799
Social security and other taxes	(52)	2,759
Accrued expenses and deferred income	7,023	10,930
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	£ 14,464	£ 19,488
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10. RESTRICTED FUNDS

	At 1 April 2017 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 March 2018 £
YCA Cultural Centre	677,382	37,493	(30,962)	-	683,913
BBC Children In Need	1,484	23,355	(22,259)	-	2,580
Mother Tongue School	(2,798)	26,952	(27,898)	3,744	-
Sandwell Consortium – STEP Project	-	8,429	(8,429)	-	-
Sandwell Consortium – Bridges Project	-	16,995	(16,995)	-	-
Sandwell MBC – Advice Worker	-	16,000	(16,000)	-	-
Sandwell MBC - Property Grant	200,450	-	(2,825)	-	197,625
Sandwell MBC - Luncheon Club	-	16,670	(16,670)	-	-
Sandwell MBC – Summer Play Scheme	-	3,000	(3,000)	-	-
The Big Lottery – ARAB (RC/5/010429948)	7,500	53,764	(52,832)	-	8,432
The Clothworkers Grant	-	8,800	(8,800)	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	884,018	211,458	(206,670)	3,744	892,550
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11. PURPOSE OF RESTRICTED FUNDS

YCA Cultural Centre (was Arab Cultural Centre)

Donations, collections and funding towards the building of an extra floor at Greets Green Access Centre with the purpose of providing function rooms and crèche facilities.

BBC Children In Need

Funding contributing towards a part time youth worker to work with gender specific groups, running homework classes and physical activity classes.

Mother Tongue School

A project to teach children the Yemeni language and cultural studies together with the provision of a homework club.

Sandwell Consortium – STEP Project

Grant towards exercise classes for the community.

Sandwell Consortium Bridges Project

This grant helped the YCA provide employment support towards the most disadvantaged and economically inactive residents in a rang of community and outreach settings across Sandwell.

Sandwell MBC – Advice Worker

Grant for the employment for an Advice worker.

Sandwell MBC - Property Grant

The Charity purchased Greets Green Access Centre for £240,000 during the year ended 31 March 2004 which was wholly funded by a restricted fund grant from Sandwell MBC. The land on which the Centre stands is the subject of an 85 year lease from Sandwell MBC. On this basis the buildings are being written off on a straight line basis over 85 years.

Sandwell MBC – Luncheon Club

Grant to provide access points for Elderly Men and Women's within the Community.

Sandwell MBC – Summer Play Scheme

Funding towards the running of the Summer Play Scheme held at the YCA for local children.

The Big Lottery – ARAB (RC/5/010429948)

Grant received towards a five year project aiming to raise the aspiration and confidence of the Arabian Community within Sandwell.

The Clothworkers Grant

This grant was paid towards upgrading the YCA telephone system, IT infrastructure and partially pay for renewing the roof at the Greets Green Access Centre.

YEMENI COMMUNITY ASSOCIATION IN SANDWELL LIMITED

NOTES TO THE FINANCIAL STATEMENTS (continued) - YEAR ENDED 31 MARCH 2018

12. TRANSFER BETWEEN FUNDS

Transfers between funds as at 31 March 2018 represent a re-analysis of expenditure between funds undertaken by the charity.

13. MANAGEMENT COMMITTEE'S REMUNERATION

No remuneration directly or indirectly, out of the funds, was paid or is payable for the year to any Management Committee member or to any person or persons known to be connected with any of them.

No reimbursement of expenses has been made or is due to be made to any of the Management Committee in respect of the year.

14. FINANCIAL COMMITMENTS

At 31 March 2018, the Organisation has annual commitments under non – cancellable leases as follows:

	2018	2017
	£	£
Land and Buildings (Lodge Community Centre)		
Expiry date		
Over 5 years	£ 71	£ 72
	=	=

15. CAPITAL COMMITMENTS

There was a capital commitment in place at the balance sheet date for the renovations to the Arab Cultural Centre to the value of £Nil (2017: £30,000).

16. ULTIMATE CONTROLLING PARTY

The charity is controlled by the directors/trustees as listed in the Report of the Trustees.