

Company registration number: 04823994

Charity registration number: 1103071

Nottinghamshire Sexual Violence Support Services Ltd

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2018

Community Accounting Plus
7 Mansfield Road
Nottingham
NG1 3FB

Nottinghamshire Sexual Violence Support Services Ltd

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2018.

Structure, governance and management

Nature of governing document

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 7/7/2003 and most recently amended 19/12/2008. It has no share capital and the liability of each member in the event of winding-up is limited to £10.

Recruitment and appointment of trustees

New members are recruited by advertising in the Nottingham Evening Post, other local newspapers and the internet. Application packs are sent to interested candidates, all returned applications are shortlisted. Successful shortlisted applicants are invited to attend an interview. If successful all prospective new members will receive training, then they are invited to attend a Trustee meeting, where they will be co-opted on to the committee.

Objectives and activities

Objects and aims

The principal objects of the charity are to relieve the trauma, distress and/or suffering of victims of rape, indecent assault and all other forms of sexual abuse, including but without limitation sexual harassment (the 'crisis issues').

Objectives, strategies and activities

Aims

- To offer counselling and support to survivors aged 13+ who have experienced rape, childhood sexual abuse or sexual harassment;
- To raise awareness through the media and education and training of issues around rape and sexual abuse.

Objectives

- To operate a telephone help line for 21 hours a week staffed by trained Volunteer Support Workers;
- To provide a face-to-face support and counselling service staffed by trained female counsellors and Volunteer Support Workers. Women are supported from our women-only base, while male survivors can attend counselling at The Topaz Centre (Nottingham SARC) or other regular venues;
- To provide a service accompanying survivors to hospitals, police and the courts, etc;
- To act as a resource and information centre for statutory and voluntary organisations and the general public;
- To provide talks, training sessions, and workshops in a variety of settings, e.g. hospitals, schools and the police;
- To seek funding in order to fulfill the aims and objectives of the organisation and fund new areas of development.

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Trustees' Report

Public benefit

- To support and uphold the survivor's voice and experiences through free, confidential and non-judgmental support and to actively encourage survivors to participate in the further development of the centre as a whole;
- To empower survivors by using appropriate person-centred counselling and support, enabling survivors to explore their experiences in a safe non-judgemental environment;
- To work in non-discriminatory way, by supporting survivors, regardless of their age, gender, ethnicity, sexuality, education or socio-economic background, religion or beliefs, health, ability or disability and challenging discriminatory practice in other organisations and wider society;
- To acknowledge diversity and to work on a basis of inclusivity, thus drawing on a range of ethnic, social and economic backgrounds and experiences and making the centre stronger as a whole;
- To uphold one-another's human rights;
- To be pro-choice in our support, by enabling and empowering survivors to make their own decisions with regards to their sexual health, reproductive rights and the right to safe abortion, in a safe, non-judgemental environment;
- To promote social change through active campaigning, raising awareness and challenging misconceptions around issues of women's rights and empowerment, rape, sexual violence and abuse;
- To promote Substantive Equality by examining the root causes of inequality and challenging these through direct campaigning and leading by example and expectation.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Nottinghamshire Sexual Violence Support Services Ltd

Trustees' Report

Principal risks and uncertainties

Uncertainty of future income

The charity operates in an environment that is financially uncertain, the main risk is securing funding to continue with the level of activities we currently offer.

Financial review

Policy on reserves

Policy on reserves

1.1 NSVSS aims to hold approximately 3-6 months running costs in order to meet the following:

Meet contractual liabilities should the organisation have to close. This includes redundancy pay, amounts due to creditors and commitments under leases.

1.2 To meet unexpected costs such as break down of essential office machinery, staff cover regarding such eventualities as: illness, maternity leave, parental leave, and legal costs defending the charity's interest.

1.3 To replace equipment natural wear and tear.

1.4 Ensure that the charity can continue to provide a stable and quality service to those who need them. Within this context this includes the minimisation of recruitment, staff training, staff induction and marketing costs by avoiding the need for redundancies caused by financial crisis.

1.5 To provide working capital when funding is paid in arrears.

1.6 From time to time funding has certain restrictions which mean that by law it must be held in a restricted reserves until it is spent in line with the funding agreement.

1.7 Earmarked reserves are amounts set aside for specific policy purposes or for general contingencies and cash flow management.

Future plans

- To meet and exceed all outcomes of all the contracts including Crime & Drugs Nottingham City Sexual Violence Counselling Service contract, Police & Crime Commissioner funding such as ISVA & SSS, NUH sub-contract PSARC, Home Office Funding etc;
- Develop Funding Strategy to develop and enhance delivery and resources of all services;
- Continue maintaining and develop our new Website and other digital areas;
- Improve access: by promoting all services;
- Create the Nottinghamshire Sexual Violence Strategy in conjunction with the statutory and third sector agencies and partner agencies;
- Continue to work with Nottingham Women Centre and WAIS to research accommodation/rent options.

Nottinghamshire Sexual Violence Support Services Ltd

Trustees' Report

Statement of Trustees' Responsibilities


The trustees (who are also the directors of Nottinghamshire Sexual Violence Support Services Ltd for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the trustees of the charity on 12/11/18 and signed on its behalf by:



Ann Booth
Trustee

Nottinghamshire Sexual Violence Support Services Ltd

Independent Examiner's Report to the trustees of Nottinghamshire Sexual Violence Support Services Ltd

Independent examiner's report to the trustees of Nottinghamshire Sexual Violence Support Services Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2018.

Responsibilities and basis of report

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

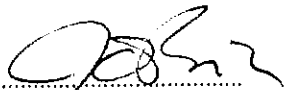
Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member and Fellow of the Association of Charity Independent Examiners, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John O'Brien MSc, FCCA, FCIE, employee of Community Accounting Plus
Fellow of the Association of Charity Independent Examiners

7 Mansfield Road
Nottingham
NG1 3FB

Date: 12/12/18

Nottinghamshire Sexual Violence Support Services Ltd

Statement of Financial Activities for the Year Ended 31 March 2018 **(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)**

	Note	Unrestricted funds £	Restricted funds £	Total 2018 £	Total 2017 £
Income and Endowments from:					
Donations and legacies	2	666,240	-	666,240	295,102
Charitable activities	3	800	249,438	250,238	452,117
Investment income	5	441	-	441	567
Total Income		667,481	249,438	916,919	747,786
Expenditure on:					
Charitable activities	6	(574,179)	(259,531)	(833,710)	(717,556)
Total Expenditure		(574,179)	(259,531)	(833,710)	(717,556)
Net income/(expenditure)		93,302	(10,093)	83,209	30,230
Net movement in funds		93,302	(10,093)	83,209	30,230
Reconciliation of funds					
Total funds brought forward		408,073	31,813	439,886	409,656
Total funds carried forward	14	501,375	21,720	523,095	439,886

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for the period is shown in note 14.

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Statement of Financial Activities for the Year Ended 31 March 2018 **(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)**

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2017 £
Income and Endowments from:				
Donations and legacies	2	295,102	-	295,102
Charitable activities	3	4,730	447,387	452,117
Investment income	5	567	-	567
Total Income		<u>300,399</u>	<u>447,387</u>	<u>747,786</u>
Expenditure on:				
Charitable activities	6	<u>(137,213)</u>	<u>(580,343)</u>	<u>(717,556)</u>
Total Expenditure		<u>(137,213)</u>	<u>(580,343)</u>	<u>(717,556)</u>
Net income/(expenditure)		<u>163,186</u>	<u>(132,956)</u>	<u>30,230</u>
Net movement in funds		163,186	(132,956)	30,230
Reconciliation of funds				
Total funds brought forward		<u>244,887</u>	<u>164,769</u>	<u>409,656</u>
Total funds carried forward	14	<u>408,073</u>	<u>31,813</u>	<u>439,886</u>