

Registered number: 06644292  
Charity number: 1125995



**ASPIRE SPORTS AND CULTURAL TRUST**  
**(A Company Limited by Guarantee)**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2018**

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**ASPIRE SPORTS AND CULTURAL TRUST**  
**(A Company Limited by Guarantee)**

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## **ASPIRE SPORTS AND CULTURAL TRUST**

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### **REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2018**

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#### **Trustees**

Neil Hampson  
Caroline Jane Corbett  
Clive Watford (appointed 22 May 2017, resigned 20 November 2018)  
Martyn White  
Neil McKenzie Cameron  
Sanjai Kumar Desai  
Andrew George Pain  
Lee Hawthorne (resigned 22 May 2017)  
Kathleen Houson (resigned 18 September 2017)  
Elisabeth Clegg (resigned 20 November 2017)  
Paul Geoffrey Toleman (appointed 21 May 2018)  
Richard James Crowhurst (appointed 21 May 2018)  
Patricia Ann Juby (appointed 21 May 2018)  
Gerald Robin Weston Bown (appointed 21 May 2018)

#### **Company registered number**

06644292

#### **Charity registered number**

1125995

#### **Registered office**

GL1 Leisure Centre  
Bruton Way  
Gloucester  
Gloucestershire  
GL1 1DT

#### **Company secretary**

Jacqueline Douglas

#### **Chief executive officer**

Bernie Jones - resigned 1 June 2018 leaving 30 September 2018  
Jacqueline Douglas - appointed 1 August 2018

#### **Independent auditors**

RSM UK Audit LLP  
Hartwell House  
55-61 Victoria Street  
Bristol  
BS1 6AD

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2018**

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**Advisers (continued)**

**Bankers**

Co-operative Bank  
23 St Aldate Street  
Gloucester  
GL1 1RU

**Solicitors**

BPE  
St James House  
St James Square  
Cheltenham  
Gloucester  
GL50 3PR

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## **ASPIRE SPORTS AND CULTURAL TRUST**

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### **CHAIRPERSON'S STATEMENT FOR THE YEAR ENDED 31 MARCH 2018**

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I am delighted to introduce the ninth Trustees' Annual Report and Financial Statements, having stepped into the role of Chair in January 2018.

Despite the continuing reduction in funding support from Gloucester City Council (it went to zero on 1 April 2018) it has been a good year for Aspire Sports and Cultural Trust. We exceeded our financial targets and achieved a surplus. As a registered charity every penny surplus we generate goes back into the business either to improve facilities, enhance services or activities or subsidise activities for key target groups.

Over the past couple of years we have been working hard to offset the reduction in support funding and through the investment in a new family activity centre 'Lunar City', we have been able to put together a sustainable business plan for the next few years. Not only will the new facility provide an income stream for the charity, it will also encourage people who might not normally visit a sports centre to become active and take part in regular physical activity, all in the name of fun!

Later this year the charity will celebrate its 10th birthday so I would like to thank all of the Trustees, not just in the past 12 months but also over the past 10 years, for their voluntary commitment to Aspire Sports and Cultural Trust. I would also like to extend the gratitude of the Trustees to the management and staff for their commitment to achieving these excellent results and all the work they do day in, day out for the benefit of the community.

Finally, our thanks as Trustees must go to all our customers and partners for your continued support. We look forward to aspiring to do even more with you in the future.



**Caroline Jane Corbett**

Chairperson

Date:

12/10/18

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## **ASPIRE SPORTS AND CULTURAL TRUST**

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### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2018**

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The Trustees are pleased to present their report together with the financial statements of the charity for the year ended 31st March 2018. The Charities Statement of Recommended Practice (FRS 102) 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', effective 1 January 2016, has been fully adopted in these financial statements which have been prepared in accordance with the accounting policies in note 1 of the accounts.

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

#### **Legal and Administrative**

The legal and administrative information set out on page 1 - 2 forms part of this report. The financial statements comply with current statutory requirements and the Memorandum and Articles of Association.

#### **Governing Document**

Aspire Sports and Cultural Trust is a company limited by guarantee incorporated on 11 July 2008 governed by its Memorandum and Articles of Association, which were reviewed and amended on 4 December 2014. Aspire Sports and Cultural Trust is a registered charity with the Charities Commission.

#### **Appointment of Trustees**

The Board must consist of at least six and not more than eleven individuals.

Up to two of the Trustees must be nominated by the Local Authority. Local Authority Trustees may be removed and replaced by the Local Authority at any time provided written notice is given to the Secretary.

The Trustees have the power at any time to appoint any person to be a Trustee, either to fill a casual vacancy or as an addition to the existing Trustees but so that the total number of Trustees shall not at any time exceed the maximum number fixed in accordance with the Articles of Association.

#### **Trustee induction and training**

The Trustees are mostly drawn from Gloucestershire or the surrounding area with many being users of the facilities and as a result they have a grasp of service requirements and a feel for the ethos of Aspire Sports and Cultural Trust.

New Trustees are briefed on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the decision making process, the business plan and recent financial performance of the charity. Trustees are encouraged to attend appropriate external training events where these will facilitate the undertaking of their role.

#### **Organisation**

The Memorandum and Articles of Association sets out the process for decision-making, Board meetings and election of Trustees. The Board is required to meet at least four times a year and in 2017/18, the Board met on six occasions in addition to one Trustee working party meeting (audit), a briefing session and a Board strategic 'Away Day' session. A Chief Executive is appointed by the Trustees to manage the day-to-day operations of the charitable company.

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**ASPIRE SPORTS AND CULTURAL TRUST**  
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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2018**

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**Related Parties**

Gloucester City Council provided support funding towards the cost of the operation of the facilities to ensure that all sections of the community can access them. The Council nominates two Trustees to the Board; a summary of transactions with the organisation is set out in Note 22 to the Financial Statements.

**Risk Management**

It is acknowledged by the Trustees that risk management is one of their key responsibilities. The Trustees have adopted a risk management strategy from which they have identified potential risks, the likelihood of their occurrence and the potential costs involved. Each year these risks are reviewed in light of the previous year's performance (including track record on risk management and internal control), changes to the business, the market place and any legislation. The Trustees also consider the risk profiling of the coming year and consider if current control arrangements are likely to be effective.

Aspire Sports and Cultural Trust operates risk management as part of the system of internal control. This system encompasses a number of elements that together facilitate an effective and efficient operation, enabling the charity to respond to a variety of operational, financial and commercial risks. These are fully documented in the Risk Strategy.

As part of the risk analysis review for 2018, as the funding went to zero on 1 April 2018 there is no longer a reliance on management fee funding from Gloucester City Council. In addition, as the health and fitness market has reached saturation point over the last couple of years, the risk of new entrants to the market has also significantly reduced. With the development of a new three year Business Plan, incorporating the capital investment into the 'Lunar City' initiative, 'Lunar City' has been given a high risk profile within the risk analysis report and will be monitored on a daily, weekly and monthly basis initially.

**Health and Safety**

Aspire Sports and Cultural Trust is committed to excellence in health and safety, and takes a pro-active approach to its management. The charity uses the Health and Safety Executive "Managing Health and Safety – a Plan, Do, Check and Act" model. During the year, despite attendances exceeding 800,000, there were no RIDDOR reportable accidents, incidents or near misses.

**Pay policy for key management personnel**

The Trustees consider the members of the Senior Leadership Team, being the Chief Executive, Director of Business/Deputy Chief Executive, HR Manager, Marketing Manager, Health and Fitness Manager and Oxstalls and GL1 Centre Managers as the key management personnel of the charity.

The pay of the key management personnel is reviewed on a regular basis by the HR Manager utilising a pay review undertaken independently by the sports trust's governing body, SPORTA.

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**ASPIRE SPORTS AND CULTURAL TRUST**  
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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2018**

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**Disabled employees**

Reasonable adaptations will be made wherever practicable to enable employee and/or applicants for jobs who have disabilities to make full use of their ability in the delivery of the charity's service.

Wherever possible, the Charity will retain the services of employees who are, or become disabled and, where necessary, provide retraining and redeployment. Disabled employees will be given equal opportunities with other employees for training, career development and promotion.

**Objectives and Activities**

The principal activities of Aspire Sports and Cultural Trust is the provision of facilities and services for recreational, sporting or leisure time occupation, and to promote community participation in healthy recreation.

During the year, the charity provided recreation and leisure activities at GL1 Leisure Centre, Oxstalls Sports Park, Estcourt Close Sports Hall, and the University of Gloucestershire sports facilities at Oxstalls. Escourt Close Sports Hall closed at the end of August 2017, as the old school site had been sold to a housing developer, but we were fortunate that the following month the first of two 3G floodlit all weather pitches were opened adjacent to Estcourt Close sports hall. Aspire does not own any of the premises it occupies, leasing GL1 and Oxstalls Sports Park off Gloucester City Council, and a Dual Use Agreement with the University of Gloucestershire to operate the 3G pitches (and sports hall when it is completed in August 2018). Aspire also has other partnerships including Gloucester Schools Partnership, Lawn Tennis Association, 2Gether Trust, Active Connections and Gloucestershire Community Health Trainers.

There have been no material changes during the last year in the activities and objectives of the charity.

**Public Benefit Statement**

The Trustees are clear that the objects of Aspire Sports and Cultural Trust are carried out for public benefit.

Aspire's vision is to: 'enrich the lives of our community'

However, in 2016 we took the opportunity to review our purpose, mission, aims and values. The Trustees, Management, and Staff were all involved in the review, which agreed the following:

Purpose: A local charity that provides an active life for all the family

Mission: Aspire to do more

Aims: To be a sustainable charity;  
Develop and grow the charity;  
Increase and widen participation; and  
To be an employer and partner of choice.

Values: \* Honest \* Professional \* Respectful \* Responsible \* Trusting

In setting our objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit. Highlighted in Achievements and Performance, below are examples of where the public have benefitted from the activities and initiatives of Aspire Sports and Cultural Trust.



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**ASPIRE SPORTS AND CULTURAL TRUST**  
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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2018**

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**Achievements and Performance**

Two years ago, the Trustees identified that for the future the charity should focus on its four key aims (as identified above). In addition, it was identified that the charity was keen to build on the 'family' offer and continue to develop the range of activities that are available within our facilities.

Equally, we indicated that we would look outside of our existing facilities and at other opportunities in the area to further enhance our offer to the community.

Detailed below are examples of what we have achieved during the past twelve months:

To be a sustainable charity

Sustainability is the number one priority for the charity and despite the reduction in grant funding to zero we are keen to continue to generate surpluses so that we can reinvest back into the business and ensure that we are able to keep the facilities and activities fresh and up to date.

Over the past five years, the management and staff at Aspire have driven costs down and increased income wherever possible, not just because of the reduction in management fee funding but also because of the significant increase in competition in the city. Having returned a surplus for 2017/18, rather than the projected loss, this surplus along with additional reserves that Aspire has collated over the past few years will be used to develop and introduce a new family activity centre into GL1, which will ensure the ongoing financial sustainability of the charity.

Develop and grow the charity

Growing and developing the charity is fundamental to ensuring that Aspire can become a sustainable charity without management fee funding from the City Council. The need to grow the charity internally (maximising the use of our existing facilities) and externally (developing new and profitable activities and services) is fundamental to the sustainability of the charity.

As indicated in last year's report, Aspire had been chosen to operate the new University of Gloucestershire sports facilities during community time. In September 2017, we saw the opening of the first of the new facilities when the 3G football pitch was opened and this was followed a few months later by the opening of the 3G rugby pitch. Since the two pitches opened, visits to Oxstalls Sports Park have increased by approximately 15,000 visits and the take up of the facilities during weekday evenings has exceeded predictions. In September 2018, it is anticipated that the new sports hall will be available for community use. The new hall will accommodate up to twelve badminton courts or three netball/basketball/five-a-side football courts and will become the home of Severn Stars Netball. A joint bid has already been submitted for the Centre to host a team for the Netball World Cup, which is taking place in England in the summer of 2019.

Increase and widen participation

Increasing and widening participation is a key area of focus for the charity, which also contributes to the Sport England and Government 'Active Nation' strategy, and improving the health of the people of Gloucestershire. Increasing participation and getting more people active is part of a life long journey at Aspire and we try to ensure that everybody, regardless of their circumstances is able to participate in an activity of one form or another.

At a time when swimming is declining nationally, swimming in all of its guises at GL1 is thriving and going from strength to strength. This is because all aspects of the continuum of swimming is catered for, whether it be those wanting to or needing to learn to swim, those training to compete or achieve their best, or those just wanting to have fun or keep active, Aspire has something to offer everyone.

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## ASPIRE SPORTS AND CULTURAL TRUST

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### TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

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During 2017/18 Aspire joined up with Gloucester Media as the lead partner in the 'Best You' campaign, a seven month social media and press campaign aimed at encouraging more people to get active. A number of initiatives were used during the campaign and many case studies from members of the community who have benefitted from regular physical activity were used to promote the campaign.

#### To be an employer and partner of choice

As a charity, it is important that Aspire has the right values, ethos that ensures people want to work for us, and partners want to work with us because we will do what we say and deliver results. Retaining good staff and developing and retaining good partners is also vital to ensuring a successful future.

Staff are our most valuable asset and therefore recognising the achievements of our staff is important and at the start of 2017, Aspire introduced 'Employee of the Quarter' awards and during the year, fifty-seven different employees were nominated by their peers. Following their success, we introduced 'Employee of the Year' awards and we received nearly three-hundred nominations from customers and staff.

2017/18 also saw the first cohort of staff graduate from the Aspire Academy, a training programme that has been developed in partnership with Babcock International. In time, the Aspire Academy will provide training and development for all levels of staff.

During 2016/17 we deliberately reduced the number of events we hosted to focus our time and energy on looking after our regular customers and trying not to disrupt them too often. However, Aspire facilities still hosts numerous, local, regional and national events and in 2017/18, these included:

- British Synchronised Swimming Championships
- Gloucestershire Bride and Groom Show
- Big Health Day
- Oxstalls Open Junior Tennis Tournament
- White Collar Boxing Promotions
- Gloucestershire Badminton Championships
- Motivational Preparation College for Training (MPCT) Awards Ceremony
- National Disability Wheelchair Tennis Championships
- Irish Rugby Football Union Training Camp
- BUCS Water polo League
- Comic Con
- Race4Men Charity Fun Run
- Girl Force Event

The charitable company is reporting a net surplus on the net movement in funds of £67,033 (2017: £38,499 surplus), which has exceeded our budget plan for the year of a deficit of £37,018. Included within this result is a pension scheme service cost of £136,000, a pension net interest income of £3,000 and an actuarial gain of £133,000. The result for the year also includes a bad debt provision of £34,965 and planned expenditure from reserves of £48,344.

Overall the charity had total incoming resources of £3,267,476 (2017: £3,618,295) before pension movements of which £14,864 was restricted grant funding (2017: £15,924).

During the year, we had budgeted to deliver a further £200,000 savings to Gloucester City Council management agreement. A reduced fee of £257,507 (2017: £457,507) was received from the City Council for the management of GL1 and Oxstalls Sports Park; and £2,919,090 (2017: £2,920,516) was received at the centres for activities, membership, events and from sales.

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2018**

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Net current assets at the year-end are £1,096,513 (2017: £1,054,790) including cash at bank and in hand of £1,277,282 (2017: £1,364,015).

At the balance sheet date, a £394,000 surplus (2017: £173,000) has been reported as the excess of the value of the assets in the defined pension plan over the present value of the plan's liabilities.

Under FRS102, a defined benefit plan asset is recognised to the extent that the charity is able to recover the surplus either through reduced contributions in the future or through refunds from the plan. As the pension scheme is part of a larger multi-employer scheme, the likelihood of the charity benefitting from refunds or reductions in future contributions to the plan are considered remote and on this basis, the pension asset has not been recognised.

Current reserves total £1,221,757 (2017: £1,154,724). This is represented by £25,871 (2017: £19,342) in restricted funds and £1,195,886 (2017: £1,135,382) in the unrestricted funds.

### **Community Benefit**

Aspire's success is not measured on financial success but the difference the charity makes to people's lives. Below are some examples and case studies demonstrating how the charity has helped improve the quality of life for our customers and residents of Gloucestershire. The first example that sums up what Aspire is all about is "Cilla", an 80-year-old regular ladies fitness user. Cilla joined up six years ago and has faced many challenges in her life including the death of her husband to suicide and cancer twice. Because of the cancer, Cilla now suffers from lymphedema, which she has to manually drain each morning. Cilla, however, values the benefit of sport and physical activity and visits GL1 a minimum of three times every week, not only to keep fit and stay active but also to meet and keep in touch with her friends.

Swimming has given Lucy a completely new lease of life as she visits the pool up to four times per week. 58-year-old Lucy, lives in a care home and has learning disabilities, cannot speak and is an amputee. However, none of this stops Lucy enjoying a very active life with the help of her carers. Over the past two years Lucy has increased her confidence in the water and can balance and float independently. Matt, her senior support worker indicated that Lucy enjoys the social element to the session as well as the activity as she feels part of the community. After her session, Lucy goes for a coffee and Matt indicates it is about her wellbeing as well as her fitness.

As a charity, Aspire is committed to providing benefit for the community we serve. The two examples above highlight regardless of an individual's circumstances that Aspire will find something to suit them and help improve the quality of their life.

### **Reserves Policy Statement**

The Charity Commission uses the term reserves to describe that part of the charity's income funds that is freely available for its general (unrestricted) purposes. "Reserves" are therefore resources the charity has or can make available to spend, for any or all of the charity's purposes, once it has met its commitments and covered its other planned expenditure. In determining our 'free' reserves, we have excluded restricted grant funds, tangible fixed assets and designated funds.

The total value of Free Reserves at 31 March 2018 was £1,221,757 (2017: £1,154,724)

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## **ASPIRE SPORTS AND CULTURAL TRUST**

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### **TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018**

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At its Board Meeting on 16 July 2018, the Trustees reviewed its Reserves Policy and resolved that a target of £460,000 free reserves would provide them with the safeguards they need to be able to guarantee continuity of operation during periods of instability, uncertainty or change and enable the Trustees to continue to fulfil its planned capital investment.

The remaining reserves are available for the Trustees to use to respond to development opportunities when they arise.

The charity has a number of fixed assets that have a net book value of £127,744. These are spread across a variety of fixture and fittings and plant and machinery.

#### **Investment powers and policy**

The Trustees have the power to invest the monies of the organisation in such investments, securities or property as they see fit. In view of the length of time the charitable company has been in existence and the need to ensure a positive cash flow at all times, surpluses so far generated have been invested in interest bearing deposit accounts and allocated to business development opportunities to generate further surpluses and enhance the products and services on offer.

#### **Plans for future periods**

The past couple of years have been challenging for Aspire, the Trustees, Management and Staff, but we are positive that we have everything in place to ensure a sustainable future. Aspire is looking forward to the opening of the University of Gloucestershire sports hall, which will provide space for twelve badminton courts, and become the home of Severn Stars Vitality Netball Super league team. Aspire will manage the new facilities on behalf of the University during community time (evenings and weekends).

As indicated in previous year's reports, we have been looking for new activities/initiatives that would generate new and additional income to help ensure the sustainability of the charity and we are delighted that in July 2018 we will be opening a new and exciting family activity centre within GL1. With one in six 11 year olds and 65% of the adult population in Gloucester being overweight, Aspire's aim with Lunar City is to bring a new level of fun to the area and promote an Active Life for the whole family. Lunar City is a one-of-a-kind facility, which will include slides, tunnels, an inflatable assault course, climbing wall, big bouncy balls and a children's area. Lunar City will provide affordable physical activity and fun for the whole family. It is the first in the south of England and an innovative development to get more people active and generate new and additional income for the charity.

In addition, during the summer months, we will also be taking the opportunity to cover the carpet in the Bowls Hall and provide a roller-skating park for young people and their families.

It is an exciting time within Aspire. There's lots happening and all of the developments are about ensuring that we provide something for everyone and are able to fulfil our mission of 'Aspire to do more' by encouraging even more people to be active in the forthcoming year.

During the year, Aspire Sports and Cultural Trust will celebrate its 10th Birthday and we will take the opportunity to profile and highlight some of the achievements during the past 10 years.

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**ASPIRE SPORTS AND CULTURAL TRUST**  
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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 MARCH 2018**

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**Trustees' responsibilities statement**

The trustees (who are also directors of Aspire Sports and Cultural Trust and for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Disclosure of information to auditors**

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information

**Auditors**

At the board meeting in September 2017 it was agreed that RSM UK Audit LLP be appointed Auditor for the next three years.

The report has been prepared in accordance with the provisions applicable to companies entitled to the Small Companies Exemption.

This report was approved by the Trustees, on

and signed on their behalf by:



**Caroline Jane Corbett**  
Trustee

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## **ASPIRE SPORTS AND CULTURAL TRUST**

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### **INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ASPIRE SPORTS AND CULTURAL TRUST**

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#### **Opinion**

We have audited the financial statements of Aspire Sports and Cultural Trust (the 'charitable company') for the year ended 31 March 2018 which comprise the Statement of Financial Activities incorporating the Income and Expenditure Account, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2018 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

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**ASPIRE SPORTS AND CULTURAL TRUST**  
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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ASPIRE SPORTS AND CULTURAL TRUST**

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**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report, which includes the Directors' Report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report included within the Trustees' Report has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' Report included within the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Trustees' Report.



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## ASPIRE SPORTS AND CULTURAL TRUST

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### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ASPIRE SPORTS AND CULTURAL TRUST

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#### Responsibilities of trustees

As explained more fully in the Statement of Trustees' responsibilities set out on page 11, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditors' Report.

#### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

**RSM UK Audit LLP**

Kerry Gallagher (Senior Statutory Auditor)

for and on behalf of

**RSM UK Audit LLP, Statutory Auditor**  
**Chartered Accountants**  
**Hartwell House**  
**55-61 Victoria Street**  
**Bristol**  
**BS1 6AD**

Date: **5 December 2018**



**ASPIRE SPORTS AND CULTURAL TRUST**

(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 MARCH 2018**

	Note	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
<b>Income from:</b>					
Charitable activities	2	3,192,834	14,864	3,207,698	3,419,998
Other trading activities		55,532	-	55,532	194,675
Investment income	3	4,246	-	4,246	3,622
<b>Total income and endowments</b>		<b>3,252,612</b>	<b>14,864</b>	<b>3,267,476</b>	<b>3,618,295</b>
<b>Expenditure on:</b>					
Raising funds		44,674	-	44,674	124,485
Charitable activities		3,280,434	8,335	3,288,769	3,494,311
<b>Total expenditure</b>	6	<b>3,325,108</b>	<b>8,335</b>	<b>3,333,443</b>	<b>3,618,796</b>
<b>Net before other recognised gains and losses</b>		<b>(72,496)</b>	<b>6,529</b>	<b>(65,967)</b>	<b>(501)</b>
Actuarial gains on defined benefit pension schemes	21	133,000	-	133,000	39,000
<b>Net movement in funds</b>		<b>60,504</b>	<b>6,529</b>	<b>67,033</b>	<b>38,499</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		1,135,382	19,342	1,154,724	1,116,225
<b>Total funds carried forward</b>		<b>1,195,886</b>	<b>25,871</b>	<b>1,221,757</b>	<b>1,154,724</b>

The notes on pages 18 to 35 form part of these financial statements.

**ASPIRE SPORTS AND CULTURAL TRUST**

(A Company Limited by Guarantee)  
REGISTERED NUMBER: 06644292

**BALANCE SHEET  
AS AT 31 MARCH 2018**

	Note	£	2018 £	£	2017 £
<b>Fixed assets</b>					
Tangible assets	11		127,744		102,434
<b>Current assets</b>					
Stocks	12	20,679		22,047	
Debtors	13	187,905		115,330	
Cash at bank and in hand		<u>1,304,130</u>		<u>1,364,015</u>	
		1,512,714		1,501,392	
<b>Creditors:</b> amounts falling due within one year	14	<u>(416,201)</u>		<u>(446,602)</u>	
<b>Net current assets</b>			<u>1,096,513</u>		<u>1,054,790</u>
<b>Total assets less current liabilities</b>			<u>1,224,257</u>		<u>1,157,224</u>
<b>Creditors:</b> amounts falling due after more than one year	15	<u>(2,500)</u>		<u>(2,500)</u>	
<b>Net assets</b>			<u><u>1,221,757</u></u>		<u><u>1,154,724</u></u>
<b>Charity Funds</b>					
Restricted funds	16		25,871		19,342
Unrestricted funds	16		<u>1,195,886</u>		<u>1,135,382</u>
<b>Total funds</b>			<u><u>1,221,757</u></u>		<u><u>1,154,724</u></u>

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on \_\_\_\_\_ and signed on their behalf, by:



~~Caroline Jane Corbett~~ RICHARD JAMES CROWHURST

The notes on pages 18 to 35 form part of these financial statements.

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**ASPIRE SPORTS AND CULTURAL TRUST**  
(A Company Limited by Guarantee)

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**STATEMENT OF CASH FLOWS  
FOR THE YEAR ENDED 31 MARCH 2018**

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	Note	2018 £	2017 £
<b>Cash flows from operating activities</b>			
Net cash (used in)/provided by operating activities	18	<u>(4,902)</u>	<u>185,126</u>
<b>Cash flows from investing activities:</b>			
Dividends, interest and rents from investments		4,246	3,622
Purchase of tangible fixed assets		<u>(59,229)</u>	<u>(31,343)</u>
<b>Net cash used in investing activities</b>		<u>(54,983)</u>	<u>(27,721)</u>
<b>Change in cash and cash equivalents in the year</b>		<b>(59,885)</b>	<b>157,405</b>
Cash and cash equivalents brought forward		<u>1,364,015</u>	<u>1,206,610</u>
<b>Cash and cash equivalents carried forward</b>	19	<u><u>1,304,130</u></u>	<u><u>1,364,015</u></u>

The notes on pages 18 to 35 form part of these financial statements.

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## **ASPIRE SPORTS AND CULTURAL TRUST**

**(A Company Limited by Guarantee)**

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### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018**

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#### **1. Accounting Policies**

##### **1.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Aspire Sports and Cultural Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

##### **1.2 Company status**

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

##### **1.3 Going concern**

Over the past few years, the Trustees have taken steps to improve the efficiency of the organisation and reduce the projected loss following the withdrawal of management funding from Gloucester City Council. The investment into 'Lunar City' has created a significant new income stream that will ensure we continue to generate surpluses.

The Trustees have also taken into consideration the level of employer contributions required to fund the defined benefit pension scheme obligation for the foreseeable future and the Trustees consider that contributions do not compromise the charitable company's ability to continue to operate.

Accordingly, the Trustees have a reasonable expectation that the Trust has adequate resources to continue in operational existence for the foreseeable future. For these reasons they continue to adopt the going concern basis of accounting in preparing these financial statements.

##### **1.4 Income**

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income is deferred when it is received in the form of memberships and advance bookings of facilities, as the services have not been provided in the relevant accounting period.

Income from any trading activities is recognised as earned (as the related goods and services are provided).

Investment income is recognised on a receivables basis.

Grant income is only recognised when the charity has unconditional entitlement to the resources.

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## ASPIRE SPORTS AND CULTURAL TRUST

(A Company Limited by Guarantee)

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

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#### 1. Accounting Policies (continued)

##### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the company and include project management carried out at Headquarters.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the company's educational operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

##### 1.6 Tangible fixed assets and depreciation

All assets costing more than £5,000 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities incorporating Income and Expenditure Account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Plant and machinery	-	3-5 years straight-line
Fixtures and fittings	-	5 years straight-line*

\* With the exception of the Soft Play asset acquired during 2012-2013, which is considered to have a useful economic life of 10 years.

##### 1.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the Bank.

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## **ASPIRE SPORTS AND CULTURAL TRUST**

**(A Company Limited by Guarantee)**

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### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018**

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#### **1. Accounting Policies (continued)**

##### **1.8 Operating leases**

Rentals under operating leases are charged to the Statement of Financial Activities incorporating Income and Expenditure Account on a straight line basis over the lease term.

##### **1.9 Stocks**

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

##### **1.10 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### **1.11 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### **1.12 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

##### **1.13 Financial instruments**

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

##### **1.14 Termination Payments**

Termination payments are payable when employment is terminated before normal retirement date or end of employment contract. They are recognised when the commitment to make the payment is made.

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## **ASPIRE SPORTS AND CULTURAL TRUST**

**(A Company Limited by Guarantee)**

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### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018**

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#### **1. Accounting Policies (continued)**

##### **1.15 Taxation**

The company is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the company is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

##### **1.16 Pensions**

The company operates a defined benefit pension scheme and the pension charge is based on a full actuarial valuation dated 31 March 2018.

The defined benefit scheme is funded by contributions from employees and the Trust as an employer. The assets of the scheme are held separately in a fund administered for the benefit of Local Authority employees and those other scheduled bodies.

At each balance sheet date pension scheme liabilities are measured on an actuarial basis using a projected unit method. Actuarial gains and losses arising are recognised immediately in the Statement of Financial Activities under the heading "Actuarial gain/(loss) arising on defined benefit pension scheme".

Under FRS102 a defined benefit plan asset is recognised to the extent that the charity is able to recover the surplus either through reduced contributions in the future or through refunds from the plan. As the pension scheme is part of a larger multi-employer scheme, the likelihood of the charity benefiting from refunds or reductions in future contributions to the plan are considered to be remote and on this basis the pension asset has not been recognised.

##### **1.17 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

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**ASPIRE SPORTS AND CULTURAL TRUST**

**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

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**1. Accounting Policies (continued)**

**1.18 Critical accounting estimates and areas of judgment**

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The company makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results.

Critical areas of judgment:

In categorising leases as finance leases or operating leases, management makes judgements as to whether significant risks and rewards of ownership have transferred to the Trust as lessee.

The management reviews on a regular basis the debtors ledger for recoverability and then any requirements for a provision against slow paying or potentially bad debts.

**2. Income from charitable activities**

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
GL1 and Oxstalls Centre income	2,919,090	-	2,919,090	2,920,516
Management fees received	269,507	-	269,507	469,507
Grants receivable	1,237	14,864	16,101	20,975
Defined benefit pension income	3,000	-	3,000	9,000
	<u>3,192,834</u>	<u>14,864</u>	<u>3,207,698</u>	<u>3,419,998</u>
Total 2017	<u>3,404,074</u>	<u>15,924</u>	<u>3,419,998</u>	

**3. Investment income**

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Investment income	<u>4,246</u>	<u>-</u>	<u>4,246</u>	<u>3,622</u>
Total 2017	<u>3,622</u>	<u>-</u>	<u>3,622</u>	



**ASPIRE SPORTS AND CULTURAL TRUST**

(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

**4. Direct costs**

	GL1 and Oxstalls Centre £	Total 2018 £	Total 2017 £
Defined benefit scheme costs	136,000	136,000	48,000
Maintenance	272,476	272,476	259,490
Utilities	328,085	328,085	317,309
Other direct costs	431,783	431,783	497,409
Staff costs	1,764,548	1,764,548	1,868,516
National insurance	84,326	84,326	92,697
Pension cost	81,477	81,477	98,541
	<b>3,098,695</b>	<b>3,098,695</b>	<b>3,181,962</b>
<i>Total 2017</i>		<b>3,181,692</b>	<b>3,181,692</b>

**5. Support costs**

	GL1 and Oxstalls Centre £	Pension £	Total 2018 £	Total 2017 £
Other indirect costs	132,464	-	132,464	195,561
Governance costs	23,692	-	23,692	22,820
Depreciation	33,918	-	33,918	93,968
	<b>190,074</b>	<b>-</b>	<b>190,074</b>	<b>312,349</b>
<i>Total 2017</i>	<b>264,349</b>	<b>48,000</b>	<b>312,349</b>	

# ASPIRE SPORTS AND CULTURAL TRUST

(A Company Limited by Guarantee)

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

### 6. Analysis of Expenditure by expenditure type

	Staff costs 2018 £	Depreciation 2018 £	Other costs 2018 £	Total 2018 £	Total 2017 £
Expenditure on fundraising trading	-	-	44,674	44,674	124,485
<b>Costs of raising funds</b>	<b>-</b>	<b>-</b>	<b>44,674</b>	<b>44,674</b>	<b>124,485</b>
Expenditure on charitable activities	1,930,351	33,918	1,324,500	3,288,769	3,494,311
	<b>1,930,351</b>	<b>33,918</b>	<b>1,369,174</b>	<b>3,333,443</b>	<b>3,618,796</b>
<i>Total 2017</i>	<i>2,140,961</i>	<i>93,968</i>	<i>1,383,867</i>	<i>3,618,796</i>	

### 7. Turnover

All turnover arose within the United Kingdom.

### 8. Net income/(expenditure)

This is stated after charging:

	2018 £	2017 £
Depreciation of tangible fixed assets:		
- owned by the charity	33,919	93,969
Operating lease rentals	<b>21,120</b>	<b>25,815</b>

During the year, no Trustees received any remuneration (2017 - £NIL).

During the year, no Trustees received any benefits in kind (2017 - £NIL).

During the year, no Trustees received any reimbursement of expenses (2017 - £NIL).

### 9. Auditor remuneration

The Auditor's remuneration amounts to an Audit fee of £12,125 (2017 - £11,775), and other services of £nil (2017 - £3,895).

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**ASPIRE SPORTS AND CULTURAL TRUST**

**(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

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**10. Staff costs**

Staff costs were as follows:

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Wages and other staff costs	<b>1,443,548</b>	1,494,507
Social security costs	<b>84,326</b>	92,697
Other pension costs	<b>81,477</b>	98,541
Other staff costs	<b>321,000</b>	455,216
	<b><u>1,930,351</u></b>	<b><u>2,140,961</u></b>

The average number of persons employed by the company during the year was as follows:

	<b>2018</b>	<b>2017</b>
	<b>No.</b>	<b>No.</b>
Management and administration staff	<b>16</b>	16
Service delivery staff	<b><u>41</u></b>	<b><u>66</u></b>
	<b><u>57</u></b>	<b><u>82</u></b>

The number of higher paid employees was:

	<b>2018</b>	<b>2017</b>
	<b>No.</b>	<b>No.</b>
In the band £80,001 - £90,000	<b>1</b>	1

No other members of staff received benefits in excess of £60,000 (2017: 0).

The above numbers exclude our flexible working teams (such as zero hours, coaches, teachers and instructors).

The key management personnel of the charity comprise the Trustees and members of the Senior Leadership Team, Chief Executive, Director of Business/Deputy Chief Executive, Finance and Performance Manager, HR Manager, Marketing Manager and Oxstalls and GL1 Centre Manager whose employee benefits for the period total £323,976 (2017: £303,920).

During the year one termination payment was made £4,029 (2017: £6,250).

**ASPIRE SPORTS AND CULTURAL TRUST**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

**11. Tangible fixed assets**

	Plant and machinery £	Fixtures and fittings £	Total £
<b>Cost</b>			
At 1 April 2017	127,750	588,800	716,550
Additions	<u>-</u>	<u>59,229</u>	<u>59,229</u>
At 31 March 2018	<u>127,750</u>	<u>648,029</u>	<u>775,779</u>
<b>Depreciation</b>			
At 1 April 2017	102,676	511,440	614,116
Charge for the year	<u>18,446</u>	<u>15,473</u>	<u>33,919</u>
At 31 March 2018	<u>121,122</u>	<u>526,913</u>	<u>648,035</u>
<b>Net book value</b>			
At 31 March 2018	<u>6,628</u>	<u>121,116</u>	<u>127,744</u>
At 31 March 2017	<u>25,074</u>	<u>77,360</u>	<u>102,434</u>

**12. Stocks**

	2018 £	2017 £
Finished goods and goods for resale	<u>20,679</u>	<u>22,047</u>

**13. Debtors**

	2018 £	2017 £
Trade debtors	179,939	105,504
Other debtors	2,966	-
Accrued income	5,000	9,826
	<u>187,905</u>	<u>115,330</u>

**ASPIRE SPORTS AND CULTURAL TRUST**  
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

**14. Creditors: Amounts falling due within one year**

	2018 £	2017 £
Other taxation and social security	44,255	54,222
Trade accruals	13,248	37,279
Deferred income	66,497	109,818
Other accruals	292,201	245,283
	<u>416,201</u>	<u>446,602</u>

Deferred income relates to memberships collected in advance of provision and hire charges paid in advance of the facility use.

**Deferred income**

Deferred income at 1 April 2017	109,818
Resources deferred during the year	66,497
Amounts released from previous years	<u>(109,818)</u>
Deferred income at 31 March 2018	<u>66,497</u>

**15. Creditors: Amounts falling due after more than one year**

	2018 £	2017 £
Refundable security deposit	<u>2,500</u>	<u>2,500</u>

**ASPIRE SPORTS AND CULTURAL TRUST**

(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

**16. Statement of funds**

**Statement of funds - current year**

	Balance at 1 April 2017 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2018 £
<b>Designated funds</b>					
Maintenance fund	14,378	-	-	-	14,378
GL1 sinking fund	3,821	-	-	-	3,821
Tennis centre sinking fund	19,000	-	-	-	19,000
Payroll project fund	7,600	-	-	-	7,600
	<u>44,799</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>44,799</u>
<b>General funds</b>					
General Funds - all funds	1,090,563	3,252,612	(3,290,163)	133,000	1,186,032
Other General funds	-	-	(34,945)	-	(34,945)
	<u>1,090,563</u>	<u>3,252,612</u>	<u>(3,325,108)</u>	<u>133,000</u>	<u>1,151,087</u>
Total Unrestricted funds	<u>1,135,382</u>	<u>3,252,612</u>	<u>(3,325,108)</u>	<u>133,000</u>	<u>1,195,886</u>
<b>Restricted funds</b>					
LTA	13,413	14,864	(7,500)	-	20,777
Tennis Foundation	5,929	-	(835)	-	5,094
	<u>19,342</u>	<u>14,864</u>	<u>(8,335)</u>	<u>-</u>	<u>25,871</u>
Total of funds	<u>1,154,724</u>	<u>3,267,476</u>	<u>(3,333,443)</u>	<u>133,000</u>	<u>1,221,757</u>

The LTA funding mainly relates to performance programmes, a partnership project and schools outreach programmes. Tennis Foundation funding relates to Oxstalls being a disability tennis hub providing a focus on raising participation for children and adults with disabilities.

The designated funds are reserves allocated for specific future commitment. The Maintenance Fund is designated for other maintenance and statutory works. The GL1 sinking fund is used for major maintenance repairs at the GL1 site, which are the responsibility of Aspire. The Tennis centre sinking fund is designated for future works on the indoor courts. The Payroll Project fund will be utilised to develop a self-service payroll system.

**ASPIRE SPORTS AND CULTURAL TRUST**

(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

**16. Statement of funds (continued)**

**Statement of funds - prior year**

	Balance at 1 April 2016 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2017 £
<b>Designated funds</b>					
Maintenance fund	14,378	-	-	-	14,378
GL1 sinking fund	3,821	-	-	-	3,821
Tennis centre sinking fund	19,000	-	-	-	19,000
Payroll project fund	16,000	-	(8,400)	-	7,600
	<u>53,199</u>	<u>-</u>	<u>(8,400)</u>	<u>-</u>	<u>44,799</u>
General Funds - all funds	<u>1,045,378</u>	<u>3,593,371</u>	<u>(3,548,166)</u>	<u>-</u>	<u>1,090,583</u>
<b>Restricted funds</b>					
LTA	11,963	13,200	(11,750)	-	13,413
Tennis foundation	<u>5,685</u>	<u>2,724</u>	<u>(2,480)</u>	<u>-</u>	<u>5,929</u>
Total of funds	<u>1,116,225</u>	<u>3,609,295</u>	<u>(3,570,796)</u>	<u>-</u>	<u>1,154,724</u>

**Summary of funds - current year**

	Balance at 1 April 2017 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 March 2018 £
Designated funds	44,799	-	-	-	44,799
General funds	1,090,583	3,252,612	(3,325,108)	133,000	1,151,087
	<u>1,135,382</u>	<u>3,252,612</u>	<u>(3,325,108)</u>	<u>133,000</u>	<u>1,195,886</u>
Restricted funds	19,342	14,864	(8,335)	-	25,871
	<u>1,154,724</u>	<u>3,267,476</u>	<u>(3,333,443)</u>	<u>133,000</u>	<u>1,221,757</u>

**ASPIRE SPORTS AND CULTURAL TRUST**

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**NOTES TO THE FINANCIAL STATEMENTS  
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**16. Statement of funds (continued)**

**Summary of funds - prior year**

	<i>Balance at 1 April 2016</i>	<i>Income</i>	<i>Expenditure</i>	<i>Balance at 31 March 2017</i>
	£	£	£	£
Designated funds	53,199	-	(8,400)	44,799
General funds	1,045,378	3,593,371	(3,548,165)	1,090,584
	<u>1,098,577</u>	<u>3,593,371</u>	<u>(3,556,565)</u>	<u>1,135,383</u>
Restricted funds	17,648	15,924	(14,230)	19,342
	<u>1,116,225</u>	<u>3,609,295</u>	<u>(3,570,795)</u>	<u>1,154,725</u>

**17. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	<b>Unrestricted funds 2018</b>	<b>Restricted funds 2018</b>	<b>Total funds 2018</b>
	£	£	£
Tangible fixed assets	127,744	-	127,744
Current assets	1,486,843	25,871	1,512,714
Creditors due within one year	(416,201)	-	(416,202)
Creditors due in more than one year	(2,500)	-	(2,500)
	<u>1,195,886</u>	<u>25,871</u>	<u>1,221,757</u>

**Analysis of net assets between funds - prior year**

	<i>Unrestricted funds 2017</i>	<i>Restricted funds 2017</i>	<i>Total funds 2017</i>
	£	£	£
Tangible fixed assets	102,434	-	102,434
Current assets	1,482,050	19,342	1,501,392
Creditors due within one year	(446,602)	-	(446,602)
Creditors due in more than one year	(2,500)	-	(2,500)
	<u>1,135,382</u>	<u>19,342</u>	<u>1,154,724</u>



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**18. Reconciliation of net movement in funds to net cash flow from operating activities**

	2018 £	2017 £
Net expenditure for the year (as per Statement of Financial Activities)	(65,967)	(501)
<b>Adjustment for:</b>		
Depreciation charges	33,919	93,968
Dividends, interest and rents from investments	(4,246)	(3,622)
Decrease in stocks	1,368	7,566
(Increase) in debtors	(72,575)	(10,744)
(Decrease)/increase in creditors	(30,401)	59,459
Pension adjustment	133,000	39,000
<b>Net cash (used in)/provided by operating activities</b>	<u>(4,902)</u>	<u>185,126</u>

**19. Analysis of cash and cash equivalents**

	2018 £	2017 £
Cash in hand	<u>1,304,130</u>	<u>1,364,015</u>
Total	<u><u>1,304,130</u></u>	<u><u>1,364,015</u></u>

**20. Capital commitments**

At 31 March 2018 the company had capital commitments as follows:

	2018 £	2017 £
Contracted for but not provided in these financial statements	<u>-</u>	<u>42,498</u>

**21. Pension commitments**

The company operates a Defined Benefit Pension Scheme.  
Principal actuarial assumptions at the Balance Sheet date (expressed as weighted averages):

	2018	2017
Pension increase rate	2.40%	2.40%
Salary increase rate	2.70%	2.70%
Discount rate	2.70%	2.60%

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**ASPIRE SPORTS AND CULTURAL TRUST****(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS  
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**21. Pension commitments (continued)**

On 1 October 2008 the charitable company became a scheduled member into the Local Government Superannuation Scheme. At that date the surplus relating to employees transferred from Gloucester City Council under TUPE became the surplus of the charitable company.

This is a funded defined benefit scheme. The Local Government Superannuation Scheme is no longer open to new employees. The contributions rates are those recommended by the fund's actuary Hymans Robertson.

The latest formal valuation of the fund for the purpose of setting employers' actual contributions was as at 31 March 2016 with the next formal valuation due as at 31 March 2019. In 2017-18 the employer contribution rate was 14.9%. Employee contribution rates varied between 5.5% and 7.5%.

The assets in the scheme were:

	<b>% of total plan assets 31 March 2018</b>	<b>Fair value at 31 March 2018 £</b>	<b>% of total plan assets 31 March 2017</b>	<b>Fair value at 31 March 2017 £</b>
Equities	67%	5,980,000	71%	6,075,000
Bonds	24%	2,053,000	20%	1,711,000
Property	7%	714,000	7%	599,000
Cash	2%	179,000	2%	171,000
Total market value of assets		<b>8,926,000</b>		<b>8,556,000</b>

The actual return on scheme assets was 4.4% (2017 - 21%).

Under FRS102, a defined benefit plan asset is recognised to the extent that the charity is able to recover the surplus either through reduced contributions in the future or through refunds from the plan. As the pension schemes is part of a larger multi-employer scheme, the likelihood of the charity benefiting from refunds or reductions in future contributions to the plan are considered to be remote and on this basis, the pension asset has not been recognised.

The amounts recognised in the Statement of Financial Activities incorporating Income and Expenditure Account are as follows:

	<b>2018 £</b>	<b>2017 £</b>
Net finance income	3,000	9,000
Current service cost	<b>211,000</b>	<b>138,000</b>
Total	<b>214,000</b>	<b>147,000</b>

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**ASPIRE SPORTS AND CULTURAL TRUST****(A Company Limited by Guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

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**21. Pension commitments (continued)**

Movements in the present value of the defined benefit obligation were as follows:

	2018 £	2017 £
Opening defined benefit obligation	8,383,000	7,065,000
Interest cost	219,000	255,000
Recognised actuarial loss / (gain) on the defined benefit obligation	(133,000)	(39,000)
Planned participant's contributions	31,000	38,000
Changes in demographic assumptions	-	(3,000)
Other experience	-	(681,000)
Current service cost	211,000	138,000
Benefits paid	(114,000)	(121,000)
Unposted loss / (gain)	(66,000)	1,731,000
Closing defined benefit obligation	<u>8,531,000</u>	<u>8,383,000</u>

Changes in the fair value of scheme assets were as follows:

	2018 £	2017 £
Opening fair value of scheme assets	8,556,000	7,327,000
Unposted return on assets in excess of interest income	155,000	958,000
Interest income	222,000	264,000
Employer contributions	75,000	90,000
Employee contributions	31,000	38,000
Benefits paid	(114,000)	(121,000)
	<u>8,925,000</u>	<u>8,556,000</u>

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2018**

**21. Pension commitments (continued)**

Amounts for the current and previous two periods are as follows:

Defined benefit pension schemes

	2018 £	2017 £	2016 £
Defined benefit obligation	(8,531,000)	(8,383,000)	(7,065,000)
Scheme assets	<u>8,925,000</u>	<u>8,556,000</u>	<u>7,327,000</u>
Surplus	<u><u>394,000</u></u>	<u><u>173,000</u></u>	<u><u>262,000</u></u>
Current service cost	<u>211,000</u>	<u>138,000</u>	<u>228,000</u>
Financed by:			
Employer contributions	75,000	90,000	123,000
Difference between income and interest cost	3,000	9,000	104,000
Recognised gain on the defined benefit obligation	133,000	39,000	471,000
Increase/(reduction) in recognised deficit over the year	-	-	(470,000)
Increase/(reduction) in unrecognised surplus/(deficit) over the year	<u>221,000</u>	<u>(89,000)</u>	<u>262,000</u>
Consisting of:			
Unposted actuarial gain/(loss) on the defined benefit obligation	66,000	(1,047,000)	615,000
Unposted return on assets in excess of interest income	155,000	958,000	(353,000)

The company has a pension bond in place in respect of the defined benefit pension scheme. The bond is in place against the risk of employers ending employee's contracts early. Should this occur all employees over 55 made redundant will receive an immediate pension. A bond is then put in place to cover the estimated amount that would be due from the fund to cover early retirement costs. At 31 March 2018 the bond was assessed at £119,000, with an existing bond in place for £123,000 and will expire on 30 September 2023.

**22. Operating lease commitments**

At 31 March 2018 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2018 £	2017 £
<b>Amounts payable:</b>		
Within 1 year	21,120	21,120
Between 1 and 5 years	<u>17,027</u>	<u>38,147</u>
Total	<u><u>38,147</u></u>	<u><u>59,267</u></u>

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## **ASPIRE SPORTS AND CULTURAL TRUST**

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### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018**

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#### **23. Related party transactions**

Aspire Sports and Cultural Trust was set up to operate the leisure facilities of Gloucester City Council ('GCC'). During the period the charitable company received amounts totalling £269,507 (2017: £457,507) from GCC under an arm's length management agreement. At the period end there was £63,003 (2017: £nil) outstanding.

GCC provided various administrative, ICT and debtor/creditor support during the period totalling £121,268 (2017: £123,744). During the period GCC paid utilities costs of £343,176 (2017: £253,630) on behalf of the charitable company.

At the period end, a debtor balance of £2,966 (2017: £2,966) remains on the account.

GCC has also guaranteed the company's pension scheme liabilities in the event of a failure of the company.

Note 8 refers to the payments made to Trustees during the period.

