

**Barnet Community Projects**

**Registered Charity No. 1139376**

**Trustees' Annual Report and Accounts for the year ended 31<sup>st</sup> March 2018**

*Registered Office : 5 Hillside Gardens, BARNET, Herts. EN5 2NG*

**Barnet Community Projects**  
**Registered Charity No. 1139376**  
**Trustees' Annual Report for the year ended 31<sup>st</sup> March 2018**

**Charity Name**

The full name of the charity is Barnet Community Projects, but it is also referred to by its working name of BCP.

**Registered Address**

The registered address of the charity is 5 Hillside Gardens, BARNET, Herts. EN5 2NG.

**Operating Address**

The operating address of the charity is at the Rainbow Centre, Dollis Valley Drive, BARNET, Herts. EN5 2UN.

**Trustees**

The following individuals have served as Trustees during the period covered by this report :

Alban Shrimpton	Chair
Stephen Pegum	Treasurer
Michael Benaim	
Steve Bull	
Ken Morton	
Steve Neale	Resigned 9 <sup>th</sup> December 2017

**Governing Document**

The charity is governed by its constitution as adopted on 25<sup>th</sup> September 2010, as amended on 11<sup>th</sup> December 2010.

**Charitable Objects for Public Benefit**

The main charitable objects of BCP are :

To promote any charitable purpose for the benefit of the community in the London Borough of Barnet as the Trustees see fit, in particular but not exclusively by the following means :

- a) To promote the efficiency & effectiveness of charities and the effective application & use of resources by non-charitable bodies for the public benefit in particular but not exclusively by providing or assisting in the set-up of community projects, supporting their administration and providing support services to them and by facilitating partnership and co-operation in the voluntary sector;
- b) The promotion of the voluntary sector for the public benefit, in particular but not exclusively by the following means :
  - i) Identifying need in the voluntary sector & establishing projects or policies to address them;

**Charitable Objects for Public Benefit (continued)**

- ii) Liaising between charities, voluntary organisations, the local Authority and other groups or organisations on relevant issues that affect members of the community;
- c) To promote community capacity building for the public benefit, in particular but not limited to young people;
- d) The relief of unemployment for the public benefit;
- e) The advancement of education for the public benefit, including the provision of training, information & advice and promoting opportunities for members of the community to develop new skills & knowledge;
- f) To further for the benefit of members of the community without distinction of sex, sexual orientation, race or political, religious or other opinions by associating together members of the community, local Authorities, voluntary & other organisations in a common effort to provide facilities in the interests of social welfare for recreation and other leisure-time occupations with the objective of improving the conditions of life of community members.

Where in the views of the Trustees it is expedient in the interests of the charity, the Trustees may support & encourage overseas partnership projects which are youth- and community -focused, in such countries of the world as they see fit.

**Main Achievements and Activities Undertaken**

**Introduction – challenges and changes**

The year got off to a challenging start with the Big Lottery reviewing our Reaching Communities grant and as a result of this review, ending the grant a year early due to BCP not quite understanding some of the terms & conditions, and the Big Lottery not being 100% happy with how we had applied financial procedures to their grant. On the positive side, it gave us the opportunity to review our procedures and streamline operations. We took stock of the services we provide and looked at what we do well, so that we could focus on our strengths and on what local residents needed the most. As a result, we ended the community kitchen projects and made changes to the café, but Lunch Club continues at full strength. Sadly, the end of the Big Lottery grant meant the loss of our chef, but due to other developments/circumstances, the impact on other staffing was comparatively low. Our internal review following the end of the grant also led to changes of how the cleaning of the centre is handled administratively with the departure of another BCP staff member.

We also had to say goodbye to our administrator Kelly O'Driscoll, who provided invaluable assistance on administration, publicity and centre management. She was forced to stop working for a prolonged period after a serious car accident. We continue to wish her well for a complete recovery.

## **Main Achievements and Activities Undertaken (continued)**

### **Food projects**

#### **Café**

The operation of the café having been under review since winter 2016 already, this was 'outsourced' to a catering company, run by a couple who live locally, Chelsea Catering Service. This has proved to be very beneficial, as they are also providing food for the Lunch Club and have run a number of special food events.

#### **Lunch Club**

Lunch Club continued to grow with more children registering and a greater variety of activities. It ran in all the school holidays except Christmas. With an average attendance of 50 children per session, there were organised activities with a focus on healthy eating, cooking and baking, and sports, including a sports day, an athletics day, dance, football and basketball. We made a link with Middlesex University who agreed to provide qualified sports coaches; this improved the quality of the sports and provided more opportunity for competitions. Jacksons Lane Arts Centre continued to run circus skills sessions after Lunch Club for most of the holidays – free to us via the funding they secured for this activity. The introduction of a Junior Leaders programme (see below) added a new dimension to Lunch Club with peer mentoring opportunities and an enthusiastic group of new helpers to add to the bank of existing volunteers.

Extra funding was secured through the prestigious Mayor of London's Kitchen Social Fund and other funding was obtained to help develop the co-ordinator role and build extra capacity into the programme.

#### **The Felix Project**

The Felix Project continued to provide fresh fruit, vegetables, dairy products, meat and other ingredients to users, giving them ingredients to cook nutritious meals, a real addition to what foodbanks can provide. With over 70 individuals and families registered, the project added a new volunteer from the local community to the programme. She was able to cover for the co-ordinators in their absence.

#### **Youth Work**

At the beginning of the financial year, we secured a new three-year grant from John Lyon's Charity to rebuild our youth work provision, led by our Director Steve Verrall. We set up a Junior Leaders programme at the start of 2018. The Junior Leaders (aged 14 to 16) were recruited via the Lunch Club. They took part in team and character building workshops and then volunteered on the Lunch Club, supervising younger children and delivering activities, in the process earning vouchers, which they can spend in local shops.

The Junior Leaders programme will provide positive role models for younger children and help them contribute to their local community in a positive way.

We also made improvements to our facilities and carried our staff training/CPD, and by having additional capacity for youth work development, introduced more youth sports (see below).

## **Main Achievements and Activities Undertaken (continued)**

### **Youth Sports**

Three new projects were started this year:

- Weight training sessions for young people on Thursday evenings, enabled by a grant from the Young Barnet Foundation for the purchase of weight training equipment
- Basketball sessions also on Thursday evenings – these were combined with the weights sessions, funded by a grant from Sportivate. The basketball coaches came from MacPro Community Club and took some of the young people to other clubs/competitions in Burnt Oak and Central London
- We were successful in securing SHAPE funding from Barnet Council to start up a football team for 14 - 21 year old mostly BAME boys. The team practised on the King George V playing fields once a week and were coached by Barnet Council sports coaches.

Our mixed martial arts (MMA) sessions continued to grow, with the partnership with MMA North London enabling children and young people to attend sessions for free on Wednesday evenings and Fridays - over 30 individual children benefit from this.

### **Rainbow Money Advice**

Rainbow Money Advice had another busy year. The most significant achievements in 2017-18 were the obtaining of authorisation by the Financial Conduct Authority (FCA) and acceptance as an operating Community Money Advice (CMA) Centre, part of a national network of community-based money advice centres, which means it can now provide the full range of debt and money advice services.

Stuart Goodman, our volunteer advisor, held a total of 178 client interviews, took on 31 new clients for case work and achieved savings of £42,587 for his clients.

### **Toddler Group**

Toddler group membership continued to grow and has seen new parents joining as others leave when their children go on to nursery school. It has been very encouraging to see that this year parents have come from more diverse backgrounds than has been the case previously.

## **Main Achievements and Activities Undertaken (continued)**

### **Rainbow Centre**

Funding enabled BCP to review Rainbow Centre operations, step up the promotion of hires and to support capacity building of the Rainbow Centre User Group (RCUG), a local CIC which formally leases the Rainbow Centre from Barnet Council and on whose behalf BCP manages the Centre. Three new directors were appointed to the RCUG group, representing local residents and regular centre users, including MMA North London director Ibush Januzi. The main achievement was an application for rent relief to Barnet Council based on a new community benefit assessment, which was successful, resulting in a 100% rent relief. This is a major change for RCUG and the Rainbow Centre as up until now, a full market rent of £10K had been paid to the Council, whilst no regular funding for activities and services was received (except for occasional project grants).

The Rainbow Centre continued its schedule of regular weekly hires; with fully-booked IT and art courses provided by Barnet College, and Art Against Knives continuing to run Dollis Dolls Nail Bar. It added a new regular booking for Diabetes Awareness, which attracts up to 60 people a week. In addition, it had bookings for parties, celebrations and other one-off events, including two days filming for the EastEnders TV show.

A street dance event was held in March 2018 but only a few young people attended.

BCP and RCUG will continue working on securing the future of the Rainbow Centre once it has to vacate its current premises due to the redevelopment of the Dollis Valley Estate.

### **Barnet Rail Pastors**

Barnet Rail Pastors (BRP) is the only BCP project that does not take place at the Rainbow Centre. Saving people's lives is at the heart of BRP's mission, a service co-ordinated by Paul Lewis and funded mainly by Govia Thameslink Railway (GTR). Trained volunteers carry out regular 'patrols' at local railway stations to offer support to people who may be in distress or feel unsafe etc., on an inclusive basis. During 2017-18, BRP conducted a total of 36 patrols (3 per month) in all weather conditions. Such was the success of this project that in June 2017 it won a national award in recognition of its service to the public. Four new volunteers were recruited and trained during the year. Links were established with St Michael's & All Angels church in Mill Hill, who are keen to work in partnership with BRP.

### **Conclusion**

After a difficult start to the financial year with a substantially reduced budget and a smaller staff team, BCP showed its resilience and weathered the initial storm of unexpected change. Aided by support from the local community through volunteering and donating – especially towards the Lunch Club, a determined group of Trustees and successfully focusing on a fundraising drive, we ended the year delivering more services with a lower budget, a quite remarkable achievement in the circumstances. The holistic approach started in the previous year enabled us to deliver multiple services to families in greatest need – via weekly Felix Project food parcels, money advice and free school holiday meals and activities for local children. An increased emphasis on young people and sport meant that we could intervene in the lives of local young people earlier, providing opportunities for them to learn and grow and thereby helping them to develop their strengths.

## **Barnet Community Projects**

**Registered Charity No. 1139376**

**Trustees' Annual Report for the year ended 31<sup>st</sup> March 2018**

### **Supporting Organisations**

The Trustees wish to offer their heartfelt thanks to the following organisations for their generous support of BCP during the period of this report :

John Lyons Charity

Sport London

Barnet Homes Ltd.

Govia Thameslink Railway

Belazu

Waitrose and Partners

The Happy Charitable Trust

Jesus Hospital Charity

Finchley Charities

The Mayor's Fund for London

Make Lunch Foundation

The Hendonian Charitable Trust

Additionally, BCP acknowledges the following organisations who either supported BCP or who worked in partnership with BCP during the last year :

Art Against Knives

Barnet College

Community Souls

Felix Project

Rainbow Centre User Group

### **BCP Volunteers**

Finally, the Trustees would like to thank all of the volunteers who work tirelessly on behalf of BCP and whose time is of course given freely. Without their hard work & dedication, many of the activities detailed above simply would not be able to take place.

**Trustees' Responsibilities in relation to the Financial Statements**

The Trustees are responsible for preparing the Trustees' Annual Report and the related Financial Statements in accordance with applicable law and United Kingdom Accounting Standards. The law applicable to charities in England and Wales requires the Trustees to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these Financial Statements, the Trustees are required to :

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles of the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed,
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

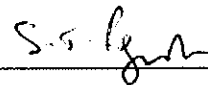
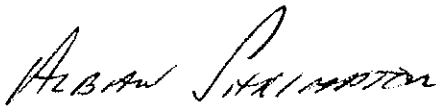
The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ascertain to ensure that the financial statements comply with the Charities Act 1993, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees are responsible for the maintenance and integrity of the information included on the charity's website.

**Approved by the Trustees on 7<sup>th</sup> December 2018 and signed on their behalf by :**



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Chair



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Treasurer



Statement of Financial Activities (SoFA) for the year ended 31<sup>st</sup> March 2018

	Notes	General Funds (Unrestricted) £	Restricted Funds £	Endowment Funds £	TOTALS THIS YEAR £	Year ended 31.03.17 £
<b>INCOMING RESOURCES</b>						
Grants received	1	0	73,185	0	73,185	149,353
Donations received	1	1,340	4,253	0	5,593	225
Other income	2	5,166	0	0	5,166	7,608
<b>TOTAL INCOMING RESOURCES</b>		<b>£ 6,506</b>	<b>£ 77,438</b>	<b>£ 0</b>	<b>£ 83,944</b>	<b>£ 157,186</b>
<b>RESOURCES EXPENDED</b>						
<i>Direct Charitable Expenditure</i>						
Direct labour costs (including social security costs)	3	0	57,144	0	57,144	111,725
Other direct expenditure	4	17,338	4,323	0	21,661	39,260
Insurance premiums paid		1,410	0	0	1,410	3,292
Rent and rates		3,768	0	0	3,768	6,500
		22,516	61,467	0	83,983	160,777
<i>Indirect Charitable Expenditure</i>						
Depreciation of fixed assets	5	655	0	0	655	378
(Profit) on sale of fixed assets	5	(4,140)	0	0	(4,140)	0
<b>TOTAL RESOURCES EXPENDED</b>		<b>£ 19,031</b>	<b>£ 61,467</b>	<b>£ 0</b>	<b>£ 80,498</b>	<b>161,155</b>
<b>NET INCOMING / (OUTGOING) RESOURCES FOR THE YEAR</b>						
		<b>£ (12,525)</b>	<b>£ 15,971</b>	<b>£ 0</b>	<b>£ 3,446</b>	<b>£ (3,969)</b>

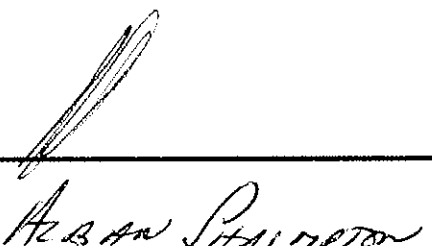
The Statement of Financial Activities includes all gains & losses for the year. All Incoming Resources and Resources Expended derive from continuing activities. The notes on page 10 form part of the Accounts.

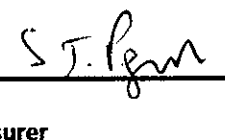
**Barnet Community Projects**  
**Registered Charity No. 1139376**  
**Balance Sheet as at 31<sup>st</sup> March 2018**

	Notes	31.03.18		31.03.17	
		£	£	£	£
<b>FIXED ASSETS</b>					
Historic Cost		41,536		40,780	
Additions in year		555		756	
Disposals in year		(29,336)		0	
Less: Accumulated Depreciation	5	<u>(8,913)</u>		<u>(36,734)</u>	
			3,842		4,802
<b>CURRENT ASSETS</b>					
Cash at bank (current account)		5,711		10,708	
Debtors		8,835		1,217	
Prepayments (re insurance premiums)		<u>750</u>		<u>1,260</u>	
		15,296		13,185	
<b>LESS: CURRENT LIABILITIES</b> - Amounts falling due within one year					
Deferred Income	6	<u>(3,905)</u>		<u>(4,331)</u>	
			(9,277)		(11,572)
<b>NET CURRENT ASSETS / (LIABILITIES)</b>					
			6,019		1,613
<b>TOTAL NET ASSETS</b>					
		<u>£ 9,861</u>		<u>£ 6,415</u>	
<b>FUNDS</b>					
<b>Unrestricted Funds</b>					
	7				
Balance as at 1st April 2017		(17,571)		3,312	
Net (Outgoing) Resources for the year ended 31 <sup>st</sup> March 2018		<u>(12,525)</u>		<u>(20,883)</u>	
Balance as at 31st March 2018			(30,096)		(17,571)
<b>Restricted Funds</b>					
	7				
Balance as at 1st April 2017		23,986		7,072	
Net Incoming Resources for the year ended 31 <sup>st</sup> March 2018		<u>15,971</u>		<u>16,914</u>	
Balance as at 31st March 2018			39,957		23,986
<b>TOTAL FUNDS CARRIED FORWARD</b>					
		<u>£ 9,861</u>		<u>£ 6,415</u>	

The notes on page 10 form part of the Accounts.

Approved by the Trustees on 7<sup>th</sup> December 2018 and signed on their behalf by :

Chair 

Treasurer 

**1. Accounting Policies**

The principle Accounting Policies are summarised below.

**Basis of Accounting**

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting and Financial Reporting Standards for Smaller Entities (FRSSE) and the Charities SORP.

**Basis of Income Recognition**

The previous policy was to recognise Grants Received in the Statement of Financial Activities when these were received. A change was made in last year's accounts to recognise this income as it relates to the periods for which these grant funds are made. All receipts in 2016-17 that relate to the following financial year are now shown in the Balance Sheet as Deferred Income (see also Note 6).

Donations Received and Other Income are recognised in full in the Statement of Financial Activities when they are received.

**Resources Expended**

Expenditure is recognised on an accruals basis as each liability is incurred.

**2. Other Income**

£

Other Income is analysed as follows :

Equip-It hirings	2,485
Catering & café income	280
Rainbow Centre bookings	615
Miscellaneous income (net)	1,786
	<u>£ 5,166</u>

**3. Trustees' Remuneration**

None of the Trustees were remunerated for their time, which was given voluntarily and cannot be valued in financial terms.

**4. Other Direct Expenditure**

Total Unrestricted Restricted

Other Direct Expenditure includes the following costs :

	£	£	£
Café expenses	308	308	0
Cleaning costs & cleaning materials	161	161	0
Professional fees & accountancy costs	5,013	5,013	0
Catering costs	5,076	5,076	0
Barnet Rail Pastors	3,869	0	3,869
Printing, postage, stationery & telephone	177	177	0
Repairs & maintenance	2,341	2,341	0
Training costs	225	225	0
Office expenses	528	528	0
Transport & travel costs	698	698	0
Telephone	191	0	191
All other costs (total)	3,074	2,811	263
<b>TOTAL</b>	<b>£ 21,661</b>	<b>17,338</b>	<b>4,323</b>

**5. Depreciation of Fixed Assets & Capitalisation Threshold**

Depreciation is provided on a straight-line basis on the historic purchase price of the Charity's Fixed Assets, to write these off over their estimated useful economic lives, as follows :

- IT Equipment - 2 years
- Other Assets - 5 years

Purchases greater than £500 in value are accounted for as Fixed Assets; below that threshold, any expenditure is written off in-year.

Following a change of priorities during the year, the Trustees agreed a series of asset disposals, starting with the sales of the Swich skatepark and the van used to transport that equipment. Further asset disposals will be reported on in subsequent years accounts.

**6. Deferred Income**

As described in Note 1 above, a change in accounting policy was made in 2015-16 to reflect the different funding periods for BCP's Grants Received. The amount shown in the Balance Sheet as Deferred Income resembles the amount of grants actually received in 2017-18 that relate instead to 2018-19. This Deferred Income will form part of BCP's Restricted Funds in the following financial year.

**7. Reserves Policy**

It is the intention of the Trustees to hold in Reserves an amount equivalent to approx. six months' worth of expenditures. As yet, this level of Reserves is still to be achieved.

## **Independent Examiner's Report to the Trustees of Barnet Community Projects**

I report on the accounts of Barnet Community Projects for the year ended 31st March 2018, which are set out on pages 1 to 10.

### **Respective Responsibilities of Trustees and Examiner**

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this period under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- To follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act) , and
- To state whether particular matters have come to my attention.

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Report to the Trustees of  
Barnet Community Projects**

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements:

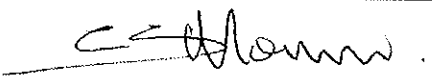
- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name :

Christopher Morris

Signature :



Relevant professional qualification or body :

ACA

Address :

Newman Morris Chartered Accountants  
Wellington House  
273-275 High Street  
LONDON COLNEY  
Herts. AL2 1HA

Date :

25/01/2019