



Trustees' Annual Report

for the period

From (start date) to (end date)

Section A

Reference and administration details

Charity name

Other names the charity is known by

Registered charity number (if any)

Charity's principal address

 Postcode

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kay Hoffman	Chairperson		
2	Kathryn Baxter	Vice Chairperson		
3	Rebecca Pyrah	Treasurer		
4	Kelly Price	Secretary		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section A

Reference and administration details (continued)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)

PATA Constitution adopted by group since 1999?

How the charity is constituted
(eg trust, association, company)

Trustee selection methods
(eg appointed by, elected by)

Either reappointed or elected by members/parents

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Abbeyhead Under Six is a registered playgroup and charity - run by a committee of volunteer parents

There is a Child Protection Policy in place

Criminal Record Bureau checks are carried out prior to commencement of employment or trusteeship.

Abbeyhead Under Six is a member of PATA and receives help and advice, as well as providing opportunities for staff and trustee training.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development, care and education of children primarily under statutory school age and also of children and young people of school age by encouraging parents to understand and provide for the needs of their children through community (voluntary managed) groups

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In order to benefit the public AUSA, through PATA can
A) offer play facility with right of parents to take responsibility for and become involved in the group for the benefit of all children study of
B) Encourage the needs of such children and their families and promoting public interest in and recognition of such needs. even
C) instigation and others to and further the aim of PATA

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

AUSA is managed by a committee of volunteer parent member who oversee the running of the playgroup. Activities would include account keeping, budgeting, fundraising, recruitment and retention.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Playgroup is now subscribed
Playgroup continues to enjoy strong links amongst other local settings and schools

Section E**Financial review**

Brief statement of the charity's policy on reserves

There is no formal policy on reserves but we aim to keep reserves to cope with under subscription wage increases due to minimum wage increase etc.

Details of any funds materially in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

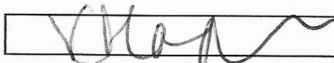
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

KAY HOFFMAN

Position (eg Secretary, Chair, etc)

CHAIRPERSON

Date

27/11/18

PLEASE SEND TO PATA AFTER YOUR AGM

Charity name:

ABBNEY MEAD UNDER 'S'S

Charity number:

103 6654

Receipts and payments accounts for the period

Period start date 1 APRIL 2017

Period end date 31 MARCH 2018

RECEIPTS AND PAYMENTS

RECEIPTS	Previous year		Current year	
	£	p	£	p
Nursery Education Funding (Free for 3&4)	77,009	-20	106,035	-87
Nursery Education Funding (New for 2)	-	-	-	-
Children's fees	24,419	-84	21,320	-63
Milk refund	360	-55	148	-75
Grants (specify) DEPRIVATION	1286	-07	1793	-96
Grant PUPIL PREMIUM	1,442	-66	555	-42
Grant	-	-	-	-
Fundraising	4,474	-82	1,756	-02
Donations	196	-08	20	-00
Interest	-	-	-	-
Other receipts	1960	-39	4227	-34
Sub total	111,149	-61	135,857	-99
Income from the sale of equipment	-	-	-	-
TOTAL RECEIPTS	(A) 111,149	-61	135,857	-99

PAYMENTS	Previous year		Current year	
	£	p	£	p
Employment costs (gross pay + employer's NIC)	93,802	-19	99,423	-20
Training costs	1,495	-00	2,863	-00
Premises (rent, heat etc)	12,548	-50	13,717	-00
Subscriptions	-	-	-	-
Insurance	-	-	-	-
Administration	4,150	-72	3,016	-98
Refreshments	204	-05	132	-76
Consumables (paint, paper etc)	1,623	-42	2,058	-75
Fundraising costs	1,147	-80	321	-83
Other	5,173	-46	3,428	-73
Sub total	120,145	-14	124,962	-25
Purchases of equipment and other assets	1,636	-05	3,501	-01
TOTAL PAYMENTS	(B) 121,781	-19	128,463	-26

NET OF RECEIPTS AND PAYMENTS	(A-B=C)	10,631	-58	7,394	-73
Cash funds* incl. deposit a/c last year end	(D)	30,620	-48	19,988	-90
Cash funds* incl. deposit a/c this year end	(C+D)	19,988	-90	27,383	-63

STATEMENT OF ASSETS AND LIABILITIES

*Note: cash funds include reserve/contingency/deposit accounts.

	Current value	
	£	p
Cash funds (agree with the balance of the receipts and payments a/c)	(E)	27,383 - 63
Debtors (money owed to the charity on the period end date)	(F)	
Value of buildings and equipment (current or depreciated value)	(G)	
Liabilities (loans and any other money owed on the period end date)	(H)	
Net assets	(E-F+G-H)	

Signed on behalf of the trustees (committee):

Signed: *Myles Cooper* Name: Myles Cooper

Role: Treasurer

Date: 19/12/18



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Abbeymead Under 5s

On accounts for the year
ended

31st March 2018

Charity no
(if any)

1036654

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have
come to my attention (other than that disclosed below *) in connection with
the examination which gives me cause to believe that in, any material
respect:

- ~~accounting~~ records were not kept in accordance with section 130 of
the Act or
- the accounts do not accord with the ~~accounting~~ records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Victor E. Beston

Date: 16/12/2018

Name: VICTOR E. BESTON

Relevant professional
qualification(s) or body
(if any):

Address:

11, MANDEVILLE CLOSE
LONGLEVEN
GLOUCESTER GL2 0EY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.