

**Company Number: 08391210**  
**Registered Charity Number: 1151292**

**NORTHAMPTON ABINGTON COMMUNITY ASSOCIATION**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR END**

**31 MARCH 2018**

**Northampton Abington Community Association**  
**(A Company Limited by Guarantee)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2018**

---

| <b>INDEX</b>                         | <b>Page</b> |
|--------------------------------------|-------------|
| Legal and Administrative Information | 1           |
| Report of the Directors              | 2 - 8       |
| Independent Examiner's Report        | 9           |
| Statement of Financial Activities    | 10          |
| Balance Sheet                        | 11          |
| Accounting Policies                  | 12          |
| Notes to the Accounts                | 13 – 15     |

**Northampton Abington Community Association  
(A Company Limited by Guarantee)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2018**

Page 1

---

**Company Number:** 8391210

**Registered Charity Number:** 1151292

**Board of Directors:** Mr A.R. Skinner – Financial Director  
Mr R. Leathersich  
Ms Aleksandra Kreicberga nee Kostina  
Mr M Sawyer  
Mrs B.C. Ventor (Appointed 19.04.17)  
Miss M C Heath (Appointed 15.08.18)

**Company Secretary:** Mr A. R. Skinner

**Registered Office:** 2 Wheatfield Road South  
Northampton  
NN3 2HH

**Independent examiner:** CVS Northamptonshire  
32-36 Hazelwood Road  
Northampton  
NN1 1LN

**Bankers:** Co-operative Bank PLC  
Abington Street  
Northampton  
NN1 2BH

**Solicitors:** Tollers LLP  
2 Castilian Street  
Northampton  
NN1 1JX

**Northampton Abington Community Association  
(A Company Limited by Guarantee)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2018**

Page 2

---

The Board of Trustees has pleasure in presenting this report and financial statements for the year ended 31 March 2018.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

The unincorporated organisation was originally formed in 1949 and operated in accordance with a constitution, which was last renewed on 14<sup>th</sup> January 1998.

The Incorporated Association of the same name which was formed as a Company limited by guarantee No 8391210 on 6th February 2013 registered in England and Wales at 2, Wheatfield Road South and registered as Charity No 1151292 on 19<sup>th</sup> March 2013 took over all the assets and liabilities of the unincorporated Association with effect from 1<sup>st</sup> April 2013.

The Association's Board are the Charity Trustees, and were initially appointed by and from the General Committee of the unincorporated Association above and as named in the Memorandum of Association of the Company, and now supplemented by new Directors co-opted and approved at subsequent AGMs. A list of the Trustee's/Directors and their positions and periods of service during the financial year appears on Page 2

Trustees are sought by nomination partly from the Associations sections (or groups) and affiliated organisations, partly from the general membership of the Association and by invitation to suitable applicants to fill skill gaps. The board may co-opt directors subject to vacancies which are formally confirmed at subsequent AGM's.

Board Trustee meetings are normally held monthly, between meetings day-to-day decisions are delegated to the Officers, in particular the Chairman or Secretary, but in general all decisions are taken by the Board.

The Association has continued to manage Abington Community Centre, with help and guidance from Northampton Borough Council (NBC) the main related party and freehold owners, in continuation with arrangements in force since the formation of the original Association in 1949.

As part of the Management Agreements and Lease it was a requirement that the Association become incorporated in some form, and it was decided to become a Company Limited by Guarantee. The Company is responsible for the running of the Community Centre including all finance and maintenance of the inside of the building. The Borough Council is responsible for the outside maintenance of the building.

Risk management considerations have so far been restricted to those that can be insured for; financially the Association would be covered for fire and theft etc. However the loss of the building would be a serious problem to the Association should it ever occur, and it was for that reason that previous Officers and Members built up a substantial reserve of funds with the intention of investing those monies in new buildings if and when available. The lease provides for 30 years of security, but it is now already 6 years spent and there are conditions to be met in the Management Agreement in order to retain low rents, and thus ensuring effective financial viability.

**Northampton Abington Community Association  
(A Company Limited by Guarantee)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2018**

Page 3

---

The Trustees have taken the decision that hires involving Alcohol will not normally be allowed.

**AIMS AND OBJECTIVES**

The Objects of the Association are to provide to the people of Abington and the neighbourhood in an all inclusive way, with the help of local inhabitants and authorities and other organisations to maintain a welcoming place for activities of a social, educational or leisure time nature, and to improve their conditions of life. The Association provides rooms for activities to take place in. In some instances the Association runs the activities itself, or via a Group of Members (a Section), or via Other Group or Individuals to use. It organises Social activities, outings and runs a catering facility (associated with users only).

The Association directly runs a Bingo session fortnightly on a Saturday Afternoon and other social events on an occasional basis. The Associations Groups (or Sections) run a Monday Morning Acorn Mums & Tots Group, Monday Afternoon Art Group, Monday & Wednesday Afternoon Social Bowls Group, Monday Evening Photographic Club, a Monday Evening Dance fit class, Tuesday Afternoon Over 55's Group, a Tuesday night Thursday Morning and Sunday Evening Bowls Group, Wednesday Nigh Table Tennis Group, a Thursday Morning Tigers & Cubs Childminders, 24 hour Cardio on Thursday evenings and a Saturday morning Phoenix Children's Group all meeting weekly except as indicated and subject to differing out of season arrangements when some Groups do not meet.

Other regular hirers include, Christ Apostolic Church on a Sunday Morning and on the last Saturday morning, Gethsemane Miracle Ministry on a Sunday Morning and last Friday Evenings, Longini Tamil Dance Class also on a Sunday Morning, the Friends of Jesus Christ on Sunday afternoons, Presbyterian Church on a Sunday Afternoon, Faith City church on a Sunday evening, Abington Book Exchange on a Monday and Wednesday morning, Paradise Pearls Muslim Education meet at various times on Monday Wednesday Thursday and certain Saturday afternoons, Northampton Branch of Manj-ul-Qur'an on Monday's, Tuesday's and Wednesday's provide an after school Islamic class, Age Concern Keep Fit classes on a Tuesday morning, Affinity Dog Training on Tuesday and Thursday evenings, Romanian Pentecostal church on a Tuesday and Saturday Evening, The Church of Pentecost on Wednesday morning and evening, Northampton Healing Rooms on Wednesday Evenings, Dag Karate on Thursday and Saturday Afternoons, Friday morning private dance session, British Cactus Society monthly on certain Friday Evenings and Samuels Christian Nursery are spending 3 ½ daytime sessions with us until their new building is available. Other hires include Training sessions for various organisations on a weekday and Weddings, Jumble Sales, Birthday Parties, Baby Showers etc. take place on an individual basis throughout the year, mainly on Saturdays.

Spare capacity does exist; however with the arrival of new hirers, some blocks are now well filled particularly on Sunday's and Monday Afternoons, and increasingly weekday evenings.

**Northampton Abington Community Association  
(A Company Limited by Guarantee)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2018**

Page 4

A part time Caretaker, Cleaner, Finance Assistant and Administrator are employed, however much of the activities undertaken by the Association are of a voluntary nature. The Association needs to thank the many volunteers, including Trustees/Directors in other capacities, who by their efforts make a substantial but unquantifiable contribution to the running of the Association, much of the Associations success has been due to their efforts.

Membership has generally stabilized following a downhill trend with a number of member deaths, coupled with fewer applicants, and the additions of some new centre Groups/Sections. The age member profile is still heavily skewed to the retired age group that puts a strain on the organisation, and is causing a potential problem with volunteers to keep the Centre going in the near future leading to the recruitment of additional employees.

**ACHIEVEMENTS FOR THE YEAR**

The above increasing list of activities means that the Community Centre has during the past year maintained a healthy number of activities, on some evening and weekend sessions most rooms are in use. However at certain other times, little or no rooms are in use, this has for some reason particularly affected Thursday and Friday afternoons and some early evening periods.

Unusually we have started having to refuse some bookings because we cannot fit them into our busy schedule, particularly on Saturdays and Sundays.

Due to the part time nature of our staff a security system was fitted which allows users access with a code during the open periods, and allows them to admit visitors from the main function rooms without having to go to the front door.

We have established a rolling decorative plan which although stalled recently, will be continuing shortly. In addition , we have replaced the flooring in the foyer and improved the wall in the middle corridor which was showing signs of damp. We have continued to maintain and keep the inside of the building welcoming.

The outside works have now been finished including protected access from the roadway and a less steep access for disabled people and a wider entrance door. The exterior has in addition received a repaint to the outside walls and doors by the Council which with the original works, which included brick like cladding to the main street elevation have further improved the external appearance of the building, thus it general appeal.

The new groups we have welcomed in the year are Gethsemane Miracle Ministry on Sunday Morning, Logini Tamil Dance Class also on Sunday Morning, Presbyterian Church on a Sunday Afternoon, Abington Book Club on a Monday and Wednesday morning, Dag Karate on Thursday and Saturday Afternoons but we have also lost some bookers including the Church of Pentecost's Sunday bookings, and also the Top Hat Theatre School and Results Education/London Professional College.

**Northampton Abington Community Association  
(A Company Limited by Guarantee)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2018**

Page 5

This year, as in recent years, there has been less evidence of vandalism. This has allowed us to further reduce the grills on our windows. The problems caused by a number of youths on the exterior, and particularly the roof of the building are greatly reduced, this has however not been helped by a fence to the rear of the buildings, which is relatively low and can be used by other youths to access the roof. Work continues with the assistance of the local PCSO's to establish measures to prevent access, however external works are the prerogative of the Borough Council so tripartite discussions have taken place to mitigate or eliminate the problems.

As a result of the adjoining lands on the northern and western perimeters to the building having been redeveloped for housing we are now left with on street parking only. This can cause problems when we have a lot of occupants, and we have requested the Council to provide some parking bays to formalise the situation outside the building so far without a solution. The County Council will however consider it, but only if we finance the work at considerable expense. We continue to liaise with local residents to minimise the problems, however real solutions are not under our control, but we are exploring options.

Existing users have largely been stabilized, and we are seeing a reasonable growth in bookings, particularly in the daytime, this may be partly arising from the website and better promotion online and in yellow pages. However many enquirers have we believe been put off from using the facilities due to the non-availability of off street Parking. Despite a significant number of one-off enquiries not many of them have resulted in bookings.

We have reviewed the Articles of Association and are proposing minor changes concerning representation at General Meetings.

**FINANCIAL REVIEW**

On the 1<sup>st</sup> April 2013 the assets of the Old Association were transferred to the Company and showed a healthy unrestricted start up position of £109,209.

The sustainability of the Association was in part dependent upon the Borough Councils provision of grant funding which has now reduced to nil. We have addressing this by increasing the current occupancy rate and seeking other sources of funding. We restructured the rates of hire in the middle of the accounting year, however it is now clear that the restructured rates now need increasing

The Borough Council have done a substantial amount of work to the exterior of the building at no cost to the Association other than an agreed contribution which as yet has not been requested, and may need to be paid at a future date.

After the fifth year of operation by the company the financial position is reasonably healthy however as outgoings now exceed incomes we are using up our reserves which include grants that had previously been provided by the Borough Council not utilised in our years of surplus.

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2018**

Page 6

---

**RESERVES POLICY**

The Trustees Reserves Policy includes three months running costs and provision to cover the fitting out, refurbishment and maintenance of the building. A substantial part of this reserve is set aside against future deterioration of the 1930's element of the existing building which has been improved, but remains a temporary building.

**FUTURE PLANS**

Plans for re-development of at least part of the buildings had previously been anticipated but came to nothing. Little in the way of long term planning had been made other than to try and increase use of our facilities to make them more robust and sustainable. We are continuing to maintain what we can inside the building, using the funds built up. As part of the new arrangements we were required to produce a business plan, which contains proposals for more marketing and community development with a view to further increasing the use of the building

It is our intention to replace the Old Hall Floor soon.

We continue to meet with other Community Centres through NBC's Community Centre Forum. During the year an NBC funded partnership Grant was used in consortium with 6 other Northampton Community Centres to examine in detail the way we run the centres, in order to be more cost effective. This has allowed us to share best practise, and adjust some of our contract arrangements to reduce costs. It has also allowed us to investigate Grant funding opportunities, so far without success.

**PUBLIC BENEFIT**

The main Public Benefit is to the citizens of Northampton, and in particular the inhabitants of Abington in providing them with facilities to perform various activities. Typical of the use of the facility is the list of activities described above. Additional specific examples are by making rooms available to selected groups at no charge, which currently includes The Friends of Abington Library, and reduced rental has been specifically agreed for various sessions, other Charities, and occasional fund raising events by individuals, or organisations for other charities for example National Citizens Service.



**Northampton Abington Community Association  
(A Company Limited by Guarantee)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2018**

Page 7

---

**OTHER INFORMATION**

The Association currently has two Websites on the Internet. The most up to date Website is [www.communitycentre-abington.co.uk](http://www.communitycentre-abington.co.uk) which is maintained by HIBU and includes a special phone number and e-mail address to indicate new contacts via the Internet. Most of our enquiries are through the Website or Email or phone. We are currently building a new website which we are hoping to move to shortly. We also have a Facebook address which is AbingtonCC, which is progressing slowly.

Occasional use of the services of the husband of one of our current Trustees has been made in their capacity as maintenance worker at very reasonable rates, and we have also used the services of a former Trustee who now runs his own business.

This report was approved by the directors at a Board Meeting held on 17<sup>th</sup> October 2018, and signed on their behalf by:

A handwritten signature in black ink, appearing to be 'A.R. Skinner', written over a horizontal line.

A.R Skinner    Company Secretary

**Northampton Abington Community Association  
(A Company Limited by Guarantee)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2018**

Page 8

---

**The Board of Directors/Trustees is responsible for**

- Preparing financial statements for each financial year which give a true and fair view of the state of affairs of the Company at the end of the year and of the surplus or deficiency for the year then ended.
- Selecting suitable accounting policies (as described on page 11) and then applying them on a consistent basis, making judgements and estimates that are prudent and reasonable.
- Preparing the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.
- Keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Company and to enable it to ensure that the financial statements comply with the Companies Act 2006
- Safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.
- Confirming that the financial statements comply with current statutory requirements, the requirements of the charity's governing documents and the requirements of Statement of Recommended Practice for Charities 2005.
- Confirming that reference has been made to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Aims and Objectives and in planning future activities, and in particular that it has complied with the duty in Section 4 of the Charities Act 2011.
- Considering how planned activities will contribute to the Aims and Objectives.



**Independent Examiner's Report to the Trustees of:  
NORTHAMPTON ABINGTON COMMUNITY ASSOCIATION  
Registered Charity Number: 1151292**

**Page 9**

We report on the accounts of the company for the year ended 31<sup>st</sup> March 2018, which are set out on the attached pages 10 to 15.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act:
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act,
- state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

Our examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures of the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Lorraine Scullion MAAT  
19<sup>th</sup> December 2018

**STATEMENT OF FINANCIAL ACTIVITIES**

**FOR THE YEAR ENDED 31 MARCH 2018**

|  | Notes | Unrestricted    | Restricted   | Total<br>2018  | Unrestricted   | Restricted   | Total<br>2017  |
|--|-------|-----------------|--------------|----------------|----------------|--------------|----------------|
|  |       | £               | £            | £              | £              | £            | £              |
| <b>Income and endowments from:</b>         |       |                 |              |                |                |              |                |
| Donations and legacies                     |       | 64              | -            | 64             | 109            | -            | 109            |
| Charitable Activities                      | 1     | 43,630          | 7,921        | 51,551         | 43,029         | 3,717        | 46,746         |
| Investments                                |       | 962             | 3            | 965            | 1,645          | 4            | 1,649          |
| Other                                      |       | -               | -            | -              | -              | -            | -              |
| <b>Total income and endowments</b>         |       | <b>44,656</b>   | <b>7,924</b> | <b>52,580</b>  | <b>44,783</b>  | <b>3,721</b> | <b>48,504</b>  |
| <b>Expenditure on:</b>                     |       |                 |              |                |                |              |                |
| Raising Funds                              |       | -               | -            | -              | -              | -            | -              |
| Charitable Activities                      | 2     | 56,130          | 5,647        | 61,777         | 45,191         | 3,248        | 48,439         |
| Other                                      |       | -               | -            | -              | -              | -            | -              |
| <b>Total Expenditure</b>                   |       | <b>56,130</b>   | <b>5,647</b> | <b>61,777</b>  | <b>45,191</b>  | <b>3,248</b> | <b>48,439</b>  |
| Transfer between funds                     |       |                 |              |                |                |              |                |
| <b>Net movement in funds</b>               |       | <b>(11,474)</b> | <b>2,277</b> | <b>(9,197)</b> | <b>(408)</b>   | <b>473</b>   | <b>65</b>      |
| Total funds brought forward held by Groups |       | -               | 2,265        | 2,265          | -              | 2,116        | 2,116          |
| Total funds brought forward held by NACA   |       | 152,698         | 2,493        | 155,191        | 153,106        | 2,169        | 155,275        |
| <b>Total funds carried forward</b>         |       | <b>141,224</b>  | <b>7,035</b> | <b>148,259</b> | <b>152,698</b> | <b>4,758</b> | <b>157,456</b> |

*All of the activities of the charitable company are classed as continuing.*

*There are no recognised gains or losses other than those included in the Statement of Financial*

*Activities shown above.*

**BALANCE SHEET AS AT 31 MARCH 2018**

Company Number: 08391210

|  |            | Notes | Unrestricted | Restricted | Total<br>2018 | Total<br>2017 |
|--|------------|-------|--------------|------------|---------------|---------------|
|  |            |       | £            | £          | £             | £             |
| <b>ASSETS:</b>                         |            |       |              |            |               |               |
| <b>Fixed Assets</b>                    |            |       |              |            |               |               |
| Tangible Assets                        |            | 4     | 7,851        | -          | 7,851         | 8,495         |
| <b>Current Assets</b>                  |            |       |              |            |               |               |
| Debtors                                |            | 5     | 8,648        | -          | 8,648         | 7,772         |
| Stocks                                 |            |       | 2,099        | -          | 2,099         | 1,251         |
| Investments                            |            | 6     | 126,159      | 656        | 126,815       | 126,812       |
| Cash at Bank                           |            |       | (1,443)      | 3,671      | 2,228         | 12,513        |
| Cash in Hand                           |            |       | 125          | -          | 125           | 125           |
| Funds held by Groups                   |            |       | -            | 2,708      | 2,708         | 2,266         |
|  |            |       | 135,588      | 7,035      | 142,623       | 150,739       |
| <b>Creditors</b>                       |            |       |              |            |               |               |
| Amounts falling due<br>within one year |            | 7     | (2,215)      | -          | (2,215)       | (1,778)       |
|  |            |       | (2,215)      | -          | (2,215)       | (1,778)       |
| <b>Net Current Assets</b>              |            |       | 133,373      | 7,035      | 140,408       | 148,961       |
| <b>NET ASSETS</b>                      |            |       | 141,224      | 7,035      | 148,259       | 157,456       |
| <b>FUNDS</b>                           |            |       |              |            |               |               |
|  |            |       | Unrestricted | Restricted | Total<br>2018 | Total<br>2017 |
|  |            |       | £            | £          | £             | £             |
| Unrestricted                           | General    |       | 132,783      | -          | 132,783       | 144,257       |
|  | Designated | 8     | 8,441        | -          | 8,441         | 8,441         |
|  |            |       | 141,224      | -          | 141,224       | 152,698       |
| Restricted                             |            | 9     | -            | 7,035      | 7,035         | 4,758         |
|  |            |       | 141,224      | 7,035      | 148,259       | 157,456       |


For the year ending 31st March 2018, the company was entitled to exemption from audit under section 477 of the Companies Act 2006.


The directors acknowledge their responsibilities for:

- (i) the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.
- (ii) the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- (iii) these accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts have been prepared in accordance with the special provisions relating to small companies within the Companies Act 2006.

Approved at a meeting of Directors on 11th December 2018 and signed on their behalf

  
A R Skinner      Company Secretary/Financial Director

  
Bob Leathersich      Director

**PRINCIPAL ACCOUNTING POLICIES**

**FOR THE YEAR ENDED 31 MARCH 2018**

---

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice SORP (FRS102), 'Accounting and Reporting by Charities' issued in January 2015, applicable UK Accounting Standards and the Charities Act 2011.

The principal accounting policies of the charity are set out below.

**Format**

The company has taken advantage of the provisions of the Companies Act 2006 and presented an income and expenditure account in the form of a Statement of Financial Activities on the grounds that it enables the financial statements to show a true and fair view of the result for the year.

**Fixed Assets**

Depreciation is calculated to write down the cost of all tangible fixed assets. The depreciation is calculated at 20% per annum, straight line method.

Short life assets over 2 years

**Stocks**

Any stocks of cleaning materials and stationery held are valued at cost.

**Incoming Resources**

Income is brought into account on a receivable basis.

**Investment Income**

Interest is brought into account on a receivable basis.

**Gifts in Kind and Donated Services and Facilities**

Gifts in kind, donated facilities and voluntary help, are not included in the financial statements since it is not considered practical to quantify such income.

**Resources Expended**

Expenditure is stated inclusive of value added tax, and brought into account in the year in which it is due.

**Group Funds**

Group Funds are included in the consolidated accounts. As all funds relate to specific groups they are considered to be restricted.

**Designated Funds**

Designated funds – these are funds set aside by the trustees out of unrestricted funds for specific future purposes or projects

**Reserves**

The current reserve policy is to maintain sufficient cash flow for known commitments, and the replacement of certain assets.

**Risk**

The Directors/Board of Trustees do not believe the organisation is subject to any substantial risk beyond those disclosed in the Annual Report and Accounts.

The organisation has insurance to protect it in the case of a claim.

**NOTES TO THE ACCOUNTS**

|               |   | Unrestricted  | Restricted   | Total         | Total         |
|---------------|---|---------------|--------------|---------------|---------------|
|               |   |               |              | 2018          | 2017          |
|               |   | £             | £            | £             | £             |
| <b>Note 1</b> | <b>Charitable Activities</b>                  |               |              |               |               |
|               | Storage                                       | 525           | -            | 525           | 531           |
|               | Subscriptions                                 | 570           | -            | 570           | 605           |
|               | Wednesday Activities                          | 197           | -            | 197           | 420           |
|               | Other Social Events                           | 691           | -            | 691           | 1,270         |
|               | Outings                                       | 487           | -            | 487           | 433           |
|               | Room Hire                                     | 38,673        | -            | 38,673        | 37,396        |
|               | Sundry  | 10            | -            | 10            | 191           |
|               | Groups  | -             | 7,921        | 7,921         | 3,717         |
|               | Canteen                                       | 2,477         | -            | 2,477         | 2,183         |
|               |   | <u>43,630</u> | <u>7,921</u> | <u>51,551</u> | <u>46,746</u> |
| <b>Note 2</b> | <b>Charitable Activities</b>                  |               |              |               |               |
|               | Employment Costs                              | 23,790        | -            | 23,790        | 16,908        |
|               | Agency Staff Costs                            | 627           | -            | 627           | 336           |
|               | Printing, postage, stationery and advertising | 553           | -            | 553           | 989           |
|               | Telephones                                    | 1,077         | -            | 1,077         | 815           |
|               | Subscriptions donations and presentations     | 25            | -            | 25            | 91            |
|               | Rates and water rates                         | 953           | -            | 953           | 793           |
|               | Heating and electricity                       | 3,478         | -            | 3,478         | 3,672         |
|               | Insurance                                     | 825           | -            | 825           | 713           |
|               | Leasehold Rent                                | 240           | -            | 240           | 240           |
|               | Repairs and renewals                          | 11,879        | -            | 11,879        | 10,763        |
|               | Cleaning expenses                             | 4,067         | -            | 4,067         | 3,173         |
|               | Outings                                       | 595           | -            | 595           | 540           |
|               | Social Events                                 | 1,014         | -            | 1,014         | 834           |
|               | Groups Expenses                               | -             | 5,647        | 5,647         | 3,248         |
|               | Sundry expenses                               | 288           | -            | 288           | -             |
|               | Canteen Purchases                             | 1,182         | -            | 1,182         | 1,012         |
|               | <b>Governance Costs</b>                       |               |              |               |               |
|               | General expenses - (incl payroll charges)     | 1,084         | -            | 1,084         | 702           |
|               | Professional Fees                             | 1,095         | -            | 1,095         | -             |
|               | Independent Examination                       | 480           | -            | 480           | 566           |
|               | Depreciation                                  | 2,878         | -            | 2,878         | 3,044         |
|               |   | <u>56,130</u> | <u>5,647</u> | <u>61,777</u> | <u>48,439</u> |
| <b>Note 3</b> | <b>Employment costs</b>                       |               |              |               |               |
|               | Gross salaries                                | 23,064        | -            | 23,064        | 16,839        |
|               | Employer N I                                  | -             | -            | -             | -             |
|               | Employer Pension                              | 56            | -            | 56            | -             |
|               | DBS Checks                                    | 39            | -            | 39            | 69            |
|               | Travel  | -             | -            | -             | -             |
|               | Training                                      | 631           | -            | 631           | -             |
|               |   | <u>23,790</u> | <u>-</u>     | <u>23,790</u> | <u>16,908</u> |

There are no employees being paid in excess of £60,000 per annum.

The average number of employees by head count during the year was 3 (2017:2).

Key Management personnel in the year were the Directors/Trustees no remuneration was paid.

**NOTES TO THE ACCOUNTS**

| <b>Note 4</b> | <b>Tangible Assets</b> | <b>Furniture &amp; Equipment<br/>£</b> | <b>Total<br/>2018<br/>£</b> | <b>Total<br/>2017<br/>£</b> |
|---------------|------------------------|--|-----------------------------|-----------------------------|
|               | <b>Cost</b>            |  |                             |                             |
|               | Brought forward        | 43,855                                 | 43,855                      | 37,203                      |
|               | Additions during year  | 2,234                                  | 2,234                       | 6,652                       |
|               | Disposal               | -                                      | -                           | -                           |
|               |                        | <u>46,089</u>                          | <u>46,089</u>               | <u>43,855</u>               |
|               | <b>Depreciation</b>    |  |                             |                             |
|               | Brought forward        | 35,360                                 | 35,360                      | 32,316                      |
|               | Charge during the year | 2,878                                  | 2,878                       | 3,044                       |
|               | Disposals              | -                                      | -                           | -                           |
|               |                        | <u>38,238</u>                          | <u>38,238</u>               | <u>35,360</u>               |
|               | <b>Net Book value</b>  |  |                             |                             |
|               | Balance at 31.03.18    | <u>7,851</u>                           | <u>7,851</u>                | <u>8,495</u>                |
|               | Balance at 31.03.17    | <u>8,495</u>                           | <u>8,495</u>                | <u>4,887</u>                |

| <b>Note 5</b> | <b>Debtors</b>      | <b>2018<br/>£</b> | <b>2017<br/>£</b> |
|---------------|---------------------|-------------------|-------------------|
|               | Rents in arrears    | 6,289             | 5,511             |
|               | Payments in advance | 837               | 1,569             |
|               | Balance Held by CVS | -                 | -                 |
|               | Sundry Debtors      | 1,522             | 692               |
|               | HMRC                | -                 | -                 |
|               |                     | <u>8,648</u>      | <u>7,772</u>      |

| <b>Note 6</b> | <b>Investments</b>                 | <b>Unrestricted<br/>£</b> | <b>Restricted<br/>£</b> | <b>2018<br/>£</b> | <b>2017<br/>£</b> |
|---------------|------------------------------------|---------------------------|-------------------------|-------------------|-------------------|
|               | National Savings Bank              | -                         | 656                     | 656               | 653               |
|               | Market Harborough Building Society | 51,159                    | -                       | 51,159            | 51,159            |
|               | Virgin Money                       | 75,000                    | -                       | 75,000            | 75,000            |
|               |                                    | <u>126,159</u>            | <u>656</u>              | <u>126,815</u>    | <u>126,812</u>    |

| <b>Note 7</b> | <b>Creditors</b>                 | <b>2018</b>    | <b>2017</b>    |
|---------------|----------------------------------|----------------|----------------|
|               | Amounts falling due in one year. | (1,111)        | (952)          |
|               | Accruals                         | (1,104)        | (826)          |
|               |                                  | <u>(2,215)</u> | <u>(1,778)</u> |



**NOTES TO THE ACCOUNTS**

**Note 8 Designated Funds**

Designated funds are funds set aside by the trustees out of unrestricted funds for a specific purpose.

|                                  | Balance at<br>01.04.17 | Movement<br>In | Movement<br>Out | Transfer | Balance<br>31.03.18 |
|----------------------------------|------------------------|----------------|-----------------|----------|---------------------|
|                                  | £                      | £              | £               | £        | £                   |
| Building refurbishment provision | 8,441                  | -              | -               | -        | 8,441               |

Northampton Borough Council own the building, but fitting out the building for use is the responsibility of the NACA.

The building fund has been designated by the trustees to cover fitting out any new building or if the expected development does not take place refurbish the old building.

**Note 9 Restricted Funds**

|                                  | Balance at<br>01.04.17 | Movement<br>In | Movement<br>Out | Transfer | Balance<br>31.03.18 |
|----------------------------------|------------------------|----------------|-----------------|----------|---------------------|
|                                  | £                      | £              | £               | £        | £                   |
| Team Esteem Fit Group            | -                      | 960            | (907)           | -        | 53                  |
| Mon/Wed Bowlers                  | -                      | 1,090          | (550)           | -        | 540                 |
| Tigers & Cubs Childminding Group | -                      | 168            | (164)           | -        | 4                   |
| Craft Group                      | 12                     | -              | -               | -        | 12                  |
| Over 55's                        | 361                    | 124            | (162)           | -        | 323                 |
| Table Tennis Fund                | 252                    | 196            | (165)           | -        | 283                 |
| Railway Group Fund               | 23                     | -              | -               | -        | 23                  |
| Youth Group Fund                 | 139                    | -              | -               | -        | 139                 |
| Acoms Playgroup                  | 25                     | 130            | (130)           | -        | 25                  |
| Folk Dancers                     | 51                     | -              | -               | -        | 51                  |
| Xmas Day                         | 653                    | 3              | -               | -        | 656                 |
| Canteen Welfare Fund             | 5                      | -              | -               | -        | 5                   |
| Bowls Group Fund                 | 950                    | 3,270          | (1,731)         | -        | 2,489               |
| Sunny Smiles                     | 32                     | -              | -               | -        | 32                  |
| Camera Club                      | 1,737                  | 1,794          | (1,653)         | -        | 1,878               |
| Art Group                        | 518                    | 189            | (185)           | -        | 522                 |
|                                  | <u>4,758</u>           | <u>7,924</u>   | <u>(5,647)</u>  | <u>-</u> | <u>7,035</u>        |
| Held by NACA for Groups          | 2,493                  |                |                 |          | 4,327               |
| Funds held by Groups             | <u>2,265</u>           |                |                 |          | <u>2,708</u>        |
|                                  | <u>4,758</u>           |                |                 |          | <u>7,035</u>        |

**Note 10 Trustees**

During the year the trustees received no remuneration.

The total expenditure reimbursed to trustees amounted to £290 (2017:£237)

**Note 11 Operating Lease Commitments**

On 30th March 2012 Northampton Abington Community Association entered into a 30 year lease agreement with Northampton Borough Council with an annual payment of £240

**Note 12 Ultimate Controlling Party**

The charity is under the ultimate control of its trustees, whose names are listed in the Annual Report.

**Note 13 Related Party Transactions**

Related party entries are any payments to Northampton Borough Council, as a statutory member, plus payments to Viad Kreicberga now husband of board member/trustee Aleksandra Kreicberga totalling £3,303 (2017:£495)

In addition a former Trustee post resignation Marc Culpeck did work to the total of £60 (2017:477). The items have been charged at very reasonable rates, and often minor repairs have not been charged for.