

**BRADING COMMUNITY PARTNERSHIP**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**FOR THE PERIOD ENDED**  
**31 MARCH 2018**

Brading Community Partnership  
Receipts and Payments Account for the year ended 31 March 2018

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## **TRUSTEES' ANNUAL REPORT**

### **REFERENCE AND ADMINISTRATION DETAILS**

The principal address of the charity is:-

Brading Youth Club  
High Street  
Brading  
Isle of Wight  
PO36 0DH

Names of the trustees who manage the charity during the year were:

Mr. G S Godliman  
Mr. S Bonsey  
Mrs. C Johnson (appointed 22 February 2018)  
Mr. K R Benson  
Mrs. S A Birch

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

The Charity is registered as a Charitable Incorporated Organisation (CIO) under charity number 1172210, and was registered with the Charity Commission on 22 March 2017.

Trustees are selected on the basis of their skills, and willingness to volunteer to serve the residents of Brading. Training for the Trustees is provided.

The charity has explored the role of a Trustee, and has policies for Safeguarding, Equal Opportunities, and Health and Safety.

### **OBJECTIVES**

The charitable objectives of the charity are set out in the constitution are: "To further or benefit the residents of Brading and the surrounding area, without distinction of sex, sexual orientation, disability, race or political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents".

### **ACTIVITIES AND ACHIEVEMENTS**

The Charity has in accordance with its powers, taken on a lease of the Community Centre from the Isle of Wight Council, and have given undertakings to manage and maintain the facility for the benefit of the residents of Brading, Isle of Wight and to further its charitable purposes.

During the period the Charity has developed the Senior and Junior Youth Clubs, and is working towards the Duke of Edinburgh Award Scheme. In particular

#### **Governance**

- Established a membership Charitable Incorporated Organisation with a clear purpose
- Signed up over 100 supporters
- Policies and Processes being adopted and established
- Secured 125 Year Lease for the Youth and Community Centre

#### **Youth Work**

- Delivery of a Youth club which is open four nights per week with over 115 registrations so far this year and between 30 and 40 attending junior night and 15 to 20 regularly attending senior night.
- Become the East Wight centre for Duke of Edinburgh awards scheme. With DofE there are five nights per week available for youth.
- Recruited Deputy Youth Leader to eventually succeed the Youth Leader
- £5k of new computers, camera and sports equipment invested

#### **Fund Raising and Promotion**

- Established Branding with new Logo, and Started to build website
- Held two open days, and distributed leaflets and flyers

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- With BRAG organised 8 community events/ fundraisers, which has provided opportunities for the community to gather and enjoy a variety of activities from classical to folk music, scarecrow festival, ghost story dinner. These events have raised £1,396 but more importantly reinforced the community spirit that exists in Brading.
- For the next year, 5 events are being planned with further opportunities being explored.
- BCP has established links with several businesses on the Island who have expressed their support and work is on-going to see how they help BCP.
- Nearly £42k raised through four grants with an additional £8.9k pending a decision. With knowledge gained, a grant funding plan is being developed with several applications anticipated next year.
- Over £3,500 has been raised through donations and fund raisers.

#### **Community Involvement**

- Over 35 volunteers involved on a regular basis
- Men in Sheds has been started
- Opportunities to open elderly daytime activities are being developed with Age concern and Age UK.
- Participate in St Mary's Christmas Tree Festival
- Defibrillator donated by Town Trust to put on Old School Building.

#### **Building**

- The redecoration of internal walls was undertaken with volunteers from McDonalds, the Community and Youth Club
- Work on going to secure 125 Year lease with first refusal for the purchase of the freehold at market value.
- Volunteers have worked to clear the rainwater gully.

#### **FINANCIAL REVIEW**

During the year, the Charity sought grants and fundraising donations from a number of sources, and obtained grants from the Isle of Wight Council to undertake Youth Work. This was undertaken by staff team members, employed in part time posts. Specific other grants were obtained, towards equipment purchases. A surplus of £19,412 was achieved in the period to 31 March 2018, although this reflects the ongoing nature of the projects in hand. At the year-end, cash funds of £22,834 were carried forward, and £4,981 were in relation to specific restricted fund donations towards youth work and equipment.

#### **RESERVES POLICY**

BCP consider that it will maintain a level of unrestricted funding required to meet the monthly fixed costs applicable at that time for a period of 4 months. Should our unrestricted funding fall below this level then the Trustees will meet and agree on operational changes that will reduce our running costs to a level that could be supported by our available unrestricted funds for a further 6 months. The level of funds is under review, given that this is a new Charity, which has taken on the Community Centre commitments with a view to providing continuing community services for the benefits of the residents of Brading.

This report was approved by the Board of Trustees and signed on their behalf by:

.....  
Trustee

.....  
Dated

## INDEPENDENT ACCOUNTANTS' REPORT TO THE TRUSTEES

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("The Act").

I have examined your charity's receipts and payments account as required under section 145 of the 2011 Act and in carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. The accounting records were not kept as required by section 130 of the Act; or
2. That the accounts do not accord with those records; or
3. That the accounts do not comply with the accounting requirements of the Act; or
4. That there is further information needed for a proper understanding of the accounts.

### Independent examiner's statement

I have completed my examination and I have no concerns in respect of any of the matters (1) to (4) listed above and in connection with the following the Directions of the Charity Commission I have found no matters that require drawing to their attention.

Kevin R Cooper BA FCA DChA  
For and on behalf of  
**Moore Stephens (South) LLP**  
**Chartered Accountants**  
**9 St John's Place**  
**Newport**  
**Isle of Wight**  
**PO30 1LH**

Dated

## RECEIPTS AND PAYMENTS ACCOUNT

	Unrestricted funds 31 March 2018 £	Restricted funds 31 March 2018 £	Total Year ended 31 March 2018 £
<b>RECEIPTS</b>			
Donations	29,326	18,509	47,835
Coffee bar	2,767	-	2,767
	<hr/>	<hr/>	<hr/>
<b>TOTAL RECEIPTS</b>	32,093 =====	18,509 =====	50,602 =====
<b>CHARITABLE ACTIVITIES PAYMENTS</b>			
Youth Club activities	1,076	948	2,024
Prizes and Trophies	316	-	316
Duke of Edinburgh	121	-	121
Staff costs	7,474	8,179	15,653
Printing, postage and stationary	104	-	104
Training	175	-	175
Travel and accommodation	30	-	30
Advertising	1,041	-	1,041
Cleaner	1,672	-	1,672
Electricity	347	-	347
Gas	1,310	-	1,310
Insurances	2,124	-	2,124
IT equipment	118	4,401	4,519
Property maintenance	607	-	607
TV licence	147	-	147
Water	400	-	400
Sundry	180	-	180
<b>GOVERNANCE COSTS</b>			
Legal and professional	420	-	420
	<hr/>	<hr/>	<hr/>
<b>TOTAL PAYMENTS</b>	17,662 =====	13,528 =====	31,190 =====
<b>NET (DEFICIT)/SURPLUS OF INCOME OVER EXPENSES</b>	14,431	4,981	19,412
Cash funds at 1 April 2017	<u>3,422</u>	<u>-</u>	<u>3,422</u>
Cash funds at 31 March 2018	17,853 =====	4,981 =====	22,834 =====

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**STATEMENT OF ASSETS AND LIABILITIES**

	<b>UNRESTRICTED FUNDS 31/03/2018</b>	<b>RESTRICTED FUNDS 31/03/2018 £</b>	<b>TOTAL FUNDS 31/03/2018 £</b>
<b>CASH FUNDS</b>			
Brading Community Partnership – Bank	16,924	4,981	21,905
Brading Youth Club – Bank	<u>929</u>	<u>-</u>	<u>929</u>
	17,853 =====	4,981 =====	22,834 =====

**RESTRICTED FUNDS**

	<b>31/03/2018</b>
The Restricted fund balances carried forward are made up as follows:	
Wight Aid equipment grant	1,500
Enhanced Youth Club funding	<u>3,481</u>
Total Restricted funds carried forward	4,981 =====

The receipts and payment account, together with the statement of assets and liabilities, were approved by the Board of Trustees, and signed on their behalf by:

.....  
 G Godliman (Treasurer)

.....  
 Dated