

**LUTON ALL WOMEN CENTRE REFERENCE AND ADMINISTRATIVE INFORMATION  
FOR THE YEAR ENDED 31 MARCH 2018**

Name: Luton All Women Centre

Luton All Women's Centre aims to make the lives of women and girls from Luton and Bedfordshire safer, healthier and fairer.

Primarily supporting women and girls with experiences of abuse or violence against them, our main objective is to develop and deliver specialist advice, information and intervention services which tackle the consequences of such abuse at the earliest opportunity, help to prevent abuse wherever possible and, in the long-term, improve the quality of life for those affected.

Trustees: The Trustees who served during the financial year and to the date the Report of the Trustees was signed were as follows:

Nanci Hogan	- June 2017 to present
Suzanne I'Ons	- Dec 2013 to present
Lynda Rees	- Dec 2011 to present
Jill Stuart	- June 2018 to present
Kishwer Raj	- June 2018 to present
Rozia Hussain	- June 2018 to Dec 2018
Tariq Haider	- Finished February 2018
Melanie Skyers	- Finished May 2017

Trustees are appointed by the Board of Trustees at the annual general meeting. All Officers and members shall retire from office at each Annual General Meeting. Retiring officers and trustees are eligible for re-election.

Company Secretary: Suzanne I'Ons

Chair: Nanci K Hogan

Chief Executive Officer: Caroline Cook

(from October 2017)

Treasurer: Lynda Rees

Registered Office: Suite 2, The Spires, Adelaide St, Luton, LU1 5DU

Bankers: Lloyds TSB, 65 George Street, Luton, Beds. LU1 2BB.

Solicitors: Pictons, Dunstable Rd, Luton

Company No: 04687799

Charity No: 1101754

**LUTON ALL WOMEN CENTRE**  
**A company limited by guarantee**

**REPORT OF THE TRUSTEES TO THE MEMBERS FOR THE YEAR ENDED  
31 MARCH 2018**

The Trustees present their report and the audited financial statements of the charity for the year ended 31 March 2018. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Constitution**

Luton All Women's Centre is a registered charity and a company registered in England limited by guarantee. It was incorporated on 5 March 2003, and charitable status was gained on the 27 January 2004. It is exempt from the requirement to include limited in its name.

### **Organisational Structure:**

The charity is wholly UK based with its head office and projects based in Luton, Bedfordshire. The Trustees meet regularly during the year to determine the policy and strategy of the charity. The day-to-day management of the charity is delegated to the Chief Executive who supports the specialist staff and volunteer teams.

### **Trustee Recruitment & Training:**

The Trustees of the company who served during the year are listed on page 1 together with the legal and administrative details. Suitable nominees, according to the regulations covered by the memorandum and articles, are introduced to the work of the organisation and meet with, where possible, a staff member, and/or Board Member and Secretary prior to submission for consideration by the Board. The organisation aims, as far as possible, to include a wide range of skills and representation from the local community which it serves.

Melanie Skyers the former Chief Executive resigned as a Trustee in February 2017 and left the organisation during the year. Caroline Cook was appointed as Chief Executive in October 2017.

Where possible, new Board Members are encouraged to take part in events and networking meetings to ensure an understanding of the issues relating to the organisation's work. The Trustees hold an annual strategy day.

## **OBJECTIVES AND ACTIVITIES**

A detailed report of all the activities and outcomes is available from the Chief Executive, on request.

### **Principal Objects and Activities:**

The objects of the Charity, as stated in its memorandum of association, are:

- To provide a safe and accessible meeting place and resource centre, run by women and serving the needs of women from the Luton and surrounding districts.

**LUTON ALL WOMEN CENTRE**  
**A company limited by guarantee**

**REPORT OF THE TRUSTEES TO THE MEMBERS FOR THE YEAR  
ENDED 31 MARCH 2018**

- To provide a drop-in service.
- To provide a meeting place for women and women's organisations.
- To provide a focal point for women's issues and awareness raising.
- To arrange and provide for, or join in arranging and providing, the holding of exhibitions, meetings, lectures, classes, seminars and training courses for women.
- To collect, disseminate and exchange information on all matters affecting our objectives.
- To provide a safe play area for children.
- To co-operate with other organisations including voluntary and statutory operating in furtherance of the objects or of similar purposes.
- To improve quality of life for our clients.

**Annual Report**

The following is a brief summary of the activities for the year. Further information is available from the Chief Executive at the Centre.

**Aims:**

The prime aim of the organisation is any charitable purpose for the benefit of women in Luton and surrounding districts, in particular the advancement of education, the furtherance of health and the relief of poverty, distress and sickness.

The provision and maintenance of a meeting place and resource centre in the interests of social welfare with the object of improving access and the availability of a safe place for women.

**Strategies for achieving Principal Aims and Objectives:**

1. Recruitment of appropriate staff and volunteers
2. Ensuring training and development of staff and volunteers in key women's issues
3. Ongoing research and networking with women's organisations and providers to identify issues plus opportunities for developing service delivery
4. Identifying and providing information and resources to women on wide range of subjects
5. Provision of appropriate office and venue spaces for services
6. Obtaining and developing sources of funding, support and resourcing for the organisation
7. Development of appropriate procedures and policies for the organisation with regular reviews
8. Ensure good management and financial management of the organisation.

**Contribution of Volunteers**

Luton All Women's Centre provided a number of opportunities for women to volunteer and continues to be grateful for the support of a small group of volunteers who have helped with the work of LAWAC during the year.

**LUTON ALL WOMEN CENTRE**  
**A company limited by guarantee**

**REPORT OF THE TRUSTEES TO THE MEMBERS FOR THE YEAR ENDED  
31 MARCH 2018**

**ACHIEVEMENTS AND PERFORMANCE**

During the year under review, the following projects were funded by grants and managed by LAWC:

- Forced Marriage: funded by the Bedfordshire Police Commissioner
- Domestic Abuse: funded by the Bedfordshire Police Commissioner
- Counselling Service: funded by the Bedfordshire Police Commissioner
- Youth Project: funded by Bedfordshire and Luton Community Foundation
- Mental Health Project: funded by the Lottery, Peoples Health Trust and Charities Trust.

The following services were provided under the various projects. Further information about all the activities and outcomes is available from the Chief Executive, on request.

1. Advice and Information:  
LAWC provides information, advice, advocacy and referral services for women over a diverse range of issues. Our trained advisers provide a listening ear, referral/signposting service, advice and advocacy. They offer advice on Welfare Benefits, Housing, Health and well-being, Domestic Abuse, Family/Relationship issues or help into employment.
2. Counselling:  
Since 2011 LAWC has offered a counselling service. Since April 2017 this has been funded by grant from the Bedfordshire Police commissioner. The service adheres to the British Association for Counselling and Psychotherapy (BACP) guidelines.
3. Support Groups:  
LAWC has continued to run weekly support groups at the centre including activities tailored to the interests of the women who attend. The support groups this year included: Revive Group for women suffering from anxiety/depression or social isolation; Hope group for those who have experienced childhood sexual abuse and a coffee morning.  
The Freedom Programme is a 12 week structured rolling programme which supports women who are in or who have left an abusive relationship. It helps them to understand the tactics and behaviours of the abuser and to understand the stereotypes, myths and their origins in order to empower them.
4. Surgeries:  
Partner surgeries included: a fortnightly solicitors surgery and a monthly GUM (sexual health) clinic
5. Health:  
As well as a number of exercise and nutrition, health fairs, confidence and assertive workshops LAWC also offered a range of complimentary therapies for clients during the year.
6. Women's Equality and Domestic Violence Issues:  
LAWC is a member of the Luton Domestic Violence Forum and has a dedicated Domestic Abuse Co-ordinator who supports women fleeing from domestic abuse.
7. Learning and Employment:  
From time to time LAWC offers accredited and non-accredited courses.

**LUTON ALL WOMEN CENTRE**  
**A company limited by guarantee**

**REPORT OF THE TRUSTEES TO THE MEMBERS FOR THE YEAR ENDED  
31 MARCH 2018**

**PUBLIC BENEFIT STATEMENT**

The Trustees confirm that they have complied with their duty, set out in the 2011 Charity Act, to have due regard to the Charity Commission guidance on public benefit.

**STATEMENT OF TRUSTEES RESPONSIBILITIES**

The Trustees (who are also directors of Luton All Women's Centre for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation;

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**FINANCIAL REVIEW**

Total reserves at 31<sup>st</sup> March 2018 increased by £78,716 to £168,776. This includes the £40,000 repairs provision which was written back. Restricted Reserves increased to £24,398 (2017 £11,707) and Unrestricted Reserves increased by £66,025 to £144,378, which included £40,000 transferred to a designated fund to cover future reparations on expiry of the property lease, (2017 £78,353). Income for the year increased to £297,811 (2017 £259,808) while expenditure increased to £259,095, before write-back of the repair provision, (2017 £242,997).

**Reserves policy**

The Trustees aspire to maintain unrestricted funds, which are the free reserves of the organisation, at a level which equates to approximately six months total expenditure. This would provide sufficient funds to cover management and administration and support costs and to make emergency applications for grants should the need arise. Although LAWAC is working towards achieving this level of unrestricted funds, the unrestricted funds at 31<sup>st</sup> March 2018 represent 5.3 months at the 2017-18 activity level (compared with 3.6 months at the previous year end).

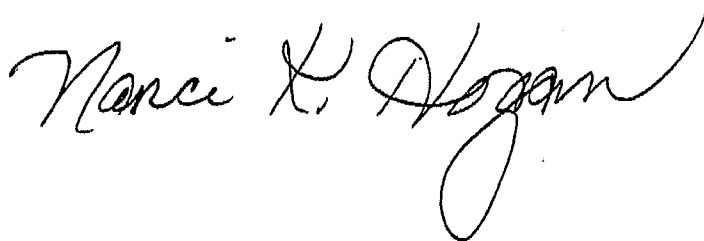
**LUTON ALL WOMEN CENTRE**  
**A company limited by guarantee**

**REPORT OF THE TRUSTEES TO THE MEMBERS FOR THE YEAR ENDED  
31 MARCH 2018**

**Risk review**

The Trustees have assessed the major risks to which the charity is exposed, in particular, those related to the operational finances of the charity. They are satisfied that reasonable systems are in place to mitigate exposure to the major risks but recognise that in the current economic climate any organisation which is dependent on grant funding is at risk.

This report was approved by the board of directors and Trustees on 12<sup>th</sup> December 2018 and signed on its behalf.

A handwritten signature in black ink, reading "Nanci L. Hogan". The signature is fluid and cursive, with the first letters of each word being capitalized and prominent.

.....  
Nanci Hogan (Trustee)

**LUTON ALL WOMEN CENTRE**  
**A company limited by guarantee**

**Independent Examiner's Report to the Trustees of Luton All Women Centre**

I report to the charity trustees on my examination of the accounts of Luton All Women Centre for the year ended 31 March 2018, which are set out on pages 9 to 21.

**Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

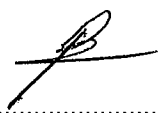
Since the company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a "true and fair view", which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

**LUTON ALL WOMEN CENTRE**  
**A company limited by guarantee**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  .....

Date: 27 December 2018

R A Cox FCA  
Miller & Co Chartered Accountants  
5 Imperial Court  
Laporte Way  
Luton, Bedfordshire  
LU4 8FE



**LUTON ALL WOMEN CENTRE**  
**A company limited by guarantee**

**STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

**FOR THE YEAR ENDED 31 MARCH 2018**

	<u>Note</u>	<u>Unrestricted Fund</u>	<u>Restricted Fund</u>	<u>Total Fund 2018</u>	<u>Total Fund 2017</u>
		<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b><u>Income and endowments from:</u></b>					
Donations and legacies	2	122,043	-	122,043	120,890
Charitable activities	3	305	174,111	174,416	138,485
Other income – room hire		1,352	-	1,352	433
<b><u>Total Income and Endowments</u></b>		<b>123,700</b>	<b>174,111</b>	<b>297,811</b>	<b>259,808</b>
<b><u>Expenditure on:</u></b>					
Raising funds		284	-	284	-
Charitable activities	4	57,352	161,459	218,811	242,997
<b><u>Total Expenditure</u></b>		<b>57,636</b>	<b>161,459</b>	<b>219,095</b>	<b>242,997</b>
<b><u>Net income/(expenditure)</u></b>		<b>66,064</b>	<b>12,652</b>	<b>78,716</b>	<b>16,811</b>
<b><u>Transfers between funds</u></b>		<b>(39)</b>	<b>39</b>	<b>-</b>	<b>-</b>
<b><u>Net movement in funds</u></b>		<b>66,025</b>	<b>12,691</b>	<b>78,716</b>	<b>16,811</b>
<b>Total funds brought forward</b>		<b>78,353</b>	<b>11,707</b>	<b>90,060</b>	<b>73,249</b>
<b>Total funds carried forward</b>		<b>144,378</b>	<b>24,398</b>	<b>168,776</b>	<b>90,060</b>

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

**LUTON ALL WOMEN CENTRE**  
**A company limited by guarantee**

**BALANCE SHEET**  
**AS AT 31 MARCH 2018**

	<b><u>Note</u></b>	<b><u>2018</u></b>	<b><u>2017</u></b>
		<b>£</b>	<b>£</b>
<b><u>Fixed assets</u></b>			
Tangible assets	6	7,026	9,829
<b><u>Current Assets</u></b>			
Cash at bank and in hand		176,623	128,735
Prepayments	9	4,178	15,568
		180,801	144,303
<b><u>Creditors</u></b>			
Amounts falling due within one year			
Sundry creditors and accruals	10	(19,051)	(24,072)
<b><u>Net Current Assets</u></b>		161,750	120,231
Provision for property repairs	16	-	(40,000)
<b><u>Net assets</u></b>		168,776	90,060
<b><u>Capital funds</u></b>			
Unrestricted Funds	8	144,378	78,354
Restricted Funds	8	24,398	11,706
<b><u>Total funds</u></b>		<u>168,776</u>	<u>90,060</u>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

For the year ending 31<sup>st</sup> March 2018, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**LUTON ALL WOMEN CENTRE**  
**A company limited by guarantee**

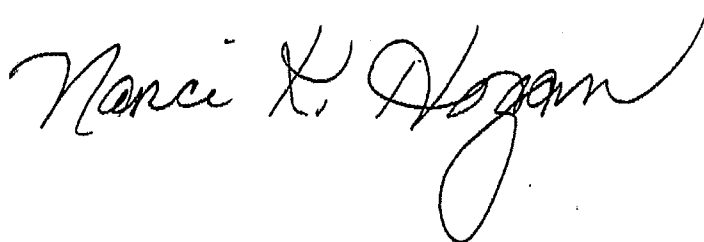
Directors' responsibilities

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation and approval of accounts.

The trustees declare that they have approved the financial statements on pages 9 to 21 on 12<sup>th</sup> December 2018.

Signed on behalf of the charity's trustees:

A handwritten signature in black ink, appearing to read 'Nanci L. Hogan', with a large, stylized loop at the end.

-----  
**N Hogan (Trustee)**

For and on behalf of the board

The notes on pages 12 to 21 form part of these financial statements.

Company Registration Number: 04687799

**LUTON ALL WOMEN CENTRE**  
**A company limited by guarantee**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2018**

**1. Accounting Policies**

**(a) Basis of preparation**

Luton All Women Centre is a private company limited by guarantee registered in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 3 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention. The financial statements are presented in pounds sterling which is the functional currency of the charity and rounded to the nearest £1.

**(b) Tangible fixed assets**

Tangible fixed assets are stated at cost less depreciation. The organisation has a policy of capitalising fixed asset expenditure over £500.

A full year's depreciation is charged in the year of purchase and nothing in the year of sale. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets over their expected useful lives, except restricted assets which are written off over the period of the revenue grant funding, on the following bases:

Fixtures and fittings	25% per annum	Reducing balance
Computer equipment	33% per annum	Reducing balance

**(c) Fund accounting**

Funds held by the charity are either:

*Unrestricted funds*

These are funds which can be used in accordance with the charitable objectives at the discretion of the Trustees

*Designated funds*

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

**LUTON ALL WOMEN CENTRE**  
**A company limited by guarantee**

*Restricted funds*

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Restricted funds may include grants received in advance of the relevant expenditure hence restricted fund balances can vary substantially year on year.

**(d) Income**

All income is accounted for when the charity has entitlement, there is certainty of receipt and the amount is measurable. Where possible income is accounted for on a receivable basis, except where material grant funding is received in advance. Grant in advance of expenditure is included in the restricted funds and thereby carried forward for use in future years.

**(e) Expenditure**

Expenditure is included in the Statement of Financial Activities on an accruals basis inclusive of any VAT, which cannot be recovered.

**(f) Debtors and creditors receivable / payable within one year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

**(g) Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**(h) Judgements and key sources of estimation uncertainty**

Preparation of the financial statements requires management to make significant judgements in applying the accounting policies of the Charity and estimates and assumptions that have a significant effect on the recognition and measurement of assets, liabilities, income and expenses. Actual results may be different to these estimates.

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

**LUTON ALL WOMEN CENTRE**  
**A company limited by guarantee**

**NOTES TO THE FINANCIAL STATEMENTS** (Continued)

**FOR THE YEAR ENDED 31 MARCH 2018**

**2 Donations and legacies**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2018 £</b>	<b>Total 2017 £</b>
Donations	3,043	-	3,043	1,890
Core Funding (Luton BC)	<u>119,000</u>	<u>-</u>	<u>119,000</u>	<u>119,000</u>
	122,043	-	122,043	120,890

Income from donations and legacies in 2017 totalling £120,890 was all attributable to unrestricted funds.

**3 Charitable Activities**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2018 £</b>	<b>Total 2017 £</b>
<u>Grants</u>				
Our Girl	-	3,000	3,000	7,000
Bedfordshire Police (Forced Marriage)	-	39,015	39,015	35,956
Bedfordshire Police (ONA)	-	-	-	24,520
Lottery (Mental Health Project)	-	10,000	10,000	-
Bedfordshire Police (Counselling)	-	20,640	20,640	16,887
Bedfordshire Police (Domestic Abuse)	-	60,345	60,345	49,181
Steel Trust	-	-	-	4,300
Beds & Luton Community Foundation (Youth Project)	-	20,000	20,000	-
Peoples Health Trust (Mental Health Project)	-	20,811	20,811	-
Charities Trust (Mental Health Project)	-	300	300	
Counselling fees	<u>305</u>	<u>-</u>	<u>305</u>	<u>641</u>
	305	174,111	174,416	138,485

Income from charitable activities in 2017 was £138,485 of which £137,844 was attributable to restricted funds and £641 was attributable to unrestricted funds.

**LUTON ALL WOMEN CENTRE**  
A company limited by guarantee

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**FOR THE YEAR ENDED 31 MARCH 2018**

**Charitable expenditure (including Governance costs)**

	<b>Total</b>	<b>LAWC</b>	<b>Beds Police (JEM)</b>	<b>Beds Police (DA)</b>	<b>Beds Police (ONA)</b>	<b>Our Gild</b>	<b>Mental Health Project</b>	<b>Counselling</b>	<b>Youth Project</b>	<b>2017</b>
	£	£	£	£	£	£	£	£	£	£
Staff Costs & project start-up costs	136,288	21,224	31,336	38,742	-	3,000	19,973	5,710	16,303	154,459
Premises	(3,285)	(3,285)	-	-	-	-	-	-	-	45,913
Centre activities and events	5,140	3,655	-	-	-	-	97	1,388	-	3,719
General expenses	21,749	18,717	510	139	-	156	775	1,317	135	17,405
Resources	40	40	-	-	-	-	-	-	-	19
Professional fees	58,879	16,101	7,208	22,038	-	-	-	12,582	50	20,970
Governance costs	-	900	-	-	-	-	-	-	-	512
Total year to 31 March 2018	218,811	57,352	39,054	60,919	-	3,156	20,845	20,997	16,488	242,997
Total year to 31 March 2017	242,997	121,160	35,956	38,411	24,520	6,844	-	16,106	-	

All expenditure is allocated directly to the relevant cost centres at the time of payment.

**NOTES TO THE FINANCIAL STATEMENTS** (Continued)

**FOR THE YEAR ENDED 31 MARCH 2018**

**5 Governance costs**

	Unrestricted	Restricted	Total	Total
	<u>Funds</u>	<u>Funds</u>	<u>2018</u>	<u>2017</u>
	£	£	£	£
Trustee expenses	-	-	-	112
Independent examiners fee	900	-	900	400
	<u>900</u>	<u>-</u>	<u>900</u>	<u>512</u>

**6 Tangible fixed assets**

	IT and Computer £	Fixtures and Fittings £	<u>Total</u> £
<b><u>Cost:</u></b>			
As at 1st April 2017	13,553	50,544	64,097
Additions	-	-	-
Disposals	<u>-</u>	<u>-</u>	<u>-</u>
As at 31st March 2018	13,553	50,544	64,097
<b><u>Depreciation:</u></b>			
As at 1st April 2017	9,400	44,868	54,268
Charge for the year	1,384	1,419	2,803
Disposals	<u>-</u>	<u>-</u>	<u>-</u>
As at 31st March 2018	<u>10,784</u>	<u>46,287</u>	<u>57,071</u>
<b><u>Net Book Value:</u></b>			
As at 31st March 2018	2,769	4,257	7,026
As at 31st March 2017	<u>4,153</u>	<u>5,676</u>	<u>9,829</u>



**NOTES TO THE FINANCIAL STATEMENTS** (Continued)

**FOR THE YEAR ENDED 31 MARCH 2018**

**7 Analysis of net assets by fund**

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Total</u>
	£	£	£	2018
				£
Fixed assets	7,026	-	-	7,026
Current assets	37,869	110,000	32,932	180,801
Current liabilities	(10,517)	-	(8,534)	(19,051)
	<u>34,378</u>	<u>110,000</u>	<u>24,398</u>	<u>168,776</u>

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Total</u>
	£	£	£	2017
				£
Fixed assets	9,829	-	-	9,829
Current assets	118,664	-	25,639	144,303
Current liabilities	(10,140)	-	(13,932)	(24,072)
Provisions	(40,000)	-	-	(40,000)
	<u>78,353</u>	<u>-</u>	<u>11,707</u>	<u>90,060</u>

**8 Fund reconciliation**

	<u>Opening</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Closing</u>
	<u>Balance</u>				<u>Balance</u>
	<u>01/04/2017</u>				<u>31/03/2018</u>
	£	£	£	£	£
<b>Unrestricted funds</b>					
General funds	78,353	123,700	(57,636)	(110,039)	34,378
Designated funds	-	-	-	110,000	110,000
	<u>78,353</u>	<u>123,700</u>	<u>(57,636)</u>	<u>(39)</u>	<u>144,378</u>
<b>Restricted funds</b>					
Beds Police (DA)	10,770	60,345	(60,919)	-	10,196
Beds Police Counselling	781	20,640	(20,997)	-	424
Beds Police (FM)	-	39,015	(39,054)	39	-
Our Girl	156	3,000	(3,156)	-	-
Youth Project	-	20,000	(16,488)	-	3,512
Mental Health Project	-	31,111	(20,845)	-	10,266
Beds Police (ONA)	-	-	-	-	-
	<u>11,707</u>	<u>174,111</u>	<u>(161,459)</u>	<u>39</u>	<u>24,398</u>
	<u>90,060</u>	<u>297,811</u>	<u>(219,095)</u>	<u>-</u>	<u>168,776</u>

**NOTES TO THE FINANCIAL STATEMENTS** (Continued)

**FOR THE YEAR ENDED 31 MARCH 2018**

**8 Fund reconciliation continued - comparative**

	<u>Opening Balance 01/04/2016</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Closing Balance 31/03/2017</u>
	£	£	£	£	£
<b>Unrestricted funds</b>					
General funds	73,249	126,264	(121,160)	-	78,353
Designated funds	-	-	-	-	-
	<u>73,249</u>	<u>126,264</u>	<u>(121,160)</u>	<u>-</u>	<u>78,353</u>
<b>Restricted funds</b>					
Beds Police (DA)	-	49,181	(38,411)	-	10,770
Beds Police (Counselling)	-	16,887	(16,106)	-	781
Beds Police (FM)	-	35,956	(35,956)	-	-
Our Girl	-	7,000	(6,844)	-	156
Youth Project	-	-	-	-	-
Mental Health Project	-	-	-	-	-
Beds Police (ONA)	-	<u>24,520</u>	<u>(24,520)</u>	<u>-</u>	<u>-</u>
	-	<u>133,544</u>	<u>(121,837)</u>	<u>-</u>	<u>11,707</u>
	<u>73,249</u>	<u>259,808</u>	<u>(242,997)</u>	<u>-</u>	<u>90,060</u>

**Fund descriptions**

(a) Unrestricted funds

These are funds that the Trustees are free to use in accordance with the charitable objects.

(b) Designated funds

Designated funds include £40,000 which has been set up to ensure sufficient funds are available to cover the potential future cost of reparations to the property at the end of the lease and £70,000 which has been put aside to expend in the 2018/2019 financial year of which £40,000 is in respect of Counselling Services and £30,000 is in respect of the Volunteer Programme.

(c) Restricted funds

(1) Domestic Abuse fund to support women via the Freedom Programme to learn more about the reality of domestic abuse and the local resources available to them.

(2) Counselling fund to support women through talking therapy with a counsellor to explore emotional difficulties that may be causing stress and anxiety.

(3) Forced Marriage fund to help support women to be safe and have stability in their lives, improve health, wellbeing and freedom from discrimination through advice and advocacy, therapy, outreach work, counselling and referral to legal advice.

(4) Our Girl fund to produce a video to increase awareness of forced marriage.

**NOTES TO THE FINANCIAL STATEMENTS** (Continued)

**FOR THE YEAR ENDED 31 MARCH 2018**

(5) Youth Project fund is a young women's service which provides support to young women to reduce their risk of harm and to develop healthy relationships. It also provides education within schools.

(6) Mental Health Project fund to support women via the Revive programme who are suffering from anxiety/depression or social isolation.

(7) ONA fund to support Polish migrant women suffering domestic abuse through one to one support, information and advice, safety planning and help with housing and benefits and where to seek legal advice.

<b>9 Debtors</b>	<b><u>2018</u></b>	<b><u>2017</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
Prepayments	4,178	15,568
	4,178	15,568
<b>10 Creditors</b>	<b><u>2018</u></b>	<b><u>2017</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
<b>Trade Creditors</b>	3,780	2,728
<b>Accruals and deferred income</b>		
Accountancy and accounts filing	900	400
Grant in advance	-	7,906
Salaries	<u>14,371</u>	<u>13,038</u>
	19,051	24,072

**11. Independent examiners remuneration**

The independent examiners remuneration amounts to an independent examination fee of £900 (2017: £400).

**12. Trustees' and key management personnel remuneration and expenses**

The trustees neither received nor waived any remuneration during the year (2017: £nil). The trustees did not have any expenses reimbursed in the year (2017: £112).

The total amount of employee benefits received by key management personnel is £24,397 (2017: £47,814).

**NOTES TO THE FINANCIAL STATEMENTS** (Continued)

**FOR THE YEAR ENDED 31 MARCH 2018**

**13. Staff costs and employee benefits**

The total staff costs and employee benefits were as follows:

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Wages and salaries	124,929	138,236
Social security	11,284	9,722
Defined contribution pension costs	<u>75</u>	-
	136,288	147,696

Average number of employees during the year	6	7
---	---	---

No employee received total employee benefits (excluding employer pension costs) of more than £60,000.

**14. Leases**

Operating leases – lessee

Total future minimum lease payment under non-cancellable operating leases are as follows:

	<b>2018</b>	<b>2017</b>
	<b>£</b>	<b>£</b>
Not later than one year	18,350	9,175
Later than one and not later than five years	<u>27,525</u>	<u>-</u>
	45,875	9,175

Operating lease rentals in the year totalled £18,350 (2017: £18,350).

**15. Related parties**

There are no related party transactions during the period (2017: £nil).

**NOTES TO THE FINANCIAL STATEMENTS** (Continued)

**FOR THE YEAR ENDED 31 MARCH 2018**

**16. Provision for liabilities**

	<b>Property repairs £</b>	<b>Total £</b>
At 1 April 2017	40,000	40,000
Unused amounts reversed	<u>(40,000)</u>	<u>(40,000)</u>
At 31 March 2018	-	-

In 2012 the Centre moved to The Spires, Luton. The lease on the new premises commenced in October 2012 and expired in 2017. The Trustees had agreed to set aside amounts from the Luton Borough Council grant to ensure sufficient funds would be available for reparations when the property was handed back to the landlord. Based on experience the Trustees had agreed to allocate £10,000 in each financial year from 2013 to 2017 to provide a reparations reserve of £40,000 in 2017. At 31<sup>st</sup> March 2017 the provision therefore stood at £40,000. During the year the Trustees negotiated an extension to the lease. The Trustees decided to reverse this unused provision and to instead set up a designated fund to cover this potential future cost.

**LUTON ALL WOMEN CENTRE**  
**A company limited by guarantee**  
**FOR THE YEAR ENDED 31 MARCH 2018**

**CONTENTS**

	<b><u>Page</u></b>
Reference and Administrative Information	1
Trustees' Report (including Directors Report)	2
Independent Examiner's Report	7
Statement of Financial Activities (including Income and Expenditure Report)	9
Balance Sheet	10
Notes to the Financial Statements	. 12

**COMPANY REGISTERED NUMBER: 04687799 (ENGLAND & WALES)**

**CHARITY REGISTERED NUMBER: 1101754**

**LUTON ALL WOMEN'S  
CENTRE**

**A Company Limited by Guarantee**

**DIRECTORS' AND TRUSTEES' REPORT  
AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED  
31 March 2018**