

Charity Number: 1163533

# Levenshulme Inspire Foundation

Report and financial statements  
For the year ended 31st March 2018

Levenshulme Inspire Foundation  
Reference and administrative information  
for the year ended 31st March 2018

**Charity number** 1163533

**Registered office and operational address** 68 Albert Road  
Manchester  
M19 2AB

**Trustees** Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

Mrs Anne Priest	Chair
Mr Andrew Hall	(Resigned November 2017)
Mrs Kalsoom Akhtar	
Mr Edward Cox	

**Bankers** The Co-operative Bank  
PO BOX 101  
1 Balloon Street  
Manchester  
M60 4EP

**Independent examiner** Catherine Hall FCCA DChA Slade & Cooper Limited  
Greenfish Resource Centre, 46-50 Oldham St, Manchester, M4 1LE

Levenshulme Inspire Foundation  
Trustees' annual report  
for the year ended 31st March 2018

The trustees present their report and the unaudited financial statements for the year ended 31st March 2018.

Reference and administrative information set out on page 1 forms part of this report.

## **Objectives and activities**

The objects of the Inspire Foundation are:

- a. The promotion and provision of community capacity building, including developing the capacity and skills of the members of the socially and economically disadvantaged community in such a way that they are better able to identify, and help meet, their needs and to participate more fully in wider society.
- b. The relief and prevention of poverty including financial hardship in the locality by providing or assisting in the provision of education, training, and referral with all the necessary support designed to enable individuals to generate or access a sustainable income and be self-sufficient.
- c. The advancement of education in those otherwise disadvantaged by providing and assisting training in social and physical skills of people of all ages but particularly young people, the elderly, people with mental health needs, refugees and asylum seekers. In addition, the charity will assist in the provision of education for those preparing for entry to any occupation, trade or profession.

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

The primary activities carried out by the Inspire Foundation concern the Inspired People's Project – a project to support and empower older people living in the Levenshulme area. Throughout the year over 300 older people took part in different activities including 'Exercise and Eat' sessions; 'Discussion Circle' where people receive advice and guidance; and 'Computer Buddies' where people learn IT skills. The project also conducted a number of visits; an independent evaluation; and it continued its Inspired Taskforce which empowers older people to improve services and make Levenshulme a more age-friendly neighbourhood.

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## **Achievements and performance**

The charity's main activities and who it tries to help are described below. To date, the majority of its charitable activities focus on older people and are undertaken to further Levenshulme Inspire Foundation's charitable purposes for the public benefit.

During 2017/18 the Inspired People's Project went from strength to strength with new activities including 'Levy Livelies' residential outings to Llandudno and other places and a Sunday Lunch project started first in two Gorton sheltered accommodation complexes, and then a monthly Sunday Lunch at Inspire for the residents of Rose Court and Levenshulme locals. Over Christmas older volunteers became 'staff members' and helped open up on Christmas Day to serve Lunch to 36 people, who would otherwise been on their own. We also opened Inspire for 'Christmas Café' on 3 further days over the festive period, so we could still provide a social meeting place for our customers for whom Christmas is a difficult time of the year.

A £158k grant from the Big Lottery has energised the Inspired Taskforce's campaign to make Levy an age-friendly place including the appointment of Lou Armer as Taskforce Organiser and a new logo and campaign plan of action. The Taskforce demonstrated in favour of increasing the salaries of care workers up to the Living Wage (as we are all paid at Inspire) and decided to invite other concerned locals to start 'Community Conversations' to tackle complex problems such as fly tipping and litter, and improving the public green spaces.

The Taskforce also saw the launch of the Inspired Taskforce's Take-A-Seat campaign in February, attended by the Mayor Eddy Newman. The Taskforce recruited 17 retailers on the Levy high street who offered to make available a chair and a glass of water to older, disabled, pregnant or tired shoppers so they could rest a while, before continuing to shop. Levenshulme was only the second community in Manchester to adopt Take-A-Seat, but the idea is spreading and should be all over Manchester in future years.

## **Financial review**

The Foundation was successful in receiving a continuation grant of £158,000 from the Big Lottery Fund to develop the Inspired People's Taskforce. This includes further empowerment and activity but also with a view to the Taskforce becoming an independent organisation in its own right by July 2021. Together with last year's anonymous donation this means that activities for older people can continue up to 2021.

The Foundation also received donations for other projects, such as the Levenshulme Women's Group, which has been meeting at the Inspire centre. Trustee, Ed Cox, ran the London Marathon to raise funds for a 'suspended room hire' fund to support groups who might otherwise be unable to afford to pay for room hire.

Levenshulme Inspire Foundation  
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## **Reserves policy**

At present the trustees have decided that holding reserves is unnecessary. Current staff are funded through restricted grant income and have contracts which come to an end when the grant funding terminates. This matter remains under regular review and small-scale fundraising activities are being developed in order to create a small pot of unrestricted funding.

The financial position of the Foundation is stable with restricted funds of £92,969 to support the duration of the Inspired People's Project until 2020 and with unrestricted funds of £5,835 which can be used to support wider community empowerment activities in the centre within our current charitable purposes.

## **Structure, governance and management**

At present the charity trustees are those appointed as the 'first trustees' when the charity was established. These trustees reserve the right to appoint further trustees for a period of three years by the passing of a resolution at a properly convened meeting of the trustee body with regard for the effective administration of the charity. This could include up to two nominated trustees from the Inspire Forum and two from Levenshulme Inspire United Reformed Church.

The Inspire Foundation is a Charitable Incorporated Organisation (CIO) which was constituted on 14 September 2015 and operates according to its constitution of that date. It is run by a board of trustees who meet on a quarterly basis to review activities and shape the strategic direction of the Foundation.

The trustees have no beneficial interest in the charity.

All trustees give their time voluntarily and receive no benefits from the charity.

Levenshulme Inspire Foundation  
Trustees' annual report  
for the year ended 31st March 2018

## **Statement of responsibilities of the trustees**

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' annual report has been approved by the trustees on 2<sup>nd</sup> November 2018 and signed on their behalf by

Mr Edward Cox

Independent examiner's report  
to the trustees of  
Levenshulme Inspire Foundation

I report on the accounts of the Charity for the year ended 31<sup>st</sup> March 2018 which are set out on pages 7 to 8.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Catherine Hall FCCA DChA  
Slade & Cooper Limited, Chartered Certified Accountants  
Green Fish Resource Centre, 46-50 Oldham Street  
Manchester, M4 1LE

Date 4<sup>th</sup> January 2019

**Levensulme Inspire Foundation**  
**Receipts and Payments Accounts**  
**for the period ended 31 March 2018**

	Note	Restricted Funds £	Unrestricted Funds £	Total 2018 £	<i>Total</i> 2017 £
<b>Receipts</b>					
Donations		50	6,715	6,765	200,455
<b>Total receipts</b>		<u>50</u>	<u>6,715</u>	<u>6,765</u>	<u>200,455</u>
<b>Payments</b>					
<i>Charitable expenditure</i>					
IPP Costs					
Salaries		32,693	-	32,693	10,614
Printing		357	-	357	50
Legal fees		-	-	-	240
IT Equipment		-	-	-	500
Admin & Finance Costs		3,944	-	3,944	715
Catering & Room Hire		16,513	-	16,513	4,655
Activity Contingency		2,823	360	3,183	-
Travel		614	-	614	-
Utilities		4,200	-	4,200	-
Donations		-	975	975	-
Other Expenses		2,755	-	2,755	-
Management Fees		-	-	-	26,253
Women's Group Project costs		-	-	-	155
<b>Total payments</b>		<u>63,899</u>	<u>1,335</u>	<u>65,234</u>	<u>43,182</u>
<b>Net receipts for the year</b>		(63,849)	5,380	(58,469)	157,273
Transfer between funds		(155)	155	-	-
<b>Net movement in funds</b>	3	(64,004)	5,535	(58,469)	157,273
Bank and cash balances at start of year		156,973	300	157,273	-
<b>Bank and cash balances at end of the year</b>		<u>£ 92,969</u>	<u>£ 5,835</u>	<u>98,804</u>	<u>157,273</u>



**Levensulme Inspire Foundation**  
**Statement of Assets and Liabilities**  
**as at 31 March 2018**

	2018 £	2017 £
<b>Bank and cash balances</b>	98,804	157,273
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<b>Liabilities</b>		
Creditors due within one year	660	660
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Notes

- 1 The financial statements have been prepared in accordance with the Charities Act 2011. As a lower-income charity under section 133 of the 2011 Act, the trustees have elected to prepare the charity's financial statements using the Receipts & Payments basis.
  
- 2 Related parties: The charity works alongside a company, Levenshulme Inspire Community Enterprise CIC (company registration no. 0652795). Edward Cox and Anne Priest are trustees of the charity and directors of the company. The Inspired Peoples Project (IPP) is run by the company; it was the stipulation of an external anonymous donor of £200,000 that the monies be applied to this project by the charity over the next 1 to 3 years. Amounts donated by the charity to IPP through Levenshulme Inspire CIC are £63,900 (2017: £43,027). The trustees ensure that there any conflict of interest is dealt with by consultation between the CIC Directors, Foundation trustees and funders as appropriate.
  
- 3 Restricted funds

	As at 31 March 2017 £	Incoming resources £	Outgoing resources £	Transfers £	As at 31 March 2018 £
Inspired People Proje	156,973	50	(63,899)	(155)	92,969
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Approved by the trustees on 2nd November 2018 and signed on their behalf by:

Mr Edward Cox