

## **Ashley Green and District Community Association.**

### **Report of the Trustees For the year ended 31 March 2018.**

The Trustees present their report and financial statements for the year ended 31 March 2018.

#### **Charitable Objectives**

The objectives of the Association, as set out in the Constitution dated 9 Jan 1985 are:

- To promote the benefit of the inhabitants of Ashley Green and District and the neighbourhood without distinction of sex or of political, religious or other opinions by association the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities, in the interests of social welfare, for recreation and leisure-time occupation, with the objective of improving the conditions of life for the said inhabitants.
- To establish or secure the establishment of a community centre and to maintain and manage, or to co-operate with any local statutory authority in the maintenance and management of such a centre for activities promoted by the Association and its constituent bodies in furtherance of the above objectives.

#### **Major repairs and refurbishments**

This financial year most of our renovations and repairs have focused on the Memorial Hall. We had the wooden floor fully renovated and since then it is cleaned a few times throughout the week and also polished on a regular basis. We had new flooring installed in the hall entrance and the large mats now act to remove some of the dirt from the shoes of people entering the building before they step into the hall. We had a new gas interlock fitted in the hall kitchen so as to ensure that all the appliances can be used safely. We have had the hall drains jetted and repaired as they were regularly getting blocked.

We installed a new grit bin at the Old School.

We have also continued financial support for the Ashley Green Good Neighbours Group.

#### **Reserves**

The Trustees have considered the risks to which the Association is exposed and consider sufficient reserves have been retained to meet any repairs and maintenance or other expenditure likely to arise. This year our income has been greater than our expenditure so we have been able to add to our reserves. Funds are held in risk free investments.

On behalf of the Trustees

John Mayne

Chair

**Ashley Green and District Community Association (Charity Number 292478)**

**Financial Statements for the Year ended 31 March 2018**

**Receipts and Payments**

	2017/2018 £	2016/2017 £
<b>Receipts:</b>		
Subs and donations	1,560	1,290
Lettings-		
Memorial Hall	20,159	16,904
Old School	12,943	12,567
Total lettings	33,102	29,471
Functions	11,267	11,116
Interest	12	7
Deposits held	50	90
<b>Total Receipts</b>	<b>45,991</b>	<b>41,924</b>

<b>Payments:</b>		
Cost of services	9,202	8,005
Caretaking & cleaning	5,395	6,423
Administration (inc insurance)	12,002	12,331
Repairs & renewals	9,784	6,877
Functions	4,498	4,951
Good Neighbours' Group	2,320	1,000
<b>Total Payments</b>	<b>43,201</b>	<b>39,587</b>

<b>Net receipts</b>	<b>2,790</b>	<b>2,387</b>
Cash at bank and in hand at 1 April	36,837	34,450
<b>Cash at bank and in hand at 31 March</b>	<b>39,627</b>	<b>36,837</b>

**Statement of Assets and Liabilities**

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	31 March 2018 £	31 March 2017 £
<b>Cash Funds</b>		
Cash in hand	43	43
Current Account	27730	24945
Instant Access Account	11,854	11849
<b>Total Cash Funds</b>	<b>39,627</b>	<b>36837</b>
<b>Liabilities:</b>		
Deposits held	1,724	1864

## **Independent inspection of Ashley Green and District Community Association Financial Statements and supporting documentation – 2017/2018**

I confirm my formal approval of the Trustees Report and Financial Statements. In addition I am providing this document summarising the inspection activity.

The following documentation was provided to me for inspection:

- Financial Statements for year
- Bank statements
- Bank Reconciliations
- Records of income and expenditure relating to lettings, events, deposits etc.
- Record of expenses and lodgements
- Cashbook + detailed supporting pages

Conclusions from the inspection are that the accounts are thoroughly, accurately and meticulously recorded. Each of the items that I reviewed reconciled appropriately with the recorded documentation.

Details and observations arising from my review are summarised below:

### **CASH FUNDS**

Bank statements and cash book reconcile accurately with the statement of assets and liabilities.

### **REVIEW OF RECEIPTS**

I did not reconcile all of the individual receipts against the cash book, but I audited a number of higher value items. All items recorded appeared to be normal and expected transactions that would be incurred in the day to day operation of the community association.

**John Harris**