



# Trustees' Annual Report

for the period

From (start date) 01 04 17 to (end date) 31 03 18

## Section A

## Reference and administration details

Charity name

THE OCTOBER CLUB

Other names the charity is known by

Registered charity number (if any)

900331

Charity's principal address

1-3 THE CLOISTERS  
WANTAGE  
OXON

Postcode OX1 28AQ

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MR C GILLIOT	-	-	-
2	MR T RYLAND	-	-	-
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Section A

## Reference and administration details (continued)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
INDEPENDENT	MR W. JESTICO	18 DONNINGTON PLACE
		WANTAGE
		OXON OX12 9YE

Name of chief executive or names of senior staff members (optional information)

MAGGIE SWAIN - CHAIR OF MANAGEMENT COMMITTEE

## Section B

## Structure, governance and management

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

CONSTITUTION DATED 29 JANUARY 1990

How the charity is constituted  
(eg trust, association, company)

ASSOCIATION

Trustee selection methods  
(eg appointed by, elected by)

APPOINTED BY MANAGEMENT COMMITTEE

Additional governance issues (optional information)

You **may choose** to include additional  
information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

PROVIDE RELIEF OF SICKNESS AMONG THOSE IN WANTAGE AND SURROUNDING AREAS PARTICULARLY THOSE SUFFERING FROM ALZHEIMERS AND OTHER DEMENTIA.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

TO PROVIDE DAY CARE FOR ALZHEIMERS AND OTHER DEMENTIA SUFFERERS, BY PROVIDING PERSONAL CARE AND HYGIENE PLUS STIMULATION WITH APPROPRIATE ACTIVITIES, GIVES RESpite TO CARERS

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

WITH THE CHANGES TO SOCIAL SERVICES CHARGES AND ASSESSMENT, PLUS THE CLOSURE OF OTHER DAY CENTRES IN THE AREA, NUMBER OF CLIENTS ROSE DRAMATICALLY. THIS REQUIRED THE CLUB TO OPEN ANOTHER DAY AND TO EMPLOY ANOTHER CARER. ~~OF~~ A SUSTAINABILITY GRANT HAS BEEN APPLIED FOR AND RECEIVED FROM OXFORDSHIRE COUNTY COUNCIL.



## Section E

## Financial review

Brief statement of the charity's policy on reserves

AT THE REQUEST OF OXFORDSHIRE COUNTY COUNCIL, SOCIAL SERVICES A RESERVE OF £30000 IS KEPT IN A SEPARATE ACCOUNT IN ORDER TO COVER ANY COSTS ASSOCIATED WITH A CLOSURE

Details of any funds materially in deficit

—

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

*C. Gillett*

Full name(s)

COLIN GILLOTT

Position (eg Secretary, Chair, etc)

TRUSTEE

202110

**THE OCTOBER CLUB**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2018**

**THE OCTOBER CLUB – WANTAGE**  
**(Registered Charity No. 900331)**

**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2018**

**Trustees        -        T P Ryland**  
**-        C Gillott**

**Chairperson -        Maggie Swain**

**Treasurer     -        Hazel Aldred**

**Secretary      -        Sandra O'Driscoll**

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**Independent Examiner**  
**W R Jestico FCA**

**THE OCTOBER CLUB - WANTAGE**  
**(Registered Charity No. 900331)**

**BALANCE SHEET**  
**AS AT 31 MARCH 2018**

	<b>2018</b>		<b>2017</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b><u>Current Assets</u></b>				
Bank Current Account	22,400		15,183	
Bank Premium Account	15,014		15,004	
C.O.I.F Deposit Fund	30,000		30,000	
Cash in hand	8		12	
Sundry debtors	<u>6,321</u>	73,743	<u>1,510</u>	61,709
		<u>73,743</u>		<u>61,709</u>
 <b><u>Accumulated Fund</u></b>				
Balance 1 April 2017	60,286		50,647	
Surplus for the year	<u>13,457</u>	73,743	<u>9,639</u>	60,286
 <b><u>Restricted Fund</u></b>				
Balance of donations after expenditure		0		1,423
		<u>73,743</u>		<u>61,709</u>

**THE OCTOBER CLUB - WANTAGE**

**(Registered Charity No. 900331)**

**INCOME AND EXPENDITURE ACCOUNT FOR**  
**THE YEAR ENDED 31 MARCH 2018**

	2018		2017	
	£	£	£	£
<b><u>INCOME</u></b>				
Unrestricted Donations	2,244		8,975	
Service Grants	27,097		27,834	
Client Fees (lunches and transport)	43,378		14,940	
Hire Fees	221		107	
Interest	80	73,020	131	51,987
<b><u>EXPENDITURE</u></b>				
Staff wages	40,273		30,625	
Food for clients	4,574		3,820	
Transport	2,550		0	
Telephone	685		528	
Petty cash	976		530	
Insurance and Security	3,399		1,363	
Electricity and Gas	1,916		1,768	
Water rates	305		135	
Repairs, Maintenance etc.	1,920		835	
Miscellaneous expenses	30		726	
Cleaning (materials and labour)	2,935	59,563	2,018	42,348
<b><u>SURPLUS for the year</u></b>		13,457		9,639
<b><u>OVERALL INCREASE in Funds in the year</u></b>		13,457		9,639
<b><u>PROJECTS FUND</u></b>				
Balance 1 April 2017		1,423		2,822
Less: Expenditure during the year		1,423		1,399
Balance 31 March 2018		0		1,423



# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

## **OF**

### **THE OCTOBER CLUB – WANTAGE** **(Registered Charity No. 900331)**

I report on the accounts of the Trust for the year ended 31 March 2018 which are set out in the attached Pages 2 and 3.

#### ***Respective responsibilities of Trustees and Examiners***

As the Charity's Trustees you are responsible for the preparation of the Accounts; you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43 (7) (b) of the Act, whether particular matters have come to my attention.

#### ***Basis of Independent Examiner's Report***

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given in the accounts.

#### ***Independent Examiner's Statement***

In connection with my examination no matter has come to my attention: -

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act
  - have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**W R Jestico FCA**

Wantage

Date: 25 September 2018

## THE FRIENDS OF THE OCTOBER CLUB - WANTAGE

### RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2018

	2018		2017	
	£	£	£	£
<b>RECEIPTS</b>				
Fund-raising and Donations		14,261		11,756
<b>PAYMENTS</b>				
Rent, rates etc.	5,521		0	
Equipment (inc. furniture)	3,771		1,596	
Purchases for clients use	4,275		1,598	
Outing for clients	0		300	
Fund-raising costs	2,498		1,811	
Advertising and promotions	200		1,117	
Printing and Stationery	196		65	
Licenses (TV and Lottery)	0		165	
		<u>16,461</u>		<u>6,652</u>
(DEFICIT) /SURPLUS FOR THE YEAR		(2,200)		5,104
Balance as at 1 April 2017		17,563		12,459
Balance as at 31 March 2018	£	<u><u>15,363</u></u>	£	<u><u>17,563</u></u>

### FUNDS as at 31 March 2018

Cash at T S B Bank	£	<u><u>15,363</u></u>	<u><u>17,563</u></u>
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### Report from Independent Examiner

I have examined the above Statement of Account for the year ended 31 March 2018 and I confirm that it is in accordance with the books and records of The Friends of The October Club.

W R JESTICO FCA  
Wantage

18 September 2018



# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

## **OF**

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**W R Jestico FCA**

Wantage

Date: 25 September 2018