

Annual Trustees Report

2017/18





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SECTION A

1. Reference and Administrative Details

Charity Name: Karima al Marwaziyya

Other names charity is known by: Karima Foundation or KMF

Registration No.: 1121257

Principal Office: Castlefield Community Centre, Rutland Avenue, High Wycombe, Bucks, HP12 3LL

Trustees: Mr Khaiaam Shabbir Mr Umar Khaliq Mr Imran Rehman

2. Structure, Governance and Management

Karima Foundation is a registered charity governed by a TRUST DEED (AS OF THE 15TH OF SEPTEMBER 2007). Karima Foundation has a management committee which is comprised of the aforementioned trustees plus an additional team of seven who meet on a quarterly basis. These meetings form the basis of the decision making process, and aim to produce a framework for the implementation of current and future strategies and projects.

A detailed financial review is also performed by the trustees in advance of such meetings and discussed before the rest of the committee. All decisions are undertaken by a majority vote. All decisions are then sanctioned by Trustees in accordance with their roles and responsibilities.

The management committee comprises of individuals from the local community which the Karima Foundation serves, these individuals are from a variety of backgrounds. Each individual brings their own area of expertise to the organisation.

3. Financial Review

The charity generated a surplus of £44,782 in the year 2017/18, further details can be seen in the accompanying accounts.

The charity holds £340,51 funds in reserve which are designated for the Karima Quran School Building project.

SECTION B

1. Objectives and Activities

Karima Foundation, based in High Wycombe, works on various community projects ranging from education to sports with two distinct primary charitable objectives being;

1. To advance in life and help young people through –
 - a. The provision of educational projects;
 - b. The provision of recreational and leisure time activities provided in the interest of social welfare designed to improve their conditions of life.
2. To advance the Islamic religion in the community for the benefit of the public through the holding of prayer meetings, lectures, religious festivals, producing and/or distributing literature on basis of faith to enlighten others about the Islamic religion.

2. Achievements and Performance

Projects Delivered 2017-18

Karima Foundation has successfully continued to deliver and reach its achievements through a number of different community projects.

Our work has seen us partner with or support various community organisations and agencies. These have included :

Wycombe District Council, Bucks County Council , Thames Valley Policy , Islamic Relief, SKT Welfare, Macmillan Cancer Research, Bucks Library Services, Wycombe Youth Action, Tamil Community Group, Wycombe Homeless Shelter, Fit and Fed, One can trust, Ha Meem. Wycombe BUTF, Osswa Carlson Gracie 302 and many other organisations.

Education:

Supplementary Schools

The Foundation operates five Supplementary Schools in High Wycombe which are now in their 13th year. We are working with approximately 350 young people from ages of 5 to 18. The schools consist of two Quran Schools, two Saturday Schools (Primary and Secondary) and Alimiyyah Studies.

The supplementary schools run a number of themed projects and social studies across the academic year as well as regular classes to enhance the children's educational and social development and emotional wellbeing. The school activities for the current year have included an annual sports day and barbeque, annual awards ceremony, annual residential trip to Osmington Bay, and a themed month of activities focussed on respecting diversity and difference which included a 'Living in Harmony' fair, hosted by pupils and teachers.

Alimiyyah Foundation Course

A course for children aged 12 years old and older to study introductory modules which have been designed by in house specialists and delivered by qualified teachers. There are now three rounds of entrants with total intake exceeding expectations with 70 boys and girls enrolling. The programme is one of intensive study including Arabic language, grammar, fiqh, aqeedah and Islamic manners. The core curriculum continues to be reviewed to ensure content is relevant and accessible to students

Sports and Leisure:

Archery Club – The club continues to run regular sessions aimed at both adults and children. Sessions were run at the Saturday supplementary school over the summer.

Sports for Ladies - The ladies sports session are being run regularly with good attendance, sessions include netball, yoga and swimming.

The Karima Grappling club – Taught by a Carlson Gracie black belt, the club made a successful launch this year with attendees from Wycombe and local areas. The club is now established and continues to grow with three sessions a week. Kids BJJ and Ladies BJJ clubs have also successfully launched and are steadily growing. Across the whole club there are approx 100+ attendees weekly.

Castlefield Youth Club- A weekly youth club is run from the Castlefield Community Centre to engage young people in positive activities and expose them to a number of role models. The club attracts 20 to 30 teenagers on a weekly basis and works closely with a number of Bucks Youth services including Wycombe Youth Action and Thames Valley Police. It also includes a quarterly event called 'Lockdown' which attracts between 50 and 100 young people each time to attend the Centre for activities such as football, pool, PS4 and socialising.

Castlefield Community Library – The library continues to serve the whole community and is an established core provision. It runs a number of events to promote reading and is seen as an asset within the community. A solid team of volunteers help maintain the provision in partnership with Bucks library services. The library also provides IT facilities for young people to complete homework, research and access to the internet. Significant number of adults use the IT facilities to apply for jobs and print application forms.

Karima Scouts – The Scout Troop at Karima continues to grow with up to 28 children attending on a weekly basis with an event split between the Beavers and Cubs. The scouts have been involved in a variety of activities and are developing their badge collection all the time.

Highlights have included working with the Chiltern Rangers as part of a woodland clearing project in Castlefield Woods. The scouts also participated in a sponsored walk around Christmas Common supported by a local volunteer who will be climbing to base camp Everest. We continue to develop a challenging and engaging curriculum for the scouts and develop their learning and skills.

Adult Education and community provision:

Taraweeh prayers, weekly and monthly prayer gatherings- The Foundation continues to hold weekly and monthly mawlid gatherings as well as yearly taraweeh prayers. The average attendees to these events is approx 30 to 150 people.

Shaykha Ribaath Talks/Lectures – The Foundation continued to invite visiting scholars and guest speakers to speak on various topics and current affairs. A particular area of focus will be philosophy and theology.

Community Asset Transfer (CAT) – The Karima Foundation successfully put together a business plan for the transfer on a 25 year lease of the Castlefield Community Centre. The building will help fulfil some of our long term strategies and develop the Centre in becoming a community hub with services provided by The Foundation and other agencies and members of the community. An interim lease has been signed which means The Foundation are ‘sitting tenants’ and manage the day to day operation of the Centre. The Centre is now used by majority of the local ethnic and religious groups with activities ranging from yoga to martial arts to homework and tuition sessions, all run by members of the diverse local community and accessed by all. After an extended period of legal work a freehold asset transfer should take place in early 2019.

Karima Building Project – Active search for a property continue to acquire land/building for a purpose built education facility that can cater for the needs of the community and fulfil the demand.

Trustees Report

The Karima al Marwaziyya Foundation (KMF) is based in High Wycombe. KMF was set up as an informal group of professionals who volunteered in performing grassroots community work, since its inception in 1998. As delivery and audience of The Foundation grew, pragmatic steps were taken for The Foundation to move towards becoming a registered charity, which was agreed and pursued, officially gaining charitable status in November 2007.

The aim of KMF is to facilitate educational and social welfare events and projects aimed at young people and for the benefit of the wider community to help increase awareness and understanding of British Muslims.

The trustees would like to recognise the continued efforts of all our volunteers and donors for their continued support and commitment in helping deliver our objectives which are summarised by our simple intention of servitude to our community.

Trustees statement on GDPR

The new General Data Protection Regulation (GDPR) aims to bring data protection legislation into line with how personal data is used in today’s world, and will supersede the Data Protection Act 1998. It is essential that charities like ourselves plan ahead for the GDPR coming into operation. This includes implementing any new or updated procedures and safeguards required to deal with transparency and protect individuals’ data we may hold at any given time. In regards to this we have reviewed our processes to ensure we are GDPR compliant and make a commitment at no time will we sell or share any data we hold with third party organisations.

For the coming year The Foundations intends to:

- Continue with its provision of education to both adults and children
- To work with partner agencies to develop provision at the Castlefield Community Centre
- Continue to promote sports and healthy living for all ages and genders
- Continue to support engagement with local and national charitable initiatives
- To launch grading system for ladies and kids BJJ
- Launch Year 3 of the Alimiyya course and explore an adults alimiyyah provision
- Umrah trip to Mecca and Madina
- To explore options for GCSE Arabic language programme
- Completion of the Castlefield Community Centre asset transfer process
- Develop provision for the elderly to tackle loneliness

Independent examiner's report to the trustees of Karima Al – Marwaziyya Foundation

I report on the accounts of the above charity for the year ended 31 March 2018, which are set out in the accompanying trustees report.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act
- have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Burhan Barlas

Relevant professional qualification or body: ICAS

Address: 4 Farnsworth Drive, Edgware HA8 8FS

Date: 15 January 2019

A handwritten signature in black ink, appearing to be 'B. Barlas', with a long horizontal stroke extending to the right.



KARIMA AL-MARWAZIYYA FOUNDATION
Income & Expenditure Statement - 31 March 2018

	31-Mar-18	31-Mar-17
	Total £	Total £
Income		
Donations	88,149	79,934
Grants	39,214	42,053
Other Income	59,338	23,504
Total Income	186,702	145,491
Expenditure		
Building maintenance	14,461	4,522
Charitable donations	5,368	-
Cleaning	4,628	6,813
Depreciation	5,353	2,944
Donations	-	1,009
Hall Hire	-	150
Insurance	1,012	-
Karima events	6,387	13,144
Karima sports	8,914	609
Karima trips	20,334	14,880
Karima school	8,206	9,019
Miscellaneous	38	319
Office costs	2,978	1,340
Operating costs	44,334	40,550
Professional fees	400	-
Security	-	174
Utilities	7,288	5,237
Total Expenditure	129,700	100,709
Surplus for the Year	57,002	44,782

KARIMA AL-MARWAZIYYA FOUNDATION
Balance sheet as at 31 March 2018

		31-Mar-18 £	31-Mar-17 £
Fixed Assets	note 1	15,513	8,819
Current Assets			
Bank		477,507	427,207
Less Current Liabilities		-	-
Net Current assets		493,019	436,026
Total assets less current liabilities		493,019	436,026
Represented by:			
Funds			
Restricted Income funds	note 2	419,331	340,518
Unrestricted Income funds		73,688	95,508
Accumulated Funds carried forward		493,019	436,026

Castlefield Community Centre
Standalone Balance sheet

		31-Mar-18 £	31-Mar-17 £
Fixed Assets	note 1	15,513	8,819
Current Assets			
Bank		66,058	48,567
Less Current Liabilities		-	-
Net Current assets		81,571	57,386
Total assets less current liabilities		81,571	57,386
Represented by:			
Funds			
Restricted Income funds	note 3	60,000	40,000
Unrestricted Income funds		21,571	17,386
Accumulated Funds carried forward		81,571	57,386

Note 1 - Fixed Assets

	£
At 1 April 2017	14,718
Additions	12,047
At 31 March 2018	26,765

Depreciation

At 1 April 2017	5,899
Charge for the year	5,353
At 31 March 2018	11,252

Net Book Value

At 31 March 2017	8,819
At 31 March 2018	15,513

Note 2 - Restricted Income Funds

Restricted Income funds represent funds donated specifically for the Karima Building Project and funds held in reserve for the funding of Castlefield Community Centre

Note 3 - CCC Restricted Income Funds

Restricted income funds for Castlefield Community Centre are in respect of centre funding as agreed with WDC.