



# Trustees' Annual Report for the period

Period start date			Period end date		
From	01	April	2017	To	31
					March
					2018

## Section A Reference and administration details

Charity name	New Life Baptist Church
Other names charity is known by	NLBC
Registered charity number (if any)	1166680
Charity's principal address	QE Park Centre
	Railton Road
	Guildford, Surrey
Postcode	GU2 9LX

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Catherine Whiting	Minister		
2	Dr Mark Whiting			
3	Mrs Rheanne Mole	Secretary		
4	Mr Alexander Mole	Treasurer		
5	Rev Peter Clarke		From 18 March 2018	
6	Mr John Cooper		From 18 March 2018	
7				
8				
9				
10				
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15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution – 6 <sup>th</sup> December 2015
How the charity is constituted (eg. trust, association, company)	Unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Elected from the membership in accordance with our Constitution

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Members of the Church are accepted in accordance with the Constitution which requires them to be, or to have been, publicly baptised by full immersion on the profession of faith in Jesus Christ; or, following other modes of baptism, to renew their public profession of faith in Jesus Christ.

A members meeting ('Church Meeting') is normally held at least three times a year and has responsibility for the overall policy of the Church. In accordance with our Constitution the members appoint a minimum of three Trustees who are responsible for the day to day running of the Church's work and witness, as well as the financial and legal aspects of the charity. All members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

The Church is a member of the Baptist Union of Great Britain, the South Eastern Baptist Association and the Evangelical Alliance.

Our Property Trustees are:  
The Baptist Union Corporation Limited  
Baptist House  
129 Broadway  
Didcot  
Oxfordshire. OX11 8RT

## Section C Objectives and activities



**Summary of the objects of the charity set out in its governing document**

The principle purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In order to achieve the principal objective, the Church provides a variety of activities both to its membership and to the community generally. The aim is to show the love of Jesus Christ in word and deed and to bring people into a closer relationship with him as living Lord.

An important aspect of the work of the Church is the provision of regular public services of Christian worship, which take place on a Sunday morning at 10.30am, along with occasional services at other times which are advertised on the church notice board and in our café. All services are open to anyone. During the regular morning service, we aim to provide activities for children and young people.

The Church runs mid-week small groups in members' homes, for the growth of faith and discipleship, and a discipleship group for young people.

The Church owns and runs the Community Centre where it is based. Rooms are hired out for activities such as exercise classes, children's music and activity groups, counselling, teaching, choirs, training and parties.

The Church runs a Toddler group, which meets on Wednesdays, with the purpose of assisting the community and demonstrating the love of Jesus Christ.

The Church runs Refresh community café in our building, with the aim of providing a welcoming environment with a Christian ethos for all members of the local community and groups using the Centre. Sunday lunch and evening social events are held in the café from time to time. These are advertised on the Church and Refresh Café Facebook pages and by posters and flyers within and outside the Centre building.

The Church operates systems to ensure that all people working with children and vulnerable adults are appropriately vetted with regard to the Disclosure and Barring Service.

The Trustees have read the Charity Commission guidance on public benefit, and are satisfied that the activities outlined above clearly demonstrate that the charity is providing a benefit to the public.

**Additional details of objectives and activities (Optional information)**





## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Our weekly worship services have been attended by an average of 40 people across a wide age range, from toddlers to those beyond retirement age. In June 2017, five people were baptised and four new people welcomed into membership.

Our minister moved on in September 2017. In June 2018 Rev Kate Whiting will be ordained and inducted as our new minister, on the completion of her ministerial training at Spurgeon's College, London.

Our youth group continued to meet regularly for Bible study and discussion and for social events. The majority were once again involved in a local cross-church project in May 2017, helping to clear overgrown gardens for disadvantaged individuals and families.

Our weekly morning Toddler group continues to be very popular, with relationships developing and a number of people asking for prayer for difficult circumstances. In October 2017 we stopped the afternoon Toddler group session, as it was not well attended. Instead, we started running a weekly Diddy Disciples' group for about six families with young children who wanted to learn more about the Christian faith. Each week features a story from the Bible, with songs and a craft activity.

In the course of the last year our Toddler group has started to visit a local care home for the elderly on a regular basis. The toddlers and residents enjoy a joint activity morning once a month which both enjoy very much.

Since February 2018 we have had a room available for an hour mid-week for private prayer and contemplation and the opportunity to be prayed for by one of our church members.

In April 2017 we celebrated the 'first birthday' of our café by a one-off Saturday opening, serving drinks and cakes. In May we held a Family Fun Day, with a bouncy castle and crafts. The café also opened on this day. Both events were very well attended and enjoyed by members of the community. A little later in the year we took part in the Big Bake when, for one week, we sold home-made cakes with all proceeds going to Tearfund.

At Easter we invited the Year 6 classes from our local junior school to a special 'Easter Cracked' presentation at the church. This is an opportunity for the 90 or so pupils to learn about what Easter means to Christians as well explaining practices such as communion and baptism.

Monthly quiz nights, run in partnership with the local residents' association; and craft nights, run by one of our church members, continue to be popular and have built up a regular clientele. We have also held Games nights from time to time, which have been well attended by church members and their friends.

In August 2017 we enjoyed a visit from our BMS Missionary Partner, Rev. Tim Judkins who is church planting in France. Tim shared in our service and at our Church lunch after the service.

In October, thirty-six folk from the church (a mixture of children and adults) attended a Church Away Weekend on the edge of the New Forest. This was a great opportunity to spend time together and deepen relationships.



## Section E Financial review

**Brief statement of the charity's policy on reserves**

We have committed to keeping three months working capital in our bank account, as a contingency fund against unexpected costs.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

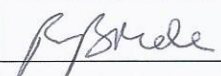

Our principle source of funds is from members' regular donations and lettings from the hire of the premises. This money has been put towards the Church's various activities and the upkeep of the community centre and café. The Church has also given regular financial support to local, national and international Christian organisations, whose Christian aims are compatible with our own charitable purpose.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	MRS RHEANNE MOLE	REV. CATHERINE WHITING
Position (eg Secretary, Chair, etc)	SECRETARY	MINISTER
Date	29/1/19	

Report of the Independent Examiner(s) to the Trustees of

NEW LIFE BAPTIST CHURCH

On the accounts for the year ended 31 MARCH 2018

### Respective responsibilities of Trustees and Examiner

The Church's Trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

~~Since the Church's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of [insert named of applicable listed body], which is one of the listed bodies. (Delete if income is less than £250,000)~~

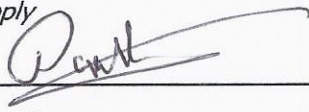
In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination. (if accounts prepared on accruals basis\*)

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\*Delete the words in the brackets if they do not apply*

Signed by or on behalf of the Examiner



Date

27/11/18

Name

PAUL ADAMS

Relevant Professional Qualification(s) or body (if any)

Q

NOT APPLICABLE

Address

12 ROSSITER LODGE ROSE TREES

GOUDFORD GU12 4HU



## Terms of Appointment for Independent Examiner

Name of Church NEW LIFE BAPTIST CHURCH ('the Church', 'Us')

Name of Independent Examiner PAUL ADAMS ('the Examiner', 'You', 'Your')

### 1. Engagement as Independent Examiner

The purpose of this agreement is to confirm the basis on which You as the Examiner will act as independent examiner to prepare a report in respect of the Church's financial statements for the year ended 31/3/18 in accordance with Section 145 of the Charities Act 2011 ('the Act').

### 2. Responsibilities of the Church

The Church and its Charity Trustees are responsible for

- maintaining proper accounting records and preparing accounts which comply with the requirements of the Act and the Charities SORP;
- for determining whether, in respect of the year to be examined, the Church meets the conditions for exemption from an audit of the accounts set out in Section 145(1) of the Act; and
- for providing You with information and explanations required for Your examination.

### 3. Responsibilities of the Examiner

3.1 As an independent examiner You have a statutory duty to:

- state in Your report whether any matter has come to Your attention in connection with the examination which gives You reasonable cause to believe that in any material respect accounting records have not been properly kept in accordance with Section 130 of the Act or do not accord with the accounting records or comply with the Regulations other than in respect of the requirement for a true and fair view;
- disclose in Your report matters coming to Your attention during the examination to which, in Your opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached;
- make any written report to the Charity Commission in compliance with Section 156 of the Act.

3.2 You will plan your work on the basis that an independent examiner's report on the accounts is required for that year, unless we inform you in writing to the contrary.

### 4. Scope of the Examiner's work

4.1 Your work as an independent examiner will be carried out in accordance with general directions of the Charity Commission. Your examination will be a less onerous form of scrutiny than an audit of the accounts in accordance with Auditing Standards and will include:

- a review of the accounting records kept by the Church and a comparison of the accounts presented with those records;
- a review of the accounts and consideration of any unusual item(s) or disclosure(s) identified. In such cases where You identify an unusual item, You will seek an explanation from us and may carry out verification and vouching procedures where You require further clarification.

4.2 Your work cannot be relied upon to identify the occasional omission or insignificant error, nor to disclose breaches of trust or statute, neglect or fraud which have taken place and which the Church has a responsibility to guard against. Should You become aware, for any reasons, that the accounts may be misleading and we cannot agree appropriate amendments, and You conclude that the matter cannot be adequately dealt with in Your report, You will not issue any report, will withdraw from the engagement and notify Us in writing of the reasons.

4.3 Should You conclude that the Church is not entitled to exemption from an audit of the accounts or should You be unable to reach a conclusion on this matter then You will notify Us in writing of the reasons. If appropriate, you will discuss with us the need to appoint an auditor.

4.4 As part of your normal procedures, You may request us to provide written confirmation of any information or explanations given by Us orally during the course of your work.

### 5. Fees

~~[EITHER The role of independent examiner is not remunerated OR The Church agrees to pay You £ upon receipt by the Charity Trustees of the completed report in the format required by the Charity Commission.]. The church will cover any out of pocket expenses incurred in the course of Your work.~~

### 6. Confirmation

This agreement will remain effective until it is replaced or until You cease to hold the position of independent examiner. You will confirm Your acceptance of the terms of this agreement by arranging for the signature and return of the attached copy to Us.

Signed on behalf of the Church  Date 27/1/18

Signed by or on behalf of the Examiner  Date 23/1/18

**NEW LIFE BAPTIST CHURCH**  
**ACCOUNTS FOR THE YEAR TO 31st March 2018**

**FINANCIAL STATEMENT FOR THE YEAR ENDED 31 MARCH 2018**

	<i>Note</i>	<b>2018</b>	<b>2017</b>
<b>Receipts</b>		£	£
Sunday Plate		1,460	3,020
SO Giving		41,034	44,599
Income Tax on Gift Aid		11,841	11,474
Interest		-	2
Café income		65,054	44,729
Room Bookings		43,472	44,235
<b>Total Receipts</b>	<b>1.2</b>	<b>162,860</b>	<b>148,059</b>
<b>Payments</b>			
Staff & Staff Housing	2	67,398	61,367
Mission	3	4,574	3,933
Activities/Sunday Services/Worship	4	1,883	1,821
Childrens Work	5	503	982
Church Buildings	6	17,327	13,066
Café expenditure	7	63,716	46,093
Admin Costs	8	1,793	2,019
<b>Total Payments</b>		<b>157,193</b>	<b>129,281</b>
<b>Surplus/-Deficit for the Year</b>		<b>5,667</b>	<b>18,778</b>



**NEW LIFE BAPTIST CHURCH**  
ACCOUNTS FOR THE YEAR TO 31st March 2018

**STATEMENT OF ASSETS AND LIABILITIES AT 31 MARCH 2018**

		<i>Note</i>	<b>2018</b>	<b>2017</b>
<b>ASSETS</b>				
Fixed Assets				
	Freehold Property		511,853	511,853
	Café Equipment		3,714	5,572
Total Fixed Assets		12	515,567	517,425
Current Assets				
	Other Current Assets			
	Sundry Debtors	9	8,298	3,573
Total Other Current Assets			8,298	3,573
Cash at bank and in hand				
	Barclays Bank		47,744	24,377
	CAF Gold Account		-	1,702
	Petty Cash Box		586	759
Total Cash at bank and in hand			48,330	26,838
Total Current Assets			56,628	30,411
Current Liabilities				
	Other Current Liabilities			
	Other Creditors		2,750	450
	Loans from members		-	-
	Payroll Liabilities		1,354	2,062
Total Other Current Liabilities		11	4,104	2,512
Total Current Liabilities			4,104	2,512
NET CURRENT ASSETS			52,524	27,899
TOTAL ASSETS LESS CURRENT LIABILITIES			568,091	545,324
Long Term Liabilities				
	Seba Loan for Comm Centre	10	30,000	34,000
	Pension Scheme Liability	14	21,100	-
Total Long Term Liabilities			51,100	34,000
NET ASSETS			516,991	511,324
General Fund and Other Reserves				
	Freehold Property Reserve	13	471,853	471,853
	General Fund		45,138	39,471
			516,991	511,324

**Notes to the Accounts**

## Note

**1.1 Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS102 have been prepared in accordance with the Charities SORP (FRS102) "Accounting and Reporting by Charities:

Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Ireland (FRS102) (effective 1st January 2015)", and the Charities Act 2011.

**1.2 Income**

**Donation income** is recognised in the SoFA when the charity has entitlement to the funds, it is probable that the income will be received, and the amount can be measured reliably.

**Tax reclaimable** in respect of gift aid is recognised when receivable.

**Investment income** represents interest received on surplus balances and is accounted for on an accruals basis.

**Room hire** is recognised when invoiced.

**1.3 Grants paid**

The Church makes grants to other organisations whose charitable objects complement its work. They are accounted for in the year in which they are paid.

**1.4 Depreciation**

Expenditure on fixtures, fittings and equipment is written off on a straight line basis over their estimated useful life of 4 years.



**Notes to the Accounts**

2. <u>Staff &amp; Staff Housing</u>	2018	2017
A · Staff:2100 · Pastor Salary	9,672	22,200
A · Staff:2101 · Administrator Salary	8,671	8,671
A · Staff:2102 · Bookkeeper Salary	380	477
A · Staff:2103 · Minister in training Salary	10,792	10,334
A · Staff:2115 · Caretaker Salary	3,250	-
A · Staff:2107 · Nlers - Staff	-	388
A · Staff:2108 · Pension - Staff	25,013	5,140
A · Staff:2109 · Payroll Admin	827	738
A · Staff:2110 · Travel Expenses	771	1,150
A · Staff:2111 · Training (Courses/Seminars)	479	17
A · Staff:2112 · Other Expenses	342	252
B · Staff Housing:2124 · Lease Back on Manse	7,200	12,000
Total Staff & Staff Housing	<u>67,398</u>	<u>61,367</u>

The average total number of full time equivalent employees in the year was 3 (2017 : 3)

The average total number of full and part-time employees in the year was 3 (2017 : 2)

No employees were paid £60,000 or more.

3. <u>Mission</u>		
2201 · Friends International	625	375
2202 · YMCA	500	500
2203 · Matrix Trust	600	500
2204 · BMS	2,000	2,000
2205 · SEBA (Home Mission)	2,000	2,000
2208 · Community Outreach-Fun Days;Tod	-1,151	-1,442
Total Mission	<u>4,574</u>	<u>3,933</u>

**Notes to the Accounts****4. Activities/Sunday Services**

D · Activities/Sunday Services:2400 · Gifts/Cards/Special Occasi	522	147
D · Activities/Sunday Services:2402 · Visiting Speakers	233	564
D · Activities/Sunday Services:2403 · Catering	683	773
D · Activities/Sunday Services:2404 · Fellowship Fund	40	-
E · Worship:2502 · Worship - Miscellaneous	405	337
<b>Total Activities/Sunday Services</b>	<b>1,883</b>	<b>1,821</b>

**5. Childrens/Youth Work**

F · Childrens/Youth Work:2600 · Children's Work	500	942
F · Childrens/Youth Work:2601 · Children Training	3	40
<b>Total Childrens/Youth Work</b>	<b>503</b>	<b>982</b>

**6. Church Buildings**

G · Church Buildings:2801 · Insurance-contents/employers li	-	3,986
G · Church Buildings:2802 · Electricity (incl heating)	5,427	2,910
G · Church Buildings:2807 · Repairs & Maintenance	3,970	1,841
G · Church Buildings:2808 · Lift Maintenance Contract	2,581	-
G · Church Buildings:2809 · Cleaning materials	328	197
G · Church Buildings:2810 · Equipment QE Park	1,961	1,537
G · Church Buildings:2811 · Cleaning	3,061	2,596
<b>Total Church Buildings</b>	<b>17,327</b>	<b>13,066</b>

**7. Café Expenditure**

H · Cafe:3000 · Staff Salaries	28,325	20,133
H · Cafe:2108C · Pension	795	390
H · Cafe:3001 · Cleaning	2,769	2,398
H · Cafe:3002 · Cleaning costs/Refuse	1,232	1,012
H · Cafe:3003 · Purchases for resale/Café Supplies	25,204	18,649
H · Cafe:3005 · Telephone	-	41
H · Cafe:3007 · Bank charges	822	502
H · Cafe:3008 · Utilities	2,711	610
H · Cafe:3009 · Repairs and renewals	-	500
H · Cafe:3010 · Equipment depreciation	1,858	1,858
	<b>63,716</b>	<b>46,093</b>



NEW LIFE BAPTIST CHURCH

ACCOUNTS FOR THE YEAR TO 31st March 2018

Notes to the Accounts

8. Admin Costs

I · Admin Costs:2900 · Stationery & Office Supplies	314	465
I · Admin Costs:2901 · BU & Home Mission subs	214	188
I · Admin Costs:2902 · Computer Consumables	65	62
I · Admin Costs:2905 · Postage	-	45
I · Admin Costs:2907 · Telephone & Internet	353	401
I · Admin Costs:2909 · Printing, Publicity, Marketing	106	462
I · Admin Costs:2910 · Copyright	257	396
I · Admin Costs:2910 · Training (H&S First Aid MS Pkgs)	484	-
Total Admin Costs	<u>1,793</u>	<u>2,019</u>

9. Debtors

Other receivables	725	500
Income Tax on Gift Aid	<u>7,573</u>	<u>3,073</u>
	<u>8,298</u>	<u>3,573</u>

10. Loans:

	£
Outstanding on loan from SEBU @ 1.4.17	34,000
Repayments	<u>-4,000</u>
Balance owing at 31.3.18	<u>30,000</u>

The loan is interest free and unsecured and repayable in equal bi-annual instalments until September 2025

11. Creditors

Other creditors	2,750	450
Payroll liabilities	<u>1,354</u>	<u>2,062</u>
	<u>4,104</u>	<u>2,512</u>

**NEW LIFE BAPTIST CHURCH**  
**ACCOUNTS FOR THE YEAR TO 31st March 2018**

**Notes to the Accounts**

12. Fixed Assets

		<u>Property</u>	<u>Café</u>	<u>Total</u>
		£	£	£
Cost				
	At 1.4.17	511,853	7,430	519,283
	Additions	-	-	-
	Disposals	-	-	-
	At 31.3.18	511,853	7,430	519,283
Depreciation				
	At 1.4.17	-	1,858	1,858
	Charge for the year	-	1,858	1,858
	At 31.3.18	-	3,716	3,716
Net Book Value				
	At 31.3.18	511,853	3,714	515,567
	At 31.3.17	511,853	5,572	517,425

The church is the beneficial owner (subject to the relevant trusts) of QEP Community Centre, Guildford, the legal title to which is held by the church's custodian trustee (The Baptist Union Corporation Ltd.)

13. General fund and other reserves

	<u>General</u>	<u>Freehold</u>	<u>Total</u>
	£	£	£
Opening balance at 1.4.17	39,471	471,853	511,324
Profit for the year	5,667	-	5,667
At 31.3.18	45,138	471,853	516,991



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**Notes to the Accounts**

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**14. Pension Scheme Liabilities**

The Church is a participating employer in the Baptist Pension Scheme ("the Scheme"), which is a separate legal entity administered by the Pension Trustee (Baptist Pension Trust Limited). The assets of the Scheme are held separately from those of the Employer and the other participating employers.

The Scheme, previously known as the Baptist Ministers' Pension Fund, started in 1925, but was closed to future accrual of defined benefits on 31 December 2011. Prior to this date the main benefit provided through the Defined Benefit (DB) Plan was a pension of one eightieth of final minimum pensionable income for each year of pensionable service together with additional pension in respect of premiums paid on Pensionable Income in excess of Minimum Pensionable Income. Since 1 January 2012, benefits have been provided through a Defined Contribution (DC) Plan.

A formal valuation of the DB Plan as at 31 December 2016 was made by a professionally qualified Actuary using the Projected Unit Method. At the valuation date the market value of the DB Plan assets was £219 million, whilst the level of assets needed to pay benefits was £312 million, giving a deficit of £93 million (equivalent to a past service funding level of 70%). The Church and the other participating employers in the DB Plan are collectively responsible for funding this deficit. The next actuarial valuation of the DB Plan within the Scheme is due to take place not later than as at 31 December 2019.

Under the Schedule of Contributions, the Church make a monthly payment in respect of the DB scheme deficit, currently £144, which will increase in line with increases in Minimum Pensionable Income. The Schedule of Contributions foresees these contributions continuing until December 2028. The pension scheme liability shown in the Statement of Assets and Liabilities is calculated at the current rate per month multiplied by the number of months remaining in the current Schedule of Contributions, which amounted to £21,100 as at 31 March 2018.

**The accounts and statement of assets and liabilities set out on pages 1-8 relating to the year ending 31 March 2018 are as approved by the leadership team.**

Signed: *Catherine M. Whiting* 27/1/18.