



Trustees' Annual Report for the period

Period start date
From 01 April 2017 **To** 31 March 2018
 Period end date

Section A

Reference and administration details

Charity name **Animal Antiks**

Other names charity is known by **N/A**

Registered charity number (if any) **1172099**

Charity's principal address **Manor Farm, St John's Lane**

North Marston, Buckingham

Buckinghamshire

Postcode **MK18 3PU**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Kettlety	CEO / Proprietor		Board of Trustees
2	Pamela Notarbartolo			Board of Trustees
3	Marcus Rogers			Board of Trustees
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional Information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional Information)

Sarah Kettley

Section B Structure, governance and management**Description of the charity's trusts**Type of governing document
(eg. trust deed, constitution)

Memorandum and Articles

How the charity is constituted
(eg. trust, association, company)

Charitable Company

Trustee selection methods
(eg. appointed by, elected by)

Appointed by Board of Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities**Summary of the objects of the charity set out in its governing document**

- 1) To promote social inclusion for the public benefit by preventing people from becoming excluded, relieving the needs of those people who are socially excluded (in particular but not limited to those with physical, mental, social or emotional disabilities or disadvantages) by providing equine-assisted therapeutic and educational activities that may also involve other animals in order to assist them to integrate into society.
- 2) To promote humane behaviour towards animals by providing appropriate care, protection, treatment and security for animals which are in need of care and attention by reason of sickness,

maltreatment, poor circumstances or ill-usage and to educate the public in matters pertaining to animal welfare in general and the prevention of cruelty and suffering among animals.

In 1) above, "emotional disabilities" will encompass those beneficiaries who struggle with low self-esteem or self-confidence, or have difficulty with communication and relationships or in regulating emotions (such as anger, anxiety and sadness) or lack emotional stability and resilience.

"Disadvantages" will encompass those beneficiaries who experience social or educational exclusion or lack of opportunity, taking into account factors such as socio-economic or educational background or physical, mental, communicational, behavioural or emotional difficulties.

"Socially excluded" means being excluded from society, or parts of society, as a result of one or more of the following factors: unemployment; financial hardship; youth or old age; ill health (physical or mental); substance abuse or dependency including alcohol and drugs; discrimination on the grounds of sex, race, disability, ethnic origin, religion, belief, creed, sexual orientation or gender reassignment; poor educational or skills attainment; relationship and family breakdown; poor housing (that is housing that does not meet basic habitable standards; crime (either as a victim of crime or as an offender rehabilitating into society).

Animal Antiks operates on a working farm, Manor Farm, based in the village of North Marston, Buckinghamshire located between the towns of Aylesbury and Buckingham.

On a daily basis (Monday to Friday and half day Saturday) the farm supports children and adults with all disabilities bringing them together in a safe and unique non-segregated environment, promoting and enhancing key life, social and functional skills through bespoke therapeutic activities involving the care and welfare of animals.

The Animal Antiks approach is both innovative and unconventional. Teamwork is built by creating teams that mix young people and adults with a variety of needs and disabilities. Animal Antiks has had more than five years' experience providing practical, personal and emotional support to a growing number of clients with a range of disabilities (physical, sensory and learning) or behavioural, mental or emotional issues. Each client is individually assessed, and tailored programmes developed to meet their specific ambitions, aspirations and needs.

To date this support has been provided in farm environments – at Roylands Livery Yard in Stoke Mandeville and at Manor Farm in North Marston – offering work based agricultural, equine and animal care opportunities for clients. Over time clients have increased in confidence, displayed fewer anxieties and been more comfortable interacting in normal social situations.

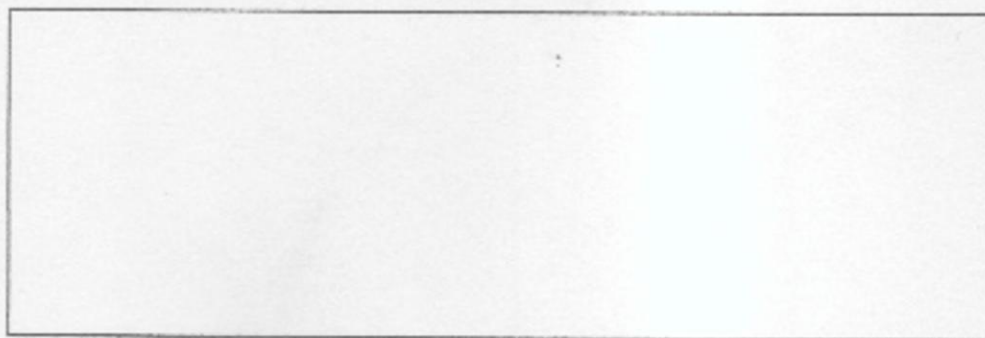
All trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The 2017/18 year began at Roylands Livery Yard in Stoke Mandeville, although the trustees and employees at Animal Antiks were aware that time at this site was limited owing to the imminent construction of HS2 and the likely sale of the land at Roylands to a developer.

Initial discussions with HS2 Ltd about alternative sites for Animal Antiks future operations proved fruitless but in late May the possibility of an alternative site on a County Council owned farm became more certain, giving the trustees and staff more comfort about the future of the charity.

At the start of the year Animal Antiks was reliant on volunteers with Sarah Kettlety (CEO and Proprietor) and Nick Sear (Sarah's partner) being the only full-time staff. Trustee Marcus Rogers provided some administrative support for the charity between April and October 2017, whilst Pamela Notarbartolo offered support on financial and business matters.

In July 2017 Animal Antiks took on its first paid employee to support its growing client list, particularly an increase in younger students. Initial work started on exploring the possibility of Animal Antiks providing education as an alternative setting for excluded students.

During the summer holidays Animal Antiks played host to a group of NCS students who helped existing staff and volunteers prepare for what would be the biggest project of the year - moving animals, stock, equipment and buildings from Roylands to a new home at Manor Farm in North Marston.

The move to the site was completed in a weekend (Friday 29 September - Monday 1 October) to ensure that existing clients would have minimal disruption to their routines or services and to minimise anxieties and concerns about change - a big concern for some clients.

Whilst the physical transfer of all the assets (animals, equipment etc) was completed in a weekend there were substantial improvements and changes required at Manor Farm to improve the working environment for all. To support this, the charity took on extra paid and voluntary staff.

Land reclamation, enhanced drainage and building repairs are just three examples of projects completed between October 2017 and April 2018. Throughout this period (and beyond) Sarah Kettlety and Nick Sear were living in a trustee's touring caravan in one of the farm's outbuildings.

The year ended with preparations for Open Days at Manor Farm with education and social care professionals (and members of the public) invited to the site in early April to see and learn more about the work of the charity and how it supports children and young people.

In 2017/18:

- 90% of the work completed was self-funded
- The number of clients supported weekly grew to 55
- The number of staff employed grew to 4
- The number of volunteer hours increased

Section E**Financial review**

Brief statement of the charity's policy on reserves

Animal Antiks policy on reserves is to minimise the amount of money kept aside to maximise benefits for service users.

A small reserve of £3000 is set aside to protect Animal Antiks against a drop in income or late payments from service users or referrers.

The charity may also earmark specific named reserves for key building or improvement projects but will communicate this information to donors, funders and other stakeholders to ensure complete transparency.

Details of any funds materially in deficit

N / A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date



SARAH LOUISE KETLEY

CEO

31/1/2019

Animal Antiks
Annual Accounts
12 months to 31st March 2018

Financial Statement by the independent examiner
For the financial period 1st April 2017 to 31st March 2018

Produce by:
R.W.Willetts (ACMA, CGMA)

Accounting Services
34 Wendover Road
Aylesbury, Bucks
HP21 9LB

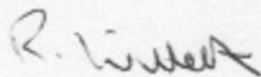
Animal Antiks

Accountants and Treasurers report on the 12 months accounts

To Animal Antiks

You have approved the accounts for the twelve months ended 31st March 2018 which comprise the Profit and Loss Account, the Balance Sheet and the relates notes. In accordance with your instructions, I have compiled these accounts from the accounting records and information and explanations supplied to me.

The charity is reliant mostly on grants form local councils and schools for its income. The number of clients has increased during the year requiring the hiring of staff. The Charity continues to meet all its financial obligations as well as setting aside some surplus for future maintenance and possible expansion of activities now it has moved to a larger premises



R.W.Willetts ACMA, CGMA

Accounting Services

Animal Antiks**Profit and Loss Account****For 12 months to 31st March 2018**

	£
Sales	105577
Cost of sales	25794
Gross Profit	<u>79783</u>
Expenses	
Rent, rates, power and insurance costs	38428
Salaries	14054
Telephone, fax, stationery and other office costs	505
Advertising and business entertainment cost	242
Accountancy, legal and other professional fees	797
Depreciation and loss/(profit) on sale	1008
	<u>55034</u>
(Loss)/profit	<u>24749</u>

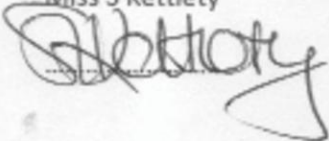
Animal Antiks**Balance sheet****As at 31st March 2018**

Fixed assets	Notes	£
Equipment, machinery and motor vehicles		6550
Cash		3366
Debtors		19745
Net Assets		<u>29661</u>
Capital account		
Balance at start of period		4912
Net(loss)/profit		24749
Capital introduced/(taken)		
		<u>29661</u>

Animal Antiks**Approved statement**

I approve the accounts comprising the Profit and Loss Account, the Balance sheet and the related notes. I acknowledge my responsibility for the accounts, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing R.W.Willetts Accounting Services with all the information and explanations necessary for their completion

Miss S Kettleby

A handwritten signature in black ink, appearing to read 'S Kettleby', written over a horizontal line.

Animal Antiks

Notes to the Accounts

For the 12 months ended 31st March 2018

1. Accounting basis

The accounts have been compiled on the basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice and that provides sufficient and relevant information to enable the completion of a tax return.

2. Plant, machinery and motor vehicles

	Plant and machinery
	£
Cost 1st April 2017	5513
Additions	4500
At 31 st March 2018	<u>10013</u>
Depreciation 1 st April 2017	2455
Charge for the year	1008
At 31 st March 2018	<u>3463</u>
Net Book value 31 st March 2018	<u>6550</u>
Net Book value 1 st April 2017	<u>3058</u>

Animal Antiks
Annual Accounts
12 months to 31st March 2018

Financial Statement by the independent examiner
For the financial period 1st April 2017 to 31st March 2018

Produce by:
R.W.Willetts (ACMA, CGMA)

Accounting Services
34 Wendover Road
Aylesbury, Bucks
HP21 9LB

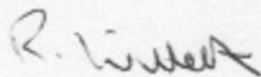
Animal Antiks

Accountants and Treasurers report on the 12 months accounts

To Animal Antiks

You have approved the accounts for the twelve months ended 31st March 2018 which comprise the Profit and Loss Account, the Balance Sheet and the relates notes. In accordance with your instructions, I have compiled these accounts from the accounting records and information and explanations supplied to me.

The charity is reliant mostly on grants form local councils and schools for its income. The number of clients has increased during the year requiring the hiring of staff. The Charity continues to meet all its financial obligations as well as setting aside some surplus for future maintenance and possible expansion of activities now it has moved to a larger premises



R.W.Willetts ACMA, CGMA

Accounting Services

Animal Antiks**Profit and Loss Account****For 12 months to 31st March 2018**

	£
Sales	105577
Cost of sales	25794
Gross Profit	<u>79783</u>
Expenses	
Rent, rates, power and insurance costs	38428
Salaries	14054
Telephone, fax, stationery and other office costs	505
Advertising and business entertainment cost	242
Accountancy, legal and other professional fees	797
Depreciation and loss/(profit) on sale	1008
	<u>55034</u>
(Loss)/profit	<u>24749</u>

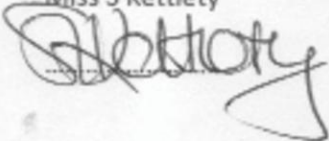
Animal Antiks**Balance sheet****As at 31st March 2018**

Fixed assets	Notes	£
Equipment, machinery and motor vehicles		6550
Cash		3366
Debtors		19745
Net Assets		<u>29661</u>
Capital account		
Balance at start of period		4912
Net(loss)/profit		24749
Capital introduced/(taken)		
		<u>29661</u>

Animal Antiks**Approved statement**

I approve the accounts comprising the Profit and Loss Account, the Balance sheet and the related notes. I acknowledge my responsibility for the accounts, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing R.W.Willetts Accounting Services with all the information and explanations necessary for their completion

Miss S Kettleby

A handwritten signature in black ink, appearing to read 'S Kettleby', written over a horizontal line.

Animal Antiks

Notes to the Accounts

For the 12 months ended 31st March 2018

1. Accounting basis

The accounts have been compiled on the basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice and that provides sufficient and relevant information to enable the completion of a tax return.

2. Plant, machinery and motor vehicles

	Plant and machinery
	£
Cost 1st April 2017	5513
Additions	4500
At 31 st March 2018	<u>10013</u>
Depreciation 1 st April 2017	2455
Charge for the year	1008
At 31 st March 2018	<u>3463</u>
Net Book value 31 st March 2018	<u>6550</u>
Net Book value 1 st April 2017	<u>3058</u>