



# Trustees' Annual Report for the period

From Period start date 18 04 2017 To Period end date 31 03 2018

## Section A

## Reference and administration details

Charity name

Sunnah Sports Academy Trust

Other names charity is known by

n/a

Registered charity number (if any)

1172620

Charity's principal address

63 Nesfield Street

Bradford

Postcode

BD1 3ET

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rukhsana Hussain	Treasurer	17.4.2017 - 02.10.2017	
2	Timothy Humble	Secretary	17.4.2017 - 06.11.2017	
3	Nalette Tucker	Chair	17.204.17 - 30.1.2018	
4	Asif Iqbal Gul	Treasurer		
5	Sherene Clara Bibi	Secretary		
6	Halima Hajee	Chair		
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16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	n/a

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a	n/a	n/a

Name of chief executive or names of senior staff members (Optional information)

Amina Hajee – Chief Executive Officer

## Section B Structure, governance and management

Description of the charity's trusts

Type of governing document  
(e.g. trust deed, constitution)

Constitution

How the charity is constituted  
(e.g. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(e.g. appointed by, elected by)

Appointed by trustees

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

### Recruitment and appointment of trustees

The existing trustees are responsible collectively for the recruitment of new trustees.

We seek to identify people who can provide invaluable operational and management intel for the successful running of the charity. People who have a rapport with and can identify with the local community are sought out and those who have a connection with hard to reach communities. We believe this ensures the charity can extend its services to as many as possible.

We keep the skills requirements under review. New trustees may be sought by open advertisement or through conversation with candidates in relevant sectors.

Potential trustees are invited to attend trustees' meetings and are provided with information about the charity's vision and activities. The candidate's eligibility, competence, specialist knowledge and skills will be given due diligence at a subsequent trustees' meeting.

#### Induction and training of trustees

Once appointed, new trustees will be given a copy of the constitution and our internal policies and procedures. Further guidance from the Charity Commission are included in the induction package, including 'The essential trustee' and the guidance on 'the advancement of amateur sport, health and education for public benefit' so new trustees are aware of the scope of their responsibilities reflective of the Charities Act.

#### Risk management

We have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. We confirm that major risks have been reviewed and management systems have been implemented. The reserves and known subsequent income are appropriate for short to medium term financial requirements.

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- 1) The promotion of community participation in healthy recreation, for the benefit of the inhabitants of Yorkshire, by the provision of facilities for playing all sports capable of improving health.
- 2) To promote, for the benefit of the inhabitants of Yorkshire and the surrounding area, the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities, by reason of their youth, age, infirmity or disablement, financial hardship, or social and economic circumstances, or for the public at large in the interests of social welfare, and with the object of improving the condition of life of the said inhabitants.
- 3) To relieve sickness and poor health amongst people living in Yorkshire and the surrounding area, by raising awareness and providing education regarding common health problems, such as obesity and diabetes.
- 4) To help young people, especially but not exclusively through leisure time activities, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.
- 5) To promote social inclusion for the public benefit, by working with people in Yorkshire and the surrounding area who are socially excluded on the grounds of their sex, ethnic origin, belief, or creed and assisting them to integrate into society.
- 6) To establish or secure the establishment of a community centre, and to maintain or manage or cooperate with any statutory authority in the maintenance and management of such a centre, for activities promoted by the charity in furtherance of the above objects.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity carries out a range of sports and physical activities in pursuant of its charitable aims;

1. A selection of different sports, available on a weekly basis to the community.
2. Weekly Youth Clubs.

Trustees give due diligence were required to the guidance issued by the Charity Commission guides pertaining to public benefit and the Charities Act 2011.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

As a newly established charity the main achievements during this financial period involve the appointment of suitably skilled trustees, recruitment of a highly trained and experienced sports coach, and the launch of five new weekly multi sports sessions for children and young people.

The charity also established a relationship with and received funding for one year from Get Out Get Active to support the delivery of two weekly archery sessions.

GOGA is a programme that supports disabled and non-disabled people to enjoy being active together. Funded by Spirit of 2012, all partners are focused on getting some of the UK's least active people moving more through fun and inclusive activities.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

### Reserves policy

The trustees recognise the importance of ensuring that sufficient reserves are retained to maintain adequate working capital to fund operational activity, to provide for unseen circumstances and to invest in the development of the charity. Against a history of uneven income streams, from both statutory and other sources, the trustees aim to build up and maintain reserves equivalent to three months operating costs during the year. The policy to be reviewed before the start of each financial year.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

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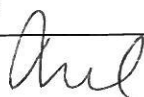
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

ASIF GUL

Position (eg Secretary, Chair, etc)

TREASURER

Date

31.01.2019

# Sunnah Sports Academy Trust, Charity Reg: 1172620

## Income Statement for the year ending 31st March 2018

RECEIPTS	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-18	Jan-18	Feb-18	Mar-17	TOTAL
Rental Income	0	344	160	1,240	95	545	595	1,839	1,385	1,670	1,630	795	10,688
Donations	0	842	125	189	203	51	75	68	51	285	1,389	128	5,127
Sessional Fees	0	0	0	0	0	0	0	0	0	600	0	2,196	2,796
<b>Total Receipts (A)</b>	<b>0</b>	<b>1,186</b>	<b>1,882</b>	<b>1,429</b>	<b>298</b>	<b>596</b>	<b>670</b>	<b>1,907</b>	<b>1,436</b>	<b>2,555</b>	<b>3,019</b>	<b>3,119</b>	<b>18,611</b>
PAYMENTS	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-18	Jan-18	Feb-18	Mar-17	TOTAL
Wages	0	0	0	0	0	0	0	0	0	0	15	0	15
Rent	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	2,500	16,250
Gas	253	0	307	0	0	0	112	158	214	379	441	109	1,972
Electricity	1,653	0	223	0	0	0	578	101	204	225	236	459	3,678
Telephone	0	105	31	31	31	31	31	31	31	33	33	33	453
Business Rates	593	0	0	0	0	878	875	875	875	875	875	1,225	7,071
Advertising, printing & stationery	0	0	41	0	0	0	0	0	0	60	139	0	240
Education materials / Staff CPD	0	0	0	0	0	0	0	140	0	0	0	180	320
Professional fees	0	0	0	0	0	0	0	210	0	66	0	90	366
Water rates	0	0	150	0	0	0	115	129	0	0	527	100	1,021
Public Liability	0	0	0	0	0	0	0	0	0	0	0	0	0
Sundries	0	0	0	0	0	0	0	0	0	0	0	0	0
Refunds	0	0	0	0	0	0	100	0	0	0	0	0	100
Pre Opening expenses	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total Payments (B)</b>	<b>0</b>	<b>3,853</b>	<b>1,281</b>	<b>1,281</b>	<b>1,281</b>	<b>2,159</b>	<b>3,060</b>	<b>2,894</b>	<b>2,574</b>	<b>2,888</b>	<b>3,517</b>	<b>4,697</b>	<b>31,486</b>
Loan Account	0	0	2,001	0	0	0	0	0	0	0	0	0	0
Opening Balance	13,739	13,739	11,072	11,672	10,186	10,334	9,351	7,788	4,411	3,273	2,940	2,442	864
Cash Inflow (Outflow) (A - B)	0	-2,667	601	-1,486	148	-983	-2,390	-987	-1,138	-333	-498	-1,578	864
Closing Balance	13,739	11,072	11,672	10,186	10,334	9,351	5,398	4,411	3,273	2,940	2,442	864	864


Verified by Xcel Accountancy Services Ltd  
Zahir Ahmed (CIMA)

*[Signature]*

8/4/18

**Sunnah Sports Academy Trust, Charity Reg: 1172620**  
**Balance Sheet as at 31st March 2018**

<b>Fixed Asset:</b>		
Total Fixed Assets		0
<b>Current Assets:</b>		
Debtors		
Cash at Bank	864	
Cash in hand	0	
<b>Total Current Assets</b>	<b>864</b>	
<b>Liabilities:</b>		
Creditors falling due within one year	0	
<b>Total Current Assets</b>	<b>864</b>	
<b>Net Assets</b>	<b>864</b>	
<b>The Funds of the charity:</b>		
Balance brought forward	0	
Current years surplus	864	
<b>Total charity funds</b>	<b>864</b>	

Verified by Xcel Accounting Services Ltd  
 Zarir Ahmed  
  
 8/4/18